

OXFORD, NORTH CAROLINA
March 21, 2016

The Members of the Honorable Board of Commissioners of Granville County, North Carolina met in a regular meeting on Monday, March 21, 2016 at 7:00 p.m. in the Auditorium, Granville Expo and Convention Center, 4185 US Highway 15 South, Oxford.

Present were:

Chairman: Zelodis Jay

Commissioners: Tony W. Cozart R. David Currin, Jr.
 Timothy Karan Ed Mims
 David T. Smith Edgar Smoak

County Manager: Michael S. Felts

County Attorney: James C. Wrenn, Jr.
Assistant County Attorney: Gerald T. Koinis

News Reporters: Elizabeth Coleman – *Butner-Creedmoor News*
 Linda Nicholson – *Oxford Public Ledger*

MEETING CALLED TO ORDER

At 7:00 p.m., Chairman Zelodis Jay called the meeting to order, and recognized Commissioner R. David Currin, Jr. for the invocation and the Pledge of Allegiance.

BOARD APPROVED CONSENT AGENDA

Upon a motion by Commissioner Ed Mims, seconded by Commissioner Tony W. Cozart, and unanimously carried, the Board approved the consent agenda as follows:

- (A) Approved the Summary of Contingency and Use of Fund Balance report which showed the following balances:

Environmental Disaster Contingency	\$ 10,000
General Contingency Balance	\$ 13,081
General Fund Appropriated Fund Balance	\$ 2,743,091

- (B) Approved Budget Amendment #7 as follows:

Budget Amendment #7
March 21, 2016

GENERAL FUND

Be it ordained, the FY 2015-2016 Annual Budget Ordinance is hereby amended as follows:

Expenditures: Increase/(Decrease)

General Government		
	Board of Election	51,000
	Finance	4,884
Community Services		
	Planning	2,000
Human Services		
	Social Services	14,398
	Veterans Services	12,913

Area Projects and Other Appropriations			
Non-Departmental		(12,913)	
Pass Thru Funds and Transfers		73,518	
Contributions to Other Funds			
Contingencies		(53,000)	
Total Expenditures			92,800
Revenues: Increase/(Decrease)			
Restricted and Intergovernmental		87,916	
Appropriated Fund Balance		4,884	
Total Revenues			92,800

LANDFILL FUND

Expenditures: Increase/(Decrease)			
Landfill Operations		2,000	
Total Expenditures			2,000
Revenues: Increase/(Decrease)			
Other Revenues		2,000	
Total Revenues			2,000

Budget Amendment #7

(For reference only)			Balance
General Fund/ Pass Through Funds			
Expenditures: Increase/ (Decrease)			
10-8580 233 HSGrant - 2015 - CSAR on the Range		\$73,518	\$38,540
Revenues: Increase/ (Decrease)			
10-3433 235 Homeland Security Grant		\$73,518	\$38,540

Description: Fund \$38,540 in consulting services for the NC Emerg. Mgmt. Central Branch Search and Rescue exercise as approved by the Granville County Board of Commissioners on Jan 4, 2015, as well as fund the balance of anticipated expenditures for the exercise.

General Fund/ Veteran's Services
Expenditures: Increase/ (Decrease)

10-5820	121	Salaries	\$5,700	\$18,300
10-5820	181	FICA	\$440	\$14,220
10-5820	182	Retirement	\$415	\$415
10-5820	183	Health Insurance	\$2,500	\$2,500
10-5820	189	Life Ins	\$8	\$8
10-5820	260	Supplies	\$200	\$1,100
10-5820	360	Dues and Subscriptions	\$300	\$300
10-5820	381	Computer Services	\$2,000	\$2,000
10-5820	395	Registration and Training	\$350	\$500
10-5820	510	Capital Outlay	\$1,000	\$1,000
10-8540	111	Position Reclass	(\$12,913)	\$32,087

Description: To fund the full time Veteran Services director position for the balance of the fiscal year as approved by the Granville County Board of Commissioners on November 16, 2015.

General Fund/ Board of Elections

Expenditures: Increase/ (Decrease)

10-4170	399	Contracted Services - Equipment	\$51,000	\$140,740
10-9910	991	General Contingency	(\$51,000)	\$15,081

Description: to fund the State mandated accuracy testing for voting machines.

General Fund/ Social Services

Expenditures: Increase/ (Decrease)

10-5300 636		SHIFT	\$12,867	\$12,867
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Revenues: Increase/ (Decrease)

10-3538	335	SHIFT	\$12,867	\$12,867
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Description: To recognize funding of the SHIFT program.

General Fund/ Social Services

Expenditures: Increase/ (Decrease)				
10-5300	623	Duke / Progress Energy - Energy Neighbor	\$1,531	\$3,500
Revenues: Increase/ (Decrease)				
10-3538	332	Public Assistance	\$1,531	\$428,028

Description: To reflect current year adjustments in public assistance contributions from Progress Energy and Wake Electric.

General Fund/ Finance

Expenditures: Increase/ (Decrease)				
10-4130	199	Professional Services	\$4,884	\$3,500
Revenues: Increase/ (Decrease)				
10-3990	991	Appropriated Fund Balance	\$4,884	\$2,743,091

Description: To fund the Dec 31, 2014 OPEB actuarial valuation. This was originally in the FY 2014-2015 budget but was not invoiced until October 2015.

General Fund/Planning

Expenditures: Increase/ (Decrease)				
10-4910	251	Gas & Oil	\$500	\$500
10-4910	260	Supplies	\$500	\$2,300
10-4910	370	Advertising	\$1,000	\$7,500
10-9910	991	General Contingency	(\$2,000)	\$13,081

Description: To fund additional gas, supply and advertising expenditures for the Planning department

Landfill Fund

Expenditures: Increase/ (Decrease)				
60-4720	631	Recycling Grant Expenditures	\$2,000	\$2,000
Revenues: Increase/ (Decrease)				
60-3472	414	Recycling Grant Revenues	\$2,000	\$3,000

Description: To fund supplies for recycling

(C) Approved Minutes of the January 19, 2016 and February 21, 2016 meetings as recorded.

(D) Approved the Tax Releases as Recommended by the Tax Administrator:

**Tax Releases
March 21, 2016**

ACCT	NAME	AMOUNT	REASON
78604-201	Bobby H Edwards III	14.88	Boat is located and listed in Orange County
27899-101	Airgas USA LLC South FY2014	48.49	Equipment Leased to Granville Medical
27899-101	Airgas USA LLC South FY2015	48.49	Equipment Leased to Granville Medical
72469-101	Meridian Leasing Corp	4,421.78	Equipment Leased to Granville Medical
81572-119	GE Capital Information Tech	197.59	Equipment Leased to Granville Medical
57920-113	Bailey Property Holdings LLC FY13	(1,307.57)	Reinstate Deferred Tax-Sale Cancelled
57920-114	Bailey Property Holdings LLC FY14	(1,307.57)	Reinstate Deferred Tax-Sale Cancelled
57920-301	Bailey Property Holdings LLC FY15	(1,307.57)	Reinstate Deferred Tax-Sale Cancelled
57920-113	Bailey Property Holdings LLC FY13	(1,099.01)	Reinstate Deferred Tax-Sale Cancelled
57920-114	Bailey Property Holdings LLC FY14	(1,099.01)	Reinstate Deferred Tax-Sale Cancelled
57920-302	Bailey Property Holdings LLC FY15	(1,099.01)	Reinstate Deferred Tax-Sale Cancelled
57920-113	Bailey Property Holdings LLC FY13	(1,064.82)	Reinstate Deferred Tax-Sale Cancelled
57920-114	Bailey Property Holdings LLC FY14	(1,064.82)	Reinstate Deferred Tax-Sale Cancelled
57920-303	Bailey Property Holdings LLC FY15	(1,064.82)	Reinstate Deferred Tax-Sale Cancelled
82556-201	Chad E Gleason	99.56	Correct Boat Valuation
44069-301	William H Bullock	81.00	Correct Waste Site Charge Error
18596-114	David & Shelby Sharon FY2014	659.22	DW MH Listed Twice
18596-301	David & Shelby Sharon FY2015	659.22	DW MH Listed Twice
TOTAL		(\$4,183.97)	

(E) Approved the 2016 Schedule for the Board of Equalization and Review as follows:

- APPEALS ARE IN 10 MINUTE INTERVALS, ANY EXCEPTIONS ARE NOTED
- NO APPOINTMENTS ASSIGNED WITHIN 15 MINUTES OF AJOURNMENT TIME

	DATE	DAY	TIME	# OF APPEALS AND # OF COMMISSIONERS SITTING
1.	APRIL 12 TH	TUESDAY	6 – 9PM	12 APPEALS – 7 COMMISSIONERS
2.	APRIL 21 ST	THURSDAY	6 – 9PM	12 APPEALS – 7 COMMISSIONERS
3.	APRIL 28 TH	THURSDAY	6 – 9PM	12 APPEALS – 7 COMMISSIONERS
4.	MAY 2 ND	MONDAY	6 – 7PM	WRAP UP, SUMMARY, FINAL APPROVALS AND ADJOURN 2016 SESSION OF THE BOARD OF EQUALIZATION & REVIEW

- AT THE BOARD’S REQUEST, ALL DATES WILL BE ADVERTISED in the Oxford Ledger and Butner-Creedmoor News beginning March 28th

(F) Approved the Proclamation Recognizing March 2016 as Women’s History Month as follows:

PROCLAMATION RECOGNIZING MARCH 2016 AS WOMEN’S HISTORY MONTH

WHEREAS, throughout history, women have driven humanity forward on the path to a more equal and just society, contributing in innumerable ways to our character and progress as a people. In the face of discrimination and undue hardship, they have never given up on the promise of America: that with hard work and determination, nothing is out of reach. During Women's History Month, we remember the trailblazers of the past, including the women who are not recorded in our history books, and we honor their legacies by carrying forward the valuable lessons learned from the powerful examples they set; and

WHEREAS, for too long, women were formally excluded from full participation in our society and our democracy. Because of the courage of so many bold women who dared to transcend preconceived expectations and prove they were capable of doing all that a man could do and more, advances were made, discoveries were revealed, barriers were broken, and progress triumphed. Whether serving in elected positions across America, leading groundbreaking civil rights movements, venturing into unknown frontiers, or programming revolutionary technologies, generations of women that knew their gender was no obstacle to what they could accomplish have long stirred new ideas and opened new doors, having a profound and positive impact on our Nation. Through hardship and strife and in every realm of life, women have spurred change in communities around the world, steadfastly joining together to overcome adversity and lead the charge for a fairer, more inclusive, and more progressive society; and

WHEREAS, during Women's History Month, we honor the countless women who sacrificed and strived to ensure all people have an equal opportunity at pursuing the American dream;

NOW, THEREFORE, BE IT PROCLAIMED, that the Granville County Board of Commissioners do hereby proclaim March 2016 as Women’s History Month. We invite all citizens of Granville County to visit www.WomensHistoryMonth.gov to learn more about the generations of women who have left enduring imprints on our history.

Presented, this the 31st day of March 2016.

(G) Approved the Proclamation Honoring Andrew Adam Lyda as an Eagle Scout as follows:

Resolution Honoring Andrew Adam Lyda

WHEREAS, on December 13, 2015, Andrew Adam Lyda, completed his Eagle Scout Board of Review and obtained the rank of Eagle Scout and on April 9, 2016, Andrew will be presented with the coveted Eagle Scout Award at the Eagle Court of Honor and is well deserving of this recognition; and

WHEREAS, the Eagle Scout is the highest rank of recognition offered in Scouting; and

WHEREAS, to earn the rank of Eagle Scout, a Boy Scout must advance through five ranks, starting with Tenderfoot, then moving to Second Class, First Class, Star, Life and then Eagle. A scout must earn 21 merit badges, and in addition to other requirements he must complete a service project that benefits a non-profit organization within the community; and

WHEREAS, Andrew Lyda, a valued member of Boy Scout Troop 629, is a dedicated young man who has earned the respect and admiration of his fellow scouts through his active participation in the many programs sponsored by the Boy Scouts of America; and

WHEREAS, he has shown leadership by serving as Chaplin's Aid, Quarter Master, and Senior Patrol Leader during his scouting experience and has graduated from National Youth Leadership Training, and is a member of the Order of the Arrow; and

WHEREAS, he has truly exhibited a commitment to the scouting principals of honesty, fairness, and service to the community and has consistently conducted himself in a manner becoming an Eagle Scout; and

WHEREAS, Andrew has served his community by completing more than 50 hours of volunteer service for the Granville County Animal Shelter; and

WHEREAS, it is fitting and proper that the Granville County Board of Commissioners recognizes Andrew Lyda for his diligence, determination, and dedication in pursuing the highest honor awarded by the Boy Scouts of America and congratulate him on attaining the rank of Eagle Scout;

NOW, THEREFORE, BE IT RESOLVED, that the Granville County Board of Commissioners extends its sincere congratulations to Andrew Adam Lyda on his scouting accomplishments.

Presented, this the 9th day of April 2016.

- (H) Approved the Sheriff's Office Records Retention Schedule Amendment published November 15, 2015.

PRESENTATION BY GRANVILLE COUNTY CITIZENS ADVISORY COMMITTEE FOR ENVIRONMENTAL AFFAIRS ON LITTER ISSUES

Chairman Jay introduced Neil Gresham, Chairman of the Environmental Affairs Committee, who made a presentation on options to deal with litter issues.

Mr. Gresham stated that the Environmental Affairs Committee (EAC) has been looking at litter issues and options. He said that in February, State representatives attended their meeting and talked to them about opportunities that they might assist with in the effort. He noted that at that meeting, the State's opinion was that the littering issues are not a State problem. He referred to a spreadsheet in the agenda that listed 12 options for consideration to deal with litter and noted that only two of the options are in the Board's control because most options are at the State level. He noted that they recommend increasing solid waste user fees by \$5 per year to fund litter removal. This option will enable Granville County to hire 10 part time employees for 19 hours per week to pick up litter and cover the operational expenses with this modest fee increase and referenced other options on the recommended list. He noted that the orange litter bags can be picked up by the North Carolina Department of Transportation (NCDOT) for those who do pick-ups and notify DOT to pick up the bags. He said there are

limitations on who can pick up trash on the interstates so the EAC believes it is best to work and coordinate with the local DOT.

Commissioner Smoak mentioned that if funding becomes available to hire part-time employees to pick up trash, areas would need to be prioritized based areas with the most trash.

Mr. Gresham said they would need to work with prison crews and DOT to prioritize areas. He noted that prison crews would need to work close to their prison base, otherwise they will spend most of their time travelling instead of picking up trash. He said they will be at the mercy of whoever at the State level is willing to cooperate and coordinate with the County to make this happen.

Commissioner Mims said that roads near convenience sites need to be policed because there is a lot of trash en route to these sites. He asked about education and asked who will head up this effort.

Mr. Gresham thanked Teresa Baker, Recycle & Sustainability Coordinator for Granville County Public Schools and EAC member, for her tireless efforts to educate students and citizens in our County. He recommended that Mrs. Baker and Jason Falls, Environmental Programs Director, continue the education efforts in Granville County.

Chairman Jay thanked Mr. Gresham and the EAC for their work of this issue.

DURING PUBLIC COMMENTS, ONE SPOKE ABOUT DISPOSITION OF 201 MCCLANAHAN STREET

Dr. Tolokun Omokunde, 121 Halifax Street, Oxford, stated that he is the ninth called pastor of historic Timothy Darling Presbyterian Church. He said that as the grapevine has it, during the Bicentennial Celebration, that to do away with any properties that are in the legacy of Dr. George Clayton Shaw not only denigrates his legacy, but shows a lack of vision. He said he was present to petition Chairman Jay and the Board of Commissioners to take a vested interest in the legacy of Dr. George Clayton Shaw, who in 1888 built a foundation in Granville County. He said that same foundation causes him to volunteer for four organizations in Granville County. He said as a citizen of Granville County, he believes we need to have more vision and that it is spiritually corrupt to stop the vision of a people. He said at one time Dr. Shaw owned with Mary Potter all of the area from around Broad Street down past the police department. He said the legacy still remains with Mary Potter School still here and the National Mary Potter Club is functional all over the country. He said he believes tonight will be a good time not to dispose of some property and ask the fundamental question that haven't boards and

commissions over the years stolen enough property and land from the Dr. George Clayton Shaw legacy. He thanked the Board for consideration of this matter. He then read the following statement:

Position Statement in Support of the Mary Potter Board's Request

The Oxford-Henderson Alumnae Chapter of Delta Sigma Theta Sorority, Inc. support the Mary Potter Board's request to purchase the old Agricultural Building. We believe that the purchase will enable Granville County to preserve African-American history in the county.

This position statement is delivered as part of our local Delta Day in Granville County in which we attempt to address issues facing the African-American community in the county.

He asked the Board to consider and help them celebrate also the Oxford Bicentennial as they have a vital part of it for Granville County as they have helped build the County and the Shaw legacy still continues as he said "we must take a backwards glance, a present mediation and a forward look. Dr. Omokunde said "let's not forget the forward look."

AFTER HOLDING PUBLIC HEARING, BOARD APPROVED CLOSEOUT OF CDBG FOR THE 2012 GRANVILLE COUNTY SCATTERED SITES PROGRAM

Chairman Jay stated that a public hearing would be held to receive comments from the public on the closeout of the Community Development Block Grant (CDBG) for the Granville County Scattered Sites Program.

He then declared the public hearing open and recognized Mike Felts, County Manager, to provide an overview of the project.

County Manager Felts stated that Granville County was awarded a Community Development Block Grant to assist in the rehab of homes for low-income and/or elderly individuals that meet certain income eligibility qualifications. A total of \$191,305.94 was expended on the specific grant items, in which seven households in the county were recipients. He noted that the activities are complete, and Granville County is in the process of closing out the grant. The project aimed to benefit citizens of low and moderate income through single-family rehabilitation and urgent repair of homes and five urgent repairs and two rehabilitation projects were completed.

Chairman Jay asked for anyone wishing to speak to come to the podium.

With no one wishing to speak, Chairman Jay declared the public hearing closed.

Upon a motion by Commissioner Tony W. Cozart, seconded by Commissioner Edgar Smoak, and unanimously carried, the Board approved the closeout of the Community Development Block Grant for the 2012 Granville County Scattered Sites Program.

County Manager Felts thanked Banita Onyirimba, Grants Coordinator, for her work on the project.

AFTER HOLDING PUBLIC HEARING, BOARD APPROVED GRANVILLE COUNTY LAND DEVELOPMENT CODE TEXT AMENDMENT REGARDING ADDITIONAL DEVELOPMENT STANDARDS FOR GROUND-MOUNTED SOLAR POWER ENERGY SYSTEMS “SOLAR FARMS” IN THE AGRICULTURAL SUPPORT ENTERPRISES CONDITIONAL ZONING DISTRICT

Chairman Jay stated that the purpose of the public hearing was to hear public comments on the Granville County Land Development Code Text Amendment that would add additional development standards for Ground-Mounted Solar Power Energy Systems “Solar Farms” in the Agricultural Support Enterprises Conditional Zoning District. He then declared the public hearing open and recognized Barry Baker, Planning Director, for a brief overview.

Barry Baker, Planning Director, 122 Williamsboro Street, Oxford, NC, stated that all public notices as required by local and state law had been accomplished. The Planning Board held a public hearing and recommended unanimous approval of the text amendment. He said that the additional standards address safety issues associated with solar farm construction and delivery not occurring on public roads and requiring adequate parking on the solar farm site; driveway standards into and out of the solar farm property allowing two-way traffic and adequate driveway width for tractor trailer traffic; proper lighting for all night time site work; no loading or unloading of equipment associated with solar farm construction in the public road; certificates of insurance in amounts required by ordinance; decommissioning performance guarantee to assure removal of solar farm if site ceases to generate electricity for a continuous period of 6 months; and, requirements that all employees, leased employees and subcontractors have properly completed an I-9 form and have successfully passed a nine panel drug test.

Chairman Jay asked that anyone wishing to speak to come to the podium and state their name and address for the record.

With no one wishing to speak, Chairman Jay declared the public hearing closed.

Upon a motion by Commissioner Ed Mims, seconded by Commissioner Tony W. Cozart, and unanimously carried, the Board approved the plan consistency statement and the amendment to the Granville County Land Development Code as recommended by the Planning Board as follows:

AMENDMENT REGARDING ADDITIONAL DEVELOPMENT STANDARDS FOR GROUND-MOUNTED SOLAR POWER ENERGY SYSTEMS IN THE AGRICULTURAL SUPPORT ENTERPRISES CONDITIONAL ZONING DISTRICT

Whereas, the Granville County Board of Commissioners found it necessary to adopt the Granville County Land Development Code on July 12, 1999, to provide for the orderly, planned, and efficient growth of Granville County; and,

Whereas, the need to amend and/or change this same code from time to time exist to provide for its efficient administration and enforcement or to address changing conditions of the growth and development of the County; and,

Whereas, the Granville County Planning Board held a public hearing on the proposed amendment on February 18, 2016 and after a study of evidence presented, made a favorable recommendation on the adoption of the proposed amendment; and,

Whereas, a notice of public hearing has been given as provided in North Carolina General Statute 153A-323 and the Granville County Land Development Code for a Text Amendment and a public hearing was held by the Board of Commissioners on March 21, 2016, at which, evidence was presented at the public hearing.

Whereas, the Granville County Board of Commissioners hereby adopts the following Plan Consistency Statement:

GRANVILLE COUNTY BOARD OF COMMISSIONERS’ PLAN CONSISTENCY STATEMENT:

Page V-5 of the Granville County Comprehensive Land Use Plan (the Plan) was amended by the Granville County Board of Commissioners on January 5, 2015 to state as an implementation strategy for preserving and enhancing Granville County’s land use form that “conditional zoning districts are encouraged to balance neighboring residential and non-residential land uses in agricultural-residential areas. Conditional zoning provides residents an option for developing their property for non-residential land uses in agricultural-residential areas, and provides decision-makers with a legislative process when considering proposed development plans.” Further, page V-14 of the Plan was amended by the Granville County Board of Commissioners on January 5, 2015 to state as an implementation strategy for improving Granville County’s review process for deliberation of rezoning requests that “conditional zoning districts allow decision-makers to consider one or more uses within a conditional zoning district application. Conditional zoning districts allow for the submittal of a site plan, and agreed-upon conditions of development in a legislative process.”

NOW THEREFORE, BE IT ORDAINED BY THE GRANVILLE COUNTY BOARD OF COMMISSIONERS THAT:

SECTION 1. Amend Section 32-144 of the Granville County Land Development Code by adding the following language (**bold** denotes added language):

TABLE 03.110D

TABLE OF PERMITTED LAND USES – AGRICULTURAL SUPPORT ENTERPRISES CONDITIONAL ZONING DISTRICT (ASE-CZ)

Use	ASE-CZ	Other Standards
Ground-mounted Solar Power Energy System “Solar Farm” (NAICS 221119)	Y	A 25’ existing natural vegetative buffer and/or a berm shall be required around the entire solar farm. Either the buffer or berm shall be installed in such a manner that the solar farm shall not be visible from any adjacent property. In addition, the setback from all residential zones shall be 100 feet inclusive of the buffer. The maximum height of the structures shall be 25’. Additional development standards include: (1) A preparation site that is adequate to handle the parking of employees, contractors, site equipment and shipping and receiving operations that is located in the solar farm site and off the public road and public road right of way; (2) Adequate road preparation that will allow two way traffic in and out of the property and to the job site that is properly graveled to prevent the tracking of mud and debris out of the site onto the public road; (3) An adequate entrance way to the site that is wide enough to handle tractor trailer traffic and does not impeded the flow of water in the state right of way

		<p>drainage system. The entrance way should be adequately marked to ensure safe entry by all traffic to and from the site; (4) A requirement that no night time site work take place unless proper lighting is provided for the safety of the workers in accordance with all state and federal laws, rules, and regulations; (5) No unloading or loading of equipment in the public road or public road right of way that will be used in the site preparation or solar unit construction; (6) A certificate of insurance must be provided to Granville County prior to any labor or materials being provided on or to the site that lists specific coverage and dollar amounts, not limited to but including: General liability, workers compensation insurance to cover all employees, leased employees and subcontractors, and umbrella coverage in an amount of at least 10 million dollars for coverage on the project and any damages suffered by others due to the negligent actions of any person providing labor or materials on or to the site; (7) Following a continuous period of six months in which no electricity is generated, the owner of the solar farm, or in the solar farm owner's absence, the owner of the real property upon which it is located, shall decommission the solar farm by removing within six months all solar panels, buildings, cabling, electrical components, and any other improvements and must return the property to a natural state with plantings approved by the planning director. Prior to the issuance of a zoning compliance certificate, the county must receive a performance guarantee in favor of the county in an amount equal to 1.25 times the estimated decommissioning cost as determined by a North Carolina licensed engineer. The performance guarantee must be satisfactory to the county manager and may include a performance bond, irrevocable letter of credit, cash deposit or other surety approved by the county manager; and, (8) All employees working on the site, leased employees and subcontractors must properly have completed an I-9 form and have successfully passed a nine panel drug test prior to working on the site and with 30 days of working on the site if required to do so by other applicable law.</p>
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SECTION 2. Should any provision of this Ordinance amendment be decided by a court of competent jurisdiction to be unconstitutional or invalid, such decision shall have no effect to the validity of the Granville County, North Carolina Land Development Code as a whole or any part thereof other than the part so declared to be unconstitutional or invalid.

SECTION 3. This Ordinance shall take effect and be in force upon the date and time of adoption.

SECTION 4. This Ordinance duly adopted by the Board of Commissioners of the County of Granville, North Carolina, this the 21st day of March, 2016.

BOARD DENIED THE 2015 CERTAINTEED BUSINESS PERSONAL PROPERTY TAX APPEAL

Chairman Jay said that the next agenda item is the CertainTeed business personal property tax appeal.

Greg Wood, with Ryan, said he was present to represent CertainTeed Corporation. He said that CertainTeed is one of the better tax payers in Granville County and is glad to be a

member of the community. He said this location employs over 250 individuals in the community and is also the largest asphalt single manufacturing plant in the United States. Mr. Wood passed out four handouts and spoke from them. He said that with the appraisal of real estate and revaluation, the County looks at sales, comparable sales, costs and income. He said when you look at personal property, all taxpayers are assessed at 100% of their market value each and every year. He said in order to have an adjustment, there has to be some type of obsolescence. He said in this situation, you are looking at CertainTeed's production levels as far as where they are at this time. He said most of their production levels are going down and he referred to the first handout. He said that they are not able to produce at capacity for some reason and it is external to the company and is because of competition or the economy. He said in 2006 they produced at 83.47% which is the best year they have had. He said in 2014 they produced at 51.18% of their capacity and that they are doing all they can to sell everything they can because they are in the business of making money. He then referred to a handout on the *Standard on Valuation of Person Property* and read the following: "*Appraisal practice must consider accrued depreciation in the forms of physical deterioration, functional obsolescence, and external (Economic) obsolescence.*"

Mr. Wood then referred to a North Carolina Department of Revenue Trending Schedule. He said that in this particular situation, CertainTeed's machinery and equipment is valued on an A-14 schedule and that in year one, all of their equipment is appraised at 93% of what they paid for it. He referred to the chart in the handout and said these schedules do not include any type of determination for obsolescence of any kind. He said in 2009 and 2010 they were in as bad of a situation as during the Depression. He said you calculate the value of the company and then add the obsolescence to it. He then referred to the last handout regarding Owens Corning who is one of CertainTeed's biggest competitors. He referred to a graph on and said that Owens Corning is having the same problems and same type of climate that CertainTeed is trying to compete in and they are all having the same issues. He said that the question is if they are having all of these problems why they are investing all of this money in this plant. He said they want to stay in this location, they are happy here and their employees are happy here. He said they are investing here and they are asking for 27% obsolescence correction for 2015. He said if you look back to 2006, they have been having trouble ever since then trying to produce at the level at which they anticipate. He said management has

said they need to build so they can be competitive in this market not only in the United States, but worldwide and that is why they have invested so much money in this plant. He said they have not been able to utilize the whole plant at this time, but hopefully within the next ten years they can. He said this year is not better than last year, but once they can get to 90% production or higher you will not see him because everyone will be happy. He said CertainTeed does not mind paying their fair share of tax, but they are asking for help until things get better.

Commissioner Currin said that depreciation schedules were not provided.

Mr. Wood said that he did not bring any for the company because the County takes the assets by year acquired and costs irrelative of their depreciation and puts it on these trending factors.

Judy Stovall, Tax Administrator, said that CertainTeed is appealing the valuation on their business personal property and that she was recommending that the Board uphold the valuation as it stands. She said that the Board heard this same appeal last year on the 2014 valuation and upheld the values. She passed out a handout.

Commissioner Currin asked why a depreciation schedule would not be relevant to the information being considered.

Mrs. Stovall answered that economic obsolescence is an individual thing. She gave an example of someone making the best buggy whip in the world, but everyone has cars and no one needs a buggy whip. She said that even though the buggy whip company has the best state of the art equipment and are the best at what they do, they cannot sell it because the economy does not demand their product. She said CertainTeed has invested in their future and that asphalt shingles have not gone out of style. She noted that 85% of their production is targeted for replacement roofing on the east coast. She said there is a huge area that they can expand in and that is what they are investing in. She said the equipment is there and ready to move when they need it to move. She said they are currently producing well above the industry standard for the whole United States. She said the industry standard is 50-52% and CertainTeed is in the 60s. She said privately owned housing starts are a significant portion of the total market for shingles. She said their financial results reported North American operating income increase of 11% between 2012 and 2013. She said the Oxford plant has added a reported \$49M of new production equipment in the past seven years which is 61% of all equipment reported, so they have doubled their capacity over this period. The plant added

a new production building, second highway entrance and exit from the facility. The plant had to shift the production of other products to other facilities in order to better utilize and facilitate shingle production. The remaining 15% after the 85% of the production is actually allocated to high end so-called forever shingles. She noted if this were a distressed business that was down by a significant decline, she said you would not see these kind of investments. She said she believed they are staffed for what their current order demand is and those new machines are standing waiting to expand as they need them and bring in more crews and shifts. She said that the North Carolina Department of Revenue recommends that they use depreciation schedules trending over 14 years for this kind of manufacturing. That means that all of their equipment is now depreciated down 50% and their bill is based on only half of the investment they made eight years ago. She said that not only is economic obsolescence not appropriate in this particular case, but then read this from the handout:

In 2005, the North Carolina Court of Appeals affirmed the North Carolina Property Tax Commission's decision in the matter of the appeal of Westmoreland-LG&E Partners from the decision of the Halifax County Board of Commissioners for the tax years 1996-2001. In its decision, the North Carolina Court of Appeals opinion quoted excerpts from the Property Tax Commission's decision. The opinion quotes, "The Tax Administrator properly applied the Cost Index and Depreciation Schedules developed by the North Carolina Department of Revenue. . ." The Court also writes, "It is well-settled in this State that ad valorem tax assessments are presumed correct." This and other previous cases have solidified our opinion that, when used properly, the Cost Index and Depreciation Schedules are well accepted by the Courts.

Commissioner Currin stated that he saw no evidence to support the request. He said he must have not asked the question about the depreciation schedule correctly because in the response that was given, the depreciation schedule would be the only means to determine the fact of the extra expenditures that they have made over the past seven years.

Upon a motion by Commissioner R. David Currin, Jr., seconded by Commissioner Edgar Smoak, and unanimously carried, the Board denied the 2015 CertainTeed business personal property tax appeal.

BOARD APPROVED COTT SYSTEMS ADDENDUM FOR BACKFILE SERVICES

County Manager Felts stated that Kathy Taylor, Register of Deeds, has obtained an addendum from our service provider to scan and provide online search indexing for Real Estate index books from 1948-1977. The total fee for this service is \$17,300 along with a monthly

cost of \$125 for 36-months to provide the online service. He noted that there are funds in the register of deeds automation reserve account to cover the cost of this service.

Upon a motion by Commissioner Edgar Smoak, seconded by Commissioner Tony W. Cozart, and unanimously carried, the Board approved the COTT Systems service contract addendum for backfile services in the amount of \$17,300 along with a month cost of \$125 for 36 months to provide online services, from the Automation Reserve Account funds, to scan and provide online search indexing for Real Estate books from 1948-1977.

BOARD APPROVED CONTRACTING WITH WADE WOODY FOR STREET SIGN INSTALLATION SERVICES

County Manager Felts stated that during the regular Board of Commissioners meeting held on February 1, 2016, the Board authorized County staff to advertise a request for proposal (RFP) for street sign installation services. The County received five responses to the RFP and a copy of the RFP and a summary of results were included in the agenda packet. Copies of the complete RFP responses are on file in the County Manager's office and are available to the Commissioners as needed. Special note: since Wade Woody responded to the RFP, the Addressing/GIS Coordinator was not involved in the RFP review or recommendation process.

Upon a motion by Commissioner David T. Smith, seconded by Commissioner Ed Mims, and unanimously carried, the Board approved awarding the contract to Wade Woody for street sign installation and directed the County Attorney to prepare a contract.

BOARD APPROVED SHERIFF'S VEHICLE EQUIPMENT PURCHASES

County Manager Felts stated that the Sheriff's Department is requesting approval to outfit seven (7) 2015 Dodge Chargers, one (1) 2014 Dodge Charger, and two (2) 2016 Ford Expeditions with radio consoles, computer mounts, and lights, using our existing vendor Wireless Communications, Inc. While this is standard equipment needed to put these vehicles into service, the total cost to outfit the vehicles exceeds \$5,000 and therefore must have Board approval. Funding for the vehicle equipment was approved in the FY 2015-2016 budget. The total cost associated with this request is \$30,146.57 before sales tax, and funds are available in the current budget for this expenditure.

Upon a motion by Commissioner Edgar Smoak, seconded by Commissioner Timothy Karan, and unanimously carried, the Board approved the purchase of equipment from Wireless Communications, Inc. to outfit seven (7) 2015 Dodge Chargers, one (1) 2014 Dodge Charger and two (2) 2016 Ford Expeditions with radio consoles, computer mounts, and lights for a total

of \$30,146.57 before sales tax from the current budget (per quotes Q24042, Q24043 and Q24044) for the Sheriff's Office.

BOARD APPROVED THREE-YEAR AUDIT FEE AGREEMENT

County Manager Felts stated that the audit contract for the period ended June 30, 2015 with Winston, Williams, Creech, Evans, & Company LLP completed a three-year audit fee agreement that was approved by the Granville County Board of Commissioners. Mr. James P. Winston, II provided the County with a three-year audit fee plan for consideration and it is included in the agenda packet. This plan is based on an annual increase of 5% and maintains an audit cost at the approximate average for units of Granville County's population size and for the Region K area. He noted that each annual contract will have to be approved by the Board.

Upon a motion by Commissioner David T. Smith, seconded by Commissioner Ed Mims, and unanimously carried, the Board approved the three-year Audit Agreement with Winston, Williams, Creech, Evans & Company LLP.

BOARD APPROVED E-911 BACKUP SITE BUILDING MODIFICATIONS

County Manager Felts stated that on March 10, 2016 Granville County Development Services received single prime, fixed-priced proposals for the building modifications necessary for the planned 911 Communications backup facility. Below is a bid summary of those who provided pricing.

1.	J. L. Williams Construction Company	\$71,000.00
2.	D. B. Williams Construction Company	\$85,675.00
3.	Vance Construction Company	\$107,676.00

Upon a motion by Commissioner Ed Mims, seconded by Commissioner Tony W. Cozart, and unanimously carried, the Board approved a fixed-price contract to J.L. Williams Construction for an amount not to exceed \$74,736.00 (base bid of \$71,000 + 5% change order contingency) for the E-911 Backup Site building modifications.

BOARD APPROVED PRIMARY PSAP UPGRADE AND E-911 BACKUP EQUIPMENT AND SOFTWARE

County Manager Felts stated that during the September 8, 2015 regular meeting, the Granville County Board of Commissioners selected the Wilton facility as the site for the 911 Center backup. The overall project consists of an upgrade to the radio system at the Primary PSAP (Oxford), the complete upgrade of all system components at the backup site, new uninterrupted power supply (UPS) at the Primary Site, backup site facility modifications, and

purchase and installation of furniture and CAD Systems. A summary list of purchases from existing vendors and the quotes needed to complete the 911 system upgrades and backup project were included in the agenda (*does not include cost for new UPS unit at the Primary PSAP site*). 911 funds will be used to pay for eligible costs as determined by the State 911 Board and general funds will be used for any remaining costs. When asked, County Manager Felts stated that he believed that approximately 95% of the costs should be eligible costs for 911 funding. He also stated that these costs and those approved in September along with a new uninterrupted power supply system at the Oxford site should complete the 911 project.

Upon a motion by Commissioner Timothy Karan, seconded by Commissioner Tony W. Cozart, and unanimously carried, the Board declared the following vendors as the sole source vendor for the listed components and approved the following purchases for the components of the Primary PSAP Upgrade and E-911 Backup Equipment and Software:

Component	Vendor	Amount
Phone system upgrade and equipment for 911 backup phone system.	Wireless Communications, Inc.	\$238,283.95
911 Call Taker Workstations	Wireless Communications, Inc.	\$63,168.25
Console Furniture – Backup Site	Wireless Communications, Inc.	\$46,748.04
Recorder System – Backup Site	Carolina Recording Systems, LLC	\$28,753.13
CAD/MAP Hardware	Southern Software, Inc.	\$44,772.00
CAD/MAP Software	Southern Software, Inc.	\$8,000.00
EMD Software	Priority Dispatch	\$10,590.00
Cables/Trays, raceways, miscellaneous radio installation connectors, etc.	Wireless Communications, Inc.	\$17,635.65
	Total Costs	\$457,951.02

BOARD APPROVED ELECTRONIC WASTE RECYCLING CONTRACT

County Manager Felts stated that currently, the State mandates recycling of electronic wastes. The State is presently reviewing the program due to rising management costs and low market prices and a report on any changes is expected sometime this year. Granville County’s contract vendor, Metech of Creedmoor stopped servicing our collection sites a few months ago after many years of good service. Global Electric Electronics Processing (GEEP) located in Durham was given a 90-day temporary contract by staff to service our sites to fulfill the State recycling mandates. Requests for proposals were sent out and the County received bids from

GEEP and Electronic Recyclers International (ERI). A copy of the RFP and selected pages (showing program & pricing information) from the bids received were included in the agenda.

Solid Waste staff reviewed the proposals and made the following comments:

- GEEP's rebates for e-waste scrap are more numerous than ERI's.
- ERI's proposal also includes more staff labor to prepare electronics for shipment.
- ERI's proposal documents some unpredictable costs.
- GEEP has performed well as a temporary provider.

Upon a motion by Commissioner Edgar Smoak, seconded by Commissioner David T. Smith, and unanimously carried, the Board approved awarding a three-year electronic recycling contract to Global Electric Electronics Processing (GEEP) for the recycling of electronic wastes.

BOARD DENIED CERTAINTEED'S REQUEST TO WAIVE LANDFILL TIPPING FEES

County Manager Felts stated that a letter from CertainTeed requesting a waiver for tipping fees for sand, granules, and limestone powder that is a residual and is either a loss or non-reclaimable during the making of shingles was included in the agenda packet. A representative load and sample were sent to the landfill for the contractor to work with in daily operations. Due to the product's fine and sandy mixture, Solid Waste staff were unsure of any real benefit to the County and/or contractor for daily operations. Jason Falls, Environmental Programs Director, recommended not waiving the fees and when asked he said they could not determine a valid use for it. Mr. Neil Gresham from CertainTeed said the product is normally used for backfill for construction, pipe laying and other construction activities.

Upon a motion by Commissioner Ed Mims, seconded by Commissioner Edgar Smoak, and unanimously carried, the Board denied waiving landfill tipping fees for CertainTeed for sand, granules and limestone powder that is either a loss or non-reclaimable during the making of shingles.

BOARD APPROVED DISPOSITION OF SURPLUS PROPERTY

County Manager Felts stated that Jason Falls, Environmental Programs Director, was requesting that an 18' x 21' three-sided metal building be declared surplus and advertised for sale on online auction.

Upon a motion by Commissioner Edgar Smoak, seconded by Commissioner Tony W. Cozart, and unanimously carried, the Board declared an 18' x 21' three-sided metal building as surplus and approved selling it on online auction site.

COUNTY EMPLOYEE NCDOT SPRING LITTER SWEEP

County Manager Felts stated that this year's Spring NCDOT sponsored roadside cleanup "SPRING LITTER SWEEP" runs from April 16th to April 30th. Volunteer County Employees will clean up a roadside in the southern part of the County on Friday, April 15th and Jason Falls, Environmental Programs Director, is coordinating the event. This item was provided for information only.

BOARD APPOINTED TERRY TURNER (DISTRICT 7 APPOINTED BY DISTRICT 4) AND LORI VAUGHAN (SPOUSE OF A VETERAN) TO THE GRANVILLE COUNTY VETERANS AFFAIRS COMMITTEE

Upon a motion by Commissioner Tony W. Cozart, seconded by Commissioner Ed Mims, and unanimously carried, the Board appointed Terry Turner (District 7 appointed by District 4) to the Granville County Veterans Affairs Committee.

Upon a motion by Commissioner Ed Mims, seconded by Commissioner Tony W. Cozart, and unanimously carried, the Board appointed Lori Vaughan (Spouse of a Veteran) to the Granville County Veterans Affairs Committee.

BOARD APPOINTED JASON JENKINS (DISTRICT 5) TO THE NURSING HOME COMMUNITY ADVISORY COMMITTEE

Upon a motion by Commissioner Ed Mims, seconded by Commissioner Tony W. Cozart, and unanimously carried, the Board appointed Jason Jenkins (District 5) to the Nursing Home Community Advisory Committee.

BOARD APPOINTED PAULA KOLAROV (DISTRICT 5) TO THE GRANVILLE COUNTY PLANNING BOARD

Upon a motion by Commissioner Ed Mims, seconded by Commissioner Tony W. Cozart, and unanimously carried, the Board appointed Paula Kolarov (District 5) to the Granville County Planning Board.

BOARD APPOINTED HARRY MILLS, ECONOMIC DEVELOPMENT DIRECTOR, TO THE KERR-TAR WORKFORCE DEVELOPMENT BOARD

Upon a motion by Commissioner Timothy Karan, seconded by Commissioner Edgar Smoak, and unanimously carried, the Board appointed Harry Mills, Economic Development Director, to the Kerr-Tar Workforce Development Board.

BOARD REAPPOINTED WILLIAM R. "BILL" CROSBY TO THE GRANVILLE COUNTY ABC BOARD

Upon a motion by Commissioner Edgar Smoak, seconded by Commissioner Tony W. Cozart, and unanimously carried, the Board reappointed William R. "Bill" Crosby to the Granville County ABC Board.

BOARD REAPPOINTED DALLAS H. CHAMPION, REVEREND JOHN GOOCH, MARY ANN LUNSFORD, ELBERT OAKLEY, JR. AND JAMES RUSSELL TO THE SOUTH GRANVILLE MEMORIAL GARDENS BOARD OF TRUSTEES

Upon a motion by Commissioner Edgar Smoak, seconded by Commissioner Tony W. Cozart, and unanimously carried, the Board reappointed Dallas H. Champion, Reverend John Gooch, Mary Ann Lunsford, Elbert Oakley, Jr., and James Russell to the South Granville Memorial Gardens Board of Trustees.

BOARD APPROVED DISPOSITION OF SURPLUS VEHICLE

County Manager Felts stated that North Carolina General Statutes require the Board of Commissioners to formally declare items surplus prior to the sale. Per Granville County's surplus procedures, all vehicles must be approved for sale or transfer by the Granville County Board of Commissioners prior to their sale or transfer. He noted that the Sheriff was requesting that a 2009 Dodge Charger be sold at online auction.

Upon a motion by Commissioner Tony W. Cozart, seconded by Commissioner Edgar Smoak and unanimously carried, the Board declared the following vehicle as surplus and directed the County Manager or his designee to dispose of the vehicle as recommended:

Description	Last four (4) of Vin #	Approved Action
2009 Dodge Charger	6538	Sell at auction

REQUEST FOR SUMMER INTERN FROM THE UNC SCHOOL OF GOVERNMENT MPA PROGRAM WITHDRAWN

County Manager Felts said that he learned today that the last student interested in serving as an intern had accepted an internship elsewhere. He asked that this item be withdrawn since there are no available candidates.

BOARD APPROVED GRANVILLE COUNTY PUBLIC SCHOOLS REQUEST FOR CAPITAL FUNDING

County Manager Felts stated that during the regular meeting held on December 7, 2015, the Granville County Board of Commissioners heard a request from the Granville County Public School System for capital funding related to a mold remediation project at Creedmoor

Elementary school totaling \$280,294.49. At that meeting, the Board voted to table the request for \$280,295 towards the Creedmoor Mold Remediation pending additional follow up by the public school system and possible resolution of the Mount Energy teacher's mold issue. He noted that a letter dated March 15, 2016 requesting the County Board of Commissioners to reconsider this request was included in the agenda packet.

Commissioner Edgar Smoak made a motion to approve the request if the issue had been resolved. Commissioner Tony W. Cozart seconded the request. Chairman Jay called for questions or discussion.

Commissioner Currin noted that the request was held to see if resolution was reached with the Mount Energy teacher that was affected by the mold. He said that she had requested compensation through workers' compensation for her doctor's bill associated with the mold exposure and because she did not stay out of work, the State denied her request. He noted that the teacher has hired an attorney and expressed his frustrations with the denial of the request.

When Chairman Jay called for a vote on the matter, the capital funding request from Granville County Public Schools in the amount of \$280,295 for the Creedmoor Elementary School mold remediation project was approved unanimously.

BOARD APPROVED TRANSPORTATION COMMITTEE WITH UPDATES BY POSITION

County Manager Felts stated that the Transportation Planning Committee was established to focus on the transportation needs in the County. The Committee assists the North Carolina Department of Transportation (NCDOT), Capital Area Metropolitan Planning Organization (CAMPO), and the Kerr-Tar Regional Planning Organization (RPO) in their planning efforts by providing input and identifying local transportation needs. Currently, there are twenty-two members appointed to the committee and meetings are held on a semiannual basis unless otherwise required due to a special study or project. There is a need to update the Comprehensive Transportation Plan (CTP), therefore the committee will begin meeting monthly for the next 12-18 months. Upon successful completion, the updated CTP will need to be adopted by the County Board of Commissioners, each of the municipalities, and by the RPO. Staff requested that the Board of Commissioners review the attached list of committee members to ensure all relative interests are appropriately represented.

When asked, County Manager Felts said updates need to be made for positions that have changed such as Butner Mayor and Granville County Economic Development Director.

He clarified that appointments are made by positions, not individuals except for the North Carolina Department of Transportation (NCDOT) Division 5 positions which may change if NCDOT chooses. Commissioner Smoak noted that this is a large committee and he did not believe it needs to be any bigger but just better coordination, and said they welcome recommendations if there are any.

Upon a motion by Commissioner Edgar Smoak, seconded by Commissioner Tony W. Cozart, and unanimously carried, the Board approved the Transportation Planning Committee members/positions as is with updates to the positions that have changed (such as Economic Development Director and elected positions). He noted that as they begin work on the CTP and see any needs, they will let the Board know.

BOARD APPROVED RESOLUTION FOR THE DISPOSITION OF COUNTY OWNED PROPERTY TO THE NATIONAL MARY POTTER CLUB

County Manager Felts read the following information from the agenda packet:

NCGS 160A-279 authorizes counties to convey real property by private sale to any public or private entity which carries out a public purpose. The statute requires the county to attach to any such conveyance covenants or conditions which assure that the property will be put to a public use by the recipient entity. The procedural provisions of NCGS 160A-267 apply to the transaction. NCGS 160A-267 requires that at a regular meeting the Board of Commissioners adopt a resolution authorizing the County Manager to dispose of the property by private sale at a negotiated price. The resolution shall identify the property to be sold and may, but need not, specify a minimum price. A notice summarizing the contents of the resolution shall be published once after its adoption, and no sale shall be consummated thereunder until 10 days after its publication.

At the January 4, 2016 meeting, the Board of Commissioners approved a motion to donate the County owned property at 201 McClanahan Street to Families Living Violence Free (FLVF); however a resolution was not adopted. At the request of Commissioner Cozart, the National Mary Potter Club (MPC) was contacted, and they have also expressed an interest in obtaining the property. The County Manager was directed to visit with representatives with both organizations and to gather additional information about their interest in the property.

General information and additional comments for consideration:

- Current condition of the building will result in Granville County needing to expend funds to renovate the facility or remove the facility within the next several years to mitigate liability for safety issues.
- MPC stated they would use the facility for exhibit space and/or to mentor and tutor at risk youth.
- FLVF stated they would use the facility to provide office space, conference area, and community space.
- At the time of this writing, FLVF stated they would be able to complete renovations by October 2017. MPC stated they hope to complete renovations within five years. (he noted a letter was received dated

March 18, 2016 which states their intention of completion within 5 years)

- The resolution adopted by the Board in 2008 is determined to no longer be in effect based on other actions taken by the Granville County Board of Commissioners since 2008 in relation to this property.
- FLVF has access to grant funds which are specific to the renovation of this site.
- MPC stated that their membership has an emotional connection to this facility since it was built by Dr. Shaw and their organization exists for the purpose of promoting and preserving the history of Dr. Shaw.
- Both organizations want to preserve the building and recognize the contributions of Dr. Shaw.

Commissioner Cozart and Chairman Jay met with the County Manager and representatives from both groups to discuss possible opportunities to work together so both organizations could benefit from the use of the facility. A single solution was not reached. County Manager Felts spoke with a representative of the MPC on March 16th and suggested a letter outlining their plans to renovate the building.

Draft Resolutions for the Disposition of County Owned Real Property by Private Sale are included in the agenda for your consideration.

County Manager Felts read the following requirements that are listed on both resolutions:

1. Prior to conveyance of the property, Families Living Violence or the National Mary Potter Club will demonstrate to the County that it has raised a minimum of \$25,000 to be used towards renovation of the building located on the property and can complete renovations sufficient to obtain a certificate of occupancy within three years of conveyance of the property, and
2. Ownership of the property will revert to the County of Granville if any of the following occur:
 - a. Expenditure of a minimum of \$25,000 is not made toward renovation of the above referenced building within 12 months of conveyance of the property.
 - b. Families Living Violence Free or the National Mary Potter Club is not able to obtain a certificate of occupancy within three years of conveyance of the property.
 - c. The property is no longer used by Families Living Violence Free or the National Mary Potter Club for a public purpose.

He noted that item 2b, the time can be changed from three years to five years at the Board's discretion.

Commissioner Timothy Karan made a motion to adopt the *Resolution for Disposition of County Owned Real Property by Private Sale to Families Living Violence Free* based on their letter and information provided to the Board, with follow-up on their intent to include a memorial to Dr. Shaw. Commissioner R. David Currin, Jr. seconded the motion.

Commissioner Tony W. Cozart made a substitute motion to adopt the *Resolution for Disposition of County Owned Real Property by Private Sale to the National Mary Potter Club* with the conditions outlined on page 231 of the agenda. Commissioner Ed Mims seconded the motion.

When Chairman Jay called for a vote on the substitute motion to convey the property located at 201 McClanahan Street to the National Mary Potter Club, it was as follows:

Ayes: Commissioners Cozart, Jay, Mims, Smith
Nays: Commissioners Currin, Karan and Smoak

The following resolution was approved by a 4-3 vote:

Resolution
Disposition of County Owned Real Property by Private Sale

Whereas the County of Granville owns certain real property located at 201 McClanahan Street in Oxford, North Carolina referenced as map number 192313134624, and

Whereas National Mary Potter Club is a not for profit organization that works to promote the history of Dr. G.C. Shaw and Mary Potter, and

Whereas National Mary Potter Club is actively engaged in this pursuit by operating the G.C. Shaw Museum in Oxford, North Carolina, and

Whereas the building located at 201 McClanahan Street was built by Dr. G.C. Shaw for Mary Potter, and

Whereas North Carolina General Statute 160A-279 authorizes counties to convey by private sale real property that it owns to entities that carry out a public purpose, and

Whereas North Carolina General Statute 160A-279 requires that conditions be placed on the conveyance which assure that the property will be put to a public use by the recipient entity, and

Whereas the County desires to dispose of said property by private sale to National Mary Potter Club in accordance with North Carolina General Statute 160A-267,

Now therefore be it resolved that the Granville County Board of Commissioners authorizes the County Manager to dispose of the above referenced County owned real property to National Mary Potter Club by private sale with the following conditions:

1. Prior to conveyance of the property, National Mary Potter Club will demonstrate to the County that it has raised a minimum of \$25,000 to be used towards renovation of the building located on the property and can complete renovations sufficient to obtain a certificate of occupancy within three years of conveyance of the property, and
2. Ownership of the property will revert to the County of Granville if any of the following occur:
 - a. Expenditure of a minimum of \$25,000 is not made toward renovation of the above referenced building within 12 months of conveyance of the property.
 - b. National Mary Potter Club is not able to obtain a certificate of occupancy within three years of conveyance of the property.
 - c. The property is no longer used by National Mary Potter Club for a public purpose.

Commissioner R. David Currin, Jr. made a motion to provide space free of charge to Families Living Violence Free in the State owned property called the Flat Top Building located at the Oxford Tobacco Research Station. Commissioner Ed Mims seconded the motion.

Commissioner Smoak commented that Families Living Violence Free is interested in their own space and has access to grant funds, so he asked that County staff work with them to find a space.

Commissioner Mims asked for clarification.

Commissioner Currin said that the Board made Families Living Violence Free (FLVF) a promise for space and voted on it unanimously in order for them to get their grant. He said that FLVF has important purpose in the County and he asked that they be provided space free of charge and they can use their grant to renovate the space as needed.

When Chairman Jay called for a vote on the motion, it passed unanimously to provide space free of charge to Families Living Violence Free in the State owned property called the Flat Top Building located at the Oxford Tobacco Research Station.

Commissioner Karan asked for the time frame for the start of the renovations at 201 McClanahan Street. He said that eight years ago a similar motion was passed and no action was taken or money expended and the building continues to deteriorate.

Chairman Jay said that the clock starts tonight.

Commissioner Karan said he looks forward to the building being fully renovated as it will be a blessing for it to come to fruition for the community.

UPDATE ON LITTER ISSUES

County Manager Felts stated that at the Board's Planning Retreat, the County Board directed the County Manager and staff to proactively address the litter issues in the County and to send letters outlining a possible program to the court system officials and to hold a follow up meeting with the court officials. He noted that this items was for information only.

Summary of actions taken and planned to-date:

- Sent letters to the court officials requesting a meeting and requesting they review the proposed plan offered by the County Commissioners.
- Held a meeting to-date with the court officials.
- Sent letters to churches, civic clubs, and adopt-a-highway organizations requesting they organize cleanup efforts in conjunction with the Spring litter sweep campaign.
- Reviewing signage options for the Board's consideration.
- Scheduled a County Employee roadside cleanup day for April 15th for employees who wish to volunteer. (County participates 2x a year currently).
- Working with the Teen Community Service program to provide opportunity for service hours by picking up trash.

Chairman Jay said he had seen a group in Oxford picking up trash on Saturday and expressed his thanks.

Commissioner Cozart asked if fast food businesses had been approached about a program concerning returning bags.

Chairman Jay said that the Environmental Affairs Committee sent letters regarding a meeting with fast food restaurant owners but did not get any response from them.

COUNTY ATTORNEY'S REPORT

County Attorney Wrenn stated that he had two attorney-client matters for closed session.

BOARD PRESENTATIONS

Commissioner Mims reported that Creedmoor is holding a Litter Summit on March 23rd at 7:00 p.m. in response to littering issues. He also reported that on March 12, 2016 he presented a proclamation on behalf of the Board to Mr. Bert Glover at his 100th birthday party. He stated that the Granville County Veterans Affairs Committee elected Ronnie Boyd as Chairman and that he had met the County Manager. He announced that the Veterans Appreciation Event will be held March 26th and invited everyone to attend. He thanked the Board for the approval of the *Proclamation Recognizing March 2015 as Women's History Month*.

Commissioner Karan thanked the Chairman of the Board of Commissioners, the County Manager, the Library Director, the Sheriff, the Director of Animal Control, and the Director of Cooperative Extension for attending a 4-H civics lesson as to why counties matter that was held at the Expo Center. They held the session for them from the prospective of being a County Commissioner. He said that Granville Health System held their annual Ambulance Chase on March 19th and the City of Oxford did an excellent job hosting the event with the run and food truck rodeo. He reported that he attended the Legislative Conference for the National Association of County Commissioners (NACo) in February in Washington, D.C. He said he attended a White House Rural Counties Poverty Summit that talked about feeding centers in the summer for children to combat hunger. He said that it really bothered him that in our nation of prosperity that there are children who are not being taken care of by their families.

Commissioner Smoak said he appreciated the efforts from the Environmental Affairs Committee regarding litter issues and said he could not believe that the State does not believe it is a State issue. He said he hoped placing signs up will make a difference. He also said that

Creedmoor is holding a Litter Summit and the Town of Butner is holding a clean-up day in April. He said he looks forward to discussion about part-time help for cleanup.

Commissioner Smith said that the new Senior Center is working to get all the kinks out and looks forward to an Open House in the near future.

County Manager Felts said they are waiting on some furniture for the Senior Center and hope to schedule the event in May.

Commissioner Cozart invited everyone to the Richard H. Thornton Library on March 22, 2016 from 6:00 -7:30 p.m. for a State of Our Children roundtable. He said that Lisa Harrison, Granville Vance District Health Director, Mr. Xavier Wortham, Executive Director of the Oxford Housing Authority, Ms. Betty Crute, Granville County Public Schools and Sheriff Brin Wilkins will participate in the event. He said the Human Relations Commission is grateful for the Board’s continual support and they will hold a Leadership Forum for twenty of their rising 9th grade students on May 21, 2016 at the Expo Center.

Chairman Jay thanked everyone on behalf of his family for their support during the loss of his sister. He announced that the Granville County Library System is hosting “Color Me Calm – Coloring for Adults” on the following dates:

April 14 th	6:00 – 7:00 p.m.	South Branch Library
April 24 th	6:00 – 7:00 p.m.	Richard H. Thornton Library
April 30 th	6:00 – 7:00 p.m.	Stovall Branch Library
May 5 th	6:00 – 7:00 p.m.	Berea Branch Library

Chairman Jay also announced that a District Meeting for the North Carolina Association of County Commissioners will be held March 31st at 5:30 p.m. at the Expo Center.

BOARD WENT INTO CLOSED SESSION

Upon a motion by Commissioner Edgar Smoak, seconded by Commissioner Ed Mims, and unanimously carried, the Board went into closed session as allowed by G.S. 143-318.11(a)(3) and (5) (requested by the County Manager) to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged and to establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease.

Upon a motion by Commissioner Edgar Smoak, seconded by Commissioner Tony W. Cozart, and unanimously carried, the Board returned to regular session.

BOARD APPROVED CONSENT ORDER FOR PROPERTY LOCATED AT 6556 HUNTSBORO ROAD, OXFORD

Upon a motion by Commissioner Edgar Smoak, seconded by Commissioner Tony W. Cozart, and unanimously carried, the Board approved the consent order for the property located at 6556 Huntsboro Road, Oxford as recommended by the County Attorney.

BOARD ADJOURNED

Upon a motion by Commissioner Edgar Smoak, seconded by Commissioner Tony W. Cozart, and unanimously carried, the Board adjourned.

Respectfully submitted,
Debra A. Weary, NCCCC, CMC
Clerk to the Board