

ANNUAL FINANCIAL REPORT  
**GRANVILLE COUNTY**  
**TDA**

COUNTY  
**Granville**  
"Uniquely Carolina™"



**FOR YEAR ENDED  
JUNE 30, 2020**

GRANVILLE COUNTY  
TOURISM DEVELOPMENT  
AUTHORITY  
FINANCIAL STATEMENTS

June 30, 2020

Board of Directors Members

Korena Weichel  
Cherly LeMay  
Vickie Smoak  
Alan Thornton  
Harry Mills  
Kyle Puryear  
Malaikah Sandhu

Administrative and Financial Staff

Angela Allen, Director (ex-officio)  
Mike Felts, Granville County Manager  
Steve McNally, Granville County Finance Officer

**Granville County Tourism Development Authority**  
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**June 30, 2020**

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# **FINANCIAL SECTION**

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**NOTES TO FINANCIAL STATEMENTS**



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**Alan W. Thompson, CPA**

**R. Bryon Scott, CPA**

**Gregory S. Adams, CPA**

### **Independent Auditors' Report**

To the Board of Commissioners  
Granville County Tourism Development Authority

#### **Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities and the major fund of Granville County Tourism Development Authority ("the Authority"), a component unit of Granville County, as of and for the year ended June 30, 2020, and the related notes to the financial statements which collectively comprise the Authority's basic financial statements as listed in the table of contents.

#### ***Management's Responsibility for the Financial Statements***

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### ***Auditor's Responsibility***

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall financial statement presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### ***Members***

***American Institute of CPAs - N.C. Association of CPAs - AICPA Division of Firms***

***Opinions***

In our opinion, based on our audit, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and the major fund of Granville County Tourism Development Authority as of June 30, 2020, and the respective changes in financial position, thereof and the respective budgetary comparison for the General Fund for the year then ended in accordance with accounting principles generally accepted in the United States of America.

***Other Matters***

*Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the Management's Discussion and Analysis on pages 3-8 be presented to supplement the basic financial statements. Such information, although not a required part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

*Supplementary and Other Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements of the Granville County Tourism Development Authority. The budgetary schedule is presented for purposes of additional analysis and is not a required part of the basic financial statements.

The budgetary schedule is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America by us. In our opinion, based on our audit, the procedures performed as described above, the budgetary schedule, is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

*Thompson, Price, Scott, Adams & Co., P.A.*

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Thompson, Price, Scott, Adams & Co., P.A.  
Whiteville, NC  
12/4/2020

## **Management's Discussion and Analysis**

As management of the Granville County Tourism Development Authority (GTDA), we offer readers of the GTDA financial statements this narrative overview and analysis of the financial activities for the period July 1, 2019 through June 30, 2020. We encourage readers to read the information presented here in conjunction with additional information that we have furnished in the GTDA's financial statements which follow this narrative.

### **Financial Highlights**

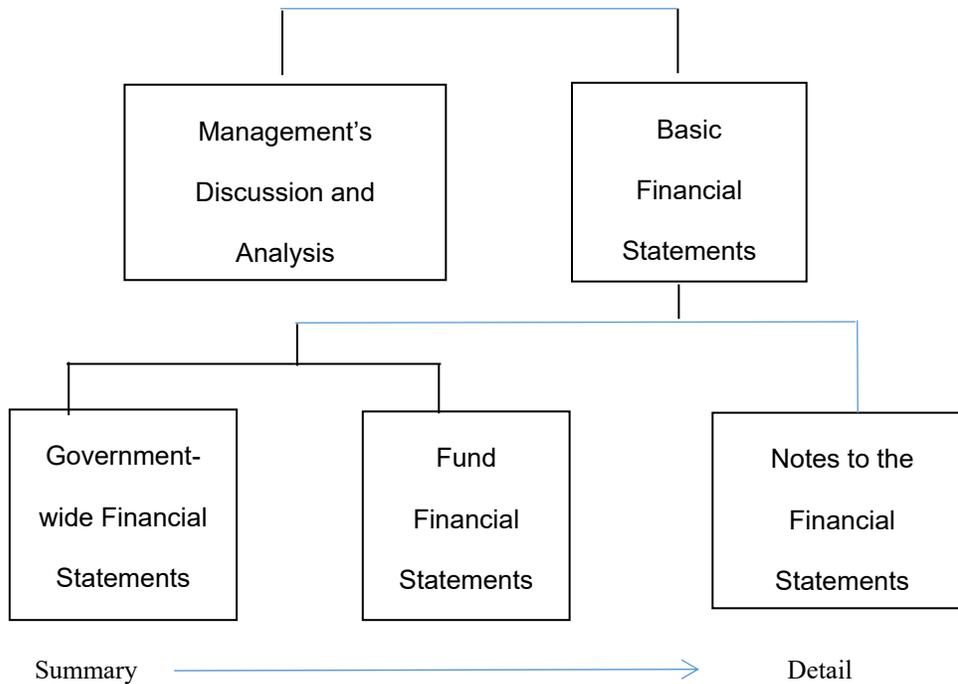
- The assets of the Granville County Tourism Development Authority exceeded its liabilities at the close of the period ended June 30, 2020 by \$379,820 (net position), a decrease of \$32,192 in comparison with the prior year.
- Occupancy tax revenue from the County of Granville amounted to \$214,536 for the period July 1, 2019 through June 30, 2020. The County's occupancy tax rate is six percent (6%) of the gross receipts derived from the rental of any room, lodging, or accommodation furnished by a hotel, motel, inn, or similar place within the County of Granville, which is authorized by the State of North Carolina under HB 1748. The collections are remitted to the GTDA, less a 1.5% administration charge.
- The occupancy tax revenue must be expended to promote travel and tourism in the Granville County area. During the current year, expenditures were incurred in the amount of \$251,602.
- As of the close of the current fiscal year, the GTDA reported unassigned fund balance of \$125,915, or 50.05% of expenditures for the fiscal year.

### **Overview of the Financial Statements**

This discussion and analysis is intended to serve as an introduction to the GTDA's basic financial statements. The GTDA's basic financial statements consist of three components: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. The basic financial statements present two different views of the GTDA through the use of government-wide statements and fund financial statements.

## Required Components of Annual Financial Report

Figure 1



### Basic Financial Statements

The first two statements (Exhibits I and 2) in the basic financial statements are the **Government-wide Financial Statements**. They provide both short and long-term information about the GTDA's financial status.

The next statements (Exhibits 3 through 5) are **Fund Financial Statements**. These statements focus on the activities of the individual parts of the GTDA's government. These statements provide more detail than the government-wide statements. There are two parts to the Fund Financial Statements: 1) the governmental funds statements, and 2) the budgetary comparison statement.

The next section of the basic financial statements is the **Notes to the Financial Statements**. The Notes explain in detail some of the data contained in the statements.

### Government-wide Financial Statements

The government-wide financial statements are designed to provide the reader with a broad overview of the Granville County Tourism Development Authority's finances, similar in format to a financial statement of a private-sector business. The governmentwide statements provide short and long-term information about the GTDA's financial status as a whole.

The two government-wide statements report the GTDA's net position and how it has changed. Net position is the difference between the GTDA's total assets and total liabilities. Measuring net position is one way to gauge the GTDA's financial condition.

The government-wide financial statements are on Exhibits 1 and 2 of this report.

## **Fund Financial Statements**

The fund financial statements provide a more detailed look at the GTDA's most significant activities. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The GTDA, like all other governmental entities in North Carolina, uses fund accounting to ensure and reflect compliance ( or non-compliance) with finance-related legal requirements, such as the General Statutes of North Carolina or the GTDA's budget ordinance. Currently, the GTDA only maintains a General Fund, which is categorized as a governmental fund.

**Governmental Funds** - Governmental funds are used to account for those functions reported as governmental activities in the government-wide financial statements. Currently, the GTDA's activities are accounted for in one governmental fund, the General Fund. This fund focuses on how assets can readily be converted into cash flow in and out, and what monies are left at year-end that will be available for spending in the next year. Governmental funds are reported using an accounting method called *modified accrual accounting* which provides a short-term spending focus. As a result, the governmental fund financial statements give the reader a detailed short-term view that helps him or her determine if there are more or less financial resources available to finance the GTDA's programs. The relationship between government activities (reported in the Statement of Net Position and the Statement of Activities) and governmental funds is required to be described in a reconciliation that is a part of the fund financial statements. However, for the period July 1, 2019 through June 30, 2020, the GTDA had no transactions that required reconciliation between the different accounting methods.

The Granville County Tourism Development Authority adopts an annual budget for its General Fund, as required by the General Statutes. The budget is a legally adopted document that incorporates input from the Board members about which tourism promotions to undertake and how to pay for them. The budgetary statement provided for the General Fund demonstrates how well the GTDA complied with the budget ordinance and whether or not the GTDA succeeded in promoting tourism as planned when the budget was adopted. The budgetary comparison statement uses the budgetary basis of accounting and is presented using the same format, language, and classifications as the legal budget document. The statement shows four columns: 1) the original budget as adopted by the GTDA's Board members, 2) the final budget as amended by the Board, 3) the actual resources, charges to appropriations, and ending balances in the General Fund, and 4) the difference or variance between the final budget and the actual resources and charges. There were no differences between the budgetary basis of accounting and the modified accrual basis; thus, a reconciliation showing the differences in the reported activities is not shown at the end of the budgetary statement.

**Notes to the Financial Statements** - The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements. The notes to the financial statements are on pages 14-19 of this report.

**Government-Wide Financial Analysis**

**Granville County Tourism Development Authority's Net Position  
Figure 2**

	Governmental Activities	
	2020	2019
Current Assets	\$ 362,958	\$ 392,478
Due from primary government	18,030	21,049
Total assets	<u>\$ 380,988</u>	<u>\$ 413,527</u>
Current liabilities		
Accounts payable	\$ 1,168	\$ 1,515
Total liabilities	<u>\$ 1,168</u>	<u>\$ 1,515</u>
Net Position:		
Stabilization by state statute	\$ 18,030	\$ 21,049
Tourism related capital development	235,875	227,950
Unrestricted	125,915	163,013
Total net position	<u>\$ 379,820</u>	<u>\$ 412,012</u>

As noted earlier, net position may serve over time as one useful indicator of an authority's financial condition. The assets of the GTDA exceeded liabilities by \$379,820 as of June 30, 2020. Thirty three percent (33%) of the Granville County Tourism Development Authority's net position represent resources that are unrestricted in how they may be used for tourism promotion and related activities.

**Granville County Tourism Development Authority's Changes in Net Position  
Figure 3**

	Governmental Activities	
	2020	2019
Revenues		
General Revenues:		
Occupancy Tax from Granville County	\$ 214,536	\$ 252,370
Interest earned on Investments	2,947	3,880
Other Revenues	1,927	3,839
Total revenues	<u>219,410</u>	<u>260,089</u>
Expenses:		
Tourism promotion	251,602	287,488
Total expenses	<u>251,602</u>	<u>287,488</u>
Increase/( decrease) in net position	(32,192)	(27,399)
Net position, beginning	412,012	439,411
Net position, ending	<u>\$ 379,820</u>	<u>\$ 412,012</u>

**Governmental activities** - Governmental activities decreased the Granville County Tourism Development Authority's net position \$32,192. Key elements of this decrease are as follows:

- Tourism travel & hotel stays declined as a result of COVID-19. Revenues are directly affected by hotel revenues.

### **Financial Analysis of the Authority's Funds**

As noted earlier, the GTDA uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

Governmental Funds - The focus of the Granville County Tourism Development Authority's governmental fund is to provide information on near-term inflows, outflows, and balances of usable resources. Such information is useful in assessing the GTDA's funding requirements. Specifically, unassigned fund balance can be a useful measure of a government's net resources available for spending at the end of the fiscal year.

The General Fund is the only fund of the GTDA. At the end of the fiscal year ended June 30, 2020, unassigned fund balance of the General Fund was \$125,915, while total fund balance was \$379,820. As a measure of the General Fund's liquidity, it may be useful to compare both unassigned fund balance and total fund balance to total fund expenditures. Unassigned fund balance represents 50.05% of total General Fund expenditures, while total fund balance represents 151% of total General Fund expenditures.

General Fund Budgetary Highlights - During the fiscal year, the GTDA had five revisions to their original budget. Generally, budget amendments fall into one of three categories: 1) amendments made to adjust the estimates that are used to prepare the original budget ordinance once exact information is available, 2) amendments made to recognize new funding amounts from external sources such as federal and State grants, and 3) increases in appropriations that become necessary to maintain services. The original budget and the revised budget can be seen on Exhibit 5 of this document (page 13).

### **Economic Factors & Next Year's Budget**

- Granville County is experiencing an unemployment rate of 5.6%, lower than the state average of 6.3%, according to Nov 2020 AccessNC data.
- The GCTDA 's hotel/lodging accommodation net occupancy taxes were \$232,715, \$252,370, and \$214,536 for the 2018, 2019 and 2020 fiscal years, respectively.

### **Budget Highlights for the Fiscal Year Ending June 30, 2021**

Governmental Activities - FY 20-21 budget revenues decreased from \$252,000 to \$189,500, reflecting a downward trend in occupancy tax revenue collections. The FY 20-21 expenditure budget is \$189,500.

## **Request for Information**

This report is designed to provide an overview of the Granville County Tourism Development Authority's finances for those with an interest in this area. Questions concerning any of the information found in this report or requests for additional information should be directed to the Director of Granville County Tourism Development Authority, 124 Hillsboro Street, Oxford, North Carolina, 27565.

# **Basic Financial Statements**

## **Government-wide Financial Statements**

**Granville County Tourism Development Authority**  
**Statement of Net Position**  
**June 30, 2020**

	<b>Governmental Activities</b>
<b>ASSETS</b>	
Current assets:	
Cash and cash equivalents	\$ 362,958
Due from primary government	18,030
Total assets	\$ 380,988
 <b>LIABILITIES</b>	
Current liabilities:	
Accounts payable	\$ 1,168
Total liabilities	1,168
 <b>NET POSITION</b>	
Restricted for:	
Stabilization by State Statute	18,030
Tourism related capital development	235,875
Unrestricted	125,915
Total net position	\$ 379,820

The notes to the financial statements are an integral part of this statement.

**Granville County Tourism Development Authority**  
**Statement of Activities**  
**For the Year Ended June 30, 2020**

<b>Functions/Programs</b>	<b>Expenses</b>	<b>Program Revenues</b>			<b>Net (Expense) Revenue and Changes in Net Position</b>
		<b>Charges for Services</b>	<b>Operating</b>	<b>Capital</b>	
			<b>Grants and Contributions</b>	<b>Grants and Contributions</b>	
<b>Primary government:</b>					
Governmental activities:					
General government	\$ 251,602	\$ -	\$ -	\$ -	\$ (251,602)
Total governmental activities	251,602	-	-	-	(251,602)
Total primary government	\$ 251,602	\$ -	\$ -	\$ -	\$ (251,602)
General revenues:					
Taxes:					
Other taxes					214,536
Unrestricted investment earnings					2,947
Other Revenues					1,927
Total general revenues					219,410
Change in net position					(32,192)
Net position, beginning					412,012
Net position, ending					\$ 379,820

The notes to the financial statements are an integral part of this statement.

## **Fund Financial Statements**

**Granville County Tourism Development Authority**  
**Balance Sheet**  
**Governmental Funds**  
**June 30, 2020**

	<b>General Fund</b>
<b>ASSETS</b>	
Cash and investments	\$ 362,958
Due from primary government	18,030
Total assets	\$ 380,988
 <b>LIABILITIES AND FUND BALANCES</b>	
Liabilities:	
Accounts payable	\$ 1,168
Total liabilities	1,168
Fund balances:	
Restricted	
Stabilization by State Statute	18,030
Tourism related capital development	235,875
Unassigned	125,915
Total fund balances	379,820
Total liabilities and fund balances	\$ 380,988

The notes to the financial statements are an integral part of this statement.

**Granville County Tourism Development Authority**  
**Statement of Revenues, Expenditures, and Changes in Fund Balance**  
**Governmental Funds**  
**For the Year Ended June 30, 2020**

	<b>General Fund</b>
<b>REVENUES</b>	
Occupancy tax	\$ 214,536
Investment earnings	2,947
Other Revenues	1,927
Total revenues	219,410
<b>EXPENDITURES</b>	
Tourism development	165,855
Administrative/professional services	85,747
Total expenditures	251,602
Excess (deficiency) of revenues over expenditures	(32,192)
Net change in fund balance	(32,192)
Fund balances, beginning	412,012
Fund balances, ending	\$ 379,820

The notes to the financial statements are an integral part of this statement.

**Granville County Tourism Development Authority**  
**General Fund**  
**Statement of Revenues, Expenditures, and Changes in Fund Balance - Budget and Actual**  
**For the Year Ended June 30, 2020**

	<b>Original Budget</b>	<b>Final Budget</b>	<b>Actual Amounts</b>	<b>Variance with Final Budget - Positive (Negative)</b>
<b>Revenues:</b>				
Occupancy tax	\$ 250,000	\$ 250,000	\$ 214,536	\$ (35,464)
Stay & Play Revenue	-	-	1,927	1,927
Investment earnings	2,000	2,000	2,947	947
Miscellaneous revenue	-	-	-	-
Total revenues	<u>252,000</u>	<u>252,000</u>	<u>219,410</u>	<u>(32,590)</u>
<b>Expenditures:</b>				
Tourism Development	182,816	184,076	165,855	18,221
<b>Administrative/Professional Services</b>				
Professional services	70,685	70,685	70,586	99
Office rent	7,200	7,200	7,200	-
Advertising, supplies, printing & travel	11,000	11,000	6,413	4,587
Gas, Oil & Tires	3,700	3,700	1,548	2,152
Capital Outlay	6,599	6,599	-	6,599
Total Administrative/Professional Services	<u>99,184</u>	<u>99,184</u>	<u>85,747</u>	<u>13,437</u>
Total expenditures	<u>282,000</u>	<u>283,260</u>	<u>251,602</u>	<u>31,658</u>
Revenues (under) over expenditures	<u>(30,000)</u>	<u>(31,260)</u>	<u>(32,192)</u>	<u>(932)</u>
Appropriated fund balance	<u>30,000</u>	<u>31,260</u>	<u>-</u>	<u>31,260</u>
Net change in fund balance	<u>\$ -</u>	<u>\$ -</u>	<u>(32,192)</u>	<u>\$ (32,192)</u>
Fund balances, beginning			<u>412,012</u>	
Fund balances, ending			<u>\$ 379,820</u>	

The notes to the financial statements are an integral part of this statement.

## **Notes to the Financial Statements**

**Granville County Tourism Development Authority**  
**Notes to the Financial Statements**  
**June 30, 2020**

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**I. Summary of Significant Accounting Policies**

The accounting policies of Granville County Tourism Authority (the "Authority") conform to generally accepted accounting principles as applicable to governments. The following is a summary of the more significant accounting policies:

**A. Reporting Entity**

The Authority was established on September 18, 2000 by the Granville County Board of Commissioners to promote the use and development of Granville County recreational, historic, and tourism resources. Under the authority of House Bill 1748, and by resolution of the Granville County Board of Commissioners, Granville County shall on a quarterly basis, remit the net proceeds of the 3% occupancy tax to the Granville County Tourism Development Authority. This Bill was amended in 2007 to increase the occupancy tax rate to a maximum of 6% of the gross receipts derived from rental accommodations.

The Granville County Tourism Development Authority is governed by a seven-member Board of Directors. Session Law 2008-45 enacted on July 3, 2008 increased the number of board members from five to seven. Four of the members are appointed by the County, of which two must be hotel/motel owners, one each selected by the Oxford City Council, Creedmoor City Council, and Butner Town Council.

The Authority, which has a June 30 year-end, is included as a component unit in the Granville County financial statements.

**B. Basis of Presentation**

*Government-wide Statements*: The statement of net position and the statement of activities display information about the primary government (The Authority). These statements include the financial activities of the overall government. Governmental activities generally are financed through taxes, intergovernmental revenues, and other non-exchange transactions.

The statement of activities presents a comparison between direct expenses and program revenues for each function of the Authority's governmental activities. Direct expenses are those that are specifically associated with a program or function and, therefore, are clearly identifiable to a particular function. Program revenues include (a) fees and charges paid by the recipients of goods or services offered by the programs and (b) grants and contributions that are restricted to meeting the operational or capital requirements of a particular program. Revenues that are not classified as program revenues, including all taxes, are presented as general revenues.

*Fund Financial Statements*: The fund financial statements provide information about the Authority's funds. The emphasis of fund financial statements is on major governmental funds.

The Tourism Development Authority reports the following major governmental fund:

*General Fund*. This is the Authority's primary operating fund. It accounts for all financial resources of the general government. The primary revenue source is the Granville County six percent occupancy tax. The primary expenditures are for promotion of travel in Granville County and tourism-related expenditures.

### **C. Measurement Focus, Basis of Accounting**

In accordance with North Carolina General Statutes, all funds of the Authority are maintained during the year using the modified accrual basis of accounting.

*Government-wide Financial Statements*. The government-wide financial statements are reported using the economic resources measurement focus, and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flows take place. Nonexchange transactions, in which the Authority gives (or receives) value without directly receiving (or giving) equal value in exchange, include occupancy taxes. Revenue from grants, entitlements, and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied.

*Governmental Fund Financial Statements*. Governmental funds are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this method, revenues are recognized when measurable and available. The Authority considers revenues as available if they are collected within 90 days after year-end.

Expenditures are recorded when the related fund liability is incurred, except for principal and interest on general long-term debt, claims and judgments, which are recognized as expenditures to the extent they have matured. General capital asset acquisitions are reported as expenditures in governmental funds. Proceeds of general long-term debt and acquisitions under capital leases are reported as other financing sources.

### **D. Budgetary data**

The Authority's budget is adopted as required by the North Carolina General Statutes. An annual budget is adopted for the General Fund. Annual appropriations lapse at the fiscal year-end.

The annual budget is prepared on the modified accrual basis of accounting. Expenditures may not legally exceed appropriations at the functional level for the annually budgeted general fund. Amendments are required for any revisions that alter total expenditures of the general fund or that change functional appropriations by more than \$1,000. The governing board must approve all amendments. The budget ordinance must be adopted by July 1 of the fiscal year or the governing board must adopt an interim budget that covers that time until the annual ordinance can be adopted.

## **E. Assets, Liabilities and Fund Equity**

### **1. Deposits and Investments**

All deposits of the Authority are made in board-designated official depositories and are secured as required by G.S. 159-31. The Authority may designate, as an official depository, any bank or savings association whose principal office is located in North Carolina. Also, the Authority may establish time deposit accounts such as NOW and SuperNOW accounts, money market accounts, and certificates of deposit.

State law [G.S. 159-30 (c)] authorizes the Authority to invest in obligations of the United States or obligations fully guaranteed both as to principal and interest by the United States, obligations of the State of North Carolina, bonds and notes of any North Carolina local government or public authority, obligations of certain non-guaranteed federal agencies, certain high quality issues of commercial paper and bankers' acceptances and the North Carolina Capital Management Trust (NCCMT).

The Authority does not have any investments at June 30, 2020.

### **2. Cash and Cash Equivalents**

The Authority's cash deposits are held in trust by Granville County, North Carolina. The County pools money from several funds to facilitate disbursement and investment and to maximize investment income and considers all cash and investments to be cash and cash equivalents.

### **3. Net Position/Fund Balances**

#### **Net Position**

Net position in government-wide financial statements is classified as net investment in capital assets restricted and unrestricted. Restricted net position represents constraints on resources that are either externally imposed by creditors, grantors, contributors, or laws or regulations of other governments or imposed by law through state statute.

#### **Fund Balances**

In the governmental fund financial statements, fund balance is composed of three classifications designed to disclose the hierarchy of constraints placed on how fund balance can be spent.

The governmental fund types classify fund balances as follows:

Restricted Fund Balance - This classification includes amounts that are restricted to specific purposes externally imposed by creditors or imposed by law.

Restricted for Stabilization by State statute - North Carolina G.S. 159-8 prohibits units of government from budgeting or spending a portion of their fund balance. This is one of several statutes enacted by the North Carolina State Legislature in the 1930's that were designed to improve and maintain the fiscal health of local government units. Restricted by State statute (RSS), is calculated at the end of each fiscal year for all annually budgeted funds. The calculation in G.S. 159-8(a) provides a formula for determining what portion of fund balance is available for appropriation. The amount of fund balance not available for appropriation is what is known as "restricted by State statute". *Appropriated fund balance in any fund shall not exceed the sum of cash and investments minus the sum of liabilities, encumbrances, and deferred revenues arising from cash receipts, as those figures stand at the close of the fiscal year next preceding the budget.* Per GASB guidance, RSS is considered a resource upon which a restriction is "imposed by law through constitutional provisions or enabling legislation." RSS is reduced by inventories and prepaids as they are classified as nonspendable. Outstanding Encumbrances are included within RSS. RSS is included as a component of Restricted Net position and Restricted fund balance on the face of the balance sheet.

Restricted for Tourism Related Capital Development - portion of fund balance that is restricted for tourism related capital development [S.L. 2007-331].

Assigned fund balance - portion of fund balance that Granville County Tourism Development Authority intends to use for specific purposes.

Subsequent year's expenditures - portion of fund balance that is appropriated in the next year's budget that is not already classified in restricted or committed.

Unassigned fund balance - the portion of fund balance that has not been restricted, committed, or assigned to specific purposes or other funds.

For purposes of fund balance classification expenditures are to be spent from restricted fund balance first, followed in-order by committed fund balance, assigned fund balance and lastly unassigned fund balance. The Finance Officer has the authority to deviate from this policy if it is in the best interest of the Granville County Tourism Development Authority.

## **II. Detail Notes on all Fonds**

### **A. Assets**

#### **1. Deposits**

All of the Authority's deposits are either insured or collateralized by using one of two methods. Under the Dedicated Method, all deposits exceeding the federal depository insurance coverage level are collateralized with securities held by the Authority's agents in this unit's name. Under the Pooling Method, which is a collateral pool, all uninsured deposits are collateralized with securities held by the State Treasurer's agent in the name of the State Treasurer. Since the State Treasurer is acting in a fiduciary capacity for the Authority, these deposits are considered to be held by their agents in the entity's name. The amount of the pledged collateral is based on an approved averaging method for non-interest bearing deposits and the actual current balance for interest-bearing deposits. Depositories using the Pooling Method report to the State Treasurer the adequacy of their pooled collateral covering uninsured deposits. The State Treasurer does not confirm this information with the Authority or with the escrow agent. Because of the inability to measure the exact amount of collateral pledged for the Authority under the Pooling Method, the potential exists for undercollateralization, and this risk may increase in periods of high cash flows. However, the State Treasurer of North Carolina enforces strict standards of financial stability for each depository that collateralizes public deposits under the Pooling Method. The Tourism Development Authority does not have a policy regarding custodial credit risk for deposits.

At June 30, 2020, the Authority's deposits had a carrying amount of \$362,958 and a bank balance of \$362,958. Since Granville County Tourism Development Authority's deposits are pooled with those of Granville County, none of the bank balance was covered by federal depository insurance. All of the bank balance was covered by collateral held under the Pooling Method.

### **B. Liabilities**

#### **Risk Management**

The Authority is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets, errors and omission, and natural disasters.

The Authority is covered under a commercial insurance policy carried by Granville County for these risks of loss. There have been no significant reductions in insurance coverage from the previous year and settled claims have not exceeded coverage in any of the past three fiscal years.

In accordance with G. S. I 59-29, the Granville County Tourism Development Authority's employees that have access to \$100 or more at any given time of the Granville County Tourism Development Authority's funds are performance bonded through a commercial surety bond. The Fiscal Agent is individually bonded for \$60,000. The County's Accounts Receivable Specialist and Accounts Payable Specialist that have access to the Authority's funds, are each individually bonded for \$10,000.

**C. Fund Balance**

The following schedule provides management and citizens with information on the portion of General fund balance that is available for appropriation:

<b><i>Total Fund balance-General Fund</i></b>	<b>\$ 379,820</b>
<b>Less:</b>	
<b>Stabilization by State Statute</b>	18,030
<b>Tourism Related Capital Development</b>	235,875
<b>Remaining Fund Balance</b>	125,915

**III. Significant Effects of Subsequent Events**

The Authority has evaluated events and transactions that occurred between June 30, 2020 and December 4, 2020, which is the date that the financial statements were available to be issued, for possible recognition or disclosure in the financial statements. There were no events found to be disclosed.