

**OXFORD, NORTH CAROLINA**  
**September 6, 2016**

The Members of the Honorable Board of Commissioners of Granville County, North Carolina met in a regular meeting on Monday, September 6, 2016 at 7:00 p.m. in the Auditorium, Granville Expo and Convention Center, 4185 US Highway 15 South, Oxford.

***Present were:***

***Chairman:*** Zelodis Jay

***Commissioners:*** Tony W. Cozart            R. David Currin, Jr.  
   Timothy Karan            Ed Mims  
   David T. Smith            Edgar Smoak

***County Manager:*** Michael S. Felts

***County Attorney:*** James C. Wrenn, Jr.

***Assistant County Attorney:*** Gerald T. Koinis

***News Reporters:*** Chris Harris – *Butner-Creedmoor News*  
   David Murray – *Oxford Public Ledger*  
   David Irvine – *The Daily Dispatch*

**MEETING CALLED TO ORDER**

At 7:00 p.m., Chairman Zelodis Jay called the meeting to order, and recognized Commissioner Ed Mims for the invocation and the Pledge of Allegiance.

**BOARD APPROVED CONSENT AGENDA**

Upon a motion by Commissioner Tony W. Cozart, seconded by Commissioner Ed Mims, and unanimously carried, the Board approved the consent agenda as follows:

- (A) Approved the Summary of Contingency and Use of Fund Balance report which showed the following balances:

Environmental Disaster Contingency	\$ 10,000
General Contingency Balance	\$ 170,000
General Fund Appropriated Fund Balance	\$ 558,814

- (B) Approved Minutes of the July 5, 2016 Regular Meeting and February 18 and 19, 2016 Retreat as recorded.

- (C) Approved the following Tax Releases as recommended by the Tax Administrator:

**TAX RELEASES**  
**September 6, 2016**

ACCOUNT	OWNERS NAME	AMOUNT	REASON FOR RELEASE
77997-302	Bruce Gulley & J Wright ET AL	2,144.52	Qualified for Land Use Program
77997-302	Bruce Gulley & J Wright ET AL	385.21	Qualified for Land Use Program
5046-301	Susan L Catlette	3,164.22	Qualified for Land Use Program
2988-301	Dale G & Debbie Y Blackwell	3.52	Deck sold 2015

84419-201	Lee Taylor Mathews	6.52	Jet Ski listed twice
84401-201	Brandon Christopher	9.31	Jet Ski listed twice
82898-201	Jennifer Luffman & S Abbott	94.80	SWMH listed twice
81825-301	Kurt & Carolyn Churchill	66.00	Waste Industries Contract
1793-302	Mitchell J & Kathleen Allen	66.00	Waste Industries Contract
73628-301	Jonathan Hess	66.00	Waste Industries Contract
73628-303	Jonathan Hess	66.00	Waste Industries Contract
73628-302	Jonathan Hess	66.00	Waste Industries Contract
12425-302	Robert E & Nan S Howells	95.64	Boat Listed in Wake County
55268-201	Jay P Swilley	108.40	Charged City Tax in Error
52243-301	Harold E & Wanda F Blanks	66.00	Waste Industries Contract
8864-301	David Filler	86.00	Duplicate Waste Charge
74031-301	Melissa & S Buono Balas Jr	66.00	Waste Industries Contract
35982-201	James Englebright	127.45	MH Moved to Vance County 2015
77284-201	Lorrie Ann Simmons	78.41	Boat Moved to Davidson County 2015
73799-302	Dobbyn Properties Creedmoor LLC	124.50	Canopy Listed Twice
84385-101	Barnhill Contracting Company	108.54	Correct Valuation Schedule
4033-201	Steven Harold Brown	86.00	Landfill Fee charged in error
24972-201	James Bryant Henderson	3.31	Charged City Tax in Error
24399-302	Windley Family Unity Partnership	1,951.84	House listed twice
58108-301	Aaron Vaughan & Blake Jones	527.70	DWMH listed twice
69746-201	Matthew Crittenton	7.54	Motorcycle listed twice
1312-302	US Small Business Administration	3.04	Exempt Owner
1312-301	US Small Business Administration	143.64	Exempt Owner
7642-301	Richard & Elizabeth Donohue	1,183.96	Qualified for Elderly Exemption
58092-205	Taylor Boyd	57.08	SWMH listed twice
34459-101	Kesrinandan LLC / Econolodge	976.82	Bus Personal Prop listed twice
11050-115	Thedward Harris FY2015	7.30	Vehicle Junked in 2014
11050-201	Thedward Harris FY2016	7.74	Vehicle Junked in 2014
75406-101	Dell Equipment Funding LP	9.06	Correct Depreciation Schedule
79224-101	Roadmark Corp	23,033.31	Bus Personal Prop listed twice
31719-308	Greenlevel to Carpenter LLC	283.78	Qualified for Land Use Program
31719-309	Greenlevel to Carpenter LLC	75.91	Qualified for Land Use Program
31719-308	Greenlevel to Carpenter LLC	76.83	Qualified for Land Use Program
7547-303	Titus & Kathryn Dickerson Trust	86.00	Waste Fee Charged in error
7979-201	George Franklin Ray	15.84	Boat does not have a Motor
84506-101	DelHaize America Distribution	13,365.85	Correct Depreciation Schedule
76750-115	Sec of Housing & Urban Development	1,196.73	Exempt Owner
76750-301	Sec of Housing & Urban Development	1,263.19	Exempt Owner
83837-116	Michael Ryan Ball	2.90	Trailer listed twice

3539-116	C W Gladden Plumbing & Piping	270.99	Bus Personal Prop listed twice
75613-101	Applied Med Tec (Airclean Systems)	1,767.93	Bus Personal Prop listed twice
53326-116	Landvision Designs Inc	2.90	Bus Personal Prop listed twice
85188-116	Preferred Communications	2.90	Bus Personal Prop listed twice
	GRAND TOTAL	\$53,409.13	

- (D) Approved the Resolution of Appreciation – Business and Industry Appreciation Day as follows:

**RESOLUTION of APPRECIATION  
Recognizing Businesses & Industries in Granville County  
September 27, 2016**

**WHEREAS**, the strength of our local economy is built on the creativity and resourcefulness of businesses and industries; and

**WHEREAS**, businesses and industries provide thousands of employment opportunities for the citizens of Granville County; and

**WHEREAS**, businesses and industries demonstrate the ideals and principles of entrepreneurship through their investment in the future of our community; and

**WHEREAS**, the interests of businesses and industries in Granville County are best served through the spirit of public/private cooperation; and

**WHEREAS**, many agencies and departments, such as the Granville County Economic Development Department, the Granville County Chamber of Commerce, Vance-Granville Community College and the Division of Employment Security, serve as advocates to assist businesses and industries in the community to improve their competitive advantage and profitability; and

**WHEREAS**, business owners and industry representatives serve as ambassadors for Granville County in our community;

**NOW, THEREFORE BE IT RESOLVED**, to pay tribute to businesses and industries in Granville County and to celebrate the achievements of business and industry owners and representatives that enhance the quality of life in our community, **September 27, 2016**, will be recognized by the Granville County Board of Commissioners as **“Business and Industry Appreciation Day in Granville County.”**

**ADOPTED**, this the 6<sup>th</sup> day of September 2016.

**NC COOPERATIVE EXTENSION SERVICE COUNTY PARTNERSHIP AWARD**

Clerk Debra Weary stated that the NC Cooperative Extension Service is proud to recognize Granville County with a County Partnership Award for 2016. This award is presented to counties who commit resources to support the NC Cooperative Extension Service, demonstrate inclusiveness of Cooperative Extension as a full partner in county government, and actively collaborate and are involved in Cooperative Extension programs in the county. She then recognized Paul Westfall, Director of Cooperative Extension.

Mr. Westfall introduced Sheri Schwab, Associate Director, North Carolina Cooperative Extension Service and Director of County Operations, and Jim Cowden, North Central District Extension Director, to make the presentation to the Board of Commissioners.

Ms. Schwab and Mr. Cowden presented the NC Cooperative Extension Service County Partnership award that acknowledges Granville County's exemplary partnership in support of Cooperative Extension to Vice Chairman Currin who accepted the award on behalf of the Board.

**BOARD HEARD PRESENTATION BY GRANVILLE GARDENERS CLUB**

Clerk Debra Weary recognized Ed Neal with the Granville Gardeners Club and the Granville Pollinator Habitat Committee for a presentation on the pollinator garden located at 208 Wall Street.

Mr. Neal recognized members of the Granville Gardeners Club and asked them to stand. He noted that Kay Nutt is the President and they have been working on the pollinator project for some time. He then spoke from the following PowerPoint presentation:



## GRANVILLE POLLINATOR HABITAT



One third of the food we eat depends on insects and animals that pollinate food plants.



Pollinator populations are declining due to habitat loss, disease, climate change, and chemical use.



Our pollinator-friendly garden is planted with flowers and shrubs that provide healthy habitat for bees, butterflies, birds and other pollinators.



**HONEYBEES** are the most well known pollinators. They are winged insects that collect nectar and pollen as food, and as they do, they pollinate flowers, fruits and vegetables.



BUTTERFLIES are the second most productive pollinators. They visit flat, clustered flowers during the day and prefer red, yellow, and orange blossoms.



HUMMINGBIRDS are jeweled beauties – small nectar-feeding American birds that are a major source of pollination for a variety of flowers, shrubs and trees.



NATIVE BEES pollinate about **75 percent** of the fruits, nuts and vegetables grown in this country. Native bees include: bumble, carpenter, cuckoo, mason, solitary, southeastern blueberry, squash, etc.

At this point there were slides showing:

- The original outline of the garden. Fall, 2015
- Removing the nandinas
- Laying down newsprint
- Covering the newsprint with compost
- Digging the hole for a sweet shrub plant. December 2015
- Planting a serviceberry tree. December 2015
- Weeding the garden. August 2016
- Pictures of flowers that will bloom in the pollinator garden
- Picture of foods brought to you by pollinators

Mr. Neal passed out brochures for the Granville Gardeners and announced that if anyone was interested in joining them on the project, to see one of their club members.



Commissioner Currin complimented Mr. Neal on the pollinator garden and mentioned that the trellis seemed to be leaning. Mr. Neal said he would check on the matter.

**DURING PUBLIC COMMENTS, THREE SPOKE ABOUT EARLY VOTING**

**Willie Darby, 110 Griffis Drive, Stem, NC,** stated that he was present on behalf of the NAACP and said he wanted to talk about early voting. He said in studying the issue, he discovered that there are 17 possible days for early voting and in checking with the local Board of Elections there are only 12½ days scheduled for Granville County. He said he was hoping that the Board would see fit to try to encourage the local Board of Elections to extend the hours and make voting more convenient. He noted that most people do not get off until 5:00 p.m. and that is when the polls close during early voting. He asked that the hours be extended to get as many of the 17 days as possible. He said he saw that there is only one Saturday on the schedule and that is only a half of a day, so perhaps hours could be extended that day and another Saturday added. He said voting should be convenient and people should have an opportunity to vote, so he would like to see us take advantage of all of the time the State will allow so people can exercise their right to vote.

**Ed Gleason, 1973 Bowles Avenue, Creedmoor, NC,** said he was present as himself and noted that he is the Chairman of the Granville County Democratic Party. He thanked the Board of Elections and the Director of the Board of Elections for the good job they do. He said he agreed with Rev. Darby that the more days we can have for voters, the better we are. He said that at the Board of Elections meeting they approved the plan to send to the State that had 12½ days, one half-day on a Saturday and three well positioned voting sites that give good coverage for Granville County. He said he is in favor of extending the voting days to 17 if that is what the Board wants to do, but he said personally speaking if they are going to extend the days and do away with the voting site in Wilton or have just one site he would be against that. He said he is for extending to 17 days and adding longer hours on Saturdays, but he did not want the number of voting sites reduced to add the hours because this would inconvenience voters.

**Rev. Lacy Joyner, 318 Granville Street, Oxford, NC,** stated that he is the pastor of the First Baptist Church and that he stands on behalf of the Concerned Citizens and Ministerial Alliance to reiterate what Rev. Darby and Mr. Gleason have already said that he would like to

see Granville County take advantage of all 17 possible early voting days. He said that they would appreciate adding Saturdays and maybe some extended hours during the week.

**AFTER HEARING PUBLIC COMMENTS, BOARD TOOK ACTION ON RECOMMENDATION TO BOARD OF ELECTIONS FOR EXTENDING EARLY VOTING HOURS**

Commissioner Cozart said that historically the Board has done all it could to make the access to voting as easy as possible for residents. He said that he realized that the plan has been sent to the State Board of Elections office and no decision has been returned.

Commissioner Tony W. Cozart said he would like to make a motion to ask the Board of Elections to consider amending their plan to include Saturday, October 22<sup>nd</sup> and Saturday, October 29<sup>th</sup>, to extend hours of other days as listed to 7:00 p.m., and to include all three sites in order to maximize the opportunities for citizens during early voting. Commissioner Ed Mims seconded the motion.

Commissioner Smoak noted budget concerns with extending hours and asked what it would cost and where funding would come from.

Commissioner Cozart said the Board has incurred additional costs in the past and he did not have the figures of what the cost would be, but he would support as part of the motion to provide funding to the Board of Elections as necessary to make early voting available during these hours.

Commissioner Karan echoed Commissioner Smoak's concerns that there is a cost incurred to keep three sites running with all of the poll workers and every citizen has the right to vote, but funding has to come from somewhere.

Commissioner Mims suggested that possibly to keep funding in line, that some of the weekdays such as a Monday or Tuesday could be eliminated to add in Saturdays.

Discussion continued and Commissioner Smoak suggested tabling the matter until a cost is determined. Commissioner Cozart said that under normal circumstances he would agree, but the early voting season is fast approaching and there is a short timeline to take action in the appropriate manner. He said he was willing to vote to do this not knowing all of the particulars.

After other comments about costs, changing the early voting schedule and getting information to the public as soon as possible, Commissioner Mims said he could make a



motion. Commissioner Cozart said he would amend his motion. Commissioner Mims seconded the amended motion.

Commissioner Karan noted that if the dates and times are changed that the information needs to be publicized as soon as possible to avoid confusion. Commissioner Mims said since the plan has not been approved by the State Board of Elections yet, there should not be confusion. Commissioner Smoak said that this needs to be coordinated with the Board of Elections to get the information out as soon as possible. Commissioner Cozart clarified that the motion is to stay within the current budget.

When Chairman Jay called for the vote on the amended motion, it passed unanimously to ask the Board of Elections to consider amending their One-Stop Plan to add Saturday, October 22<sup>nd</sup> and Saturday, October 29<sup>th</sup>, to keep all three early voting sites open (Richard H. Thornton Library, South Branch Library and Tar River Elementary School), and to stay within budget including altering the schedule if necessary to add the Saturdays.

**AFTER HOLDING PUBLIC HEARING, BOARD APPROVED GRANVILLE COUNTY LAND DEVELOPMENT CODE TEXT AMENDMENT REGARDING GENERAL AVIATION AIRPORTS AND PRIVATE LANDING STRIPS**

Chairman Jay stated that the public hearing was to hear public comments on a Granville County Land Development Code Text Amendment petition. He then declared the public hearing open and recognized Barry Baker, Planning Director, for a brief overview.

**Barry Baker, Planning Director, 122 Williamsboro Street, Oxford, NC**, stated that all public notices as required by local and state law have been accomplished. He said that a property owner had petitioned to amend the code and the Planning Board had public hearings in July and August on the matter. The Planning Board (7-0) recommended approval of the text amendment with the following changes:

(1) Private landing strips would be a special use in the AR-40 zoning district rather than a limited use as contained in the application; (2) Add a development standard in Section 32-221 (c) to read: "(4) Private landing strip shall meet all State and Federal regulations;" and, (3) Private landing strip definition will be Section 32-1309 (f) and not 32-1309 (d) as shown on application.

Included in the agenda packet were: (1) Copy of proposed text amendment petition and language; (2) Planning Board Written Consistency Statement regarding the proposed amendment; (3) Approved minute excerpts for agenda item from the July 21, 2016 Planning Board meeting; (4) Unapproved minute excerpts for agenda item from the August 18, 2016 Planning Board meeting; (5) Copy of Section 32-221 (c) of the Land Development Code; (6)

Copy of definition section 32-1309 of the Land Development Code; and, (7) Copy of e-mail dated 8-2-16 from Steven Welsh concerning airport proximities.

Chairman Jay asked that anyone wishing to speak to come to the podium and state their name and address for the record.

**Steve Welsh, 7758 Highway 96 North, Oxford, NC,** stated that he put in the application and resides at this residence as of September 1<sup>st</sup>. He said he would answer questions and noted that he agreed with the amendments as stated by Mr. Baker.

Commissioner Currin said he did not see anything in the proposal that protects animals such as cattle, sheep, goats and horses from having a landing strip within 100 feet of their property.

Mr. Baker stated that the general noise standard in the zoning ordinance would apply for this which is 65 decibels or less at the property line for the landing strip. He said it is his understanding that the FFA standards are applicable once the airplane is in the air. He answered that the noise level would be determined by a decibel counter or decimeter. He said if a complaint is made they would investigate.

Commissioner Currin said that he did not believe that a plane taking off 100 feet from a property line would meet noise level requirement.

Commissioner Karan asked if the private grass airstrip in the Redwood area of Durham adjacent to Interstate 85 is similar to what is being proposed.

Mr. Baker said that the airstrip in Durham is a private commercial airstrip and the proposed one in Granville County would be a private landing strip that the property owner would use or have guests use unless a condition is placed during the special use process to minimize who would use the private landing strip. He said it would not be for commercial purposes.

Commissioner Smoak asked if a site on his property had been identified for the landing strip and how far it is from adjacent property owners, as he was wondering if the noise ordinance would be adhered to.

Mr. Welsh answered from memory that the closest property is around 1000 feet from the landing strip. He said his property is 363 acres in northwest Granville County and the airstrip is almost exactly in the middle of the property. He said the airplanes on the list are about 70 decibels on the ground for takeoff but will be over 500 feet in the air by the time they

get to the property line and at that point FFA regulations take effect. He said that the closest house is about 1000 feet from his property line and the airstrip itself will be about 14 or 15 acres in the center of the property.

Commissioner Smoak cautioned Mr. Welsh about the 65 decibels noise ordinance.

Mr. Welsh said that is why he did it as a site specific use instead of a limited use.

Mr. Baker explained that Mr. Welsh had requested a permitted use meeting conditions-limited use-in the application. He said that the Planning Board said there needed to be an opportunity for neighbors to have notice and be able to speak and a special use allows for that as well as conditions.

Mr. Welsh said that he lived in North Raleigh and look to move to Granville County to a place to have a private airstrip. He said he found out that Granville County did not have an ordinance for a private landing strip. He noted that out of 100 counties in North Carolina, Granville County is one of three that do not have zoning for private landing strips. The other two counties do not prohibit a private landing strip, they just do not have zoning. He said that the proposed amendment mimics neighboring counties.

Commissioner Currin said that there are two landing strips that are now abandoned because of complaints from neighbors and noted that one was near a dairy and the other near a cow farm where the cows went through the fences because of the noise.

With no one else wishing to speak, Chairman Jay declared the public hearing closed.

Commissioner Edgar Smoak made a motion and it was seconded by Commissioner Timothy Karan to approve the plan consistency statement and amendment to the Granville County Land Development Code regarding general aviation airports and private landing strips.

Commissioner Currin asked for clarification that the special use permit process would allow for the neighbors to be notified and have an opportunity to comment. Mr. Baker stated that was correct.

When Chairman Jay called for a vote of the motion, it passed unanimously as follows:

**AMENDMENT REGARDING GENERAL AVIATION AIRPORTS AND PRIVATE LANDING STRIPS**

**Whereas**, the Granville County Board of Commissioners found it necessary to adopt the Granville County Land Development Code on July 12, 1999, to provide for the orderly, planned, and efficient growth of Granville County; and,

**Whereas**, the need to amend and/or change this same code from time to time exist to provide for its efficient administration and enforcement or to address changing conditions of the growth and development of the County; and,

**Whereas**, the Granville County Planning Board held a public hearing on the proposed amendment on July 21, 2016 and a continued public hearing on August 18, 2016, and after a study of evidence presented, made a favorable recommendation on the adoption of the proposed amendment on August 18, 2016; and,

**Whereas**, a notice of public hearing has been given as provided in North Carolina General Statute 153A-323 and the Granville County Land Development Code for a Text Amendment and a public hearing was held by the Board of Commissioners on September 6, 2016, at which, evidence was presented at the public hearing.

**Whereas**, the Granville County Board of Commissioners hereby adopts the following Plan Consistency Statement:

**GRANVILLE COUNTY BOARD OF COMMISSIONERS' PLAN CONSISTENCY STATEMENT:**

A private landing strip is consistent with the Transportation Goals of Granville County as stated in Section V of the Granville County Comprehensive Plan (page V-6). The goal is to: achieve safe, efficient, reliable, environmentally-sound, and economically feasible transportation within Granville County.

**NOW THEREFORE, BE IT ORDAINED BY THE GRANVILLE COUNTY BOARD OF COMMISSIONERS THAT:**

**SECTION 1.** Amend Section 32-142 of the Granville County Land Development Code (LDC) by amending the following language (**bold** denotes added language):

Sec. 32-142 – Table 03.110A

<i>Special Uses</i>	<i>A R - 8 0</i>	<i>AR - 40</i>	<i>R- 25</i>	<i>MHPD</i>	<i>H B</i>	<i>NB</i>	<i>I- 1</i>	<i>I- 2</i>	<i>O/I</i>	<i>Parking</i>	<i>Loadin g</i>	<i>Other</i>
<b>General Aviation Airports</b>	N	N	N	N	N	N	N	S	N	special study	special study	see section 32-221
<b>Private Landing Strips</b>	<b>N</b>	<b>S</b>	<b>N</b>	<b>N</b>	<b>N</b>	<b>N</b>	<b>N</b>	<b>S</b>	<b>N</b>	<b>none</b>	<b>none</b>	<b>see section 32-221 (c)</b>

**SECTION 2.** Amend Section 32-221 of the Granville County Land Development Code (LDC) by amending the following language (**bold** denotes added language):

(c) Private landing strips shall meet the following standards:

- (1) The site shall have a minimum of ten acres.
- (2) An area equal to 15 percent of the runway length shall be within the site at both ends of the runway. The setback from the runway shall be at least 100 feet for each aircraft operating from the facility, up to a maximum of 400 feet.
- (3) No dwelling unit shall be within 500 feet of the end of the runway.
- (4) Private landing strip shall meet all State and Federal regulations.**

**SECTION 3.** Amend Section 32-1309 of the Granville County Land Development Code

(LDC) by amending the following language (**bold** denotes added language and ~~strike through~~ denotes deleted language):

- (a) **General Aviation Airports** include all airports (NAICS 481) and flight training schools (NAICS 611512), including ~~those for the private use of an individual~~ and those used by ultralight aircraft.

**(f) Private Landing Strips are runways or landing strips intended for the private use of an individual engaged in the operation of aircraft for personal pleasure and are not used for commercial purposes.**

**SECTION 4.** Should any provision of this Ordinance amendment be decided by a court of competent jurisdiction to be unconstitutional or invalid, such decision shall have no effect to the validity of the Granville County, North Carolina Land Development Code as a whole or any part thereof other than the part so declared to be unconstitutional or invalid.

**SECTION 5.** This Ordinance shall take effect and be in force upon the date and time of adoption.

**SECTION 6.** This Ordinance duly adopted by the Board of Commissioners of the County of Granville, North Carolina, this the 6<sup>th</sup> day of September, 2016.

### **BOARD APPROVED RESTROOM RENOVATIONS AT THE GRANVILLE ATHLETIC PARK**

County Manager Felts stated that on August 11, 2016 Granville County received informal bids for the renovations services needed for the Public Restrooms located within the Concessions and Office Building/ Granville Athletic Park. Services outlined in the Request for Proposals issued July 20<sup>th</sup> include painting, floor coatings, minor plumbing repairs, and minor general repairs. Six (6) area General Contractors were notified of the request, however only one responded to our need.

Upon a motion by Commissioner R. David Currin, Jr., seconded by Commissioner Tony W. Cozart, and unanimously carried, the Board approved awarding the renovation services for restroom facilities at the Granville Athletic Park to Builder Services, Inc. of NC for an amount not to exceed \$14,845.00 (bid proposal amount plus 5% contingency) from the FY 2016-2017 budget.

### **BOARD APPROVED PURCHASE OF EMAIL SECURITY SOFTWARE**

County Manager Felts stated that the Information Technology Department was requesting approval to purchase updated software for Granville County's email security which was presented and approved as a service expansion during the fiscal year 2016-2017 budget process. Proofpoint provides spam filtering, real-time email monitoring, threat detection alerts and reports, and dynamic reputation classification. Granville County's current email filtering system is outdated. The Proofpoint appliance is virtual and will run in Granville County's virtual cluster to increase uptime and accessibility.

Upon a motion by Commissioner Edgar Smoak, seconded by Commissioner David T. Smith, and unanimously carried, the Board approved the purchase of the Proofpoint Virtual Appliance for email security in the amount of \$18,920.00 with funding from the FY 2016-2017 budget.

**BOARD APPROVED ENTRANCEWAY FOR CHILDREN'S READING AREA AT RICHARD H. THORNTON LIBRARY**

County Manager Felts stated that the Library Board of Trustees, as well as the Friends of the Library, were requesting approval for the purchase and installation of an entranceway into the children's area of the Richard H. Thornton Library. The entranceway will add color to the children's area as well as act as a deterrent to adults and older teens entering into the children's area. The entranceway will be made of a wood frame with a padded, vinyl covering and is being used at Blackwater Regional Library, Liberty University and several local library systems. The estimate for the entranceway is \$18,457, of which the Friends of the Library will fund \$13,500 and the remainder balance will be funded from the Library's Memorial Fund money.

Upon a motion by Commissioner Tony W. Cozart, seconded by Commissioner Timothy Karan, and unanimously carried, the Board approved authorizing the Library and Friends of the Library to purchase the Big Cozy Book Entryway for the Richard H. Thornton Library in an amount not to exceed \$18,500 (\$13,500 from Friends of the Library and the remaining from the Library's Memorial fund).

**BOARD APPROVED CAMERA SYSTEMS FOR THE GRANVILLE COUNTY LIBRARY SYSTEM BRANCHES**

County Manager Felts stated that the Library Board of Trustees requested approval for the purchase and installation of cameras within the following three (3) library branches of the Granville County Library System. These cameras are to cover entrances and exits as well as children's play areas within each of the three branches. This request coincides with the Board's continued interest in the safety of all Library patrons and staff.

- South Branch – 8 cameras
- Stovall Branch – 5 cameras
- Berea Branch – 3 cameras

Upon a motion by Commissioner Ed Mims, seconded by Commissioner David T. Smith, and unanimously carried, the Board approved authorizing the Library to contract with Winston International to install camera systems that include cameras, DVR recorder, cable and

labor at the South Branch, Stovall Branch and Berea Branch libraries not to exceed \$8,900 to be paid from the Library Memorial Fund.

**BOARD APPROVED SHERIFF’S VEHICLE PURCHASES**

County Manager Felts stated that the Sheriff’s Office was requesting approval to purchase nine (9) Dodge Charger vehicles. Although the funding for the vehicles was approved in the FY 2016-2017 budget, the request is being brought back to the Board for final approval per policy because the expenditure is in excess of \$5,000.

Vendor	Make/Model	Amount (each)	Pricing Type
Butler Dodge Jeep	2015/2016 Charger w/ V8 Police Package	\$24,300.00	Dealer Gov’t Pricing
Horace Ilderton, LLC	2016 Charger AWD	\$25,690.00	NC Sheriff’s Association
Ilderton Dodge	2016 Charger V8	\$25,973.00	NC State Contract

Upon a motion by Commissioner Edgar Smoak, seconded by Commissioner Tony W. Cozart, and unanimously carried, the Board approved purchasing nine (9) 2015/2016 Dodge Chargers at the cost of \$24,300 each under dealer government pricing from Butler Dodge Jeep, Beaufort, South Carolina for a total of amount not to exceed \$218,700 from the FY 2016-2017 budget.

**BOARD APPROVED SHERIFF’S VEHICLE PURCHASE**

County Manager Felts stated that the Sheriff’s Office was requesting approval to purchase a 2017 Ford Expedition. Although the funding for the vehicle was approved in the FY 2016-2017 budget, the request is being brought back to the Board for final approval per policy because the expenditure is in excess of \$5,000.

Vendor	Make/Model	Amount (each)	Pricing Type
Capital Ford, Inc	2017 Ford Expedition 4x4	31,312.00	Dealer Gov’t Pricing
Asheville Ford Lincoln, LLC	2017 Ford Expedition 4x4	\$37,493.83	NC Sheriff’s Association
Asheville Ford Lincoln, LLC	2017 Ford Expedition 4x4	35,967.25	NC State Contract

Upon a motion by Commissioner David T. Smith, seconded by Commissioner Ed Mims, and unanimously carried, the Board approved purchasing a 2017 Ford Expedition under dealer government pricing from Capital Ford, Inc., Raleigh, North Carolina in the amount of \$31,312.00 from the FY 2016-2017 budget.



**BOARD APPROVED SHERIFF'S VEHICLE EQUIPMENT PURCHASES**

County Manager Felts stated that the Sheriff's Office was requesting approval to outfit nine (9) 2015/2016 Dodge Chargers and one (1) 2017 Ford Expedition with radio consoles, computer mounts, and lights. While this is standard equipment needed to put these vehicles into service, the total cost to outfit the vehicles exceeds \$5,000 and therefore must have Board approval. Funding for the vehicle equipment was approved in the FY 2016-2017 budget.

Upon a motion by Commissioner Edgar Smoak, seconded by Commissioner Ed Mims, and unanimously carried, the Board approved the purchase of equipment to outfit nine (9) 2015/2016 Dodge Chargers and one (1) 2017 Ford Expedition from B & G Electronics and Communications Inc. in the amount of \$27,737.06 (before sales tax) from the FY 2016-2017 budget.

**BOARD APPROVED DISPOSITION AND SALE OF ASSET - CANINE**

County Manager Felts stated that North Carolina General Statute 160A-266 provides for the negotiated sale of County assets valued less than \$5,000 if approved by the Board of County Commissioners. A memo from Sheriff Wilkins requesting the transfer of ownership of the canine "Rico" to Sgt. Brian Devore was included in the agenda packet.

Upon a motion by Commissioner David T. Smith, seconded by Commissioner Edgar Smoak, and unanimously carried, the Board approved the transfer of ownership and sale of the canine "Rico" for \$1.00 to Sgt. Brian Devore. Commissioner David Smith agreed to make the payment of \$1.00 and paid it to the Clerk.

**BOARD APPROVED STOPPING WORK ON BUTNER TO CREEDMOOR GREENWAY AND RETURN OF PORTION OF GRANT FUNDING**

County Manager Felts stated that a memorandum and a copy of a project history of the Butner to Creedmoor Greenway Grant Project and its current status was included in the agenda packet. In summary, this project was started in 2012 with a planning grant and was awarded right-of-way and construction grant funding in 2013. In 2014/2015 options were presented to determine the preferred route. In early 2016 revisions were made to the design to accommodate comments from a Goldston property representative. In the summer of 2016, it was determined that the negotiations for easements across the Goldston property are likely to be unsuccessful, therefore the project team asked Stewart Engineering to prepare a 25% design that would route along NC-56 utilizing existing North Carolina Department of Transportation (NCDOT) right-

of-way. He noted that there are four (4) options for proceeding forward which came out of the project team meeting held on August 10<sup>th</sup>. The four options are:

**OPTION 1:**

Continue with the Lake Roger's lakeside route. This option would require an additional estimated \$300,000 for a boardwalk section to avoid potential conflicts with property along the lakeside. Right-of-way challenges and geotechnical issues related to the boardwalk section could further complicate this option. This option would bring the total project cost to \$2,521,434.

**OPTION 2:**

This option involves re-routing the greenway to be parallel with NC 56 and within NCDOT Right-of-way to minimize property acquisitions and easements. This route would require curb and gutter, a closed drainage system, and sections of retaining wall. Additional design fees and construction costs for this route total an estimated \$570,000. This would bring the total project cost to \$2,791,434.

**OPTION 3:**

Complete a 65% design of either the lakeside or NC 56 route. This would allow design work to be more fully completed and engineering cost estimates refined. A determination would need to be made as to the preferred route and it would also require the expenditure of an additional estimated \$100,000 in design fees above the current estimated \$100,000 in expenditures. These additional funds would not be reimbursable under the terms of the grant if the project didn't move forward into construction.

**OPTION 4:**

Stop work on the project and return grant funding to NCDOT for allocation to other projects. The amount of funding expended to date and the estimated final invoicing from NCDOT and Stewart Engineering of \$100,000 would not be reimbursable under the terms of the grant. This cost would be shared by participating jurisdiction in the amount of \$23,000 for Granville County, \$35,000 for the Town of Butner and \$42,000 for the City of Creedmoor per the original project agreement.

He noted that his recommendation is to stop work on the project and return grant funds for allocation to other projects. He said that Creedmoor's City Manager is recommending the same and that he has not heard from the Town of Butner yet.

Commissioner Edgar Smoak made a motion to accept Option 4. Commissioner R. David Currin, Jr. seconded the motion.

Commissioner Mims asked who was on the project team, noting that he did not realize the project was in jeopardy.

County Manager Felts stated that managers and planning staff from Granville County, Butner and Creedmoor and representatives from NCDOT and CAMPO (Capital Area Metropolitan Planning Organization) were involved with the project team. He said the project has been discussed the last several years and after it was learned that easements to the Goldston property were not available, other options were investigated and it was determined it would cost additional money to get the least favorable option. He then explained the costs involved thus far.

Commissioner Karan noted that there were many moving parts and changes with this project and things just did not work out for the project.

When Chairman Jay called for a vote on the motion, it passed unanimously to stop work on the Butner to Creedmoor Greenway project and to return grant funding to NCDOT for allocation to other projects – Granville County’s portion of grant funding to be returned is estimated at \$23,000.

**BOARD APPROVED REVISION TO THE EXCLUSIVE SOLID WASTE COLLECTION FRANCHISE AGREEMENT**

County Manager Felts stated that Waste Industries has requested the need for two site attendants to work at the Butner and Wilton Convenience Sites during the 66 hours/week that they are open. The present contract allows and pays for one attendant. Two-thirds of all the solid waste that is brought to the convenience sites county-wide is disposed at these two sites. Both sites are large and spread out, specifically Wilton making it difficult for site attendants to direct customers easily. The cost for adding a site attendant at each site would be \$1,837.31/site/month and the County would be paying 208 extra man hours/month/site at \$8.84/hour (contract rate as adjusted by annual CPI Index amount). He added that the newly constructed convenience site in Bullock and associated charges should be approved as an addendum to the Franchise Contract.

Commissioners Smoak and Karan mentioned that they hope that hiring additional attendants will help keep the Butner and Wilton sites clean.

Upon a motion by Commissioner Edgar Smoak, seconded by Commissioner Timothy Karan, and unanimously carried, the Board approved an additional site attendant position at the Butner and Wilton convenience sites and authorized the County Manager and County Attorney to execute an addendum to the existing contract to reflect the additional site attendant positions and the Bullock Convenience Site Charges.

**BOARD APPROVED CHANGE IN OPERATING HOURS FOR THE WILTON CONVENIENCE SITE**

County Manager Felts stated that Waste Industries has requested to modify the operating hours for the Wilton Convenience Site from 6:30 a.m. – 5:30 p.m. to 7:00 a.m. – 6:00 p.m. Monday - Saturday. This request would make all convenience sites opening and closing at the same time. He said they would like to post notice of the change before the change if approved.

Upon a motion by Commissioner Timothy Karan, seconded by Commissioner Edgar Smoak, and unanimously carried, the Board approved changing the opening and closing hours of the Wilton Convenience site to 7:00 a.m. – 6:00 p.m., Monday - Saturday.

**EMERGENCY PURCHASE – REPLACEMENT/REPAIR OF LEACHATE BLOWER – INFORMATION ONLY ITEM**

On August 24<sup>th</sup>, Jason Falls notified County Administration and Finance that an emergency replacement/repair of the Leachate Blower was necessary. The blower is a critical component of the leachate management system and a failure of this system when needed can result in fines and penalties. The purchase order was issued for \$10,098.11 and based on the stated need by the Solid Waste Manager, the County Manager approved this purchase order. In accordance with our County Purchasing Policy, this information item is presented to notify the Board that the County Manger authorized the emergency purchase order. A copy of the purchase order is attached for your reference. This item was provided for information only and no action was required.

**COUNTY EMPLOYEE NCDOT FALL LITTER SWEEP – INFORMATION ONLY ITEM**

County Manager Felts stated that this year's Fall NCDOT sponsored roadside cleanup "Fall Litter Sweep" runs from September 17<sup>th</sup> to October 1<sup>st</sup>. He announced that this year a voluntary County Employees roadside clean-up is tentatively scheduled in the Oxford area on Friday, September 23<sup>rd</sup> as a show of support for the City of Oxford's Litter Sweep effort scheduled for Saturday, September 24<sup>th</sup>. This item was provided for information only and no action is required.

Commissioner Karan asked if the "Quit Trashing Our Road" sign on Tar River Road is a County sign.

County Manager Felts answered that Granville County does not have "Quit Trashing Our Road" signs, but the County does have sponsorship opportunities for litter signs and that two businesses have bought sponsorships.

Commissioner Currin asked if the Solid Waste Committee was involved in the Solid Waste matters on the agenda.

County Manager Felts said meetings were not scheduled with the Solid Waste Committee and he would take responsibility.

**RESEARCH TRIANGLE REGIONAL PARTNERSHIP BOARD**

Commissioner Currin reported that the Research Triangle Regional Partnership Board is being reconstructed and in the process of developing a mission statement. He requested that the appointment be held until later.

**BOARD REAPPOINTED MICHAEL P. MCFADDEN (DISTRICT 7) TO THE GRANVILLE COUNTY PARKS AND RECREATION ADVISORY COMMITTEE**

Upon a motion by Commissioner Edgar Smoak, seconded by Commissioner David T. Smith, and unanimously carried, the Board reappointed Michael P. McFadden (District 7) to the Granville County Parks and Recreation Advisory Committee.

**BOARD REAPPOINTED BOBBY TALLEY, JR. (DISTRICT 1), MARSHALL TANNER (DISTRICT 2), KATHRINE NOEL (DISTRICT 3) AND WILMA THORNTON (DISTRICT 4) TO THE GRANVILLE COUNTY ECONOMIC DEVELOPMENT ADVISORY BOARD**

Upon a motion by Commissioner Zelodis Jay, seconded by Commissioner Tony W. Cozart, and unanimously carried, the Board reappointed Bobby Talley, Jr. (District 1) to the Granville County Economic Development Advisory Board.

Upon a motion by Commissioner David T. Smith, seconded by Commissioner Edgar Smoak, and unanimously carried, the Board reappointed Marshall Tanner (District 2) to the Granville County Economic Development Advisory Board.

Upon a motion by Commissioner R. David Currin, Jr., seconded by Commissioner Edgar Smoak, and unanimously carried, the Board reappointed Kathrine Noel (District 3) to the Granville County Economic Development Advisory Board.

Upon a motion by Commissioner Tony W. Cozart, seconded by Commissioner David T. Smith, and unanimously carried, the Board reappointed Wilma Thornton (District 4) to the Granville County Economic Development Advisory Board.

**BOARD APPOINTED PATRICE WILKERSON AS EX-OFFICIO-STAFF REPRESENTATIVE TO THE GRANVILLE COUNTY HUMAN RELATIONS COMMISSIONER**

Upon a motion by Commissioner David T. Smith, seconded by Commissioner Ed Mims, and unanimously carried, the Board appointed Patrice Wilkerson as Ex-Officio-Staff Representative to the Granville County Human Relations Commission.

**VGCC REQUEST TO REPURPOSE COUNTY FUNDING FOR BOILER REPLACEMENT**

County Manager Felts stated that on August 5<sup>th</sup> the County Manager's office received a letter from VGCC requesting approval to repurpose a portion of the County funding already

received for roof replacements and masonry repairs toward boiler replacements. VGCC would utilize some of the State bond proceeds to support the masonry repairs once bond proceeds become available later in the year. Due to VGCC's need to proceed with repairs prior to the Granville County Board of Commissioners September 6, 2016 meeting, on August 19<sup>th</sup> the County Manager polled the Board. Upon receiving five confirmations of approval, County Administration notified VGCC that they had the approval to proceed. This item is for information only and no action was required.

**BOARD DENIED OLDE BRASSFIELD PROPERTY OWNER'S ASSOCIATION REQUEST FOR POLICY AMENDMENT**

County Manager Felts stated that on July 25, 2016 the County Manager received a request via email from Mr. Rick Yost, President of the Olde Brassfield Property Owners Association Inc. The Olde Brassfield Board is requesting that the County Policy be amended to allow for payment of bond funds to be based on the acceptance of the State DOT engineer's review that all repairs on the punch list have been performed in accordance with their requirements as stated in the NCDOT punch list.

The policy currently states that *"before payment hereunder will be made, an engineer licensed to practice in the State of North Carolina must certify in writing and under seal that the Punch List has been completed according to NCDOT standards."*

County staff consisting of Barry Baker, Scott Phillips, Justin Jorgensen, and Michael Felts discussed this request with County Attorney Jim Wrenn and the County Engineering firm AMT representatives. In addition, Jim Wrenn, Scott Phillips, and Barry Baker met with AMT and NCDOT on August 25<sup>th</sup> to discuss the request in more detail. He noted that following these discussions and the meeting with AMT and NCDOT, it is the opinion of staff and the County Attorney that the policy language needs to remain as written.

Upon a motion by Commissioner R. David Currin, Jr., seconded by Commissioner Tony W. Cozart, and unanimously carried, the Board denied the request by the Olde Brassfield Property Owner's Association to make changes to the current policy conditions and language regarding subdivision roads.

**BOARD APPROVED THE STEPPING UP INITIATIVE RESOLUTION AND INTERLOCAL AGREEMENT WITH MINOR REVISIONS**

County Manager Felts stated that during the regular meeting held on August 1<sup>st</sup>, the Board of Commissioners approved redirecting funding from Cardinal Innovations mental

health funding allocation to the multi-county Stepping Up Initiative. Representatives from the participating counties met to discuss the language of the required Interlocal Agreement and Resolution to establish the Interlocal Agreement. He noted that currently the language is being reviewed by the various county attorneys and that he was not aware of any revisions at this point.

Commissioner Edgar Smoak made a motion to accept the recommendation of the County Manager and County Attorney.

Commissioner Currin said he respected Commissioner Smoak's seat on the Board and that he supports efforts to support the mentally ill, but he believed this was a clever way for a firm to get out of responsibilities of a contract. He referred to the resolution in the agenda, made comments and urged the Board not to support it.

When Chairman Jay called for a vote on the motion, it passed by a vote of 5 – 2 as follows to approve the Stepping Up Initiative Resolution and Interlocal Agreement in concept and form and authorized the County Attorney to make minor revisions as recommended by the various counties and authorized the County Manager and/or Chairman to execute upon final revisions:

Ayes: Commissioners Cozart, Jay, Karan, Smith and Smoak

Nays: Commissioner Currin and Mims

Commissioner Currin said he had concerns with the resolution because it takes back part of the contract with Cardinal Health and pays Vance County a 1.5% fee.

County Manager Felts explained that Vance County agreed to be the fiscal agent and that the 1.5% fee is not an uncommon practice for that type of service. He said if there is a particular item that he needs to have the attorneys look at, to let him know so that can be done. He explained that the statute requires a contract of some duration and provisions were made so the County only has to fund one year at a time.

Commissioner Smoak said he may want to revisit the motion. He said that Commissioner Currin brought up some good points. He said he had concerns if all of the questions had been worked out.

After discussion and clarification from County Attorney Wrenn and County Manager Felts, no further action was taken as Commissioner Smoak said his questions were now answered.



## **COUNTY ATTORNEY'S REPORT**

County Attorney Wrenn stated he had attorney-client matters for closed session.

## **BOARD PRESENTATIONS**

Commissioner Smoak invited everyone to the 10<sup>th</sup> Annual Harvest Show sponsored by the Lord Granville Agricultural Heritage Association that will be held September 30<sup>th</sup> through October 2<sup>nd</sup>.

Commissioner Smith announced that Granville County Senior Services won an award for their SHIIP program (Seniors Health Insurance Information) and will attend the next meeting for recognition. He said the program will be holding open enrollment and encouraged senior citizens to sign-up.

Commissioner Currin said that Granville County's NCDOT staff continues to dwindle which will impact services.

Commissioner Cozart congratulated Commissioner Currin on his 32<sup>nd</sup> anniversary.

Commissioner Mims said he would be unable to attend the Annual Harvest Show, but would sponsor two 3-day passes. He mentioned the upcoming Hot Sauce Contest and Brassfield's annual BBQ on September 10<sup>th</sup> and the Creedmoor Music Festival and Veterans Stand Down event at the Butner Armory on September 17<sup>th</sup>. He invited veterans and family members to attend the Veterans Stand Down event and mentioned that Durham is having a Stand Down event on September 16<sup>th</sup>. He said that on August 25<sup>th</sup> he visited five schools in his district during Granville County Public Schools Open House events. He mentioned an editorial in the newspaper regarding streaming our meetings and asked about the feasibility of incorporating video or streaming of board meetings.

Commissioner Karan congratulated Chairman Jay on his recent appointment to the NACo (National Association of Counties) Transportation Steering Committee. He also congratulated the Granville County Public Schools on the improved scores on the ABC reporting and hopes to see continued improvement next year.

Chairman Jay announced that Library Appreciation Day will be held on October 15<sup>th</sup> for all library employees at the Granville Athletic Park from 11:00 a.m. to 3:00 p.m. He also announced that Walter Mears will do a presentation on Campaign 2016 at the Richard H. Thornton Library on Sunday, September 18<sup>th</sup> at 3:00 p.m. He thanked Martha Morton of the Granville County Library Board of Trustees for getting excellent speakers for events.

**BOARD WENT INTO CLOSED SESSION**

Upon a motion by Commissioner Edgar Smoak, seconded by Commissioner Ed Mims, and unanimously carried, the Board went into closed session as allowed by G.S. 143-318.11(a)(3), (4) and (5) to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged; to discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body, including agreement on a tentative list of economic development incentives that may be offered by the public body in negotiations; and to establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease.

Upon a motion by Commissioner R. David Currin, Jr., seconded by Commissioner Edgar Smoak, and unanimously carried, the Board returned to regular session.

**BOARD ADJOURNED**

Upon a motion by Commissioner R. David Currin, Jr., seconded by Commissioner Edgar Smoak, and unanimously carried, the Board adjourned.

Respectfully submitted,  
Debra A. Weary, NCCCC, CMC  
Clerk to the Board