

OXFORD, NORTH CAROLINA
December 5, 2022

The Members of the Honorable Board of Commissioners of Granville County, North Carolina met in a regular meeting on Monday, December 5, 2022, at 7:00 p.m. in the Auditorium, Granville Expo and Convention Center, 4185 US Highway 15 South, Oxford.

Present were:

Chair: Tony W. Cozart

Commissioners: Jimmy Gooch Timothy Karan
Sue Hinman Russ May
Zelodis Jay David T. Smith

County Manager: Drew Cummings

Assistant County Manager: Korena Weichel

County Attorney: James C. Wrenn, Jr.

News Reporters: Keith Shearon – *Oxford Public Ledger*

MEETING CALLED TO ORDER

At 7:00 p.m., Chair Tony W. Cozart called the meeting to order. He then recognized Commissioner Zelodis Jay for the invocation and Pledge of Allegiance.

CONSENT AGENDA APPROVED

Upon a motion by Commissioner David T. Smith, seconded by Commissioner Russ May, and unanimously carried, the Board approved the consent agenda as follows:

- (A) Approved the Summary of Contingency and Use of Fund Balance report that showed the following balances:

General Contingency Balance	\$	147,564
School Bond D/S Contingency	\$	350,000
Environmental Disaster Contingency	\$	10,000
General Fund Appropriated Fund Balance	\$	5,975,707

- (B) Approved Budget Amendment #2 for Fiscal Year 2022-2023 as follows:

Budget Amendment #2
12/5/2022

Be it ordained, the FY 2022-2023 Annual Budget Ordinance is hereby amended as follows:

GENERAL FUND

Expenditures: Increase/(Decrease)

General Government

Governing Board	3,500
Admin	12,265
IT	4,794
Board of Elections	1,723
Finance	20,027
Human Resources	30,095
Internal Auditor	3,343
Tax Administration	5,181
Register of Deeds	9,808
General Services	7,375

Public Safety			
	Sheriff's Department	115,302	
	Detention Center	70,837	
	Emergency Management	97,404	
	Addressing / GIS	3,009	
	Animal Control	63,053	
Community Services			
	4-H Best	1,845	
	County Library System	65,964	
	Jonesland Park Operation	17,182	
	Planning	2,807	
	Construction Projects	292,686	
	Economic Development	8,311	
Human Services			
	Social Services	58,691	
	HCCBG & Transportation	3,454	
	Oxford Senior Center	12,856	
	Senior Center - North	1,615	
	Senior Center - South	1,615	
Area Projects and Other Appropriations			
	Non-Departmental	(25,819)	
	Pass Thru Funds and Transfers	(6,630)	
Contributions to Other Funds			
	Tourism Development Authority	3,852	
	Contingencies	(10,186)	
	<i>Total Expenditures</i>		875,959
Revenues: Increase/(Decrease)			
	Restricted and Intergovernmental	51,852	
	Appropriated Fund Balance	824,107	
	<i>Total Revenues</i>		875,959

CONVENIENCE SITES

Expenditures: Increase/(Decrease)			
	Landfill	21,440	
	<i>Total Expenditures</i>		21,440
Revenues: Increase/(Decrease)			
	Appropriated Fund Balance	21,440	
	<i>Total Revenues</i>		21,440

LANDFILL

Expenditures: Increase/(Decrease)			
	Landfill Operations	6,641	
	<i>Total Expenditures</i>		6,641
Revenues: Increase/(Decrease)			
	Appropriated Fund Balance	6,641	
	<i>Total Revenues</i>		6,641

Budget Amendment #2

(For reference only)				Balance	
General Fund/Senior Center					
Expenditures: Increase/ (Decrease)					
10-	5300	314	Work First Transportation Grant	\$5,139	\$15,139
10-	5859	505	EDTAP - Transportation Grant	\$3,454	\$78,454
10-	8580	140	KARTS /RGP Allocation	(\$6,630)	\$93,370
Revenues: Increase/ (Decrease)					
10-	3327	333	ROAP Grant	(\$13,037)	\$186,963
10-	3990	991	Appropriated Fund Balance	\$15,000	\$5,166,630

Description: Adjust ROAP Grant funding from original budget to approved NC DOT levels.

General Fund/Emergency Management					
Expenditures: Increase/ (Decrease)					
10-	4330	602	Supplemental Grant Expense	\$59,757	\$59,757
10-	4330	602	Supplemental Grant Expense	\$20,625	\$80,382
Revenues: Increase/ (Decrease)					
10-	3990	991	Appropriated Fund Balance	\$59,757	\$5,226,387

10-	3990	991	Appropriated Fund Balance	\$20,625	\$5,247,012
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Description: Carry over FY 2022 ending balance of Supplemental (EMPG) Grant (\$59,727) and recognize receipt of EMPG grant funds (\$20,625). EMPG grant fund revenues were already budgeted (\$35,000), but the corresponding grant expenditures were not budgeted.

General Fund/Construction Projects

Expenditures: Increase/ (Decrease)

10-	4251	222	Administrative Annex	\$10,186	\$10,186
10-	9910	993	General Contingency	(\$10,186)	\$147,564

Description: Fund installation of electronic access system at the Belle Street facility as approved by the Granville County BoCC on 6/20/22.

General Fund/Governing Board

Expenditures: Increase/ (Decrease)

10-	8540	120	Available for Grant Match	(\$3,500)	\$46,500
10-	4110	413	Youth Council	\$3,500	\$3,500

Description: Establish funding of a Youth Council as approve by the Granville County BoCC on August 8, 2022.

General Fund/Parks and Grounds

Expenditures: Increase/ (Decrease)

10-	6130	334	Pond Lease	\$5,200	\$10,603
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Revenues: Increase/ (Decrease)

10-	3990	991	Appropriated Fund Balance	\$5,200	\$5,252,212
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Description: Recognize the extension of the Memorandum of Agreement and Easement with Benny Overton for access to the irrigation pond used by Parks and Grounds.

General Fund/Library

Expenditures: Increase/ (Decrease)

10-	6110	511	SRFR Aid to Public Libraries	\$64,889	\$64,889
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Revenues: Increase/ (Decrease)

10-	3611	363	SRFR Aid to Public Libraries	\$64,889	\$64,889
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Description: To recognize receipt of non- recurring SFRF Aid to Public funds from the US Treasury.

General Fund/Non-Departmental

Expenditures: Increase/ (Decrease)

10-	8540	125	Revaluation Reserve Appropriation	\$215,000	\$400,000
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Revenues: Increase/ (Decrease)

10-	3990	991	Appropriated Fund Balance	\$215,000	\$5,462,012
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Description: To increasing funding of the 2024 revaluation process to approximately 50% of total project cost. Revaluation to be performed by Pearson Appraisal Service, Inc., as approved by the Granville County BoCC on March 21, 2022.

General Fund/Construction Projects

Expenditures: Increase/ (Decrease)

10-	4251	908	Northern Granville Senior Center	\$282,500	\$282,500
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Revenues: Increase/ (Decrease)

10-	3990	991	Appropriated Fund Balance	\$282,500	\$5,744,512
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Description: To fund design services for construction of the Northern Granville Senior Center.

General Fund: Various departments

Expenditures: Increase/ (Decrease)

10-	4120	121	Salaries	\$3,403	\$496,853
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10-	4120	181	FICA	\$260	\$37,953
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10-	4120	182	Retirement	\$413	\$59,153
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10-	4122	121	Salaries	\$4,002	\$267,011
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10-	4122	181	FICA	\$306	\$20,206
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10-	4122	182	Retirement	\$486	\$32,468
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10-	4125	121	Salaries	\$22,425	\$143,229
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10-	4125	181	FICA	\$1,715	\$10,901
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10-	4125	182	Retirement	\$2,725	\$17,415
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10-	4130	121	Salaries	\$9,978	\$318,562
10-	4130	181	FICA	\$763	\$23,658
10-	4130	182	Retirement	\$1,212	\$37,691
10-	4135	121	Salaries	\$1,443	\$77,110
10-	4135	181	FICA	\$110	\$5,843
10-	4135	182	Retirement	\$175	\$9,376
10-	4145	121	Salaries	\$4,325	\$483,539
10-	4145	181	FICA	\$331	\$36,936
10-	4145	182	Retirement	\$525	\$58,797
10-	4170	121	Salaries	\$1,438	\$192,006
10-	4170	181	FICA	\$110	\$24,707
10-	4170	182	Retirement	\$175	\$24,807
10-	4180	121	Salaries	\$1,447	\$240,399
10-	4180	181	FICA	\$111	\$18,391
10-	4180	182	Retirement	\$176	\$29,233
10-	4260	121	Salaries	\$2,112	\$154,621
10-	4260	181	FICA	\$162	\$18,867
10-	4260	182	Retirement	\$257	\$18,802
10-	4310	121	Salaries	\$26,156	\$3,720,182
10-	4310	181	FICA	\$2,001	\$307,234
10-	4310	182	Retirement	\$3,178	\$37,476
10-	4320	121	Salaries	\$4,738	\$1,768,190
10-	4320	181	FICA	\$362	\$144,033
10-	4320	182	Retirement	\$576	\$228,631
10-	4330	121	Salaries	\$8,817	\$242,933
10-	4330	181	FICA	\$675	\$18,420
10-	4330	182	Retirement	\$1,071	\$29,539
10-	4380	121	Salaries	\$39,153	\$381,579
10-	4380	181	FICA	\$2,995	\$40,360
10-	4380	182	Retirement	\$4,757	\$59,772
10-	4396	121	Salaries	\$1,164	\$62,466
10-	4396	181	FICA	\$89	\$4,724
10-	4396	182	Retirement	\$141	\$7,595
10-	4910	121	Salaries	\$2,341	\$306,930
10-	4910	181	FICA	\$179	\$23,453
10-	4910	182	Retirement	\$287	\$37,325
10-	4920	121	Salaries	\$2,894	\$249,896
10-	4920	181	FICA	\$221	\$19,117
10-	4920	182	Retirement	\$352	\$30,387
10-	5300	121	Salaries	\$44,701	\$4,606,872
10-	5300	181	FICA	\$3,420	\$351,187
10-	5300	182	Retirement	\$5,431	\$560,191
10-	5831	121	Salaries	\$192	\$45,217
10-	5831	181	FICA	\$15	\$3,432
10-	5831	182	Retirement	\$23	\$5,498
10-	5860	121	Salaries	\$2,646	\$335,157
10-	5860	181	FICA	\$200	\$25,637
10-	5860	182	Retirement	\$321	\$40,754
10-	6110	121	Salaries	\$897	\$640,378
10-	6110	181	FICA	\$69	\$60,510
10-	6110	182	Retirement	\$109	\$77,870
10-	6130	181	Salaries	\$3,262	\$226,198
10-	6130	181	FICA	\$250	\$17,834
10-	6130	181	Retirement	\$396	\$27,505
10-	6180	121	Salaries	\$1,136	\$61,052
10-	6180	181	FICA	\$87	\$4,616
10-	6180	182	Retirement	\$138	\$7,424
10-	3990	991	Appropriated Fund Balance	\$226,025	\$5,970,537

Description: Fund annual "sell back" of excess annual leave to those full-time employees wishing to participate.

General Fund: Various departments

Expenditures: Increase/ (Decrease)

10-	4120	121	Salaries	\$7,500	\$504,353
10-	4120	181	FICA	\$689	\$38,642
10-	4125	121	Salaries	\$3,000	\$146,229
10-	4125	181	FICA	\$230	\$11,131
10-	4130	121	Salaries	\$7,500	\$326,062
10-	4130	181	FICA	\$574	\$24,232
10-	4135	121	Salaries	\$1,500	\$78,610
10-	4135	181	FICA	\$115	\$5,958
10-	4180	121	Salaries	\$7,500	\$491,039
10-	4180	181	FICA	\$574	\$37,510
10-	4260	121	Salaries	\$4,500	\$159,121
10-	4260	181	FICA	\$344	\$19,211
10-	4310	121	Salaries	\$78,000	\$3,798,182
10-	4310	181	FICA	\$5,967	\$313,201
10-	4320	121	Salaries	\$60,800	\$1,828,990
10-	4320	181	FICA	\$4,361	\$148,394
10-	4330	121	Salaries	\$6,000	\$248,933
10-	4330	181	FICA	\$459	\$18,879
10-	4380	121	Salaries	\$15,000	\$396,579
10-	4380	181	FICA	\$1,148	\$41,508
10-	4396	121	Salaries	\$1,500	\$63,966
10-	4396	181	FICA	\$115	\$4,839
10-	4920	121	Salaries	\$4,500	\$254,396
10-	4920	181	FICA	\$344	\$19,461
10-	5831	121	Salaries	\$1,500	\$46,717
10-	5831	181	FICA	\$115	\$3,547
10-	5860	121	Salaries	\$9,000	\$344,157
10-	5860	181	FICA	\$689	\$26,326
10-	5861	121	Salaries	\$1,500	\$1,500
10-	5861	181	FICA	\$115	\$115
10-	5870	121	Salaries	\$1,500	\$1,500
10-	5870	181	FICA	\$115	\$115
10-	6130	181	Salaries	\$7,500	\$233,698
10-	6130	181	FICA	\$574	\$18,408
10-	6180	121	Salaries	\$2,376	\$63,428
10-	6180	181	FICA	\$115	\$4,731
10-	8540	111	Position Reclass	(\$42,319)	\$26,825
10-	8540	113	Performance Base Adjustment	(\$195,000)	\$0

Description: Fund bonuses to all full time employees to be paid out in January 2023, as approved by the Granville County BoCC as of November 7, 2022.

Convenience Sites

Expenditures: Increase/ (Decrease)

59-	4710	512	Site Construction	\$21,440	\$31,440
Revenues: Increase/ (Decrease)					
59-	3991	991	Appropriated Fund Balance	\$21,440	\$198,840

Description: To fund improvement of the loading zone at the Wilton convenience site, as approved by the Granville County BoCC on July 5, 2022.

Landfill					
Expenditures: Increase/ (Decrease)					
60-	4725	121	Salaries	\$4,500	\$177,842
60-	4725	181	FICA	\$344	\$15,135
60-	4729	121	Salaries	\$1,500	\$47,058
60-	4729	181	FICA	\$115	\$5,130
60-	4729	182	Retirement	\$182	\$5,540
Revenues: Increase/ (Decrease)					
10-	3991	991	Appropriated Fund Balance	\$6,641	\$6,641

Description: Fund annual vacation "sell back" and one-time bonus payments to Landfill employees.

- (C) Approved Project Ordinance Budget Amendment #2 – CARES Election and HAVA Grant as follows:

**Grant Project Ordinance
2020 CARES Act Election Grant Fund
and HAVA Fund Election Preparedness Grant Projects
Budget Amendment # 1 (during Fiscal Year 2022-2023)
(Budget Amendment # 2 for grant project ordinance)**

Be it ordained, the Coronavirus Relief Fund Project Budget Ordinance is hereby amended as follows:

Revenues: Increase / (Decrease)			
CARES Act Election Grant	\$	-1,300	
Transfer from General Fund		1,300	
Total Revenues			\$ - 0 -

(For Reference Only)

				Balance
Revenue Increase/ (Decrease)				
31-3328-001	CARES ACT Election Grant	\$ - 1,300		78,888
31-3990-010	Transfer from General Fund	\$ 1,300		5,062

Description: To reflect refunding of the balance of CARES Act Supplemental Fund from the General Fund deemed unspent and owed back to the NC State Board of Elections.

**RESTATEMENT OF BUDGET LEVELS
Grant Project Ordinance
2020 CARES Act Election Grant Fund
And HAVA Fund Election Preparedness Grant Projects
(For County Auditors Reference)**

Expenditures		Revenues	
CARES Act Election Grant	\$ 83,772	CARES Act Election Grant	\$ 78,888
HAVA Grant	60,206	HAVA Grant	60,028
		Transfer From General Fund	5,062
	\$ 143,978		\$ 143,978

- (D) Approved Project Ordinance Budget Amendment #2 – GAP Phase III – FY 2023 as follows:

**Project
Ordinance
GAP Phase
III
Budget Amendment # 1 (during Fiscal Year
2021) (Budget Amendment # 2 for project
ordinance)**

Be it ordained; the Granville Athletic Park Phase III Budget Ordinance is hereby amended as follows: Expenditures: Increase/(Decrease)

GAP Phase III Project	200,000	
Total Expenditures		200,000
Revenues: Increase/(Decrease)		
Contributions from the General Fund	136,500	
US Tennis Association Grant	50,000	
Sponsorships/Donations	13,500	
Total Expenditures		200,000

(For Reference Only)

<i>Revenue Increase/ (Decrease):</i>			Balance
49-3613-261	USTA Grant	50,000	70,000
49-3613-840	Fifteen for 15 Sponsorship Campaign	13,500	13,500
49-3990-010	Transfer from General Fund	136,500	1,498,060

Expenditure Increase/(Decrease):

49-6130-580	GAP Phase III	200,000	2,131,560
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Description: Budget final transfer of funding from the County's General Fund to complete the GAP Phase III project.

ESTABLISHMENT OF BUDGET LEVELS

**GAP Phase
III**

**Capital Project Ordinance Budget
Levels (For County Auditors
Reference)**

Expenditures		Revenues	
GAP Phase III	2,131,560	Contribution from General Fund	1,498,060
		Land and Water Conservation Grant	250,000
		PARTF Grant	300,000
		US Tennis Association Grant	70,000
		Fifteen for 15 Campaign	<u>13,500</u>
Total Expenditures	<u>2,131,560</u>	Total Revenues	<u>2,131,560</u>

(E) Approved Tax Refunds, Releases & Write-offs as follows:

Refunds	October 2022:	\$2,677.44
Releases	October 2022:	\$4,636.85
Write-offs (\$2 and less)	October 2022:	\$ 19.76
Refunds	November 2022	\$6,948.16
Releases	November 2022	\$1,894.92
Write-offs (\$2 and less)	November 2022	\$ 7.31

(F) Approved Minutes of the April 4, 2022 Regular Meeting.

(G) Approved the following *Resolution Identifying Additional Review Officers for Granville County*:

**Resolution Identifying Additional Review Officers
for
Granville County**

WHEREAS, G.S. 47-30.2 requires that the Board of County Commissioners in each County to appoint one or more persons to serve as Review Officer to review each plat before it is recorded and certify that it meets the statutory requirements for recording; and

WHEREAS, it is the desire of the Granville County Board of County Commissioners to insure an expeditious review of all maps and plats as required by G.S. 47-30.2 before they are presented to the Register of Deeds for recording;

WHEREAS, Scott Phillips, Director of Development Services, Barry Baker, Planning Director, Shana Hester, Zoning Technician, and Eric Dodson, GIS/Tax Mapper were previously appointed as Review Officers as required by G.S. 47-30.2.

NOW, THEREFORE, BE IT RESOLVED, that Jenny Griffin, Tax Administrator and Ariana Rivera are hereby appointed as additional Review Officers as required by G.S. 47-30.2.

BE IT FURTHER RESOLVED, that a copy of this Resolution be recorded in the Granville County Register of Deeds Office.

ADOPTED, this the 5th day of December 2022.

RECOGNITION OF COMMISSIONER DAVID T. SMITH

Chairman Cozart stated that this night was a time of reflection and appreciation, and for him personally, a time of sadness. He stated that growing up in a community having respect for someone that you also get the opportunity to serve alongside and find out that they are just as impressionable and just as awesome. He continued that he first got to know Commissioner Smith from a distance when he served as a Deputy and Sheriff, and he would often hear people in the community rave about his service and dedication to this county. He stated that on June 28, 1998, the then Sheriff-Elect Smith allowed him to be a part of his swearing-in ceremony. He stated that he shared with his wife that he wanted to read the comments that he had written out for that occasion and one of the things that he said, and it still stands true today is, that “your service characterized honesty, constant accessibility, and open communication.” He continued that he never heard anyone over the years say that “Sheriff Smith just won’t listen to me.” He thanked Commissioner Smith for his friendship and for the example of leadership that he has set, noting that one of the things that he has always done was value this county he calls home. He stated that Commissioner Smith never wanted anything less for the people than what he wanted for himself, and he could truly say, as they honored him, that he is truly a Granville County man and that is why Commissioner Smith spends so much time at the hospital and is so dedicated to the Senior Center. He closed by stating that it was a special pleasure to serve with him. He then presented Commissioner Smith with the following plaque acknowledging his service on behalf of the Board:

David T. Smith

Granville County Commissioner

2010-2022

Chairman
2013-2014
2019-2020

In Recognition and Appreciation of Outstanding Service

to
the Citizens of Granville County
Presented by
the Granville County Board of Commissioners
December 5, 2022

After the plaque presentation, commissioners made comments. Then Commissioner. Smith thanked God for being able to do what he has done these 49 years of service in Granville County, but he did it because he loves the county and the people of Granville County. He thanked everyone and said that he hopes he has left Granville County a little better than he found it. He thanked the staff and then his family for the many days and nights that he was not at home.

OATH OF OFFICE ADMINISTERED TO COMMISSIONER-ELECT TIMOTHY KARAN (DISTRICT 6)

Chairman Cozart stated that the purpose of this agenda item was the administering of the Oath of Office for those Commissioners who were elected or reelected for another term. He then administered the Oath of Office to Timothy Karan (District 6) who was reelected November 8, 2022.

OATH OF OFFICE ADMINISTERED TO COMMISSIONER-ELECT JIMMY GOOCH (DISTRICT 7)

Chairman Cozart administered the Oath of Office to Jimmy Gooch (District 7). Commissioner Gooch was appointed on October 19, 2020, to fill the unexpired term ending December 2022 of Edgar Smoak who passed away. He was then elected on November 8, 2022 as a Granville County Commissioner.

OATH OF OFFICE ADMINISTERED TO COMMISSIONER-ELECT ROBERT WILLIFORD (DISTRICT 2)

Chairman Cozart noted that Katherine Burnette, District Court Judge for the 9th District would administer the Oath of Office to Robert “Rob” Williford (District 2) who was elected on November 8, 2022 as a Granville County Commissioner. Commissioner Williford thanked everyone and noted that he has big shoes to fill. He stated to Commissioner Smith that he will do the best that he can and that he will do the best job for the people of District 2 and all of Granville County.

RECESS FOR RECEPTION

At this point, the Board recessed to have a reception for the newly elected and reelected Granville County Commissioners Karan, Gooch, and Williford

ACKNOWLEDGEMENT OF REPRESENTATIVE MATTHEW WINSLOW AND REPRESENTATIVE FRANK SOSSAMON AT THE MEETING.

Upon returning from recess at 7:54 p.m., Chairman Cozart recognized the presence of Representative Matthew Winslow and Representative Frank Sossamon at the meeting and said he looked forward to working with them.

CHAIRMAN AND VICE CHAIRMAN OF THE BOARD ELECTED

Chairman Cozart asked Debra Weary, Clerk to the Board, to assist with the election of Board Chair. Chairman Cozart noted that he had the opportunity earlier to thank Commissioner Smith for his leadership and the senior citizens effort. He then thanked Board members for their services and work on various boards and committees - Commissioner Jay with the Kerr-Tar Council of Government, Commissioner Hinman with DSS, Commissioner May with Fire Services and the Safety Commission, Commissioner Karan with the Recreation and Opioid Committees, and Commissioner Gooch with SGWASA and the Opioid Committee. He said that they had answered the call of duty and had really made the year a very special one. He said that, honestly speaking, this had been a year that he would never forget. He thanked Ms. Weary and Attorney Wrenn and said he was grateful for the three managers he was able to work with, Mike Felts, Doug Logan, and Drew Cummings.

At this time, the Clerk to the Board was asked to preside during the election of the Chairperson of the Board of Commissioners for the 2023-2024 year. The floor was opened for nominations.

Commissioner Tony W. Cozart, nominated Commissioner Russ May for Chair of the Board of Commissioners. Commissioner Jimmy Gooch seconded the motion.

Commissioner Tony W. Cozart made a motion to close the nominations. Commissioner Timothy Karan seconded the motion. When the Clerk called for a vote on the matter, it passed unanimously to close the nominations.

When the Clerk called for the vote on Commissioner Russ May as the Chair of the Granville County Board of Commissioners, it passed unanimously.

The Clerk to the Board recognized Chair Russ May to preside over the meeting. Chair May opened the floor for nominations for Vice Chair.

Commissioner Jimmy Gooch nominated Timothy Karan to be the Vice Chair. Commissioner Zelodis Jay seconded the motion.

Commissioner Jimmy Gooch made a motion to close nominations. Commissioner Zelodis Jay seconded the motion. Chair May called for a vote on the matter, it passed unanimously to close nominations and elect Timothy Karan as Vice Chair of the Granville County Board of Commissioners.

BOARD APPROVED MEETING TIME, PLACE, AND SCHEDULE FOR CALENDAR YEAR 2023

Upon a motion by Commissioner Zelodis Jay, seconded by Commissioner Tony W. Cozart, and unanimously carried, the Board approved meeting in the Auditorium of the Granville Expo and Convention Center, 4185 US Highway 15 South, Oxford beginning at 7:00 p.m. for the regular meetings and in the Meeting Room for budget workshops and the retreat time and location to be determined on the following dates:

January 3
January 17
February 6
February 20 & 24
March 20
April 3
April 17
May 1
May 8-11
May 15
June 5
June 19
July 3
August 7
September 5
October 2
October 16
November 6
November 20
December 4

BOARD APPROVED COMMITTEE AND LIAISON ASSIGNMENTS

Chair May referred to the list of recommended board/committee/liaison assignments in the agenda. He noted that newly elected Commissioner Williford needed to be added to the committee(s) in which he exhibited an area of expertise. He noted that it had been determined that Commissioner Williford can continue to serve on the Granville County ABC Board. He also noted that Board members needed the opportunity to discuss which committees they wished to continue to serve in or whether to choose other interests.

Upon a motion by Commissioner Sue Hinman and seconded by Commissioner Robert Williford, and unanimously carried, the Board approved moving the agenda item for the committee and liaison assignments to the next scheduled Board meeting.

BOARD APPROVED BONDS FOR COUNTY OFFICIALS FOR 2023

Upon a motion by Commissioner Jimmy Gooch, seconded by Commissioner Zelodis Jay, and unanimously carried, the Board approved the following bonds for 2023-2024 Granville County Officials:

Finance Director	\$1,000,000
Tax Administrator	\$ 250,000
Sheriff	\$ 25,000
Register of Deeds	\$ 25,000

RECOGNITION OF SERVICE – SHERIFF JOHN B. HARDY, III

Sheriff Hardy had not yet arrived due to being at Sheriff Robert Fountain’s swearing-in ceremony. The recognition was held after the Vaya Health presentation.

VAYA HEALTH PRESENTATION

Chairman May gave the following background information regarding the Vaya Health update presentation. The Vaya Health Regional Board is a governance structure that allows all member units to have a voice in the governance of Vaya Health. The Region 4 Alliance with Granville County also includes Franklin, Vance, Person, Caswell, Alamance, Chatham, and Stokes counties. The goals of Vaya Health Local Management Entities/Managed Care Organizations (LME/MCO) are to manage the care of beneficiaries who receive services for mental health, developmental disabilities, or substance abuse disorders.

Before Elliott Clark, Regional Director of Community Relations gave his presentation, he stated that Vaya has been live in Granville County since January 1, 2022. Mr. Clark spoke from the following PowerPoint presentation:

Granville County Board of Commissioners

Elliot Clark
Regional Community Relations Director
11/21/2022



A whole-person health organization helping people connect to supports and services on their path to healing, recovery, and wellbeing

CURRENT CHALLENGES

INCREASED DEMAND AND LIMITED RESOURCES

- Since the end of the pandemic there has been a rising increase in
 - The need for child and adult mental health and substance use services across NC
 - The loss of mental health, substance use, and I/DD professionals leaving the profession
- Additionally, the expansion of new health plans in NC and the ability for staff to accept remote positions nationally has created significant competition on local limited NC staffing resources
- These factors have contributed to waitlists for services across the healthcare system and higher volume in ED and inpatient care.
- Vaya has been working with providers to meet these unique challenges while trying to expand and develop new service opportunities across the Vaya region.

STABILIZE WALK-IN CENTERS

Vaya increased outpatient rates at Crisis Walk-in Centers to:

1. Stabilize physician and clinical staff (retention of existing staff)
2. Recruit additional staff (increased reimbursement)
3. Improve access to same day care in rural communities
4. Incentivize face to face service in rural communities
5. Expand access to Substance Use services
6. Franklin County- Vision Behavioral Health- Working to expand access to service including SAIOIP

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Strategies to Address Workforce Challenges

- Increased rates across all service area to promote competitive recruitment and retention.
- Targeted rate increases for Direct Support Professionals for more competitive pay for key community-based behavioral health and intellectual/developmental services.
- Targeted work and funding with providers to develop strategies for recruitment and retention.
- Utilizing funding to allow providers to incentivize staffing in more rural counties.
- Focused work with Vaya Provider Advisory Council to develop recruitment and retention strategies across service and disability.

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**STATE-WIDE CHILD AND
YOUTH IMPROVEMENT
INITIATIVE**

IMPROVEMENT AREAS

- Vaya is working with all LME/MCO's to establish a standardized seamless transition of care for children placed outside of the Vaya Health Plan region
- Vaya is implementing a standardized pass-through authorization process for children entering residential treatment services to eliminate any barriers for children needing to quickly enter residential treatment
- Vaya is working with other LME/MCO's and Benchmarks to develop a standardized referral process for all residential provider
- Vaya continues to expand a statewide open network to improve access to care for child services
- Reduce or eliminate the need for Out of Network Agreements prior to entry to care

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IMPROVEMENT AREAS CONT'D

- Vaya has an escalation protocol for DSS' to notify Vaya leadership of acute high risk cases including 24/7 access through the Vaya Call Center outside business hours
- Vaya is raising rates to expand access to crisis/emergency beds to reduce/eliminate the needs for DSS to temporarily house children with an emergency need
 - Vaya currently have 38 crisis beds that are available for Vaya Members
 - Vaya is actively working to add 20 additional crisis beds over the next 3 months (pending DHSR approval)
- Embedded Care Management in each County DSS

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EXPANDING ACCESS TO THERAPEUTIC FOSTER CARE - PROFESSIONAL PARENTING

- Vaya increased TFC rate from \$97.22 to **\$175.00** per day (Emergency Respite **\$360.00** per day)
- Our goal is to create an extensive TFC network that allows our children to remain in their home communities with TFC parents dedicated to children's success and transitioning home
- In the coming weeks Vaya will be reaching out to contracted TFC providers to discuss these goals and to monitor the success of these new rates meeting the following objectives:
 - Improving the retention rate of current TFC families
 - Expanding the number of therapeutic homes across the Vaya region
 - Supporting children being served in their local communities with their local support systems
 - Improving the coordination of services for children in care by assuring children are connected with medical, dental, and behavioral health services
 - Providing additional support and training to TFC families

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HOUSING INITIATIVES



Housing Initiatives through Vaya

- Transitions to Community Living Program
- Permanent Supportive Housing
- Non-Medicaid Residential Services
- Housing Supports Grant
- Integrated Supportive Housing Program
- Link to Resources: [Housing Initiatives](#) | [Vaya Health](#)

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LOCAL COLLABORATION

Community Collaboration with Vaya

- **Crisis Response Collaborative**
 - Cadence
 - 3rd Thursdays at 10AM
 - Local Participation
 - Mission
- **Tri-County Community Collaborative**
 - Cadence
 - 4th Tuesday at 1PM
 - Local Participation
 - Mission

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Community Collaboration with Vaya (cont.)

- **Integrated Care Outreach Network (ICON) Consortium**
 - Partnership with Granville Vance Public Health
 - Mission to improve equitable access to quality whole-person care, integrating behavioral and physical health care

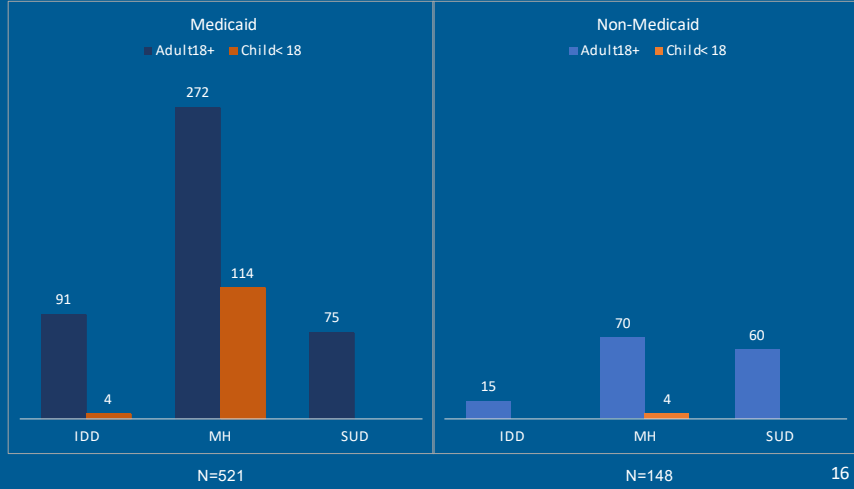
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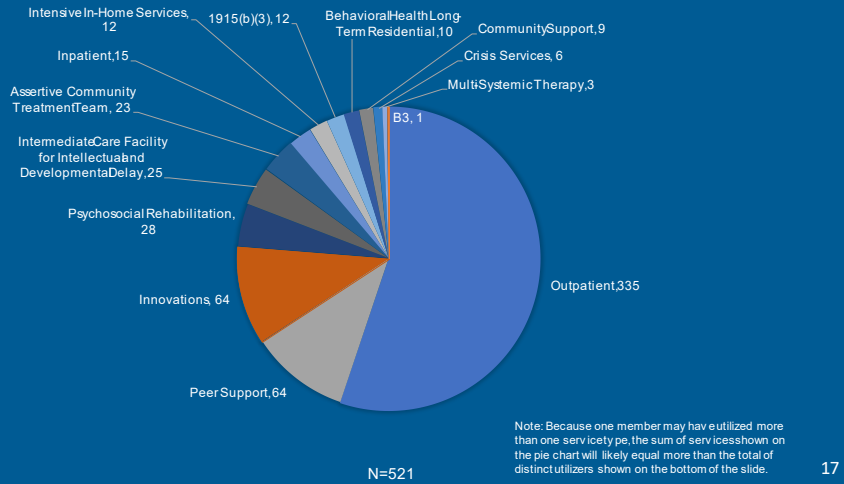
Granville County Dashboard

September 2022

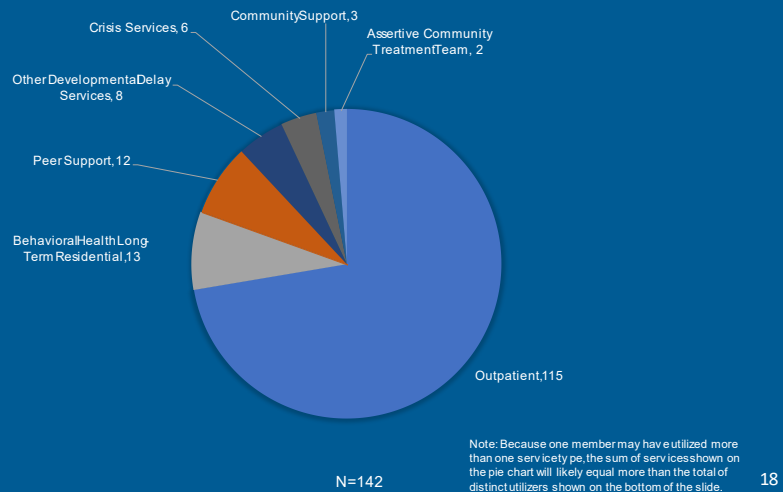
Members Served by Age & Disability Apr – Jun 2022



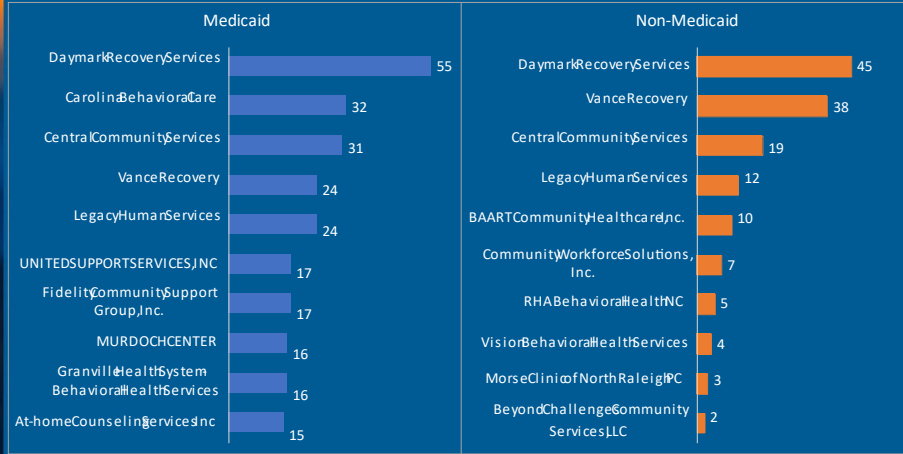
Medicaid Service Usage Apr – Jun 2022



Non-Medicaid Service Usage Apr – Jun 2022

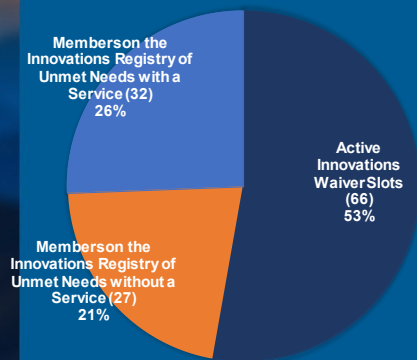


Providers by Members Served Apr – Jun 2022



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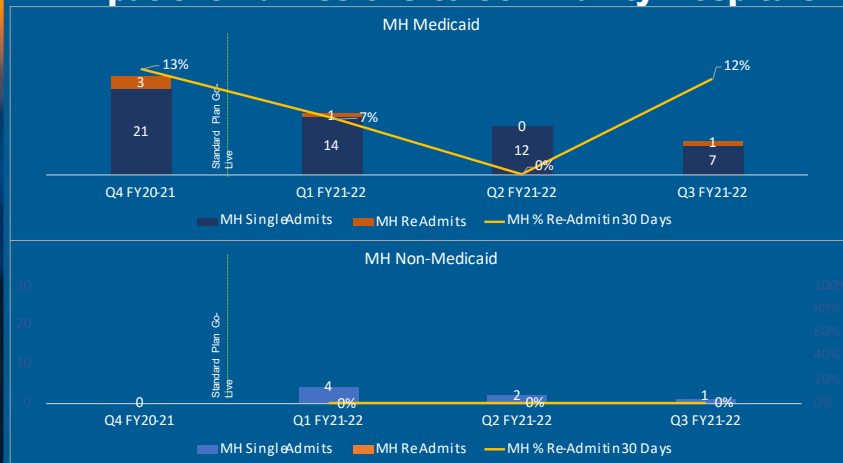
Innovations Waiver Status August 2022



- The NC Innovations Waiver serves people who would live in an intermediate care facility for intellectual disabilities giving them the opportunity to live in a community setting instead of an institution or group home.
- To obtain an Innovations Waiver slot, an individual completes the Supports Intensity Scale (SIS) Assessment and is deemed eligible based on level of care needed to complete activities of daily living and make progress towards personal goals.
- Individuals awaiting a Waiver Slot are placed on the Registry of Unmet Needs (RUN) and receive services to help provide support while awaiting an Innovations Waiver slot.

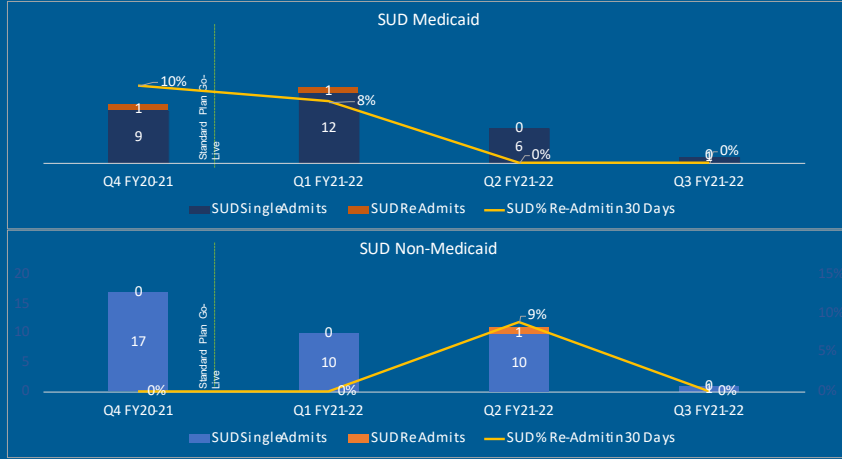
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MH Inpatient Admissions to Community Hospitals



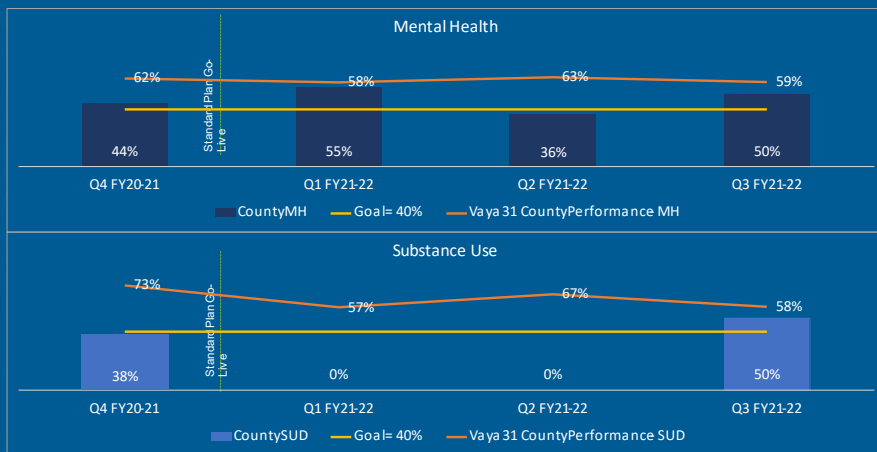
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SUD Inpatient Admissions to Community Hospitals

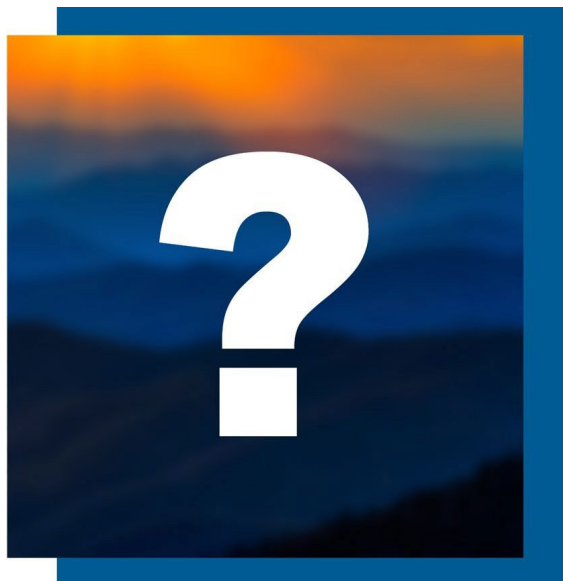


22

Medicaid Follow-Up After Discharge



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After the presentation, Commissioner Cozart applauded Mr. Clark for trying to get more crisis and emergency beds as he said he believed that the need would continue to increase. He asked about school-based mental health, if before an official referral is done for exceptional children's services, if Mr. Clark's team would participate in that process, even in IEP meetings.

Mr. Clark responded it had from time to time and that it was not a requirement that a provider or a care manager be invited as part of that IEP but many times they were written in as part of a team member to participate. He continued that as far as the evaluation was concerned, it would depend. Sometimes if the school goes through the process of evaluation and had come up with a diagnosis or an intervention plan based on a school-based evaluation, that would be considered one process, but a medical evaluation and a medical diagnosis is another process. He stated that Vaya gets most involved in the medical process around the medical diagnosis.

County Manager Cummings stated that he had asked Mr. Clark a question about a couple of slides that showed where rate increases were discussed, and he wanted to clarify that that is an increase in the reimbursement rate that providers get to enable them to serve more people. It could be misinterpreted as people have to pay more for mental health, but really what it is is more money going to providers to help serve more people which is really a good thing.

Chair May commended Mr. Clark about a significant issue involving a child that was a danger to himself and to others and they could not get an adjoining county LME to move the ball forward fast enough. With Mr. Clark's intervention, Commissioner May said he received a call the past week from the CEO of that company, and he was assured that that gap would no longer occur. Therefore, it is important on our behalf that when we have a failure in this area, the Board is able to actually hold the LME accountable. He stated that at such time, they could meet with Mr. Clark and have him interact with the adjoining counties because, unfortunately, the state would like to take that part of the program. He said that would impact counties such as Granville County which are small and rural because we need the expertise that we will not get because our funding is often reduced. He stated that with Vaya and their expertise, we are a priority, and he wanted the Board to remember that they did sign on to support that and the Legislative decision was to delay that move, but it is still being looked at. He again thanked

Mr. Clark and his CEO for their help with the matter. Mr. Clark thanked the Board and noted that they need more advocacy.

RECOGNITION OF SERVICE – SHERIFF JOHN B. HARDY, III

Chairman May recognized Sheriff Hardy for his service as Granville County Sheriff from December 21, 2021 to December 5, 2022. He was presented with a plaque from the Board with the following inscription:

John Blackwell Hardy, III

Granville County Sheriff

December 21, 2021 – December 5, 2022

In Recognition and Appreciation
of Outstanding Service

to

The Citizens of Granville County

Presented by

The Granville County Board of Commissioners

December 5, 2022

Sheriff Hardy thanked the Board for choosing him to be their Sheriff for the past year.

Commissioner Cozart stated that he appreciated Sheriff Hardy's leadership and his recommendations that would help the Sheriff's Department in years to come.

Sheriff Hardy then introduced his mom who is a long-time Granville County resident and was in attendance.

Commissioner Hinman thanked Sheriff Hardy for what he had done for her personally and presented him with gifts for his new grandchildren.

AFTER HOLDING PUBLIC HEARING, BOARD APPROVED LAND DEVELOPMENT CODE TEXT AMENDMENT PETITION REGARDING OPEN SPACE FOR CLUSTER MAJOR SUBDIVISIONS

Chairman May stated that the purpose of the Public Hearing is to hear public comments on the following Text Amendment Petition as follows:

AMENDMENT TO THE LAND DEVELOPMENT CODE (LDC) THAT WOULD INCREASE OPEN SPACE REQUIREMENTS FOR CLUSTER MAJOR SUBDIVISIONS IN RURAL AREAS FROM 20% TO 30% OF THE SUBDIVISION WITH A MINIMUM OF THE OPEN SPACE BEING 10% FOR ACTIVE RECREATION IN MAJOR SUBDIVISIONS.

Chairman May declared the public hearing open and recognized Barry Baker, Planning Director, for a brief overview.

Mr. Baker stated that it is a text amendment that would increase the open space from 20 to 30% in cluster subdivisions and maintain that 10% of that amount be for active recreation. He stated that this was a correction to what was desired to make sure that that was in addition and not to replace what was already required. He noted that all public notices as required by local and state law had been accomplished for the hearing. A copy of the proposed text amendment petition and language; a copy of the Planning Board's Written Consistency Statement regarding the proposed amendment; and the unapproved minute excerpts from the agenda item from the November 17, 2022 Planning Board meeting were included in the agenda packet. He stated that the Granville County Planning Board (7-0) recommended approval of the land development code text amendment.

Chair May noted that the public hearing was now open to the public and asked if anyone in the public would like to make any comments regarding the text amendment. There were none. He asked the Board if they had any questions and there were none.

Chair May declared the public hearing closed. He then asked if the Board needed any further clarification. He then asked for the pleasure of the Board and noted that the motion must include the Consistency Statement.

Upon a motion by Timothy Karan, seconded by Commissioner Tony W. Cozart, and unanimously carried, the Board approved the amendment to the Land Code (LDC) that would increase open space requirements for cluster major subdivisions in rural areas from 20% to 30% of the subdivision with a minimum of the open space being 10% for active recreation in major subdivisions and the plan consistency statement as follows:

AMENDMENT REGARDING CLUSTER SUBDIVISION OPEN SPACE

Whereas, the Granville County Board of Commissioners found it necessary to adopt the Granville County Land Development Code on July 12, 1999, to provide for the orderly, planned, and efficient growth of Granville County; and,

Whereas, the need to amend and/or change this same code from time to time exist to provide for its efficient administration and enforcement or to address changing conditions of the growth and development of the County; and,

Whereas, the Granville County Planning Board held a legislative hearing on the proposed amendment on November 17, 2022, and after a study of evidence presented, made a favorable recommendation on the adoption of the proposed amendment; and,

Whereas, a notice of legislative hearing has been given as provided in North Carolina General Statute 160D-601&602 and the Granville County Land Development Code for a Text Amendment and a legislative hearing was held by the Board of Commissioners on December 5, 2022, at which, evidence was presented at the public hearing.

Whereas, the Granville County Board of Commissioners hereby adopts the following Plan Consistency Statement:

GRANVILLE COUNTY BOARD OF COMMISSIONERS' PLAN CONSISTENCY STATEMENT:

Two strategies of the adopted Comprehensive Plan encourage recreation and open space. The two strategies state: "Revise open space requirements to increase amenities in new development and protect rural character" and, "Prioritize open space reservation to protect water quality and rural character." As such, the proposed text amendment is consistent with the adopted Comprehensive Land Use Plan, and therefore is in the public interest.

NOW THEREFORE, BE IT ORDAINED BY THE GRANVILLE COUNTY BOARD OF COMMISSIONERS THAT:

SECTION 1. Amend Section 32-602 of the Granville County Land Development Code (LDC) by amending the following language (**bold** text denotes new language and ~~strike-through~~ denotes deleted language):

Sec. 32-602. Major subdivisions.

(b) A cluster subdivision is an allowable major subdivision design in rural areas of the county.

(5) *Open space.*

a. *Required open space.* Land within the subdivision site not contained in lots, streets, or utility easements, shall be in one or more parcels dedicated or reserved as permanent open space. The total area of parcels dedicated or reserved as permanent open space shall make up at least ~~20~~ **30** percent of the subdivision (with a minimum of **10% of the subdivision** used for active recreation).

b. *Open space use, location, and design.*

1. Open space shall be dedicated or reserved for one or more of the following uses:

Conservation of any identifiable natural hazard areas, such as floodways or wetlands;

Conservation and protection of identified significant natural areas, such as rare plant communities, important wildlife habitat, or other environmentally sensitive areas where development might threaten water quality of ecosystems;

Conservation and protection of any identifiable important historic resources;

Provision of active and/or passive outdoor recreation opportunities, either for the general public or for the subdivision residents:

Retention of productive farmland or forestland for continued agricultural and/or forestry use; or

Establish a conservation reservation on the remainder of the tract.

2. Highest priority for the location, design, and use of open space (not including the required minimum 10% used for active recreation) shall be given to conserving, and avoiding development in, any natural hazard areas on the site.

3. Open space shall contain such buildings, structures, accessways, and parking facilities as are necessary to its principal uses.

4. The location, size, character, and shape of the required open space shall be appropriate to its intended use; active recreation shall be located and designed so its users can easily access it.

SECTION 2. Should any provision of this Ordinance amendment be decided by a court of competent jurisdiction to be unconstitutional or invalid, such decision shall have no effect to the validity of the Granville County, North Carolina Land Development

Code as a whole or any part thereof other than the part so declared to be unconstitutional or invalid.

SECTION 3. This Ordinance shall take effect and be in force upon the date and time of adoption.

SECTION 4. This Ordinance duly adopted by the Board of Commissioners of the County of Granville, North Carolina, this the 5th day of December, 2022.

AFTER HOLDING PUBLIC HEARING, BOARD APPROVED LAND DEVELOPMENT CODE (LDC) TEXT AMENDMENT REGARDING TRAFFIC IMPACT ANALYSIS

Chairman May noted that the purpose of the public hearing was to hear public comments on the following text amendment:

AMENDMENT TO THE LAND DEVELOPMENT CODE (LDC) THAT WOULD ESTABLISH A NEW TRAFFIC IMPACT ANALYSIS REQUIREMENT FOR ALL HIGH IMPACT DEVELOPMENTS OR SUBDIVISIONS THAT CONTAIN 80 OR MORE DWELLING UNITS OR WHERE THE ESTIMATED TRAFFIC GENERATED FROM A SITE EXCEEDS 800 TRIPS/DAY, ACCORDING TO THE MOST RECENT EDITION OF THE INSTITUTE OF TRANSPORTATION ENGINEERS TRIP GENERATION MANUAL.

Chairman May declared the public hearing open and recognized Justin Jorgensen, Senior Transportation Planner, for a brief overview.

Mr. Jorgensen stated that this is a Traffic Impact Analysis, and it would be required for any high impact development of 80 or more dwelling units or where it would generate 800 or more vehicle trips per day. He stated that it is consistent with what several other counties in the state are doing, and matches Franklin County as they have the same requirement. He continued some counties are stricter and some are not as strict. NCDOT (North Carolina Department of Transportation) requirements are 3,000 trips per day, so this is a little more stringent than what they require. He stated further that this would require the applicants to meet with Planning Staff before they make their application so they can scope out exactly what needs to happen with these transportation impact studies. He continued that NCDOT has reviewed this, and it is consistent with many of the requirements that they have in their transportation Impact Analysis as well.

Chairman May stated that the floor was open for public comments. There were none and he asked if the Board had any questions or needed clarification.

Commissioner Cozart asked about the 800 trips per day in comparison with the 3,000 by NCDOT and if that was an arbitrary number or if it was based on some type of research.

Mr. Jorgensen stated that the 800 trips per day is equivalent to 80 dwelling units so that is roughly 10 trips per day per dwelling unit.

Chair May asked that in the event through the TIA, there needs to be road enhancements, would that be a cost that would be taken on by the Developer?

Mr. Jorgensen pointed out that the Text Amendment Item E says, “*recommended improvements shall be required for all roadway segments or intersections showing a level of service D or below.*” He explained that as part of that, they need to include a description of what improvements would mitigate to where that is not a level of D service and a time schedule and implementation procedure whether that is the development or DOT.

When asked for clarification, Mr. Jorgensen stated that none of the cost would come to the county. He stated that it could be a phased project where it would not be done upfront but later.

Chair May stated that in fairness to Mr. Baker and Mr. Jorgensen, one of the things that was discussed about this was that when they looked at developments was to look at the aggregate, not new development but that you may have a developed subdivision in addition to already existing subdivisions; how that may impact the TIA.

Chair May closed the public hearing. He noted that upon approval of the Land Development Code Text Amendment Petition TIA that it must also include the Planning Board’s Written Consistency Statement.

Upon a motion by Commissioner Tony W. Cozart, seconded by Commissioner Jimmy Gooch, and unanimously carried, the Board approved an amendment to the Land Development Code (LDC) that would establish a new traffic impact analysis requirement for all high impact developments or subdivisions that contain 80 or more dwelling units or where the estimated traffic generated from a site exceeds 800 trips/day, according to the most recent edition of the institute of transportation engineers trip generation manual and the plan consistency statement as follows:

AMENDMENT REGARDING TRAFFIC IMPACT ANALYSIS

Whereas, the Granville County Board of Commissioners found it necessary to adopt the Granville County Land Development Code on July 12, 1999, to provide for the orderly, planned, and efficient growth of Granville County; and,

Whereas, the need to amend and/or change this same code from time to time exist to provide for its efficient administration and enforcement or to address changing conditions of the growth and development of the County; and,

Whereas, the Granville County Planning Board held a legislative hearing on the proposed amendment on November 17, 2022, and after a study of evidence presented, made a favorable recommendation on the adoption of the proposed amendment; and,

Whereas, a notice of legislative hearing has been given as provided in North Carolina General Statute 160D-601&602 and the Granville County Land Development Code for a Text Amendment and a legislative hearing was held by the Board of Commissioners on December 5, 2022, at which, evidence was presented at the public hearing.

Whereas, the Granville County Board of Commissioners hereby adopts the following Plan Consistency Statement:

GRANVILLE COUNTY BOARD OF COMMISSIONERS' PLAN CONSISTENCY STATEMENT:

One strategy of the adopted Comprehensive Plan encourages the following infrastructure strategy: "Regularly review development standards regarding traffic impact improvements and update as needed. Thresholds for improvement should be evaluated, including triggers for turn lanes, cross-access, traffic signals and road level-of-service minimums." The intended amendment seeks to address traffic impacts. As such, the proposed text amendment is consistent with the adopted Comprehensive Land Use Plan, and therefore is in the public interest.

NOW THEREFORE, BE IT ORDAINED BY THE GRANVILLE COUNTY BOARD OF COMMISSIONERS THAT:

SECTION 1. Amend the Granville County Land Development Code (LDC) by adding new Section 32-683 (**bold** text denotes new language):

Sec. 32-683 Traffic Impact Analysis

A Traffic Impact Analysis (TIA) is required for high impact developments or subdivisions, as defined in this section. The TIA enables an assessment of the potential impact of a proposed development on the highway system. The purpose of the TIA is to ensure that proposed developments do not adversely affect the highway network and to identify any traffic problems associated with access from the site to the existing transportation network. The purpose of the analysis is to also identify solutions to potential problems and to present improvements to be incorporated into the proposed development.

- 1) A TIA shall be required for all proposed developments, or phases of development, or contiguous tracts under the same ownership, containing 80 or more dwelling units or where the estimated traffic generated from the site exceeds 800 trips/day, according to the most recent edition of the Institute of Transportation Engineers Trip Generation Manual.**
- 2) A TIA is required at the time of application and must be completed by a qualified professional transportation engineer. Prior to the preparation of a TIA, a scoping meeting shall be held with planning staff. This meeting shall set the TIA parameters, including but not limited to the study area, planned and/or committed roadway improvements, road links and intersections to be analyzed, preliminary traffic distribution, other planned developments to be considered, traffic growth rate, available data, periods for which analysis is to be performed, and other planning staff concerns.**
- 3) The TIA shall contain the following information and any other information required from the scoping meeting:**
 - a) The report shall provide a general description of the development site including the number of proposed dwelling units and layout of the proposed internal roadway network. The report shall describe the entire roadway system, including intersections, within the study area.**
 - b) Existing traffic conditions shall be documented, including documentation of traffic accidents, traffic volumes for average daily traffic and peak highway hour(s),**

manual traffic counts at major intersections, a volume to capacity analysis, and levels of service shall be determined for each major intersection or roadway segment in the study area.

- c) Transportation impact of the development shall be documented by showing estimated trip generation obtained from the latest version of the Institute of Transportation Engineers (ITE) Trip Generations Manual and distributed to the existing roadways and intersections in the study area. Peak hour turning movements shall also be shown at all major intersections including the access point(s) to the development.
 - d) Analysis of the transportation impact shall be documented, including traffic volumes for average daily traffic and peak highway hour(s), a volume to capacity analysis, and levels of service shall be determined for each major intersection or roadway segment in the study area.
 - e) Recommend Improvements shall be required for all roadway segments or intersections showing a level of service "D" or below for the build-out-year. A description of the improvements and other mitigation measures, including the feasibility of implementing the improvements, responsibility for funding and implementation, and the time schedule for implementation is required.
- 4) The Planning Director may waive the requirement for a TIA when the applicant shows that the proposed development's impact on adjacent roads and intersections will be minimal and insignificant or will be no greater than those projected by a TIA prepared and submitted within the last two years for the same site under the same or similar conditions. The Planning Director must document the reasons for any waiver.

SECTION 2. Should any provision of this Ordinance amendment be decided by a court of competent jurisdiction to be unconstitutional or invalid, such decision shall have no effect to the validity of the Granville County, North Carolina Land Development Code as a whole or any part thereof other than the part so declared to be unconstitutional or invalid.

SECTION 3. This Ordinance shall take effect and be in force upon the date and time of adoption.

SECTION 4. This Ordinance duly adopted by the Board of Commissioners of the County of Granville, North Carolina, this the 5th day of December, 2022.

Chairman May thanked both Mr. Baker and Mr. Jorgensen for their earnest work on these last two items as the Board had seen some growth in the County and the Commissioners would continue to work with the County Manager on issues that are identified, and the Board believed it could help manage growth appropriately.

Commissioner Karan echoed the comments made and said the 10% was added to all subdivisions and the clustering is to conserve open space. He made comments noting that the county does not build infrastructure and that it is often misunderstood.

PUBLIC COMMENTS

Chair May reminded everyone of the public comment procedures.

Brenda Donis Lemus, 1715 Evans Road, Franklinton, NC, thanked the Board for allowing her to express her concerns. She stated that one of her concerns is development and that she is concerned with the number of developments that are being allowed in Granville County. She said as far as she understood, this county was to remain rural. Ms. Lemus stated that near where she lives at Old Brassfield Road and Highway. 96, there are over 100 acres that have been clear-cut for a new development, and in Oxford, there is another one at Fairport Road and Highway 96 also completely clear-cut. She expressed concerns about wildlife and the environment and asked how much is enough. Ms. Lemus stated that the second thing that she has a concern about is shooting and noted that just a few weeks ago she was sleeping around 11:45 p.m. and just right behind her yard, there was so a lot of shooting going on. She thought it was two groups of people killing each other and when she called the police, she was told that it was just people killing coyotes. She said that first, any of those bullets could reach her home and second, those animals, and what people do not know is that the more you hunt them, the more they will produce so the problem of the coyotes becomes worse. Hunting coyotes is based on hatred and on a lack of compassion for animals. She stated that there are ways in which coyotes can co-exist with us and she would be very happy to help with this issue. In closing, she stated that she is very concerned about this and she would like to know what is being done or will be done about these issues.

Chairman May stated that the Board appreciated her time in coming to speak with them.

BOARD APPROVED RESOLUTION: NCDOT REQUEST FOR ADDITION TO STATE MAINTAINED SECONDARY ROAD SYSTEM

Chair May stated that the purpose of this item was to consider adopting an updated resolution to allow NCDOT to process secondary road additions without Board of Commissioner approval. NCDOT is requesting an updated resolution from the Board of Commissioners that would allow NCDOT to process road additions without seeking prior approval from the Board of Commissioners. The prior resolution was adopted on December 1, 2001. NCDOT sends notifications to the Planning Director when secondary roads are added to the state system.

Justin Jorgensen, Senior Transportation Planner, reiterated that the Board of Commissioners adopted this resolution back in 2001 and that NCDOT had requested that it be revisited and updated. He stated that staff had reviewed it and found no reason to not pass the resolution as presented. He stated further that he feels that approving the resolution would be

one more step to streamlining the process and help the roads to get taken over faster when it is not brought to before this Board.

When asked by Commissioner Karan, Mr. Jorgensen confirmed that this allows the petitioner to skip going before the Board of Commissioners and go straight to NCDOT.

Upon a motion by Commissioner Timothy Karan, seconded by Commissioner Tony W. Cozart, and unanimously carried, the Board approved the following *Resolution – North Carolina State Department of Transportation Request for Addition to State Maintained Secondary Road System*:

Resolution

**North Carolina State Department of Transportation
Request for Addition to State Maintained
Secondary Road System**

WHEREAS, petitions are being filed with the Board of County Commissioners of the County of Granville for addition to the North Carolina State Department of Transportation: and

WHEREAS, the Board of County Commissioners is of the opinion that the County of Granville does not investigate these petitioned roads for addition: and

WHEREAS, the Board of County Commissioners relies on the North Carolina State Department of Transportation to investigate these petitioned roads and determine if they meet the established standards and criteria for addition to the State Maintenance System: and

WHEREAS, the Board of County Commissioners adopted a resolution on the 1st day of October 2001, requesting that the Division of Highways process all road additions without the approval of the Board of County Commissioners:

NOW, THEREFORE, BE IT RESOLVED, by the Board of County Commissioners of the County of Granville that the Division of Highways is hereby requested to continue to process all road additions without the further approval of the Board of County Commissioners.

ADOPTED, this the 5th day of December 2022.

BOARD DENIED LATE APPLICATION – ELDERLY EXCLUSION FOR MILDRED GOSS

Chairman May stated that the purpose of this item was to consider the approval of the untimely field application for the Elderly Exclusion for Mildred Goss and gave background information. According to the N.C.G.S. 105-282.1(a1), upon a showing of good cause by the applicant for failure to make a timely application, an application for exemption or exclusion filed after the close of the listing period may be approved by the Board of County Commissioners. This subsection applies only to property taxes levied by the county or municipality in the calendar year in which the untimely application is filed.

Chair May stated that this request was brought before the Board at the previous board meeting and that he had requested that Ms. Goss be allowed an exemption. However, County Attorney Wrenn provided some additional information in which he wanted to make sure that the Board proceeds with a precedence that would be appropriate for this and any other requests in the future to ensure that this request would not be based on any type of favoritism and that there would be some consistency with similar requests. He noted that the Tax Administrator was not recommending approval of Ms. Goss' late application. He stated further that Ms. Goss would receive the 2023 Exclusion Application and letter from the Tax Office inviting her to reapply before June 1, 2023.

County Manager Cummings stated that after the last meeting's conversation, Tax Administrator Griffin, Attorney Wrenn and he did discuss this request. He stated that he did appreciate Attorney Wrenn's caution in the previous meeting about making an arbitrary decision based on very individualized circumstances. He said that Attorney Wrenn did some research and found a good blog post on the UNC School of Governments that covered this exact topic and included a policy used by Scotland County that they agreed was appropriate to these kinds of situations and that had been distributed to the Board. He stated that the policy could be brought back at another meeting for adoption if that was the Board's pleasure as it encapsulated what they would view as a more organized and defensible approach to requests like this.

County Attorney Wrenn stated that if the Board was so inclined the Board could adopt a policy and the Tax Office could use that going forward.

Chair May stated that he felt that they needed to go ahead and decide on Ms. Goss' application because the precedence was that they do not approve it based on the recommendation of the County Attorney and County Manager and that he would provide Ms. Goss with an explanation about the action taken. Then the Board could consider a policy for adoption and be consistent with what was discussed at this meeting. Comments were made that this is not always what they would like to do, but the Board must be consistent and follow the appropriate guidelines.

Upon a motion by Commissioner Tony W. Cozart, seconded by Commissioner Sue Hinman, and unanimously carried, the Board denied the late application for Mildred Goss for the elderly exclusion.

PROCLAMATIONS, RESOLUTIONS AND LEGISLATIVE MATTERS

There were none. Chair May did note that he intended to meet with the North Carolina State Treasurer regarding educational funding.

BOARD APPROVED THE APPOINTMENT OF DREW CUMMINGS AS SECOND ALTERNATE ON THE UPPER NEUSE RIVER BASIN ASSOCIATION

Chairman May stated that the purpose was to appoint a second alternate to the Upper Neuse River Basin Association (UNRBA). He stated that former County Manager Michael Felts served as the second alternate on the UNRBA and that Drew Cummings, County Manager, needed to be appointed to fill the vacancy.

Upon a motion by Commissioner Jimmy Gooch, seconded by Commissioner Sue Hinman, and unanimously carried, the Board approved the appointment of Drew Cummings, County Manager, as the second alternate on the Upper Neuse River Basin Association.

BOARD APPROVED THE REAPPOINTMENT OF IRIS EVANS (DISTRICT 3) TO THE ORANGE STREET COMMUNITY CENTER BOARD OF TRUSTEES

Upon a motion by Commissioner Zelodis Jay, seconded by Commissioner Sue Hinman, and unanimously carried, the Board approved the appointment of Iris Evans (District 3) to the Orange Street Community Center Board of Trustees.

BOARD APPROVED THE REAPPOINTMENTS OF DR. ROBERT CURRIN (OPTOMETRIST), MELISSA GILLESPIE (ENGINEER), AMY JACOBS (AT-LARGE), AND DR. PETER JOHNSON (AT-LARGE) TO THE GRANVILLE-VANCE DISTRICT BOARD OF HEALTH

Upon a motion by Commissioner Sue Hinman, seconded by Commissioner Robert Williford, and unanimously carried, the Board approved the reappointments of Dr. Robert Currin (Optometrist appointed by District 2), Melissa Gillespie (Engineer appointed by District 2), Amy Jacobs (At-Large appointed by District 3), and Dr. Peter Johnson (At-Large appointed by District 5) to the Granville-Vance District Board of Health.

COUNTY MANAGER'S REPORT

County Manager Cummings did not have anything to report.

COUNTY ATTORNEY'S REPORT

County Attorney Wrenn stated that the Board had previously approved the amount of the Sheriff's Bond but noted that North Carolina General Statute §162-9 states that, "*the Board of County Commissioners in every county shall take and approve the official bond of the sheriffs, which they shall cause to be registered and the original deposit with the Clerk of Superior Court for safekeeping. The bond shall be taken on the first Monday of December*

next after the election.” He stated that prior to Mr. Fountain’s swearing-in tonight, he had Sheriff Fountain execute the bond that the county received from the Surety and that Judge Dunlow, and he witnessed his execution of the document. County Attorney Wrenn then asked that the Board state in the minutes that you take the bond and instruct him to file the bond with the Clerk for safekeeping tomorrow.

Upon a motion by Commissioner Sue Hinman, seconded by Commissioner Zelodis Jay, and unanimously carried, the Board approved taking the Sheriff’s bond and instructed the County Attorney to file the bond on December 6, 2022 with the Clerk of Superior Court for safekeeping.

PRESENTATION BY COUNTY BOARD MEMBERS

Commissioner Jay welcomed Commissioner Williford to the Board and stated that he looked forward to working with him. He congratulated Commissioners Karan and Gooch and wished everyone a very Merry Christmas.

Commissioner Williford stated that he enjoyed his first meeting and that it was a lot to take in. He said that he looked forward to working with the Board, noting that he has known several of the members for a long time. He then congratulated Commissioner May on his selection as Chair.

Commissioner Hinman thanked everyone and stated that she had enjoyed all the Christmas parades thus far and enjoyed passing out candy to the children. She wished everyone a Merry Christmas and to enjoy their families during the holiday.

Commissioner Cozart wished Chair May and Vice Chair Karan all the best next year in leading the Board and said he looked forward to working with them. He commended Commissioner Hinman on the Turkey Trot; noting that it was great fellowship and that he was able to get in two miles of walking. He stated further that the Human Relations Commission is in the process of reading the MLK Essays and asked if anyone would like to help review those as he believed that it was going to be another tough selection process this year. He thanked everyone for all their work, particularly in the last year.

Commissioner Karan wished everyone a Merry Christmas and stated that he was so blessed and fortunate that the voters in his district saw fit to keep him on the Board for at least four more years. He stated that he appreciated everyone on the Board and welcomed Commissioner Williford and thanked him for his willingness to serve. He continued that it

was a little bit of a learning curve, but he had six commissioners as well as an outstanding staff that he could lean on. He mentioned social media and other groups that he has not been allowed to join and noted that he would be happy to meet and greet. He said that he and the other board members are available and have a virtual office and encouraged citizens to reach out to the Commissioners anytime they had questions or concerns. He wished everyone Merry Christmas.

Commissioner Gooch said it was somewhat sad to see Commissioner Smith leave as he enjoyed working with him. He stated that Commissioner Smith had been a fixture there for a good many years and that he has done a lot of excellent work for the County. He then thanked Commissioner Cozart for his service this past year as Chair, thanked Chair May for his service as Vice Chair, and wished him good luck this year as Chair and Commissioner Karan good luck with his term as Vice Chair this year. He welcomed Commissioner Williford aboard and noted that he would find out that the Board is a lot like a family. He stated further that they might not always agree, but they always work together for the betterment of the county. He told Commissioner Jay that in two more years, he wanted to hear that he was going to run one more time. and then thanked Commissioner Hinman for all that she does and for her service as Chair his first year on the Board. He then thanked County Manager Cummings, Attorney Wrenn, and Mrs. Weary for all their work. Lastly, he wished everyone a Merry Christmas and a Happy New Year.

Chairman May congratulated Commissioners Karan, Gooch, and Williford on their victories. He stated that he knew that they all have and will take their jobs very seriously and that he knows now that when you put your name and reputation out there, you are open to all, but that he knows that this Board serves with integrity. He stated that he wanted to also take a moment to thank Commissioner Cozart for his leadership this last year and that they moved forward with a number of initiatives to improve public safety, compensation and capital needs at the Sheriff's Office and EMS, and a county-wide fire district and formed a fire commission which will bring about continuous improvement and funding for all those full-time and volunteer fire departments that provide this critical service to the county. He stated further that the Board also met the school funding request from the Board of Education last year. He continued that they also continued to work with staff and the county manager to address our citizens' concerns regarding county growth and the impact on our communities and services.

He stated that they are still in a period of transition as they have a new county manager and that it is the Board's goal to have their newly appointed county manager to interact with all components of our county, i.e., citizens, education, business, and healthcare, municipalities, and all other key partners to ensure this Board and County is attentively addressing the issues which most concern our citizens. He stated that as they face their challenges ahead, they do so respecting all citizens of the county; being fiscally responsible, compassionate, empathetic, and placing themselves daily in their citizens' footsteps as they make decisions on their behalf and that they do that with the utmost transparency and the betterment and integrity of Granville County. In closing, he thanked the staff that were present and attended meetings and for all the work that they do and all the phone calls they take. He thanked Mrs. Weary and said the Board is thankful that they have her and they hope that they can do things in the next year that will make her job logistically much less complex. He thanked Mr. Wrenn for his work this year and acknowledged that he had not had an easy time over the last two to three years. He stated that what he admired most about him was that he does his job with the utmost integrity, and he puts the citizens of Granville County and what's best for them first and foremost. He welcomed the County Manager Cummings to their team and that he has learned already that he is a quick learner; that he is highly intelligent, and he wants to put things in motion. He thanked the Board for their service and then wished everyone Merry Christmas.

ANY OTHER MATTERS

There were none.

BOARD ADJOURNED

Upon a motion by Commissioner Sue Hinman, seconded by Commissioner Robert Williford, and unanimously carried, the Board adjourned the meeting at 9:33 p.m.

Respectfully submitted,
Debra A. Weary, NCMCC, CMC
Clerk to the Board