

OXFORD, NORTH CAROLINA
September 8, 2015

The Members of the Honorable Board of Commissioners of Granville County, North Carolina met in a regular meeting on Tuesday, September 8, 2015 at 7:00 p.m. in the Auditorium, Granville Expo and Convention Center, 4185 US Highway 15 South, Oxford.

Present were:

Chairman: Tony W. Cozart

Commissioners: R. David Currin, Jr. Zelodis Jay
Timothy Karan Ed Mims
David T. Smith Edgar Smoak

County Manager: Michael S. Felts

County Attorney: James C. Wrenn, Jr.
Assistant County Attorney: Gerald T. Koinis

News Reporters: Elizabeth Coleman – *Butner-Creedmoor News*
Linda Nicholson – *Oxford Public Ledger*

MEETING CALLED TO ORDER

At 7:03 p.m., Chairman Tony W. Cozart called the meeting to order. Chairman Cozart then recognized Commissioner Timothy Karan for the invocation and Pledge of Allegiance.

BOARD APPROVED CONSENT AGENDA

Upon a motion by Commissioner Edgar Smoak, seconded by Commissioner Timothy Karan, and unanimously carried, the Board approved the consent agenda as follows:

- (A) Approved the Summary of Contingency and Use of Fund Balance report which showed the following balances:

General Contingency Balance	\$ 170,000
Environmental Disaster Contingency	\$ 10,000
General Fund Appropriated Fund Balance	\$ 1,699,500

- (B) Approved Budget Amendment #1 as follows:

Budget Amendment #1

Be it ordained, the FY 2015-2016 Annual Budget Ordinance is hereby amended as follows:

GENERAL FUND

Expenditures: Increase / (Decrease)

General Government	
Administration	\$ 5,000
Public Safety	
Emergency Management	\$ 45,878
911 Operations	\$ (61,529)
Addressing/GIS	\$ 61,746
Community Services	
4-H Best	\$ (3,501)
Unrappin The Gift	\$ (1,094)
Developmental Services	

Planning	\$	16,667	
Economic Development	\$	1,370,000	
Human Services			
Social Services	\$	101,521	
Education			
Granville County School System	\$	5,655,074	
Area Projects and Other Appropriations			
Non-Departmental	\$	(5,217)	
Pass Thru Funds and Transfers	\$	6,313	
<i>Total Expenditures</i>			\$ 5,820,858
Revenues: Increase / (Decrease)			
Restricted & Intergovernmental	\$	7,375,997	
Appropriated Fund Balance	\$	(185,139)	
<i>Total Revenues</i>			\$ 5,820,858

E 911 COMMUNICATIONS FUND

Expenditures: Increase / (Decrease)			
Phone System	\$	7,168	
<i>Total Expenditures</i>			\$ 7,168
Revenues: Increase / (Decrease)			
911 Board State Funding	\$	7,168	
<i>Total Revenues</i>			\$ 7,168

CONVENIENCE SITE FUND

Expenditures: Increase / (Decrease)			
Site Construction	\$	131,867	
<i>Total Expenditures</i>			\$ 131,867
Revenues: Increase / (Decrease)			
Appropriated Fund Balance	\$	131,867	
<i>Total Revenues</i>			\$ 131,867

(For Reference Only) Total

General Fund/Pass-Thru Funds

<i>Revenues: Increase/ (Decrease)</i>			
10-3990-991	Appropriated Fund Balance	\$	(11,267) \$1,873,372
10-3583-311	Community Connections Grant	\$	11,136 \$ 11,136
10-3990-991	Appropriated Fund Balance	\$	(5,406) \$1,867,966
10-3583-342	Trail to Success	\$	11,850 \$ 11,850
<i>Expenditures: Increase/(Decrease)</i>			
10-8580-108	JCPC Community Relations	\$	(131) \$ 13,920
10-8580-146	JCPC - Trail to Success	\$	6,444 \$ 14,220

Description: To adjust budget to reflect final FY 2016 funding agreement from DPS for Community Connections and Trails to Success.

General Fund/Administration

<i>Expenditures: Increase/(Decrease)</i>			
10-8540-116	Health & Wellness Challenge	\$	(5,000) \$ 10,000
10-4120-395	Registrations & Training	\$	5,000 \$ 6,000

Description: To fund expenditures for the County Strategic Long-Range Planning process.

General Fund/Planning

<i>Revenue: Increase/(Decrease)</i>			
10-3990-910	Appropriated Fund Balance	\$	16,667 \$1,884,633
<i>Expenditure: Increase/(Decrease)</i>			
10-4910-195	NC 56 Corridor Study	\$	16,667 \$ 16,667

Description: To fund the County's share (one third) of the 20 percent match for the NC 56 Corridor Study (\$250,000 total cost) to be paid to CAMPO, as approve by the Granville Co. BOC on Sept. 3, 2013.

General Fund/Addressing

Expenditure: Increase/(Decrease)

10-4396-121	Salaries	\$	46,401	\$	46,401
10-4396-181	FICA	\$	3,550	\$	3,550
10-4396-182	Retirement	\$	3,341	\$	3,341
10-4396-183	Health Ins	\$	7,500	\$	7,500
10-4396-189	Life Insurance	\$	24	\$	24
10-4396-260	Supplies	\$	500	\$	500
10-4396-321	Telephone	\$	300	\$	300
10-4396-325	Postage	\$	30	\$	30
10-4396-360	Dues	\$	50	\$	50
10-4396-395	Registration and Training	\$	50	\$	50
10-4390-121	Salaries	\$	(46,401)	\$	589,107
10-4390-181	FICA	\$	(3,550)	\$	45,100
10-4390-182	Retirement	\$	(3,341)	\$	42,416
10-4390-183	Health Ins	\$	(7,500)	\$	135,000
10-4390-189	Life Insurance	\$	(24)	\$	432
10-4390-260	Supplies	\$	(500)	\$	2,833
10-4390-321	Telephone	\$	(300)	\$	24,700
10-4390-325	Postage	\$	(30)	\$	120
10-4390-360	Dues	\$	(50)	\$	450
10-4390-395	Registration and Training	\$	(50)	\$	200

Description: To establish the Addressing department budget for FY 2016.

General Fund/Sheriff's Department

Revenues: Increase/(Decrease)

10-3990-991	Appropriated Fund Balance	\$	101,521	\$	2,156,228
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Expenditure: Increase/(Decrease)

10-5300-540	Capital Outlay Cars	\$	101,521	\$	451,521
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Description: To reappropriate funds for Sheriff Dept. vehicles approved for purchase and ordered in FY 2015 but not received until FY 2016.

General Fund/Schools

Revenues: Increase/(Decrease)

10-3839-903	2015 Refund Bond Proceeds	\$	5,485,000	\$	5,485,000
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Expenditure: Increase/(Decrease)

10-5911-737	Debt Service Financing Expense	\$	75,302	\$	75,302
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10-5911-715	Sinking Fund	\$	5,409,698	\$	5,409,698
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Description: Receipt of 2015 refunding of 2006 GO Bonds.

General Funds/Schools

Revenue: Increase/ (Decrease)

10-3990-991	Appropriated Fund Balance	\$	170,074	\$	2,054,707
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Expenditure: Increase/ (Decrease)

10-5911-730	Refunding Debt Service Principal	\$	76,000	\$	76,000
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10-5911-735	Refunding Debt Service Interest	\$	94,074	\$	94,074
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Description: To fund FY 2016 debt service for refunded 2006 GO bonds.

General Funds/Emergency Management

Revenue: Increase/ (Decrease)

10-3433-231	EM Mgmt – HLS Grant	\$	45,878	\$	45,878
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Expenditure: Increase/ (Decrease)

10-4330-601	EM Grant	\$	45,878	\$	45,878
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Description: To expend the balance of the FY 2013 State Homeland Security Grant on the purchase of message boards.

General Fund/Unrappin the Gift

Revenues: Increase/ (Decrease)

10-3583-341	JCPC – Unrappin the Gift	\$	(592)	\$	14,908
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10-3990-991	Appropriated Fund balance	\$	(502)	\$	2,155,726
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Expenditures: Increase/(Decrease)

10-5835-126	Salaries	\$	(259)	\$	8,640
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10-5835-181	FICA	\$	(20)	\$	660
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10-5835-221	Food	\$	235	\$	2,735
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10-5835-251	Gas, Oil & Tires	\$	100	\$	600
10-5835-312	Travel & Transportation	\$	50	\$	350
10-5835-390	Enrichment Activities	\$	(500)	\$	3,000
10-5835-412	Building Rental	\$	(550)	\$	2,200
10-5835-451	Liability Insurance	\$	(150)	\$	0

Description: To adjust budget to reflect final FY 2016 funding agreement from DPS for Unrapping the Gift.

General Fund/4-H Best

Revenues: Increase/ (Decrease)

10-3583-341	JCPC – 4-H Best	\$	(619)	\$	14,908
10-3990-991	Appropriated Fund balance	\$	(2,810)	\$	2,152,916

Expenditures: Increase/(Decrease)

10-5831-126	Salaries	\$	(1,185)	\$	8,640
10-5831-220	Agricultural Food	\$	(100)	\$	1,400
10-5831-231	Education & Medical	\$	400	\$	400
10-5831-251	Gas, Oil & Tires	\$	(241)	\$	759
10-5831-260	Agricultural Supplies	\$	50	\$	800
10-5831-290	Other Supplies	\$	(400)	\$	400
10-5831-312	Travel	\$	(1000)	\$	2,000
10-5831-370	Program Advertising	\$	(25)	\$	0
10-5831-399	Agricultural Other Services	\$	(1000)	\$	3,000

Description: To adjust budget to reflect final FY 2016 funding agreement from DPS for 4-H Best.

General Funds/Economic Development

Revenue: Increase/ (Decrease)

10-3492-910	Refund of Henderson Water Payment	\$1,823,416	\$1,823,416
10-3990-991	Appropriated Fund Balance	\$ (453,416)	\$1,699,500

Expenditure: Increase/ (Decrease)

10-4920-730	Payment to Oxford for Water Alloc.	\$1,370,000	\$1,370,000
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Description: To recognize receipt of the refund from City of Henderson for termination of water purchase agreement with Granville County, and to fund payment for the establishment of a new water purchase agreement with the City of Oxford, as defined in the contracts dated August 27, 2015.

E911 Communications Fund

Revenues: Increase/(Decrease)

27-3439-425	State Cell Surcharge	\$	(7,168)	\$	418,918
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Expenditure: Increase/(Decrease)

27-4500-321	Phone System	\$	(7,168)	\$	183,659
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Description: To adjust the PSAP funding distribution for FY 2016, per the NC 911 Board.

Convenience Site Fund

Revenues: Increase/ (Decrease)

59-3991-991	Appropriated Fund Balance	\$	131,867	\$	207,717
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Expenditure: Increase/(Decrease)

59-4710-512	Site Construction	\$	131,867	\$	132,867
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Description: To fund the contract with Vance Construction for construction of the Bullock Solid Waste Convenience site, as approved by the Granville County Board of Commissioners on June 15, 2015.

- (C) Approved the Minutes of the August 3, 2015 Meeting as recorded.
- (D) Approved the Tax Releases as Recommended by the Tax Administrator:

TAX RELEASES SEPTEMBER 8, 2015

ACCOUNT	OWNERS NAME	AMOUNT	REASON FOR RELEASE
52607-301	Irving & Andrea Mancour	27.49	Parcel taxed in Durham Co for 2015
78783-201	Michael Stephenson	47.19	Correct Owner of Mobile Home
42092-101	Raymond Leasing Corp	15,779.71	Business Personal Property Listed Twice
52585-201	Salonia Jones Heirs	626.93	DW MH Moved to Sanford 2014

46536-301	Shelia Robinson	439.22	Disability Exemption removed in error
45760-201	Shirley Fowler Dixon	143.17	SW MH Listed Twice
99160-303	NC Dept of Health & Human Serv	6,927.00	Credit for Partial Payment
99160-303	NC Dept of Health & Human Serv	6,927.00	Credit for Partial Payment
82696-101	Creedmoor Scrub Warehouse	12.98	Business Personal Property Listed Twice
82702-101	Creedmoor Car Wash	302.63	Corr Bus Per Prop Assessment
18033-201	Benny G & Ann P Pipkin	27.98	SW MH Moved to Red Springs 2014
1312-114	US Small Business Admin FY14	1.66	Exempt Owner
1312-114	US Small Business Admin FY14	78.44	Exempt Owner
1312-302	US Small Business Admin FY15	1.66	Exempt Owner
1312-301	US Small Business Admin FY15	78.44	Exempt Owner
287-101	Certainteed Corp	12.72	Correct Acquisition Year of Asset
75402-101	Caterpillar Financial Serv Corp	554.42	Late List Penalty charged in error
75404-101	Caterpillar Financial Serv Corp	1,075.30	Late List Penalty charged in error
	GRAND TOTAL	\$33,063.94	

(E) Approved the following Resolution of Appreciation Recognizing Businesses and Industries in Granville County:

**RESOLUTION of APPRECIATION
Recognizing Businesses & Industries in Granville County
September 24, 2015**

WHEREAS, the strength of our local economy is built on the creativity and resourcefulness of businesses and industries; and

WHEREAS, businesses and industries provide thousands of employment opportunities for the citizens of Granville County; and

WHEREAS, businesses and industries demonstrate the ideals and principles of entrepreneurship through their investment in the future of our community; and

WHEREAS, the interests of businesses and industries in Granville County are best served through the spirit of public/private cooperation; and

WHEREAS, many agencies and departments, such as the Granville County Economic Development Department, the Granville County Chamber of Commerce, Vance-Granville Community College and the Division of Employment Security, serve as advocates to assist businesses and industries in the community to improve their competitive advantage and profitability; and

WHEREAS, business owners and industry representatives serve as ambassadors for Granville County in our community;

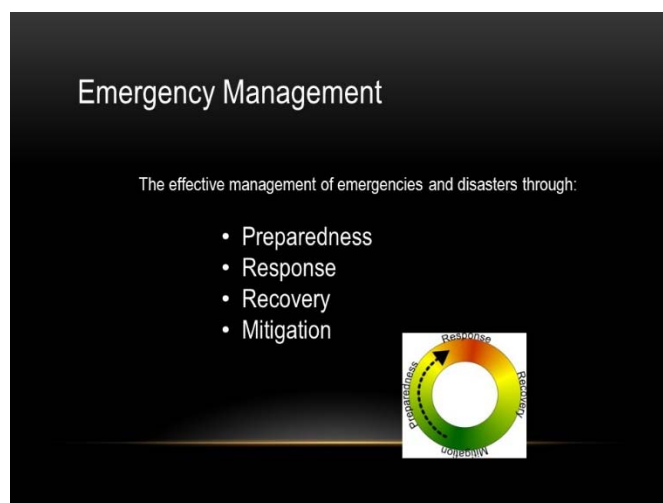
NOW, THEREFORE BE IT RESOLVED, to pay tribute to businesses and industries in Granville County and to celebrate the achievements of business and industry owners and representatives that enhance the quality of life in our community, **September 24, 2015**, will be recognized by the Granville County Board of Commissioners as **"Business and Industry Appreciation Day in Granville County."**

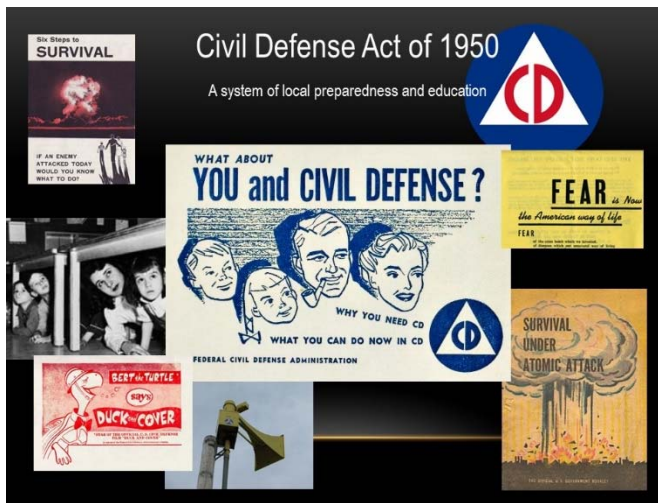
ADOPTED, this the 8th day of September 2015.

PRESENTATION ON EMERGENCY AND DISASTER PREPAREDNESS

Chairman Cozart stated that Doug Logan would be making a presentation on emergency and disaster preparedness. He noted that the Atlantic Hurricane Season officially

runs from June 1st through November 30th every year. He then spoke from the following PowerPoint presentation:





Civil Defense Act of 1950

A system of local preparedness and education

- Began in 1941 under FDR Administration as "Office of Civilian Defense"
- In 1950, Harry Truman created the "Federal Civil Defense Administration" by Executive order.

Provided:

- Funding
- Supplies
- Equipment
- Training

All for the threat of a Nuclear Attack on US Soil!!

Federal Emergency Management Agency FEMA

Federal Emergency Management Agency FEMA

- Created in 1979 under the Carter Administration by Executive Order
- All-Hazards Approach to Management of Emergencies and Disaster

Natural Hazards

AGRICULTURE

Manmade Hazards

Emergency Management


The effective management of emergencies and disasters through:

- Preparedness
- Response
- Recovery
- Mitigation

Preparedness



Planning



Public Speaking



Training



Equipment



Disaster Exercises

Emergency Management

The effective management of emergencies and disasters through:

- Preparedness
- Response
- Recovery
- Mitigation

Response



Incident Coordination



Logistical Support

Emergency Management

The effective management of emergencies and disasters through:

- Preparedness
- Response
- Recovery
- Mitigation

Recovery

Public Assistance


Recover Public Funds for Incident Response

Assistance in rebuilding damaged Gov. Facilities
Restoration of essential Gov. Functions

Individual Assistance

Low interest loans and grants to uninsured individuals

Housing Assistance
Emergency Food Assistance



Restore life and property to pre-disaster conditions.

Emergency Management

The effective management of emergencies and disasters through:

- Preparedness
- Response
- Recovery
- Mitigation

Mitigation

Actions and initiatives to prevent future losses due to specific hazards.



Elevated Houses



Relocation out of harm's way



Roof Straps
Building Codes
Construction Practices



Dam Safety Programs



NFIP



Hazard Mitigation Planning

Emergency Management

The effective management of emergencies and disasters through:

- Preparedness
- Response
- Recovery
- Mitigation



Core Message

Be Prepared.....

Know the Hazards.....



NOAA
National Weather Service
FEMA
Local EM Office

Make a Plan.....



FEMA
Red Cross
Local EM Office

Practice Your Plan.....



Put Together a Family Disaster Kit...



Core Message

Be prepared to be **ON YOUR OWN** for the first 72 hours following a disaster!

- Food
- Water
- Medicines
- Clothing
- Other Specific Needs



Anything you may need for you and your family to survive for the first 3 days!



Don't Forget About Your Pets!!



Online Preparedness Resources:



Granville County Emergency Management
www.granvillealert.com



Ready NC (Internet and Mobile App)
www.readync.org



Federal Emergency Management Agency (FEMA)
www.fema.gov



American Red Cross
www.redcross.org



Moderated Facebook Group

“Connect Granville”



Granville County Emergency Management
5662 Cornwall Road
Oxford, NC 27565
(919) 603-1310
doug.logan@granvillecounty.org

Mr. Logan thanked the 14 Volunteer Fire Departments, the Sheriff’s Department and law enforcement that work hard for our community. When asked, Mr. Logan noted that there are three prioritized shelter sites in Granville County and they are Joe Toler Oak Hill Elementary School, Northern Granville Middle School and South Granville High School. He noted that typically only one shelter is opened due to providing adequate staffing and a second shelter is not opened unless it reaches capacity.

AFTER HOLDING PUBLIC HEARING, BOARD APPROVED GRANVILLE COUNTY LAND DEVELOPMENT CODE TEXT AMENDMENT REGARDING ADDING LAND USES AND STANDARDS TO THE AGRICULTURAL SUPPORT ENTERPRISES CONDITIONAL ZONING DISTRICT

Chairman Cozart stated that a public hearing would be held to hear public comments on a Granville County Land Development Code Text Amendment petition. This is an amendment to the Land Development Code (LDC) that would add an event center land use and special event land use to the agricultural support enterprises conditional zoning district. The amendment would define event center and would provide development standards for the two land uses in the conditional zoning district.

Chairman Cozart declared the public hearing open and recognized Barry Baker, Planning Director, for a brief overview.

Barry Baker, Planning Director, 122 Williamsboro Street, Oxford, NC, stated that all local and state notices as required by local and state law had been accomplished for the public hearing. He explained that the Planning Board met on August 20, 2015 and after a public hearing recommended approval of the Land Development Text Amendment by a vote of 6-0. The following items were included in the agenda packet: (1) Copy of proposed text amendment petition and language; (2) Planning Board Written Consistency Statement regarding the proposed amendment; (3) Unapproved minute excerpts for agenda item from the August 20, 2015 Planning Board meeting; (4) Copy of Section 32-227 of the Land Development Code (standards for special events); and (5) Copy of Section 32-1310 of the Land Development Code (includes definition of Special Events). He noted that the text amendment would add an event center land use and special event land use to the agricultural support enterprises conditional zoning district. He stated that event center means a venue which hosts weddings, receptions, birthday parties, fundraising events for non-profits, family or class reunions, and church gatherings and is situated upon a parcel of land upon which bona fide farming activities are taking place. He noted that the definition of an event center was included in the agenda and noted that in primary zoning districts two (2) events per year are allowed and if approved through a conditional rezoning process up to six (6) events per year would be allowed.

Richard Kolarov, 3123 Brassfield Road, Creedmoor, NC, said that he and his wife have a small farm and would like to take advantage of the opportunity to have events such as family reunions, birthday parties, church homecomings, fundraisers, and such. He said that

Angela Allen, Tourism Development Authority Director, toured his property and was excited and supportive and he was present to ask the Board for their support of the text amendment.

Commissioner Karan asked how the Planning Board arrived at the number six (6) for special events.

Mr. Baker stated that there was discussion before the matter went to the Planning Board about crafting the regulations and six (6) was in the original amendment. The Planning Board did believe that in this land use this type of facility would facilitate more than two (2) special events.

When asked by Commissioner Karan, Mr. Baker clarified that Special Events are a different land use than Event Center. He noted that there could be more than six weddings if the permitted use was an Event Center. He referenced the definition of Event Center and Special Event in the agenda. He noted that the Board has the ability in a conditional zoning district to have mutually agreed upon conditions.

With no one else wishing to speak, Chairman Cozart declared the public hearing closed.

Upon a motion by Commissioner David T. Smith, seconded by Commissioner Ed Mims, and unanimously carried, the Board adopted the plan consistency statement and the amendment to the Granville County Land Development Code as recommended by the Planning Board as follows:

**AMENDMENT ADDING LAND USES AND STANDARDS TO THE AGRICULTURAL SUPPORT
ENTERPRISES CONDITIONAL ZONING DISTRICT**

Whereas, the Granville County Board of Commissioners found it necessary to adopt the Granville County Land Development Code on July 12, 1999, to provide for the orderly, planned, and efficient growth of Granville County; and,

Whereas, the need to amend and/or change this same code from time to time exist to provide for its efficient administration and enforcement or to address changing conditions of the growth and development of the County; and,

Whereas, the Granville County Planning Board held a public hearing on the proposed amendment on August 20, 2015 and after a study of evidence presented, made a favorable recommendation on the adoption of the proposed amendment; and,

Whereas, a notice of public hearing has been given as provided in North Carolina General Statute 153A-323 and the Granville County Land Development Code for a Text Amendment and a public hearing was held by the Board of Commissioners on September 8, 2015, at which, evidence was presented at the public hearing.

Whereas, the Granville County Board of Commissioners hereby adopts the following Plan Consistency Statement:

GRANVILLE COUNTY BOARD OF COMMISSIONERS' PLAN CONSISTENCY STATEMENT:

Page V-5 of the Granville County Comprehensive Land Use Plan (the Plan) was amended by the Granville County Board of Commissioners on January 5, 2015 to state as an implementation strategy for preserving and enhancing Granville County's land use form that

“conditional zoning districts are encouraged to balance neighboring residential and non-residential land uses in agricultural-residential areas. Conditional zoning provides residents an option for developing their property for non-residential land uses in agricultural-residential areas, and provides decision-makers with a legislative process when considering proposed development plans.” Further, page V-14 of the Plan was amended by the Granville County Board of Commissioners on January 5, 2015 to state as an implementation strategy for improving Granville County’s review process for deliberation of rezoning requests that “conditional zoning districts allow decision-makers to consider one or more uses within a conditional zoning district application. Conditional zoning districts allow for the submittal of a site plan, and agreed-upon conditions of development in a legislative process.”

NOW THEREFORE, BE IT ORDAINED BY THE GRANVILLE COUNTY BOARD OF COMMISSIONERS THAT:

SECTION 1. Amend Section 32-144 of the Granville County Land Development Code by adding the following language (**bold** denotes added language):

TABLE 03.110D
TABLE OF PERMITTED LAND USES – AGRICULTURAL SUPPORT ENTERPRISES CONDITIONAL ZONING DISTRICT (ASE-CZ)

Use	ASE-CZ	Other Standards
Event Center	Y	The maximum building size in which the land use is located shall be 5,000 square feet. The minimum building setback shall be 100 feet. Off-street parking shall use gravel or pervious materials unless otherwise required by applicable building code (i.e. handicapped parking). Compliance with buffer standards of 32-264 shall be required. Minimum lot size shall be 20 acres. No more than one event center shall be allowed per parcel. An event center can include as an accessory use located on the same parcel not more than two cabins or houses originally or newly built in the style of single family dwellings which may accommodate not more than ten total overnight guests on the property. Newly built cabins or single family-style houses shall not exceed 1,500 square feet. Other accessory buildings associated with the event center shall not exceed 1,000 square feet. On-street parking shall not be allowed.
Special Event (as defined in Section 32-1310)	Y	Use must meet the standards in Section 32-227. However, property in this zoning district may have 6 special events per year if approved during the rezoning process.

SECTION 2. Amend Section 32-1309 of the Granville County Land Development Code by amending the following language (**bold** denotes added language):

- (b) **Event center means a venue which hosts weddings, receptions, birthday parties, fundraising events for non-profits, family or class reunions, and church gatherings and is situated upon a parcel of land upon which bona fide farming activities are taking place.**

SECTION 3. Should any provision of this Ordinance amendment be decided by a court of competent jurisdiction to be unconstitutional or invalid, such decision shall have no effect to the validity of the Granville County, North Carolina Land Development Code as a whole or any part thereof other than the part so declared to be unconstitutional or invalid.

SECTION 4. This Ordinance shall take effect and be in force upon the date and time of adoption.

SECTION 5. This Ordinance duly adopted by the Board of Commissioners of the County of Granville, North Carolina, this the 8th day of September, 2015.

BOARD APPROVED SCRAP METAL REMOVAL

Chairman Cozart stated that a memorandum providing a bid tabulation and recommendation of award from Amanda Freeman, Landfill Manager, for scrap metal removal was included in the agenda packet. Proposal requests for scrap metal removal at Oxford and Butner were reissued on August 10, 2015. The contract awarded from the June 2015 bidding process was terminated due to a breach of contract. The scrap metal was bid at price per gross ton. Requests were sent to five respective bidders and bids were received from the following companies:

- D.H. Griffin Companies, 4716 Hilltop Rd, Greensboro, NC
27407: \$50.00/Gross Ton
- TT&E Iron and Metal, 1529 W. Garner Rd, PO Box 554, Garner, NC
27529: \$60.00/Gross Ton

Commissioner Currin asked if the requests were sent to the local scrap metal dealers.

Jason Falls, Environmental Programs Director, stated that initially the bids went to local vendors and no bids were received.

Commissioner Currin noted that the bids are half the price of what is being paid for scrap metal.

Mr. Falls said that the two vendors that bid are reputable. He said that the previous bid did not go too well so it was rebid. He noted that the recycling and scrap metal market has gone down the last couple of years.

Commissioner Timothy Karan made a motion that was seconded by Commissioner Zelodis Jay to approve awarding the scrap metal contract to TT&E Iron and Metal of Garner, North Carolina at the rate of \$60.00/gross ton.

When Chairman Cozart called for a vote on the matter it passed by a vote of 6-1 as follows:

Ayes: Commissioners Cozart, Jay, Karan, Mims, Smith and Smoak
Nays: Commissioner Currin

Commissioner R. David Currin, Jr. voted against the matter.

BOARD APPROVED COOPERATIVE SERVICE CONTRACT WITH USDA

Chairman Cozart stated that pursuant to our Landfill Permit, Granville County is required to continue the Cooperative Service Contract with USDA to reduce wildlife attractants and potential aircraft/human safety hazards. The amendment will continue the contract for three years through September 13, 2018.

Upon a motion by Commissioner Zelodis Jay, seconded by Commissioner David T. Smith, and unanimously carried, the Board approved the contract amendment extending the USDA (APHIS) contract for a not to exceed amount of \$6,975 to reduce wildlife attractants and potential aircraft/human safety hazards through September 2018.

COUNTY EMPLOYEE NCDOT FALL LITTER SWEEP

Chairman Cozart stated that this year's Fall NCDOT (North Carolina Department of Transportation) sponsored roadside cleanup "FALL LITTER SWEEP" runs from September 19th to October 3rd. Volunteer County Employees will clean up a roadside in the southern part of the County on Friday, September 25th. This item was provided for information only.

GRANVILLE COUNTY VETERANS AFFAIRS COMMITTEE

Commissioner Karan said he had a recommendation, but had not received confirmation from the individual. He asked for clarification on the meeting dates.

Commissioner Mims stated that the meeting was moved from monthly to quarterly due to attendance. He noted that the next meeting is in October and future meeting dates will be determined by the committee.

BOARD APPOINTED JOHN L. BRYANT (DISTRICT 5), REAPPOINTED IVAN WASHBURN (DISTRICT 6) AND ADDED THE GRANTS COORDINATOR POSITION TO THE GRANVILLE COUNTY PARKS AND RECREATION ADVISORY COMMITTEE

Upon a motion by Commissioner Ed Mims, seconded by Commissioner R. David Currin, Jr., and unanimously carried, the Board appointed John L. Bryant (District 5) to the Granville County Parks and Recreation Advisory Committee.

Upon a motion by Commissioner Timothy Karan, seconded by Commissioner Edgar Smoak, and unanimously carried, the Board reappointed Ivan Washburn (District 6) to the Granville County Parks and Recreation Advisory Committee.

Upon a motion by Commissioner Edgar Smoak, seconded by Commissioner Ed Mims, and unanimously carried, the Board added the Grants Coordinator position to the Granville County Parks and Recreation Advisory Committee.

BOARD APPOINTED CREEDMOOR CITY COMMISSIONER DEL MIMS (DISTRICT 5) AND REAPPOINTED IVAN WASHBURN (DISTRICT 6) AND TONY FOGLEMAN (DISTRICT 7) TO THE GRANVILLE COUNTY ECONOMIC DEVELOPMENT ADVISORY COMMITTEE

Upon a motion by Commissioner Ed Mims, seconded by Commissioner R. David Currin, Jr., and unanimously carried, the Board appointed Creedmoor City Commissioner Del Mims (District 5) to the Granville County Economic Development Advisory Committee.

Upon a motion by Commissioner Timothy Karan, seconded by Commissioner Zelodis Jay, and unanimously carried, the Board reappointed Ivan Washburn (District 6) to the Granville County Economic Development Advisory Committee.

Upon a motion by Commissioner Edgar Smoak, seconded by Commissioner Timothy Karan, and unanimously carried, the Board reappointed Tony Fogleman (District 7) to the Granville County Economic Development Advisory Committee.

BOARD REAPPOINTED ALBERT FREEMAN (CONSUMER/FAMILY MEMBER) TO THE FIVE COUNTY COMMUNITY OPERATIONS CENTER OVERSIGHT BOARD

Upon a motion by Commissioner R. David Currin, Jr., seconded by Commissioner Ed Mims, and unanimously carried, the Board reappointed Albert Freeman (Consumer/Family Member) to the Five County Community Operations Center Oversight Board.

COUNTY MANAGER'S REPORT

County Manager Felts stated that he had items for closed session.

BOARD APPROVED FREE RABIES CLINICS

County Manager Felts stated that Matt Katz, Animal Management Director, participated in a free Rabies vaccination clinic with Vance County on August 15, 2015. The Humane Society of the United States provided the syringes and Rabies vaccines for that event and there were 1000 Rabies vaccinations and syringes left over to do more free events. Vance County split this with us so we could also do some free Rabies vaccination clinics this year. The Granville County Animal Management Department would like to offer three (3) free Rabies Vaccination Clinics in Granville County before the end of the calendar year. Mr. Katz recommended Cornwall Fire Department, Granville County Animal Shelter, and Brassfield

Fire Department as potential sites for the clinics. If approved, he will confirm the sites and schedule the events.

Upon a motion by Commissioner Edgar Smoak, seconded by Commissioner Ed Mims, and unanimously carried, the Board approved three (3) free Rabies Vaccination Clinics in Granville County before the end of the calendar year.

BOARD APPROVED COMPUTER EQUIPMENT FOR THE TAX DEPARTMENT

County Manager Felts stated that the Tax Department is currently running on an outdated computer system and requires an upgrade to new hardware. At the recommendation of the IT Department, these computer workstations will include the Windows 7 operating system and will replace units with the Windows XP operating system, which is no longer supported by Microsoft. This purchase was approved in the FY 2015-2016 budget, but exceeds \$5,000 so it is being brought back to the Board for approval.

Upon a motion by Commissioner Timothy Karan, seconded by Commissioner Edgar Smoak, and unanimously carried, the Board approved the purchase of 12 Dell computers for the Tax Department at a cost not to exceed \$10,822.80 before sales tax, with funding from the FY 2015-2016 budget.

BOARD APPROVED STORMWATER UTILITY SERVICES MANAGER SCOPE OF SERVICES – 2015-2016

County Manager Felts stated that Granville County currently contracts with Raftelis Financial Consultants, Inc. to provide Stormwater Utility Services Management services as named in the inter-local agreements among Granville County, Person County, Town of Butner, City of Creedmoor, and Town of Stem. The agreement is renewable in terms of one year beginning July 1st through June 30th each unless either party provides notice of termination. The agreement also requires Exhibit “A” (Scope of Services) to be updated annually based on the work plan approved as set out in the Inter-local Agreement for the Joint Operation of a Stormwater Management Program. Attached for your information and reference is the updated Exhibit “A” (Scope of Services). The fee for Tasks A through H is: not-to-exceed \$96,000 which is consistent with the prior year not-to-exceed amount, and Task I not-to-exceed amount is \$24,000 which is consistent with the prior year not-to-exceed amount.

Commissioner Zelodis Jay made a motion that was seconded by Commissioner Ed Mims to approve the updated Stormwater Utility Services Manager Scope of Services (Exhibit

A) for FY 2015-2016 at a cost not to exceed \$96,000 for Tasks A through H and at a cost not to exceed \$24,000 for Task I.

When Chairman Cozart called for a vote on the matter it passed by a vote of 6-1 as follows:

Ayes: Commissioners Cozart, Currin, Jay, Mims, Smith and Smoak

Nays: Commissioner Karan

BOARD APPROVED RECORDING THE APPROVAL OF THE 2013 HOMELAND SECURITY GRANT – MESSAGE BOARD PURCHASE IN THE MINUTES

County Manager Felts explained that Granville County hosted a regional, no-match grant from the 2013 State Homeland Security Grant Program (SHSGP) to purchase mobile light towers and highway message boards on behalf of the counties in North Carolina's Domestic Preparedness Region-4 (DPR4). The terms of the original MOA were satisfied and reimbursement was received. Due to savings from bulk purchasing, funds remained in the grant award, to be expended for additional equipment as authorized in the MOA. The total amount of remaining funds is \$45,878.30.

On August 26, 2015, NC Homeland Security Department inquired about our ability to expend the remaining funds before the deadline of August 31, 2015. Due to the extremely short time frame for ordering, invoicing and expenditure of the funds, the County Manager polled the Board for approval to expend the funds since it exceeded \$5,000 and received approval from six (6) of the Commissioners. With the Commissioner's approval, Granville County was able to proceed with the purchase of three (3) Highway Message Boards from K&K Systems for a unit price of \$15,292.76, bringing the total purchase price to \$45,878.28. This expended all but \$0.02 of the remaining funds.

Upon a motion by Commissioner Edgar Smoak, seconded by Commissioner Timothy Karan, and unanimously carried, the Board approved recording the approval of the expenditure of \$45,878.28 for three (3) Highway Message Boards at a cost of \$15,292.76 each from K&K Systems from the 2013 Homeland Security Grant in the minutes of the September 8, 2015 meeting.

BOARD APPROVED LIBRARY SYSTEM SECURITY CAMERA PURCHASE

County Manager Felts stated that at their regular meeting held on August 13, 2015 the Library Board of Trustees approved expending up to \$7,000 of Library Memorial Funds towards the purchase and installation of seven (7) additional security cameras at the Richard

H. Thornton Library. The Library Director received an estimate from the company that had installed the original equipment (Edwards Electronics in Clayton) in the amount of \$6,750. County IT Staff were able to obtain an additional quote for the purchase and installation of cameras from Winston International Ltd. in the amount of \$3,950.78, however due to scheduling conflicts with Winston International staff, the Library Director has not been able to review the quote in detail. The Library Director recommended approval of camera and installation services from Winston International Ltd in an amount not to exceed \$5,000.00 to allow for flexibility if something was left out of the quote.

Commissioner Mims asked if security was mentioned for other library locations.

Mr. Felts noted that because of the size and staffing, the Richard H. Thornton Library is more complicated to secure than the other branches.

Mr. Jonathan Bradsher, Library Director, stated that the Thornton location has had the most incidences and needs extra security in the children's area at this time. He said that security cameras for the other branches, specifically the South Branch location, will be considered in the future.

Upon a motion by Commissioner Zelodis Jay, seconded by Commissioner David T. Smith, and unanimously carried, the Board approved the purchase of security cameras and installation services from Winston International Ltd. for an amount not to exceed \$5,000 for the Richard H. Thornton Library, with funding from the Library Memorial Fund.

BOARD APPROVED E-911 BACKUP SITE SELECTION AND EQUIPMENT PURCHASE

County Manager Felts read the following information from the agenda packet:

In 2013 the Sheriff and County Administration identified connectivity issues with the current 911 backup site (Butner Public Safety) and the County was also made aware that to meet the State E-911 Board compliance the County must meet the following benchmarks:

1. The County must submit a written Backup Plan to the State 911 Board for approval.
2. The Backup Site must have the same functionality as the Primary PSAP located in the County Facility in Oxford. *(Note: This means it must have four (4) telecommunication stations and room to expand to a fifth station).*
3. The County must implement their approved Back-Up Plan by July 1, 2016. *(Note: Recent legislation has been passed which would allow the State 911 Board to approve a one-year extension to the deadline if the County is actively engaged in implementing their Backup Plan).*

County staff has identified three (3) locations to-date which could serve as the backup site.

- **Site A** (Butner Public Safety Facility) - the County would take over the training room in the basement of the Butner Public Safety Facility. This site has access to an equipment room which can be reconfigured to house the additional computer and radio equipment, has access to a communications tower, and could house up to 5 telecommunication stations.
- **Site B** (Wilton Community Room) - would require modification to the Wilton Community Room facility. The Sheriff's Office, at this site, can be converted to an adequate equipment room by removing one of the restroom facilities. The site has access to a communications tower, and could house up to 5 telecommunications stations.
- **Site C** (Annex Room at Expo Facility) - would require significant modifications to the Expo Annex Room behind the auditorium and modifications to the office area in the front of the facility would allow for an adequate equipment room. This site would need to have a monopole communications tower installed (estimated cost \$275k), and could house up to 5 telecommunication stations.

The overall project, regardless of site selection, consists of an upgrade to the Radio System at the Primary PSAP (Oxford), the complete upgrade of all system components (except the phone) at the backup site, new uninterruptible power supply (UPS) at the primary site (old UPS to go to the backup site), backup site facility modifications, and potentially a communications tower installed. County staff has obtained a quote for the necessary radio equipment and installation services from Motorola, our existing vendor. The quoted price is valid until October 1, 2015 and includes a discount of \$65,594 bringing the total quoted price to \$1,250,000. Information related to the Motorola quote is included for your reference. He noted that representatives from the Sheriff's office, E-911, Construction Administration, and the County IT Departments are here to help answer any specific questions you may have about the E-911 Backup Project.

He noted that the Sheriff recommended using the Wilton Community Room and Sheriff's Office (Site B) with necessary modifications to the facility and authorizing the purchase of radio equipment and installation services from Motorola in the amount of \$1,250,000. Mr. Felts recommended declaring Motorola as the "sole source" vendor and approval of the Sheriff's recommendation pending the State 911 Board's approval of a Granville County backup plan.

Commissioner Smith asked if E-911 funds could be used for this project.

County Manager Felts stated that all costs associated with the project would be submitted to the 911 Board for their evaluation and any restricted dollars that could be used

for the project would be used for the project. The plan will be reviewed once our Board has approved the plan and purchase of equipment. He noted that he hoped to receive \$500,000 - \$700,000 in restricted E-911 funds.

Chairman Cozart referred to benchmark #3 and asked for clarification.

County Manager Felts explained that if the County has an approved plan by July 1, 2016 and intends to implement the plan, then an extension of time will be allowed. He also explained when asked that the site can be temporary or permanent, but will take us down the road. He said that if a cinder block building was built it would be more adequate, but would raise the cost of the project.

Commissioner Mims noted concerns with using the Wilton Community Room site since information presented at a retreat indicated that the southeastern portion is the fastest growing area in Granville County. He asked what meeting space will be available to residents in that area if this site is selected.

County Manager Felts said that Tar River Elementary School gym is just two miles north of the Wilton site. He said that he would visit with school administration to confirm availability for meeting opportunities.

Commissioner Mims asked if a modification cost for the Wilton site had been determined.

County Manager Felts stated that he did not have a cost estimate, but modification would include the removal of a restroom to meet size requirements for the equipment needed to operate the 911 backup and space for the County's datacenter. Other modifications would include an exterior HVAC window or wall unit and additional security to the front of the building.

Commissioner David T. Smith made a motion to accept recommendations of the Sheriff and County Manager and to utilize E-911 funds as much as possible. Commissioner Timothy Karan seconded the motion.

Commissioner Mims asked when a cost estimate could be expected.

Scott Phillips, Development Services Director, stated that a cost estimate could be obtained in a month. He added that the Wilton site and Butner Public Safety sites met the code requirements for the building, but the Expo site did not. He said he anticipated the cost at Wilton to be less than \$25,000.

When Chairman Cozart called for the vote on the matter pending the State 911 Board's approval of the Granville County Backup Plan, the Board unanimously approved the Wilton Community Room and Sheriff's Office (at this site) for the E-911 backup site with necessary modifications to the facility, declared Motorola as the "sole source" vendor, and authorized the purchase of radio equipment and installation services in the amount of \$1,250,000 from Motorola, utilizing E-911 funds as much as possible.

BOARD APPROVED COUNTY DATACENTER INSTALLATION PROJECT AND VIRTUALIZATION OF E-911 SYSTEM

County Manager Felts stated that all servers within the County government offices with the exception of the Tax Department and 911 have been virtualized which provides a higher level of functionality and backup. Currently the County does not maintain an offsite backup system for their computer systems other than for the finance system. This leaves a tremendous risk of data loss for the County to contend with as it relates to operations. By combining the Data Backup Project with the E-911 System Backup Project, the County can virtualize the E-911 computer system as well as provide a seamless offsite data backup system for the County. This will enable the County to have an active plan for disaster recovery should it be needed. This project is a top priority for County Administration and the County Information Technology Department.

Commissioner Smoak asked for clarification.

County Manager Felts stated that this is primarily a backup for County information. He noted that the advantage of the project at the same time as the 911 Backup Project allows the 911 system to be virtualized with minimum interruption.

Chris Brame, IT Director, explained the project and the advantage of doing it at the same time as the 911 Backup Plan Project. He said that this project is important to him because of the risks associated with losing records and information if there was a fire or other disaster. He said at this time there is no off-site backup except for the finance system.

Upon a motion by Commissioner Timothy Karan, seconded by Commissioner Edgar Smoak, and unanimously carried, the Board approved the turn-key project with SHI for the County Datacenter Installation Project and Virtualization of E-911 System in the amount of \$237,558.

COUNTY ATTORNEY'S REPORT

County Attorney Wrenn stated that he had attorney-client privilege matters for closed session.

BOARD PRESENTATIONS

Commissioner Mims acknowledged the Department Heads attending the meeting and thanked them for attending. He also asked the status of the swing for disabled children at the Granville Athletic Park (GAP).

County Manager Felts stated that in last year's budget a handicapped swing seat was approved to be placed at the GAP. He said that it was discovered that there is not a swing set at the GAP, but he has tried to locate a suitable place that has a suitable landing pad and other requirements. He said that the lady requesting the seat has a grandchild at C.G. Credle Elementary and there is a swing set at the school but no swing seat. He said that he will be working with the school system to get the seat installed.

Commissioner Mims announced that the District 5 State of the District report will be October 15th and more information will follow. He also mentioned that the Veterans Affairs Committee would have a tent at the Creedmoor Music Festival to pass out information pertaining to Granville County veterans.

Commissioner Karan mentioned that he would not be able to be a pie judge for the 4-H event at the Harvest Show. He said that he asked Representative Larry Yarborough to fill in for him. He noted he would not be able to attend because he accepted the position of At-Large Director for the North Carolina Association of County Commissioners Board of Directors and will be attending his first Board of Directors meeting.

Commissioner Karan then talked about a recent letter to the editor in the *Butner-Creedmoor News* regarding Creedmoor and its Playful City USA status. He said that he initiated bringing the KaBOOM! Playful City USA idea to Creedmoor and then shared that a Playful City USA involves having play space within walking distance of every child in America so they can thrive. He explained the steps involved in becoming a Playful City and what it requires to be selected. He talked about his involvement starting when he was on Creedmoor's Planning Board and later as a Creedmoor Commissioner to pass an ordinance designating 1/32 of an acre per lot in residential areas for use as active recreation space as well as funds to provide the structures. He stated that the National Safety Agency says that a child

is “someone who is 8 years old or 80 pounds or less” and emphasized that the KaBOOM! Playful City USA is for small children. He reported that 16,300 new play spaces have been built or improved in the United States of America. He said that another reason Creedmoor received the first year’s designation of Playful City USA was due to placing cell towers on the water tank owned by the City of Creedmoor because all of the funding from the cell towers was dedicated to recreation. He said the letter to editor said that after boasting for nine years about Creedmoor being a Playful City USA that nothing had been done. He mentioned the documented attempts he had made for joint use agreements with the school system where cities would partner with schools to be sure spaces are available when school is not open and also talked about participation in the National Day of Play as a Playful City USA requirement. He then mentioned accomplishments of Creedmoor in the last 10 years regarding recreation including fencing, lights, and adding a dugout at a ballfield; boats, a docking system, and a fishing pier at Lake Rogers, a new park with shade structures, a community build drum circle, Harris Park, basketball clinics, abrakadoodle art, new sidewalks, Mayor and Chief of Police gym day, and a Walk to School Day that have benefitted children and adults. He said that KaBOOM! and the Playful City USA designation are very important to him.

He explained that the check from the City of Creedmoor to Paddington Homeowners Association mentioned in the letter to the editor were pass-thru funds from the developer who failed to provide the active recreation space per the ordinance. He also clarified that the kiddie park mentioned in the letter to the editor was put in by the developer.

He announced that the Creedmoor Walk to School Day will be held on Wednesday, October 10, 2015 at 6:45 a.m. He said that the event is sponsored by the Granville-Vance Health Department, the Granville Greenways and the City of Creedmoor in cooperation with NCDOT and their Watch for Me Campaign and volunteers are needed.

Commissioner Smoak said that the Lord Granville Agricultural Heritage Association will hold the 9th Annual Harvest Show October 2-4, 2015 in Butner. He invited everyone to come to the event.

Commissioner Smith said that the convenience site in Bullock should be up and running soon. He also mentioned that the Senior Center on Lanier Street is making progress and should be ready by December 31st.

Chairman Cozart recognized Commissioner Mims for consideration of a proclamation.

**BOARD APPROVED PROCLAMATION HONORING THE COURAGEOUS
FIREFIGHTERS AND EMERGENCY PERSONNEL OF GRANVILLE COUNTY,
NORTH CAROLINA AND THE UNITED STATES**

Commissioner Mims asked the Board to consider the *Proclamation Honoring the Courageous Firefighters and Emergency Personnel of Granville County, North Carolina and the United States*. He noted that firefighters and emergency personnel will be honored at Butner Presbyterian Church on October 4, 2015 and he would like for the proclamation to be presented as it was last year.

Upon a motion by Commissioner Ed Mims, seconded by Commissioner Edgar Smoak, and unanimously carried, the Board approved the following proclamation to be presented on October 4, 2015:

**PROCLAMATION HONORING THE COURAGEOUS
FIREFIGHTERS AND EMERGENCY SERVICES PERSONNEL
OF GRANVILLE COUNTY, NORTH CAROLINA AND THE UNITED STATES**

WHEREAS, the United States Congress and the President of the United States have designated the day of the annual National Fallen Firefighters Memorial Service as a day to honor firefighters and emergency services personnel who have sacrificed their lives to save others by lowering the American flag on all federal buildings to half-staff; and

WHEREAS, an average of 100 firefighters courageously make the ultimate sacrifice in the line of duty each year; and

WHEREAS, the events of September 11, 2001, brought national attention to the duties, responsibilities, hazards, and sacrifices faced by fire and emergency services personnel on a daily basis; and

WHEREAS, firefighters and emergency services personnel play an essential role in the protection of lives and property in our local community; and

WHEREAS, the National Memorial Service marks annual Fire Prevention Week observance; and

WHEREAS, it is of major importance that we increase our efforts to reduce deaths, injuries, and property losses from fire;

NOW, THEREFORE, BE IT PROCLAIMED, that the Granville County Board of Commissioners now call upon all citizens of Granville County and upon all patriotic, civic, and educational organizations to observe the day of October 4, 2015, in recognition of the patriotic service and dedicated efforts of our fire and emergency services personnel by lowering American flags on all buildings to half-staff. We encourage appropriate services and ceremonies in which all of our citizens may participate to honor fire and emergency services personnel, past and present, who, by their faithful and loyal devotion to duties, have rendered invaluable service to our community and its citizens;

FURTHER, BE IT PROCLAIMED, that the Granville County Board of Commissioners further call upon citizens of Granville County to remember all fire and emergency personnel who have made the ultimate sacrifice in service to their community and to pay respect to the survivors of our fallen heroes.

Presented, this the 4th day of October 2015.

BOARD PRESENTATIONS CONTINUE

Chairman Cozart said that interviews for the Second Chance Program will begin on Thursday. He asked Commissioner Currin to be involved with conversations about jobs for

felons or those that have had setbacks in life. He asked County Manager Felts to obtain the 10-day enrollment figures for Granville County Public Schools. He reported that he shared information with the Discipline Committee of Granville County Public Schools and that he was interested in the matter as it relates to the environment of our schools. He wanted to be transparent and make the Board aware that he is having conversations regarding the issues.

BOARD WENT INTO CLOSED SESSION

Upon a motion by Commissioner Edgar Smoak, seconded by Commissioner Ed Mims, and unanimously carried, the Board went into closed session as allowed by G.S. 143-318.11(a)(3) and (5) to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged and to establish; and to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease.

Upon a motion by Commissioner Edgar Smoak, seconded by Commissioner Ed Mims, and unanimously carried, the Board returned to regular session.

BOARD APPROVED SETTLEMENT WITH THE NORTH CAROLINA DEPARTMENT OF PUBLIC SAFETY FOR OUTSTANDING PRISONER SAFEKEEPING INVOICE

Upon a motion by Commissioner David T. Smith, seconded by Commissioner Timothy Karan, and unanimously carried, the Board approved a settlement with the North Carolina Department of Public Safety in regards to 2007-2008 outstanding prisoner safekeeping invoice totaling \$78,964.34 to be paid in sixty installments of \$1,316.70 per month.

BOARD APPROVED RECOMMENDATION TO GRANVILLE COUNTY BOARD OF SOCIAL SERVICES

The Board held discussion regarding a recommendation of appointment to the Granville County Board of Social Services due to a deadlock between the current Board of Social Services members.

Upon a motion by Commissioner Zelodis Jay, seconded by Commissioner David T. Smith, and unanimously carried, the Board approved a recommendation to support Helen Amis as an appointee to the Granville County Board of Social Services.

BOARD ADJOURNED

Upon a motion by Commissioner David T. Smith, seconded by Commissioner Zelodis Jay, and unanimously carried, the Board adjourned.

Respectfully submitted,
Debra A. Weary, NCCCC, CMC
Clerk to the Board