

**GRANVILLE COUNTY BOARD OF COMMISSIONERS**  
**February 6, 2023**  
**GRANVILLE EXPO AND CONVENTION CENTER**  
**4185 US Highway 15 South, Oxford, North Carolina**

**PRESENT:**

Chair Russ May  
Vice Chair Timothy Karan  
Commissioner Tony W. Cozart  
Commissioner Jimmy Gooch  
Commissioner Sue Hinman  
Commissioner Zelodis Jay  
Commissioner Robert Williford

County Manager Drew Cummings  
Assistant County Manager Korena Weichel  
County Attorney James C. Wrenn, Jr.

**CALL TO ORDER**

At 7:00 p.m., Chair Russ May called the meeting to order. Commissioner Timothy Karan had the invocation and led the Pledge of Allegiance.

**CONSENT AGENDA**

Motioned by Commissioner Robert Williford, seconded by Commissioner Tony W. Cozart, and unanimously carried, the Board approved the consent agenda as follows:

**A. Approved budget amendment #3 for fiscal year 2022-2023:**

**Budget Amendment #3**  
**February 6, 2023**

***Be it ordained,*** the FY 2022-2023 Annual Budget Ordinance is hereby amended as follows:

**GENERAL FUND**

Expenditures: Increase/(Decrease)

|  |                           |           |           |
|--|---------------------------|-----------|-----------|
| Public Safety                          | Emergency Management      | 54,297    |           |
| Community Services                     | County Library System     | 16,930    |           |
| Human Services                         | HCCBG & Transportation    | 40,000    |           |
| Area Projects and Other Appropriations | Non-Departmental          | 310,000   |           |
| Contributions to Other Funds           | Loans to other Funds      | 4,692,250 |           |
|  | Contingencies             | (105,000) |           |
|  | <i>Total Expenditures</i> |           | 5,008,477 |

Revenues: Increase/(Decrease)

|  |  |           |           |
|--|--|-----------|-----------|
|  | Investment Earnings & Operating Transfers In | 5,000,000 |           |
|  | Restricted and Intergovernmental             | 81,930    |           |
|  | Appropriated Fund Balance                    | (73,453)  |           |
|  | <i>Total Revenues</i>                        |           | 5,008,477 |

**LANDFILL**

|                                   |                           |         |         |
|-----------------------------------|---------------------------|---------|---------|
| Expenditures: Increase/(Decrease) |                           |         |         |
|                                   | Landfill Operations       | 828,325 |         |
|                                   | <i>Total Expenditures</i> |         | 828,325 |

|                               |                                    |           |         |
|-------------------------------|------------------------------------|-----------|---------|
| Revenues: Increase/(Decrease) |                                    |           |         |
|                               | Loan from GF for Cell Construction | \$828,325 |         |
|                               | <i>Total Revenues</i>              |           | 828,325 |

**(For reference only)** **Balance**

|                                    |                                    |           |             |
|------------------------------------|------------------------------------|-----------|-------------|
| General Fund/Non-departmental      |                                    |           |             |
| Expenditures: Increase/ (Decrease) |                                    |           |             |
| 10-                                | 8540 801 Economic Incentive        | \$205,000 | \$901,500   |
| Revenues: Increase/ (Decrease)     |                                    |           |             |
| 10-                                | 3990 991 Appropriated Fund Balance | \$205,000 | \$6,187,378 |

Description: Return of Building Use Grant funds (2018-134-3201-2587 awarded to RiceWrap) back to NC Department of Commerce because RiceWrap did not meet job creation goals.

|                                    |                                     |          |             |
|------------------------------------|-------------------------------------|----------|-------------|
| General Fund/Emergency Management  |                                     |          |             |
| Expenditures: Increase/ (Decrease) |                                     |          |             |
| 10-                                | 4330 602 Supplemental Grant Expense | \$29,297 | \$109,679   |
| Revenues: Increase/ (Decrease)     |                                     |          |             |
| 10-                                | 3990 991 Appropriated Fund Balance  | \$29,297 | \$6,216,675 |

Description: to fund Emergency Management Grant expenditures with EMPG grant funds (EMPG Supplemental - \$18,229.63 and EMPG -ARPA - \$11,067.51) received in latter part of FY 2022.

|                                    |                                       |          |          |
|------------------------------------|---------------------------------------|----------|----------|
| General Fund/Emergency Management  |                                       |          |          |
| Expenditures: Increase/ (Decrease) |                                       |          |          |
| 10-                                | 4330 510 Capital Outlay               | \$25,000 | \$28,400 |
| Revenues: Increase/ (Decrease)     |                                       |          |          |
| 10-                                | 3433 234 Duke Energy Foundation Grant | \$25,000 | \$25,000 |

Description: to recognize the receipt and appropriation of funds from the Duke Energy Foundation Emergency Preparedness grant

|                                    |   |          |          |
|------------------------------------|---|----------|----------|
| General Fund/Senior Services       |   |          |          |
| Expenditures: Increase/ (Decrease) |   |          |          |
| 10-                                | 5859 238 Kerr Tar Area Agency on Aging - ARPA | \$40,000 | \$40,000 |
| Revenues: Increase/ (Decrease)     |   |          |          |
| 10-                                | 3327 356 Kerr Tar Area Agency on Aging - ARPA | \$40,000 | \$40,000 |

Description: to recognize the receipt and appropriation of funds from the Senior Service ARPA grant to be used for in-home aide services. \$40,000 of this \$100,000 to be expended in FY 2023.

|                                    |                        |          |          |
|------------------------------------|------------------------|----------|----------|
| General Fund/Library               |                        |          |          |
| Expenditures: Increase/ (Decrease) |                        |          |          |
| 10-                                | 6110 694 Food Literacy | \$16,930 | \$16,930 |
| Revenues: Increase/ (Decrease)     |                        |          |          |
| 10-                                | 3327 323 Food Literacy | \$16,930 | \$16,930 |

Description: to recognize the receipt and appropriation of funds for the NC-22-70 Food Literacy Award from the Library Services and Technology Act grant

|                                      |   |             |              |
|--------------------------------------|---|-------------|--------------|
| General Fund/Contributions and Loans |   |             |              |
| Expenditures: Increase/ (Decrease)   |   |             |              |
| 10-                                  | 9200 100 Loan to Other Funds - Landfill | \$4,692,250 | \$4,692,250  |
| Revenues: Increase/ (Decrease)       |   |             |              |
| 10-                                  | 3990 991 Appropriated Fund Balance      | \$4,692,250 | \$10,908,925 |

Description: to recognize loan from General Fund to the Landfill Fund for the construction of the MSW Landfill Unit 2 Phase 2 cell. Terms of the loan are 1% interest over a seven-year period. Annual payments to be made at the end of the fiscal year.

General Fund/Revenue

Revenues: Increase/ (Decrease)

|     |      |     |                           |               |             |
|-----|------|-----|---------------------------|---------------|-------------|
| 10- | 3990 | 932 | Transfer from ARPA Fund   | \$5,000,000   | \$5,000,000 |
| 10- | 3990 | 991 | Appropriated Fund Balance | (\$5,000,000) | \$5,908,925 |

Description: Transfer the balance of ARPA Revenue Replacement funds to fund full time salaries in FY 2023

General Fund/Non-Departmental

Expenditures: Increase/ (Decrease)

|     |      |     |                     |             |         |
|-----|------|-----|---------------------|-------------|---------|
| 10- | 8540 | 805 | Payroll Services    | 105,000     | 341,000 |
| 10- | 9910 | 991 | General Contingency | (\$105,000) | 42,564  |

Description: Fund the balance of Tyler Payroll and HR implementation fees.

Landfill Fund

Expenditures: Increase/ (Decrease)

|     |      |     |                             |           |             |
|-----|------|-----|-----------------------------|-----------|-------------|
| 60- | 4725 | 599 | Construction and Permitting | \$136,105 | \$4,146,105 |
|-----|------|-----|-----------------------------|-----------|-------------|

Revenues: Increase/ (Decrease)

|     |      |     |                                    |           |             |
|-----|------|-----|------------------------------------|-----------|-------------|
| 60- | 3920 | 010 | Loan from GF for Cell Construction | \$136,105 | \$4,000,000 |
|-----|------|-----|------------------------------------|-----------|-------------|

Description: to recognize loan proceeds from General Fund to the Landfill Fund for the construction of the MSW Landfill Unit 2 Phase 2 cell. Terms of the loan are 1% interest over a seven-year period. Annual payments to be

Landfill Fund

Expenditures: Increase/ (Decrease)

|     |      |     |                             |           |             |
|-----|------|-----|-----------------------------|-----------|-------------|
| 60- | 4725 | 599 | Construction and Permitting | \$692,250 | \$4,838,355 |
|-----|------|-----|-----------------------------|-----------|-------------|

Revenues: Increase/ (Decrease)

|     |      |     |                                    |           |             |
|-----|------|-----|------------------------------------|-----------|-------------|
| 60- | 3920 | 010 | Loan from GF for Cell Construction | \$692,250 | \$4,692,250 |
|-----|------|-----|------------------------------------|-----------|-------------|

Description: to recognize additional loan proceeds from General Fund to Landfill fund (original loan referenced above) for the construction of leachate tank (Haren Construction)

**B. Approved authorizing the County Manager, if necessary, to enter into a repayment agreement with the State of North Carolina if Granville County has to terminate an economic development incentive agreement with RiceWrap.**

**C. Approved minutes:**

- May 16, 2022 Regular Meeting

**INTRODUCTIONS, RECOGNITIONS, AND PRESENTATIONS**

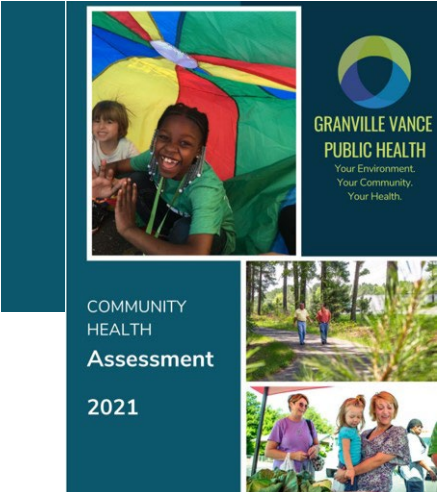
**PRESENTATION ON 2021 COMMUNITY HEALTH ASSESSMENT AND OPIOID EPIDEMIC RESPONSE**

Lisa Macon Harrison, Health Director, gave an overview of the 2021 Community Health Assessment from a PowerPoint presentation and talked about information included in the handouts entitled *Granville-Vance Opioid Fact Sheet* and *Granville Vance Public Health Response to Opioid Crisis: Opioid Prevention and Treatment* that were included in the agenda packet. The Community Health Assessments revealed that mental health and substance abuse together were identified as a top health challenge facing our counties. After the presentation, Board members asked questions about the jail health plan, drug overdose rates and prevention, the best ways to spend opioid dollars, and education, etc. It was noted that Granville County has an Opioid Advisory Committee.

# 2021 Community Health Assessment

איש ואצפת ככטתן איש ותצ לקח אטכת  
55 לשדקפף ר רתצ

February 6, 2023



- Every three years, Granville Vance Public Health (GVPH) conducts a Community Health Assessment (CHA). The purpose of a community health assessment (CHA) is to collect and analyze data to determine the needs of a community, as well as identify community resources and assets that can improve the community's health and wellbeing.
- In September 2021, Granville Vance Public Health (GVPH) convened a steering committee of stakeholders representing health care, government, mental health, law enforcement, education, and other sectors in Granville and Vance Counties to conduct this assessment.
- The CHA Team worked from August 2021 to May 2022 to collect and analyze data, present it for discussion to the steering committee and community members, and set three priorities that represent the counties' needs and concerns.



### Mental Health & Substance Use

**Secondary Data**  
Drug Overdose Deaths: In 2020, Vance County had a rate of 40 per 100,000 and Granville County had a rate of 18 per 100,000. The HMC 2030 goal was 18 per 100,000 drug overdose deaths. The suicide mortality rate for Vance County was 12.8 per 100,000 and 13.9 per 100,000 for Granville County.

**Primary data: CHOS**  
Substance use ranked #2 as a top health issue, selected by 39% of Granville respondents and 37% of Vance respondents.  
Mental health services ranked #1 as a top health service need, selected by 47% of Granville respondents and #3 by 42% of Vance respondents.

**Primary data: Focus Groups**  
Limited options available for those seeking recovery services  
Barriers highlighted by Latinx group were insurance or cost  
Youth group indicated that substance use has become a norm within community

**Community Voices**  
"But drugs is a major thing in our community. It's killing people. It's causing people to commit crimes and do other things they normally wouldn't do."  
"Like it's gotten to the point where like if someone does a certain type of drug or whatever, you're just like "Oh that's normal."

### Engaging Youth for Community Health & Safety

**Secondary Data**  
In 2019, Vance County's child mortality rate was 16 per 100,000, much higher than Granville County (9 per 100,000).  
HMC 2030 Goal: Increase 3rd grade reading proficiency to 80% . Granville (52%) and Vance (50%).

**Primary Data: CHOS**  
School Health Center ranked as a top service need by 24% of Granville County residents and 28% of Vance County residents.  
Gang activity was ranked at a #5 top safety concern by 18% of Vance County respondents.

**Primary Data: Focus Groups**  
Youth and child health identified as priority among participants.  
Recreational opportunities deemed essential to support physical and mental health.  
Youth and adult participants expressed concerns about gang violence within community

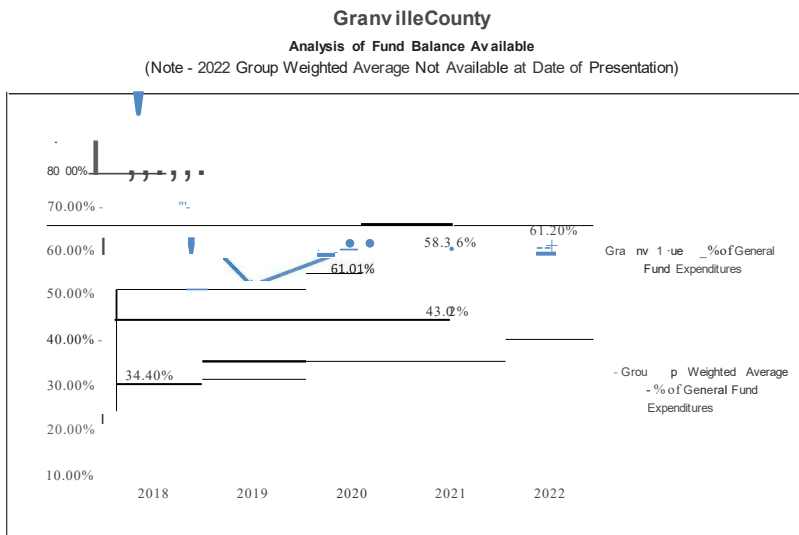
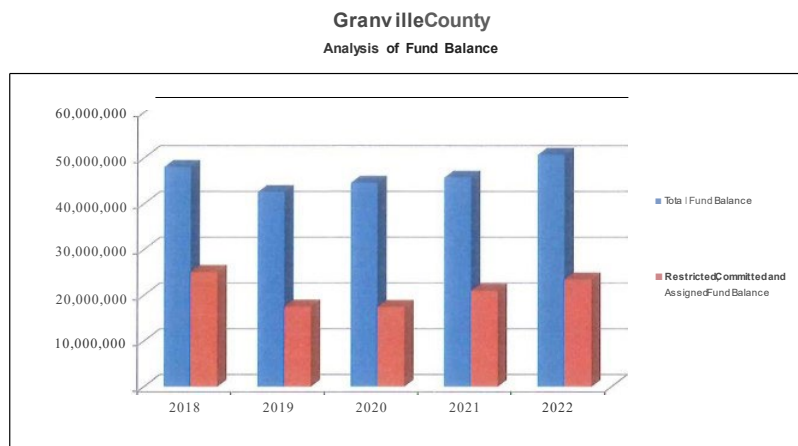
**Community Voices**  
"That sounds depressing. Like no future, that's like so depressing. Just looking at that like, God. We are miserable."  
"Most of them aren't doing stuff cause they ain't got nothing better to do with their time."

**PRESENTATION OF FISCAL YEAR 2021-2022 AUDIT**

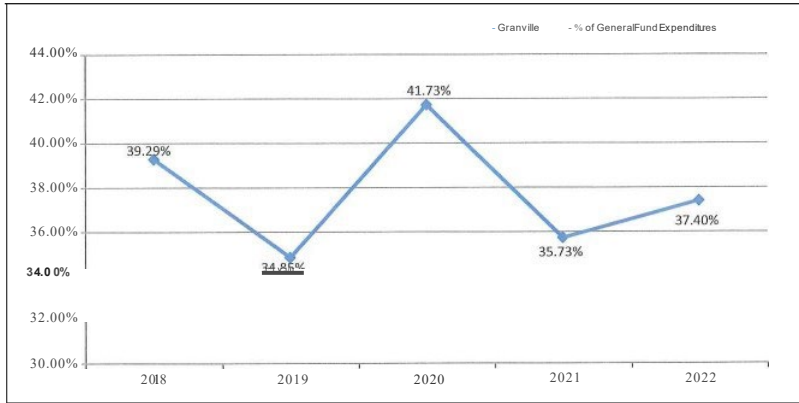
County Manager Cummings announced that the audit presentation should have been on this agenda.

Finance Director Steve McNally introduced Alan Thompson, CPA, with Thompson, Price, Scott, Adams & Co., P.A., for the audit presentation.

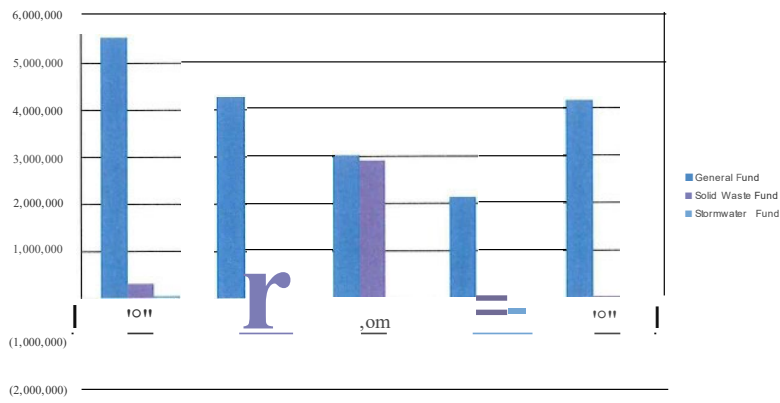
Mr. Thompson spoke about the audit results of the fiscal year ending June 30, 2022. He noted that they issued an unmodified report which is the highest level and that there a couple of findings, but not any significant. He reviewed the other audit findings from a handout that contained the following information:



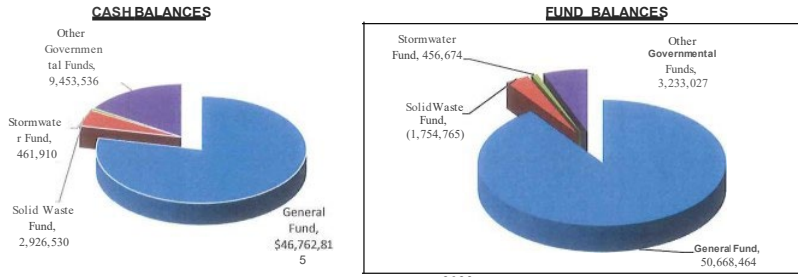
**GranvilleCounty**  
**Analysis of Unassigned Fund Balance as a% of General Fund Expenditures**



**GranvilleCounty**  
**Analysis of Revenues Over (Under) Expenditures before Transfers**



**GranvilleCounty**  
**Analysis of Cash and Fund Balances**  
**at June 30, 2022**

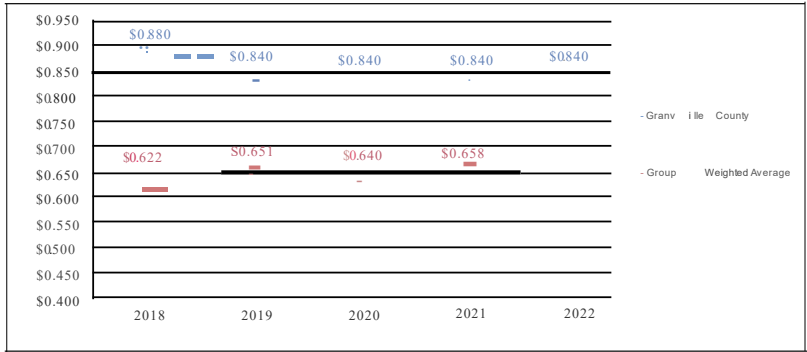


|                          | <u>Cash Balances</u>         | <u>Fund Balances</u>          |
|--------------------------|------------------------------|-------------------------------|
| General Fund             | \$ 46,762,815                | \$ 50,668,464                 |
| Solid Waste Fund         | 2,926,530                    | (1,754,765)                   |
| Stormwater Fund          | 461,910                      | 456,674                       |
| Other Governmental Funds | 9,453,536                    | 3,233,027                     |
| <b>Total</b>             | <b><u>-\$-891,64,791</u></b> | <b><u>-\$-82--603,400</u></b> |

**GranvilleCounty**

**Property Tax Rates**

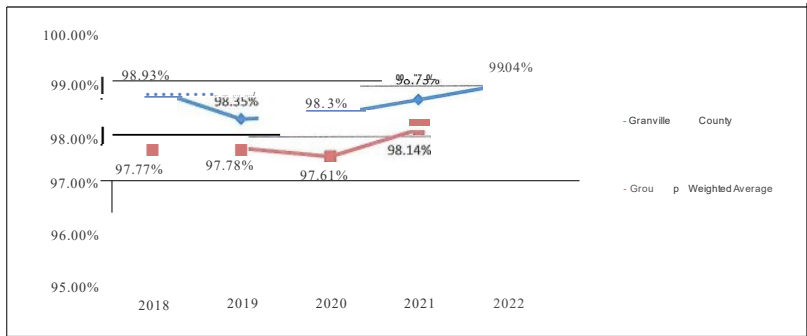
(Note - 2022 Group Weighted Average Not Available at Date of Presentation)



**GranvilleCounty**

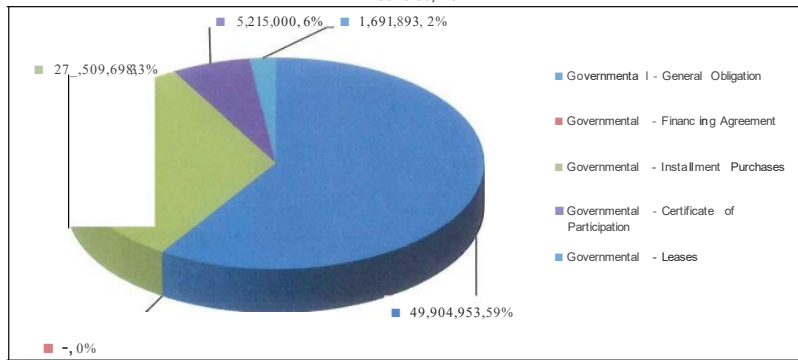
**Collection Percentages**

(Note - 2022 Group Weighted Average Not Available at Date of Presentation)

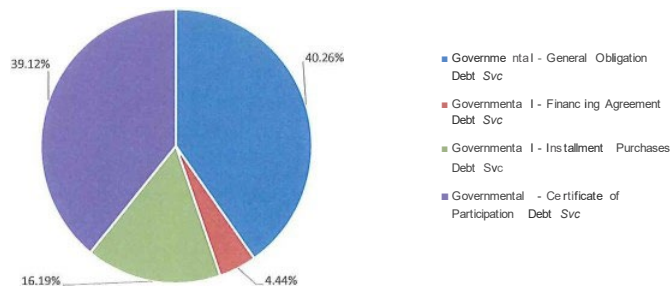




**Granville County**  
**Debt Analysis (excluding Compensated Absences, Pension Liability & OPEB Liability)**  
**FYE June 30, 2022**

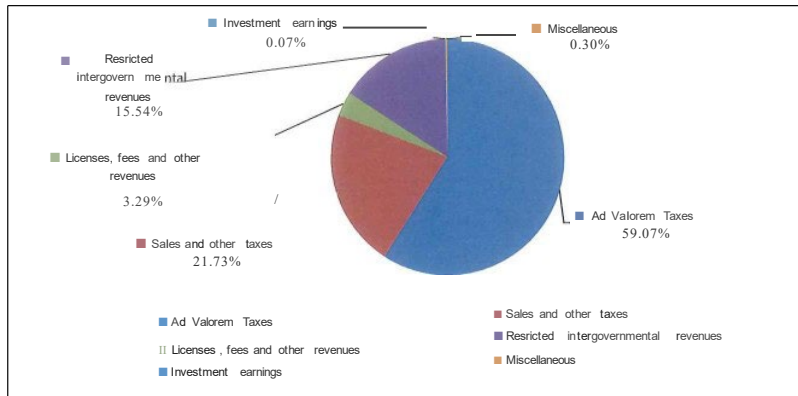


**Granville County**  
**General Fund Debt Service Analysis**  
**FYE June 30, 2022**

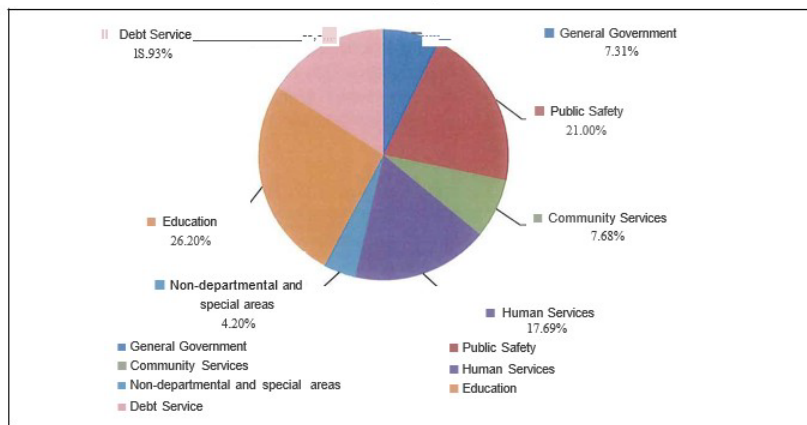


| General Fund Debt Service Analysis                   |                     |                     |                      |                |
|--|---------------------|---------------------|----------------------|----------------|
|  | <u>Princ</u>        | <u>Int</u>          | <u>Total</u>         |                |
| Governmental - General Obligation Debt Svc           | \$ 5,916,000        | \$ 1,973,063        | \$ 7,889,063         | 64.34%         |
| Governmental - Financing Agreement Debt Svc          | 815,297             | 10,191              | 825,488              | 6.73%          |
| Governmental - Installment Purchases Debt Svc        | 1,883,612           | 1,031,785           | 2,935,397            | 23.94%         |
| Governmental - Certificate of Participation Debt Svc | 347,667             | 263,358             | 611,025              | 4.98%          |
| <b>Total All Debt</b>                                | <b>\$ 8,962,576</b> | <b>\$ 3,298,397</b> | <b>\$ 12,260,973</b> | <b>100.00%</b> |

**Granville County**  
**Break Down of General Fund Revenue**  
 FYE June 30, 2022



**Granville County**  
**Break Down of General Fund Expenditures**  
 FYE June 30, 2022



County Manager Cummings noted that the Audit Review Committee talked through the findings and how to work through them.

Board members asked questions and made comments.

The Board took action on the audit at the retreat on February 24, 2023.

**PUBLIC COMMENTS**

There were no public comments.

**PURCHASING**

**BOARD APPROVED DSS COMPUTER PURCHASES**

The Board considered the purchase of 13 desktop computers and four (4) laptop computers for the Department of Social Services staff in accordance with the department's 2022-2023 computer rotation plan. The department rotates computers every four years as the departmental budget allows. A quote was received from SHI, a North Carolina State Contract vendor, for 17 employee computers for this state fiscal year at a one-time cost of \$23,015.30. The purchases were approved by and coordinated through Granville County IT (Information Technology) Department.

Motioned by Commissioner Tony W. Cozart, seconded by Commissioner Sue Hinman, and unanimously carried, the Board approved the purchase of 13 personal computers and 4 laptops from SHI in the amount of \$23,015.30 from the computer services budget.

## **SHERIFF MATTERS**

### **BOARD APPROVED THE PURCHASE OF TWO SHERIFF'S OFFICE VEHICLES**

Sheriff Robert Fountain requested expending up to \$75,000.00 from the Sheriff's Office General Fund Account #10-4310-540 (Capital Outlay Cars) to purchase two (2) Official Use Vehicles. The purchase will be conducted through a Performance Automotive Company government sales contract. The Sheriff's Office is in the process of outfitting the existing fleet with Utility All-Wheel Drive and 4-wheel drive vehicles to provide improved capabilities and response times during hazardous weather environments. Additionally, this type of vehicle will provide more working space for the Deputy or Investigator.

Pricing for the equipment is contingent on the vehicles being in stock. An estimated, price not to exceed \$75,000.00, and a vehicle replacement tracker was provided.

County Manager Cummings noted that the centralized vehicle purchasing and surplus is being worked on.

Board members made comments. Chair May noted that he did not believe we could continue to budget for managing larger vehicles. It was noted that vehicles will be transferred to Animal Control and Vance-Granville Community College and that other departments have aging vehicles.

Motioned by Commissioner Tony W. Cozart, seconded by Commissioner Sue Hinman, and unanimously carried, the Board approved the purchase of two (2) Official Use Vehicles, a 2022 Ford Police Interceptor Utility AWD (all-wheel drive) and a 2022 Ford F-150 Responder, from Performance Automotive Government and Fleet Sales, in the amount of up to \$75,000.00 utilizing the Sheriff's Office general fund account – capital outlay cars.

### **BOARD APPROVED THE CONSULTATION CONTRACT WITH BAILESS GROUP LLC FOR THE GRANVILLE COUNTY SHERIFF'S OFFICE**

Sheriff Fountain requested approval of a six-month consulting contract extension for Rob Bailess to continue serving the Granville County Sheriff's Office through the end of fiscal year 2023-2024. Granville County and Rob Bailess with Bailess Group, LLC entered into a consulting arrangement effective January 1, 2022, for a 12-month period to assist with CALEA (Commission on Accreditation for Law Enforcement Agencies) accreditation, assist with the asset forfeiture program, and to provide guidance on narcotics investigations and grant opportunities.

County Attorney Wrenn explained the extension of the contract by amendment, noting there will be a \$1 per hour fee adjustment from \$73 to \$74 per hour.

Motioned by Commissioner Tony W. Cozart, seconded by Commissioner Zelodis Jay, and unanimously carried, the Board approved a six-month extension of the contract with Rob Bailess, the Bailess Group LLC, for consulting services for the Granville County Sheriff's Office, for an amount not to exceed \$37, 000 from the Sheriff's Office budget for January 1, 2023-June 30, 2023.

### **BOARD APPROVED GRAYKEY MOBILE EXTRACTION LICENSE**

This item was added to the agenda. Sheriff Fountain requested approval for the purchase of the GrayKey mobile forensic tool for the Granville County Sheriff's Office.

The Sheriff's Office requested to expend \$11,620.00 in federal asset forfeiture funds for an initial, one-year purchase of the GrayKey mobile extraction tool to support forensic analysis of mobile telephones. GrayKey provides solutions for Android and iOS devices to lawfully access, and extract encrypted or inaccessible data from devices that can assist investigators in solving cases

in an expedited way. The Sheriff's Office Evidence Unit provides support to ongoing investigations with state-of-the-art forensic technology. Advances in smartphone encryption have brought significant challenges for the Sheriff's Office as six out of ten mobile phones are locked and inaccessible at the time of seizure. Nearly 90% of criminal investigations rely on smartphones as their main source of evidence and the GrayKey extraction tools will provide a timely manner for acquiring valuable digital evidence. The Sheriff's Office has an Analytical Tool (Cellebrite) that is compatible with GrayKey to provide working intelligence products for investigators and prosecutors. This evidence can assist in criminal prosecutions, finding missing persons, and otherwise help save lives during critical incidents.

After questions about policies and procedures for collecting data, staff to manage this, and if other counties are using this, and funding from asset forfeiture for the yearly fee, the Board took action.

Motioned by Commissioner Tony W. Cozart, seconded by Commissioner Zelodis Jay, and carried by a 6-1 vote, the Board approved the purchase of the GrayKey mobile extraction license from GrayShift, as a sole source provider, in the amount of \$11,620.00 utilizing federal asset forfeiture funds. Commissioner Karan voted nay.

## **PROJECT MANAGEMENT**

### **BOARD APPROVED THE TOILET PARTITION REPLACEMENT AT THE GAP SPORTS PAVILION RESTROOMS**

Scott Phillips, Development Services Director, provided a request to consider awarding a fixed-price service contract for the replacement of the toilet partitions located at the Granville Athletic Park at the sports pavilion for the men's and women's restrooms. The existing metal/enamel toilet partitions installed in 2007, have become rusted and damaged over the past 16 years of use and need replacement. Staff selected solid polymer HDPE partitions that will resist corrosion and lengthen the time of our next replacement with proper care. The product proposed carries a 25-year warranty against breakage, corrosion, and delamination. Staff was successful in obtaining two (2) prices for the replacement from Rutledge Commercial, LLC in the amount of \$11,000.00 and Vance Construction Co. in the amount of \$17,000.00.

Motioned by Commissioner Jimmy Gooch, seconded by Commissioner Robert Williford, and unanimously carried, the Board awarding a fixed-price service contract to Rutledge Commercial LLC for toilet partition replacement at the Granville Athletic Park for a fee not to exceed \$11,000.00 unless authorized by change order.

### **BOARD APPROVED SURVEYING SERVICES FOR THE NORTHERN GRANVILLE SENIOR CENTER IN STOVALL**

Development Services Director Phillips provided a request to consider awarding a fixed-price service contract for surveying services needed for the planned Northern Granville Senior Center. He explained that a land survey is needed to recombine and record the seven (7) various land parcels obtained and owned by Granville County, and to prepare a location and topographic survey needed for the design development process. Staff determined that Barry H. Oakes Surveying is best suited for this service since his firm provided the surveying needs during the individual lot purchases and has existing survey control that will not need to be recreated by another firm. Barry H. Oakes Surveying, PA has provided a fixed-price proposal of \$9,750.00 for the services needed and is attached to this item for your review.

Motioned by Commissioner Robert Williford, seconded by Commissioner Zelodis Jay, and unanimously carried, the Board approved awarding a fixed-price service contract with Barry H. Oakes Surveying in the amount of \$9,750 for surveying services at the planned Northern Granville Senior Center. The request complies with Section V, Architectural, Engineering, and Surveying Services (NCGS 143-64.31), and Exemption (NCGS 143-64.32 / fee not to exceed \$50,000) of the County's Contract and Purchasing Policy.

**BOARD APPROVED THE DESIGN SERVICES CONTRACT FOR THE FUTURE NORTHERN GRANVILLE SENIOR CENTER**

Development Services Director Phillips provided a request to consider awarding a fixed-price service contract for Architectural and Engineering Design Services required for the future Northern Granville Senior Center.

Through the Request for Qualifications (RFQ) process, Oakley Collier Architects was selected and approved to provide architectural and engineering services for the Northern Granville County Senior Center located in Stovall. The scope of services will include schematic and design development, construction documents, bidding and contracting assistance, and construction administration. The fee rate, which was negotiated from \$245,000.00 to \$230,000.00, with no reduction in the level of service, is within current industry standards.

Motioned by Commissioner Zelodis Jay, seconded by Commissioner Tony W. Cozart, and unanimously carried, the Board approved awarding the Architectural and Engineering Design Service Contract for the future Northern Granville Senior Center to Oakley Collier Architects, PA for an amount not to exceed \$230,000.00. The request complies with Section V, Architectural, Engineering, and Surveying Services (NCGS 143-64.31) of the County's Contract and Purchasing Policy.

When asked, Mr. Phillips commented on the recently opened Vaya Health walk-in clinic for behavioral health services and on the repair work at the Granville-Vance Health Department from the freezing weather event.

**PROCLAMATIONS, RESOLUTIONS, AND LEGISLATIVE MATTERS FOR CONSIDERATION**

Commissioner Jay reported that he learned at the NCACC (North Carolina Association of County Commissioners) District Meeting that North Carolina will receive \$600 million from the opioid settlement with drug stores.

Chair May asked Finance Director Steve McNally to verify the amount of education lottery funding that Granville County receives yearly funding. He asked the Board to remind legislators to fight for funding for our tier 2 counties as this is capital funding for our schools.

**APPOINTMENTS**

**BOARD APPROVED APPOINTMENT AND REAPPOINTMENTS TO THE AGRICULTURAL ADVISORY BOARD**

Motioned by Commissioner Russ May, seconded by Commissioner Tony W. Cozart, and unanimously carried, the Board appointed Jeff Preddy (District 5) to the Agricultural Advisory Board.

Commissioner Karan recommended Shelby McStoots for reappointment and Commissioner Gooch recommended William Lyons for reappointment.

Motioned by Commissioner Sue Hinman, seconded by Commissioner Tony W. Cozart, and unanimously carried, the Board reappointed Shelby McStoots (District 6) and William Lyons (District 7) to the Agricultural Advisory Board.

**BOARD APPROVED APPOINTMENTS TO THE ANIMAL CONTROL ADVISORY COMMITTEE**

Motioned by Commissioner Russ May, seconded by Commissioner Robert Williford, and unanimously carried, the Board appointed Dr. Lori Scappino (District 5) to the Animal Control Advisory Committee.

Motioned by Commissioner Zelodis Jay, seconded by Commissioner Timothy Karan, and unanimously carried, the Board approved the reappointment of Dr. Trudi Bowden (District 1) to the Animal Control Advisory Committee.

Motioned by Commissioner Sue Hinman, seconded by Commissioner Timothy Karan, and unanimously carried, the Board approved the reappointment of Michael Coovert (District 3) to the Animal Control Advisory Committee.

Motioned by Commissioner Sue Hinman, seconded by Commissioner Tony W. Cozart, and unanimously carried, the Board approved the appointment of Andrea Westcott (District 6 appointed as District 4) to the Animal Control Advisory Committee.

**BOARD APPROVED APPOINTMENT TO THE GRANVILLE COUNTY LIBRARY SYSTEM BOARD OF TRUSTEES**

Motioned by Commissioner Timothy Karan, seconded by Commissioner Tony W. Cozart, and unanimously carried, the Board approved the appointment of Amy Wester (District 6) to the Granville County Library System Board of Trustees to fill an unexpired term.

**BOARD APPROVED APPOINTMENTS TO THE GRANVILLE COUNTY HUMAN RELATIONS COMMISSION**

Chair May referred to a roster of appointments in the agenda to be voted on collectively and asked if there were any changes.

Commissioner Karan requested the removal of Reverend Dennis Daniel and Tito Montoya as District 6 appointments.

Motioned by Commissioner Timothy Karan, seconded by Commissioner Sue Hinman, and unanimously carried, the Board approved the following Human Relations Commission roster:

|                                 |   |
|---------------------------------|---|
| Ethel Anderson                  | District 1  |
| Telessie McGhee                 | District 1  |
| Sarah Mayfield                  | District 1  |
| Quon Bridges                    | District 2  |
| Ron Bullock                     | District 2  |
| Harold Slaughter, Sr.           | District 2  |
| William O. Betts                | District 3  |
| Rev. John Gooch                 | District 3  |
| Linda Jordon                    | District 3  |
| Michael McFadden                | District 3  |
| Helen Amis                      | District 4  |
| Bessye McGhee                   | District 4  |
| Wilma Moore                     | District 4  |
| Jacob Moore                     | District 5  |
| Kechia Brustyeyer-Brown         | District 5  |
| Vacant                          | District 6  |
| Vacant                          | District 6  |
| Eduardo Sosa                    | District 7  |
| John Wimbush                    | District 7  |
| Kevin Ferrell and/or Dana Small | Granville County Schools Representative(s)                    |
| Elijah Griffin**                | District 1, Youth Leadership Council, Oxford Preparatory      |
| Chloe Hernandez**               | District 1, Youth Leadership Council, J.F. Webb High School   |
| Iesha Landis**                  | District 6, Youth Leadership Council, Falls Lake Academy      |
| Vashti Pearson**                | District 5, Youth Leadership Council, Granville Early College |
| Commissioner Robert Williford   | District 2  |
| Commissioner Tony W. Cozart     | District 4  |
| Phillip Harris                  | State Appointment   |
| Lynn Cooper                     | Staff Representative  |

|               |            |
|---------------|------------|
| Drew Cummings | Ex-Officio |
|---------------|------------|

\*\*Student representatives are from the Youth Leadership Council

\*\*District numbers were updated based on district maps.

Chair May noted that a review of the length of service of boards and committees will be made to provide the opportunity for all citizens that want to serve.

**BOARD APPROVED ADDITION OF AN AT-LARGE POSITION ON THE VETERANS AFFAIRS COMMITTEE**

This item was to consider the addition of an at-large position on the Veterans Affairs Committee.

The Veterans Affairs Committee was created by the adoption of a resolution on January 22, 2013.

The Committee shall consist of:

- one (1) representative from each Commissioners’ district;
- one (1) representative from each of the following veterans’ organizations, with that representative being the Commander of the organization or his/her designee:
  - Ernest F. Hart American Legion Post 90 in Oxford,
  - Moses S. Cash American Legion Post 161 in Creedmoor,
  - Hester-Crews American Legion Post 166 in Oxford,
  - Butner-Creedmoor VFW Post 10777 in Butner;
- one (1) representative that is a female veteran, and
- one (1) representative that is a spouse of a veteran.

An at-large position was approved at the October 5, 2015 Board of Commissioners Meeting for a two (2) year term. In 2022, the Hester-Crews American Legion Post 166 surrendered its charter and the Board of Commissioners approved replacing it with the Hester-Crews American Legion Auxiliary Unit 166, formerly known as the Women’s Auxiliary on April 4, 2022

Per an email from Charles Miller, Interim Chairman of the Granville County Veterans Affairs Committee, the Veterans Affairs Committee voted unanimously to request the appointment of an additional At-Large position to serve a two (2) year term. This will bring the membership to 15 regular members.

Motioned by Commissioner Russ May, seconded by Commissioner Robert Williford, and unanimously carried, the Board approved the addition of an at-large position to the Veterans Affairs Committee.

**BOARD APPROVED APPOINTMENT AND REAPPOINTMENTS TO THE VETERANS AFFAIRS COMMITTEE**

Motioned by Commissioner Tony W. Cozart, seconded by Commissioner Sue Hinman, and unanimously carried, the Board approved the appointment of David Sella to the new at-large position on the Veterans Affairs Committee.

Chair May recommended reappointments to the Veterans Affairs Committee and that Jim Albright replace Mr. Michael Scott in District 5.

Motioned by Commissioner Timothy Karan, seconded by Commissioner Jimmy Gooch, and unanimously carried, the Board approved the reappointments of Larry Hester (District 1), Michael O’Briant Turner (District 6 appointed by District 3), Gerard Seibert (District 7), Lynette Breisacher (Spouse of a Veteran), Judy Smith (Female Veteran Member), and Anne Williams (At-Large Position) and appointment of Jim Albright (District 5) on the Veterans Affairs Committee.

**COUNTY MANAGER’S REPORT**

**BOARD APPROVED AMENDMENT AND EXTENSION OF SIGN REPLACEMENT CONTRACT**

County Manager Cummings asked for consideration to approve a one-year extension of the 2019-2022 sign replacement contract.

The County has contracted with George Wade Woody, Jr. since 2016 to provide new and replacement street signs and posts in the County in cases where new streets are being added or existing signage has been damaged, stolen, or otherwise disappeared. Staff discovered that the most recent contract expired on July 1, 2022, but had not been extended. This one-year extension will give staff time to prepare and conduct an RFP (Request for Proposal) for these services, according to best practice procurement guidelines, and have a new contract in place July 1, 2023. Annual costs for this contract in fiscal year 2020-2021 and fiscal year 2021-2022 were \$11,837 And \$19,778, respectively.

Motioned by Commissioner Robert Williford, seconded by Commissioner Zelodis Jay, and unanimously carried, the Board approved a one-year extension of the 2019-2022 sign replacement contract with George Wade Woody, Jr.

#### **UPDATE ON OUTDOOR INSTRUMENTS AT THORNTON LIBRARY**

County Manager Cummings reported on the outdoor instruments approved at the last meeting for the Thornton Library. He said staff reviewed the site this morning and they will be moving forward with installation once Library Director Robinson checks with the City of Oxford regarding permitting.

#### **COUNTY ATTORNEY'S REPORT**

County Attorney Wrenn stated that he had economic development and property acquisition matters for closed session.

#### **BOARD PRESENTATIONS**

Commissioner Hinman reported that Board members attended ribbon cuttings and openings at Vision Behavioral Health Services, a walk-in clinic for those with mental health and/or drug problems, and D'Artagnan which is a new company to Granville County.

Commissioner Cozart acknowledged the presence of Adam McConnell, Interim CEO of Granville Health System, and thanked him for his service at the hospital. He said that Chair May and he met with members of the Granville County Public Schools Board of Education, and they are off to a good start. He announced the upcoming NCACC Steering Committee meetings, noting that he is Chair of the Public Education Steering Committee and invited commissioners to participate.

Vice Chair Karan reported the opening of Vision Behavioral Health Services as an additional resource for mental health services and the opening of the new opened company D'Artagnan. He reported that he attended the viewing at the Expo Center of the *Hog Farmer: The Trials of Joey Carter* and made comments. He welcomed Mr. McConnell as Interim CEO of Granville Health System. He and others attended the Creedmoor retreat and mentioned a presentation by SGWASA (South Granville Water and Sewer Authority) on the Interstate 85 interceptor program. He also reported a pipe break with SGWASA and said they are working through getting that fixed.

Chair May noted that Commissioner Gooch is the Chair of SGWASA and Commissioner Karan is a board member.

Commissioner Gooch reported a busy week, especially for the SGWASA Board as mentioned by Commissioner Karan.

Commissioner Jay reiterated comments mentioned and said he ate goat meat at the D'Artagnan event. He also mentioned the movie night at the Expo Center and that it will be shown in Roxboro this week.



Commissioner Williford said last few weeks have been busy and he is coming along. He acknowledged Facility Maintenance Director Gary Bowen and thanked him for his hard work with Granville County.

Chair Russ May reported that the Creedmoor retreat was a good meeting and that the County Manager participated and gave a brief introduction of himself and his vision for Granville County.

#### **ANY OTHER MATTERS**

Chair May read the following Notice of Retreat:

The Granville County Board of Commissioners will meet at the Granville Expo & Convention Center, 4185 Highway 15, Oxford, NC on Monday, February 20, 2023, at 2:00 p.m. and at the Creedmoor Community Center in the Willow Oak Room, 108 East Wilton Avenue, Creedmoor, NC on Friday, February 24, 2023 at 9:00 a.m. for their annual retreat.

Chair May talked about the upcoming retreat. He then talked about the Granville County Fire Commission as it was mentioned at the Creedmoor retreat. He explained the makeup of the commission and made comments about the purpose of the commission.

#### **REPRESENTATIVE FRANK SOSSAMON**

Chair May recognized Representative Frank Sossamon from House District 32 who was in attendance. Representative Sossamon then made comments and asked the Board to let him know the needs of the county.

Chair May asked Representative Sossamon to get with County Manager Cummings about specific needs including sufficient funding for schools and transportation needs.

Commissioner Jay mentioned road conditions on Highway 96 North.

#### **CLOSED SESSION**

Upon a motion by Commissioner Sue Hinman, seconded by Commissioner Tony W. Cozart, and unanimously carried, the Board went into closed session as allowed by N.C.G.S. 143-318.11(a) (4) and (5) for property acquisition and economic development matters.

#### **RETURN TO OPEN SESSION**

Upon a motion by Commissioner Sue Hinman, seconded by Commissioner Tony W. Cozart, and unanimously carried, the Board returned to open session.

#### **ADJOURNMENT**

Upon a motion by Commissioner Sue Hinman, seconded by Commissioner Jimmy Gooch, and unanimously carried, the Board adjourned at 9:19 p.m.

Respectfully submitted,  
Debra A. Weary, NCMCC, CMC  
Clerk to the Board