

	Board of Commissioners	7,500	
Community Services			
	Construction Administration & Construction Projects	(2,500)	
		2,500	
Area Projects and Other Appropriations			
	Non-Departmental	602,500	
Contributions to Other Funds			
	<i>Total Expenditures</i>		610,000
Revenues: Increase/(Decrease)			
	Restricted and Intergovernmental	500,000	
	Appropriated Fund Balance	110,000	
	<i>Total Revenues</i>		610,000

CAPITAL PROJECTS ORDINANCE FUND

Expenditures: Increase/(Decrease)			
	Storm Water Management Operations	3,800	
	<i>Total Expenditures</i>		3,800
Revenues: Increase/(Decrease)			
	Appropriated Fund Balance	3,800	
	<i>Total Revenues</i>		3,800

			Budget Amendment #4		Balance
(For reference only)					
General Fund/Non-Departmental Expenditures: Increase/ (Decrease)					
10-	8540	801	Economic Incentive Expense	\$635,000	\$1,235,000
				0	0
				(\$25,000)	
10-	8540	120	Available for Grant Match)	\$25,000
Revenues: Increase/ (Decrease)					
				\$500,000	
10-	3327	360	Comm. Dev. Block Grant	0	\$500,000
				\$110,000	\$2,886,09
10-	3990	991	Appropriated Fund Balance	0	0

Description: To recognize future receipt of Community Development Block Grant funds to be passed onto Ontic as part of Project Sunrise. Also, to recognize County funding of the project's economic incentive package of up to \$110,000, including a 5% grant match (\$25,000), as approved by the Granville County BoCC on Nov 18, 2019.

General Fund/Non-Departmental Expenditures: Increase/ (Decrease)					
10-	8540	120	Available for Grant Match	(\$7,500)	\$42,500
10-	4110	197	Granville History Book	\$7,500	\$7,500

Description: Fund 50% of the payment for Lewis Bowling's writing of the history of Granville County, as approved by the Granville County BoCC on Nov 18, 2019.

General Fund/General Constructions Expenditures: Increase/ (Decrease)					
10-	4251	442	GAP Improvements	\$5,000	\$25,000
10-	4251	446	Wilton Slopes	(\$2,500)	\$2,500
10-	4250	580	Facility Repair Projects	(\$2,500)	\$52,883

Description: To fund GAP dugout roof replacements, as approved by the Granville County BoCC as of Nov 18, 2019

Storm Water Fund					
Expenditures: Increase/ (Decrease)					
65-	7110	370	Advertising	\$2,000	\$3,500
65-	7110	325	Postage	\$1,800	\$2,000
Revenues: Increase/ (Decrease)					
65-	3991	991	Appropriated Fund Balance	\$3,800	\$82,144

Description: Fund overages due to advertising and mailing costs associated NPH Floodplain Zoning updates.

- (C) Approved Minutes of the November 4, 2019 regular meeting as recorded.
- (D) Approved the Amendment to the Audit Contract for fiscal year ending June 30, 2019 to extend the due date from October 31, 2019 to December 31, 2019.

BOARD RECOGNIZED REBECCA BASKERVILLE

Commissioner David T. Smith recognized Rebecca Baskerville for her years of service with the Granville County Sheriff's Office – Detention Center. He made comments, thanked her for her service, and presented her with a plaque from the Board that read as follows:

Rebecca M. Baskerville
Granville County Sheriff's Office
Detention Center
July 1, 2005 – November 28, 2019
In Recognition of Outstanding Service
to
The Citizens of Granville County
Presented by
The Granville County Board of Commissioners
December 2, 2019

BOARD HEARD PRESENTATION ON VIPER SYSTEM AND FIRE SERVICES RADIOS

Chairman Jay introduced Doug Logan, Emergency Services Director, to explain the need to upgrade radio equipment to maintain operability in fire services for Granville County.

Mr. Logan recognized Donnie Boyd, Fire Marshall; Jason Reavis, his replacement as the Emergency Services Director when he retires; Haywood Faucette, President of the Fire Chief's Association; and firefighters in attendance. He then said that around 2003, the Board at that time gave him instructions to fix Granville County's Public Safety radio system. He then gave an overview of the history of the process. In 2005, Granville County Public Safety agencies began implementing use of the NC VIPER System as their primary two-way voice radio system. At that time, County Government assisted all agencies in the County with the initial purchase of compatible radios. Due to its reliability, excellent coverage and the inherent interoperability of all emergency responders in the state being able to use a common voice

radio system, the VIPER System in its current design cannot continue to accommodate additional users or talkgroups, and must be upgraded to further its capacity. The planned upgrade will be phased in over the next five (5) years, at which time many of the older radios in use today will no longer function. Currently, there are close to 600 radios in use by Granville County agencies that will no longer be compatible with the VIPER system after the upgrades are completed in the next five (5) years. Approximately 350 of those non-compatible radios are being used by our fire services and will need to be replaced.

Mr. Logan then recognized Greg Hauser with the North Carolina Division of Emergency Management as the Communications Manager and the Statewide Interoperability Coordinator with the North Carolina Highway Patrol.

Mr. Hauser explained the actual need for the technology upgrade and why the current radios will no longer work. He said that there are 120,000 users on the VIPER system from the original 50,000 or so users from the first three years of implementation. He said the system is maintained by the North Carolina's State Highway Patrol and talked about three advancements: (1) increase capability, (2) increase system capacity, and (3) increase safety.

Mr. Logan said that in discussions with the Fire Services Advisory Committee, it has been determined that 350 fire services radios will need to be replaced by 2025 as they will cease to work on the VIPER system. He said that the radios are approximately \$7,000 each and are cost prohibitive for fire departments to absorb all of these costs. He said that today there are only 10 radios that will work in 2025.

Discussion ensued about the process to replace and to fund the fire services radios, as well as to stay ahead of technology. The Board requested that this item be on the retreat agenda for consideration.

Chairman Jay thanked Doug Logan and Donnie Boyd for their service and dedication.

CHAIR AND VICE CHAIR OF THE BOARD ELECTED

Chairman Jay thanked staff and volunteers for their leadership and assistance this past year.

At this point, the Clerk to the Board was asked to preside during the election of Chairperson of the Board of Commissioners for the 2019-2020 year. The floor was opened for nominations.

Commissioner Tony W. Cozart nominated Commissioner David T. Smith for Chairman of the Board of Commissioners. Commissioner Zelodis Jay seconded the motion.

Commissioner Edgar Smoak made a motion to close the nominations. Commissioner Timothy Karan seconded the motion. When the Clerk called for the vote on the matter, it passed unanimously to close the nominations.

When the Clerk called for the vote on Commissioner David T. Smith as the Chairman of the Granville County Board of Commissioners, it passed unanimously.

The Clerk to the Board recognized Chairman David T. Smith to preside over the meeting.

Chairman Jay opened the floor for nominations for Vice Chairman.

Commissioner Timothy Karan nominated Sue Hinman to be the Vice Chairman. Commissioner Tony W. Cozart seconded the motion.

Commissioner Timothy Karan made a motion to close the nominations. Commissioner Zelodis Jay seconded the motion. When Chairman Smith called for the vote on the matter, it passed unanimously to close the nominations.

When Chairman Smith called for the vote on Sue Hinman as Vice Chairman of the Granville County Board of Commissioners, it passed unanimously.

Chairman Smith thanked past Chairman Jay for his leadership and then highlighted a list of accomplishments of 2018-2019.

BOARD APPROVED MEETING TIME, PLACE AND SCHEDULE

Upon a motion by Commissioner Tony W. Cozart, seconded by Commissioner Zelodis Jay, and unanimously carried, the Board approved meeting in the Auditorium of the Granville Expo and Convention Center, 4185 US Highway 15 South, Oxford beginning at 7:00 p.m. for regular meetings and in the Meeting Room for budget workshops and the retreat on the following dates:

January 6
January 30 & 31 Retreat
February 17
March 16
April 6
April 20 & 23 Pre-Budget Work Sessions
May 4
May 18
June 1
June 4 Budget Work Session
June 15
July 6

August 3
September 8
October 5
October 19
November 2
November 16
December 7

BOARD HEARD COMMITTEE AND LIAISON ASSIGNMENTS

Chairman Smith referred to the appointment assignments in the agenda and requested that if any Board members wanted to change, to let him know by the next meeting.

BOARD APPROVED BONDS FOR 2019-2020 FOR GRANVILLE COUNTY OFFICIALS

Upon a motion by Commissioner Zelodis Jay, seconded by Commissioner Sue Hinman, and unanimously carried, the Board approved the following bonds for 2019-2020 Granville County Officials:

Finance Director	\$250,000
Tax Administrator	\$250,000
Sheriff	\$ 25,000
Register of Deeds	\$ 25,000

AFTER HOLDING PUBLIC HEARING, BOARD APPROVED ECONOMIC INCENTIVE AND ASSOCIATED RESOLUTION FOR PROJECT FNP

Chairman Smith declared the public hearing open and recognized Harry Mills, Economic Development Director, to provide an overview.

Harry Mills, Economic Development Director, 310 Williamsboro Street, Oxford, NC, stated that NCGS 158-7.1 requires a public notice that was completed prior to the public hearing. He said that Project FNP is an expansion of an industrial facility in Granville County that will invest approximately \$893,000 and employ potentially 22 new employees. The company has applied for a \$175,000 Building Reuse Grant Award from the North Carolina Department of Commerce. He said the announcement for this award will be December 12, 2019. He then recommended an incentive package totaling \$8,750 that is the 5% match required for the Building Reuse Grant and the associated resolution for the grant.

Chairman Smith asked those wishing to speak to come to the podium and give their name and address for the record.

With no one else wishing to speak, Chairman Smith closed the public hearing.

Upon a motion by Commissioner Timothy Karan, seconded by Commissioner Edgar Smoak, and unanimously carried, the Board approved an incentive package of \$8,750 for

Project FNP as a grant match for a Building Reuse Grant and the associated resolution after the announcement.

AFTER HOLDING PUBLIC HEARING, BOARD APPROVED ECONOMIC INCENTIVE AND ASSOCIATED RESOLUTION FOR PROJECT ADAM

Chairman Smith stated that the purpose of the public hearing was to receive the views on aiding and encouraging the location or expansion of industrial facilities in Granville County.

Chairman Smith declared the public hearing open and recognized Harry Mills, Economic Development Director, to provide an overview.

Harry Mills, Economic Development Director, 310 Williamsboro Street, Oxford, NC, stated that NCGS 158-7.1 requires a public notice that was completed prior to the public hearing. He said that Project Adam is the expansion of a manufacturing/industrial facility in Granville County that will relocate 10 potential employees or employ 10 new employees. The company will invest approximately \$400,000 and they have applied for a \$100,000 Building Reuse Grant Award from the North Carolina Department of Commerce. He said the announcement for this award will be made on December 12, 2019. He recommended an incentive package totaling \$5,000 that is the 5% match required for the Building Reuse Grant.

Chairman Smith asked those wishing to speak to come to the podium and give their name and address for the record.

With no one else wishing to speak, Chairman Smith closed the public hearing.

Upon a motion by Commissioner Tony W. Cozart, seconded by Commissioner Edgar Smoak, and unanimously carried, the Board approved an incentive package of \$5,000 for Project Adam as a grant match for a Building Reuse Grant and the associated resolution after the announcement.

BOARD APPROVED HOMELAND SECURITY GRANT PROGRAM PURCHASE

Chairman Smith stated that this item was to expend funds awarded to Granville County on behalf of Domestic Preparedness Region 4 for the purchase of a mobile shower/restroom trailer for emergency/disaster response. Granville County was awarded the 2019 HS Grant EMW-2019-SS-00057 to host a shower/restroom trailer project for the region. Granville County will own the asset and agrees to deploy to other areas in the region and state when requested.

Upon a motion by Commissioner Edgar Smoak, seconded by Commissioner Zelodis Jay, and unanimously carried, the Board approved the purchase of a portable shower restroom

trailer from Jackson Creek Manufacturing in the amount of \$70,736.80, with \$60,000 from the Homeland Security Grant Program EMW-2019-SS-00056 and the balance from the exiting Local Emergency Management Program Grant funds.

BOARD APPROVED IT EMAIL MIGRATION TO OFFICE 365

Chris Brame, IT Director, explained that Granville County has been on an email server on-site since 2009. The server hits end of life in January 2020 and needs upgrading to a newer system. He recommended working with VC3 as a partner to move to a cloud-based solution that will cut costs long term, as it will be hosted in the cloud through Microsoft.

Upon a motion by Commissioner Zelodis Jay, seconded by Commissioner Tony W. Cozart, and unanimously carried, the Board approved working with VC3 on the migration of Microsoft Exchange 2010 to Microsoft Office 365 for a total amount not to exceed \$80,558 for the project cost for fiscal year 2019-2020, including one-time costs of \$48,926 and funding for 6 months in the amount of \$31,632.

BOARD APPROVED ACTION CONCERNING IT BACKUP STORAGE EXPANSION

Chris Brame, IT Director, explained that in September 2019 an internal assessment of backup systems was completed. The need for additional backup storage was identified in order to retain the required backups needed to protect Granville County from malicious attacks such as ransomware. Expanding Granville County's backup storage to Microsoft Azure Cloud reduces the cost needed for additional storage as you only pay for what you use and it helps eliminate risks.

Upon a motion by Commissioner Edgar Smoak, seconded by Commissioner Timothy Karan, and unanimously carried, the Board approved authorizing the County Manager to execute the SHI Statement of Work to migrate Granville County's backup systems to Microsoft Azure Cloud in the amount of \$27,480 with \$15,000 from internal funding from SHI and \$12,480 from general funds.

BOARD APPROVED 9-1-1 BACKUP CENTER CONSOLE ADDITIONAL POSITION

Trent Brummitt, Emergency Communications Director, explained the request for approval to use 9-1-1 restricted funds and general funds to equip the back-up 9-1-1 center with the same number of console positions as the main 9-1-1 center. He noted that at this time, there are five console positions at the main 9-1-1 center and only four at the back-up 9-1-1

center. Ensuring that the back-up 9-1-1 center can handle the same call volume as our main 9-1-1 center should the need arise is crucial. He added that the additional position will ensure that the staffing model does not change in the event that they need to utilize the back-up location.

Upon a motion by Commissioner Timothy Karan, seconded by Commissioner Tony W. Cozart, and unanimously carried, the Board approved an additional console position for the 9-1-1 backup center in the amount of \$68,247 from Motorola Solutions, Inc. with \$60,879.02 using E-911 restricted funds and \$7,367.98 from general funds.

BOARD APPROVED PURCHASE OF CONSOLE FURNITURE FOR 9-1-1 CENTER FOR NEW SPACE AT LAW ENFORCEMENT CENTER

Trent Brummitt, Emergency Communications Director, requested to use E-911 restricted funds to purchase telecommunicator dispatch console furniture for the new space at the Law Enforcement Center. He explained that the furniture currently used is over ten years old, is difficult to find replacement parts for, and is used 24/7, 365 days a year and must be rated accordingly. He requested approval to lock in pricing, noting that billing will not occur until the furniture is installed and accepted in fiscal year 2020-2021.

Upon a motion by Commissioner Tony W. Cozart, seconded by Commissioner Edgar Smoak, and unanimously carried, the Board approved the purchase of console furniture for the 9-1-1 Center new space at the Law Enforcement Center in the amount of \$75,823.25 using E-911 restricted funding.

BOARD APPROVED INSTALLATION OF A COMMUNICATIONS TOWER

Scott Phillips, Development Services Director, stated that 9-1-1 Emergency Communications needs a 90-foot communications tower for the new 9-1-1 Communications Center. 9-1-1 Communications coordinated a site survey and determined that the antenna located on the City of Oxford's Wall Street water tank was the closest point for accessing the statewide VIPER communication system, and that the proposed tower at the new location would have a 90-foot height requirement. The VIPER system is the primary dispatch and communication system utilized in Granville County. Mobile Communications America (MCA) has been working with 911 Communications on the survey and communications needs for the new center and has provided a quote for the installation and wiring of the communications tower. He noted that the cost associated with the tower foundation and ice-

bridge installation (excluded from quote) is estimated at \$25,000.00 and will be performed by Bordeaux Construction, or another firm contracted by the County.

County Manager Felts clarified that Board approval was needed for \$109,207.96 and that Bordeaux will handle the remaining \$25,000 of the project for the tower foundation under their existing contract.

Upon a motion by Commissioner Edgar Smoak, seconded by Commissioner Sue Hinman, and unanimously carried, the Board approved awarding a fixed-price contract to Mobile Communications America in the amount of \$109,207.96 using fund balance for the Law Enforcement Center 911 Communications Tower.

BRUMMITT AND HICKS RECEIVE ENP CERTIFICATION

Chairman Smith commended Trent Brummitt and Stacy Hicks for recently receiving their Emergency Number Professional (ENP) certification and asked Mr. Brummitt to explain the certification. Mr. Brummitt noted that there are only 84 with the ENP certification in the state of North Carolina.

BOARD DECLARED VEHICLES AS SURPLUS AND AUTHORIZED SALE

The next item was to consider a list of vehicles from the Sheriff's Office and the Soil and Water Department for surplus and sale.

Upon a motion by Commissioner Tony W. Cozart, seconded by Commissioner Sue Hinman, and unanimously carried, the Board approved declaring the following vehicles as surplus and directed Finance staff to sell them through the online auction site GovDeals.com:

Description	Last Digits of V.I.N.
2008 Chevy Impala, gray, unmarked	9846
2010 Ford Crown Victoria, white	5784
2012 Dodge Charger, white	1493
2013 Dodge Charger, white	6178
2013 Dodge Charger, white	6185
2004 Chevy Truck (Soil and Water)	3675
2004 Ford Crown Victoria	6940
2006 Ford Crown Victoria	2517
2010 Dodge Charger	5602

BOARD APPOINTED ETHIUR TITO MONTOYA (DISTRICT 6) TO THE GRANVILLE COUNTY HUMAN RELATIONS COMMISSION

Upon a motion by Commissioner Timothy Karan, seconded by Commissioner Edgar Smoak, and unanimously carried, the Board appointed Ethieur Tito Montoya (District 6) to the Granville County Human Relations Commission.

BOARD DISSOLVED THE FIRE SERVICES COMMITTEE

County Manager Felts stated that the Fire Services Committee recommends dissolving the committee as it currently exists and creating an Emergency Services Committee. Details and a recommended roster will to be brought back to the Board at the next meeting.

Upon a motion by Commissioner Timothy Karan, seconded by Commissioner Zelodis Jay, and unanimously carried, the Board approved dissolving the Fire Services Committee.

DURHAM COUNTY'S PARTNERSHIP OPPORTUNITY – INFORMATION ONLY

County Manager Felts said this item was for information only to provide an update to the Board of Commissioners on a recent meeting with Durham County General Manager of Public Safety, Jodi Miller. He then gave the following background information.

The County Manager met with Durham County representatives on November 26th regarding a request about a youth detention facility. On November 6, the County Administration Office received a letter from Durham County Manager, Wendell Davis to share information about a critical project for Durham County and the region. He requested that we explore how our counties can partner to provide expanded juvenile detention services for our respective communities. Ms. Miller noted during the meeting that they have also reached out to Orange and Vance counties on possible partnership opportunities. Durham County is in the process of designing a new 36-bed youth detention facility at its current site. At the request of the Durham Board of County Commissioners, Mr. Davis expressed his strong interest in partnering. They are requesting capital support from Granville County and assistance in garnering support from our State delegates to advocate for Durham County's request for capital funding from the General Assembly and Department of Public Safety. County Manager Felts noted that over the past five years, the current Durham County youth detention facility (14 bed facility) has housed 47 youth from Granville County. Granville County staff will continue to research data and will continue to discuss opportunities with our surrounding counties.

Commissioner Cozart said he was glad to see these conversations to have options to modify behavior of some youth who face challenges. Chairman Smith said with the new law raising the age from 16 to 18 that this may be a much needed program and should be done as a partnership.

BOARD AUTHORIZED COUNTY MANAGER TO DEVELOP LEASE AGREEMENT WITH GRANVILLE HEALTH SYSTEM FOR USE BY GRANVILLE VANCE DISTRICT HEALTH DEPARTMENT

County Manager Felts noted that Lisa Harrison, Granville-Vance District Health Director, and Stephen Baxter, Architect, were present and then reviewed a temporary relocation plan for the Granville-Vance District Health Department (GVDHD). He then gave the following background information. During the 2019 Board of Commissioners Retreat, Mrs. Harrison provided the Board with an overview of upcoming changes to the Health Department operating environment, new integrated healthcare opportunities, and facility needs. She noted three reasons the Health Department is looking for new space in Granville County. These were; building structural issues and significant capital improvement needs at the current facility, integrated care needs expressed by the community and by healthcare partners, and Medicaid Transformation will allow new ways public health is paid for services to Medicaid patients. County Manager Felts noted that the fact that the Health Department has already outgrown their existing space and is another reason they need a new space. The Health Department offers full spectrum public health, prevention, education, and primary care services that are common for a North Carolina local health department. Given the changes to Medicaid in our state this year, the Health Department is looking to add more behavioral health services, diversion, and potentially partner differently with behavioral health offices in the area. In order to develop this integrated healthcare model, additional space is needed. Based on the conditions of the current facility, during the March 18, 2019 regular meeting, the Granville County Board of Commissioners directed County Staff to work with the GVDHD Staff to bring a proposed plan for temporary space back to the Board for consideration. Staff determined that the only viable option for temporary space, pending the construction of a new Granville County Health Department, was to utilize facilities located behind Granville Health System (GHS). He then reviewed the next steps and asked for direction from the Board.

When asked, County Manager Felts explained that the length of time at the GHS site during discussions has been 3-7 years, but that he has 5-7 years in mind with a 4 or 5 year lease with 1 year extensions up to at least 7 years. He said they are looking at leasing temporary space from Granville Health System and that it will take approximately \$800,000 to remodel the space. He noted that the term sheet included in the agenda is based on the County making the building modifications, but that could be negotiated.

Upon a motion by Commissioner Edgar Smoak, seconded by Commissioner Zelodis Jay, and unanimously carried, the Board approved authorizing the County Manager to develop a lease agreement with Granville Health System for use by Granville Vance District Health Department and directed County staff to move forward with the project.

BOARD PRESENTATIONS

Commissioner Hinman thanked those who attended the Turkey Trot and reported that there were 219 participants and that they collected 615 pounds of food and \$2,000.

Commissioner Cozart wished everyone the joy of this special season.

Commissioner Smoak wished everyone a Merry Christmas and announced the Creedmoor Christmas parade on Saturday, December 7th at 11:00 a.m. and the Butner Christmas parade at 2:00 p.m. that afternoon and Christmas Tree Lighting ceremonies on Friday, December 6th.

Commissioner Jay wished everyone a Merry Christmas and to remember the reason for the season and be safe. He said that Commissioners Hinman, Cozart and he attended Teen Court's 10-year celebration. The Board received a plaque for their support and he shared how the program has turned lives around.

Chairman Smith thanked Charissa Puryear for her work with the Teen Court Program. He then reported that 24 local vendors participated in the Senior Center's Holiday Bazaar; that the Rock Steady Boxing classes for Parkinson's disease have started; that the Veterans Breakfast on November 7th at the Expo Center was well attended; and that the Oxford Christmas parade is Friday, December 6th at 7:00 p.m. He thanked County staff and volunteers for all of their work and said he looked forward to the Employee Appreciation Breakfast on Thursday, December 5th at the Oxford United Methodist Church. He wished everyone a Merry Christmas and a Happy New Year.

BOARD WENT INTO CLOSED SESSION

Upon a motion by Commissioner Edgar Smoak, seconded by Commissioner Sue Hinman, and unanimously carried, the Board went into closed session as allowed by G.S. 143-318.11(a)(5) to establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by

purchase, option, exchange, or lease; or (ii) the amount of compensation and other material terms of an employment contract or proposed employment contract.

Upon a motion by Commissioner Edgar Smoak, seconded by Commissioner Zelodis Jay, and unanimously carried, the Board returned to regular session.

COMMISSIONERS ADJOURN

Upon a motion by Commissioner Zelodis Jay, seconded by Commissioner Tony W. Cozart, and unanimously carried, the Board adjourned at 9:09 p.m.

Respectfully submitted,
Debra A. Weary, NCCCC, CMC
Clerk to the Board