

# **A G E N D A**

## **GRANVILLE COUNTY BOARD OF COMMISSIONERS**

**July 6, 2015**

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**Call to order @ 7:00 p.m. . . . . Chairman Tony W. Cozart**  
**Invocation and Pledge of Allegiance . . . . . Commissioner Ed Mims**

	<b>Page</b>
<b>1. - Consent Agenda</b>	<b>1</b>
a) Contingency Summary (p. 2)	
b) Minutes (p. 3)	
<b>2. - Introduction and Presentations</b>	<b>19</b>
a) David Howard with Triangle Project Management, LLC	
b) Granville County Human Relations Commission	
c) Vance-Granville Community College	
<b>3. - Public Comments</b>	<b>20</b>
<b>4. - Public Hearings - Planning Matters</b>	<b>21</b>
a) Granville County Land Development Code Text Amendment (p. 23)	
b) Zoning Map Amendment (Rezoning) Petition – Horner Siding Road (p. 33)	
<b>5. - Detention Center Matter</b>	<b>52</b>
a) Detention Center Needs Assessment and Feasibility Study Update	
<b>6. - Solid Waste Matter</b>	<b>53</b>
a) Consulting Services – Joyce Engineering	
<b>7. - Appointments</b>	<b>77</b>
<b>8. - County Manager’s Report</b>	<b>79</b>
a) Designation of Voting Delegate to NCACC Annual Conference (p. 81)	
b) Disposition of Surplus Property (p. 82)	
c) Resolution Approving Board of Education’s Lease of Apple Laptops (p. 84)	
<b>9. - County Attorney’s Report</b>	<b>103</b>
<b>10. - Presentations by County Board Members</b>	<b>104</b>
<b>11. - Any Other Matters</b>	<b>105</b>
<b>12. - Closed Session as Allowed by G.S. 143-318.11(a)(3) and (5) – Attorney-Client and Land Acquisition Matters</b>	<b>106</b>

**\*\*\*Board members will take a group photograph following the meeting.**

# **A G E N D A**

## **GRANVILLE COUNTY BOARD OF COMMISSIONERS**

**August 3, 2015**

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**Call to order @ 7:00 p.m. . . . . Chairman Tony W. Cozart**  
**Invocation and Pledge of Allegiance . . . . . Commissioner Edgar Smoak**

	<b>Page</b>
<b>1. - Consent Agenda</b>	<b>1</b>
a) Contingency Summary (p. 2)	
b) Minutes (p. 3)	
c) Tax Releases (p. 76)	
<b>2. - Introduction and Presentations</b>	<b>77</b>
a) Summer Civic Leadership Participants (p. 79)	
b) South Granville High School Softball and Baseball Teams (p. 87)	
c) Recognition of Service – Nancy Wilson (p. 89)	
d) Angela Allen – Tourism Development Director (p. 78)	
e) Jon Bradsher – Granville County Library System Director (p. 78)	
<b>3. - Public Comments</b>	<b>90</b>
<b>4. - Public Hearings - Planning Matters</b>	<b>91</b>
a) Granville County Land Development Code Text Amendment	
<b>5. - Purchasing Matters</b>	<b>105</b>
a) On-Site Shredding & Recycling Services (p. 108)	
b) Mobile and Portable Radios for Sheriff’s Office (p. 116)	
c) Contraband Detection System for Detention Center (p. 117)	
<b>6. - Appointments</b>	<b>126</b>
<b>7. - County Manager’s Report</b>	<b>128</b>
a) Time Warner Cable/Charter Communications Transaction (p. 130)	
b) VGCC Request for Support of New Histotechnology Program (p. 133)	
c) Disposition of Surplus Property (p. 129)	
d) Update of E-911 System & Backup PSAPs (p. 129)	
<b>8. - County Attorney’s Report</b>	<b>135</b>
<b>9. - Presentations by County Board Members</b>	<b>136</b>
<b>10. - Any Other Matters</b>	<b>137</b>
<b>11. - Closed Session as Allowed by G.S. 143-318.11(a)(3) and (5) – Attorney-Client and Land Acquisition Matters</b>	<b>138</b>

# **A G E N D A**

## **GRANVILLE COUNTY BOARD OF COMMISSIONERS**

**September 8, 2015**

---

**Call to order @ 7:00 p.m. . . . . Chairman Tony W. Cozart**  
**Invocation and Pledge of Allegiance . . . . . Commissioner Timothy Karan**

	<b>Page</b>
<b>1. - Consent Agenda</b>	<b>1</b>
a) Contingency Summary (p. 2)	
b) Budget Amendment #1 (p. 3)	
c) Minutes (p. 7)	
d) Tax Releases (p. 27)	
e) Resolution of Appreciation – Small Business & Industry Appreciation Day (p. 28)	
<b>2. - Presentation</b>	
a) Emergency and Disaster Preparedness – Doug Logan, Emergency Management Coordinator	<b>29</b>
<b>3. - Public Comments</b>	<b>30</b>
<b>4. - Public Hearings - Planning Matters</b>	<b>31</b>
a) Granville County Land Development Code Text Amendment	
<b>5. - Solid Waste Matters</b>	<b>43</b>
a) Scrap Metal Removal (p. 45)	
b) Cooperative Service Contract with USDA (p. 50)	
c) County Employee NCDOT Fall Litter Sweep (p. 51)	
<b>6. - Appointments</b>	<b>52</b>
<b>7. - County Manager’s Report</b>	<b>54</b>
a) Free Rabies Vaccination Clinics (p. 54)	
b) Computer Equipment for the Tax Department (p. 59)	
c) Updated Stormwater Utility Services Manager Scope of Services – 2015-2016 (p. 61)	
d) 2013 Homeland Security Grant – Message Board Purchase (p. 65)	
e) Library System Security Camera Purchase (p. 66)	
f) E-911 Backup Site Selection and Equipment Purchase (p. 68)	
g) County Datacenter Installation Project and Virtualization of E-911 System (p. 96)	
<b>8. - County Attorney’s Report</b>	<b>98</b>
<b>9. - Presentations by County Board Members</b>	<b>99</b>
<b>10. - Any Other Matters</b>	<b>100</b>
<b>11. - Closed Session as Allowed by G.S. 143-318.11(a)(3) and (5) – Attorney-Client and Land Acquisition Matters</b>	<b>101</b>

# **A G E N D A**

## **GRANVILLE COUNTY BOARD OF COMMISSIONERS**

**October 5, 2015**

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**Call to order @ 7:00 p.m. . . . . Chairman Tony W. Cozart**  
**Invocation and Pledge of Allegiance . . . . . Commissioner Zelodis Jay**

	<b>Page</b>
<b>1. - Consent Agenda</b>	<b>1</b>
a) Contingency Summary (p. 2)	
b) Budget Amendment #2 (p. 3)	
c) Minutes (p. 4)	
d) Tax Releases (p. 31)	
e) Proclamation Recognizing October 4 – 10, 2015 as National 4-H Week (p. 32)	
<b>2. - Introduction and Presentations</b>	<b>33</b>
a) Taylor Jones – 4-H Youth Development Extension Agent (p. 33)	
b) NC Highway 56 Corridor Study (p. 34)	
c) Benefits of Joint Use Agreements (p. 33)	
<b>3. - Public Comments</b>	<b>35</b>
<b>4. - Public Health Nuisance Hearing</b>	<b>36</b>
a) Public Health Nuisance Hearing Concerning Property Located at 3575 Deerfield Road, Stem, NC 27581	
<b>5. - Appointments</b>	<b>39</b>
<b>6. - County Manager's Report</b>	<b>40</b>
a) Funding Request from KARTS (p. 43)	
b) Recreation Advisory Committee Allocation Recommendations (p. 46)	
c) Buy-A-Banner Lighting Project at the Masonic Home for Children (p. 48)	
d) Cyber Security Month (p. 51)	
<b>7 - County Attorney's Report</b>	<b>53</b>
<b>8. - Presentations by County Board Members</b>	<b>54</b>
<b>9. - Any Other Matters</b>	<b>55</b>
<b>10. - Closed Session as Allowed by G.S. 143-318.11 (a)(4) and (5) - Economic Development and Land Acquisition</b>	<b>56</b>

# **A G E N D A**

## **GRANVILLE COUNTY BOARD OF COMMISSIONERS**

**October 19, 2015**

---

**Call to order @ 7:00 p.m. . . . . Chairman Tony W. Cozart**  
**Invocation and Pledge of Allegiance . . . . . Commissioner David T. Smith**

	<b>Page</b>
<b>1. - Consent Agenda</b>	<b>1</b>
a) Contingency Summary (p. 2)	
b) Tax Releases (p. 3)	
c) Establish Salary for Purpose of Setting Filing Fee (p. 4)	
d) County Management Records Retention Schedule Amendment (p. 5)	
e) Sheriff's Office Records Retention Schedule Amendment (p. 10)	
f) Register of Deeds Records Retention Schedule Amendment (p. 14)	
g) Tax Administration Records Retention Schedule Amendment (p. 21)	
h) County Veterans Services Records Retention Schedule Amendment (p. 27)	
<b>2. - Introduction and Presentations</b>	<b>29</b>
a) 2015 SE4A Aging Impact (Local) Award (p. 29)	
b) Stormwater Utility Update (p. 29)	
c) Granville County Public Schools Career and Technical Education Program (p. 30)	
<b>3. - Public Comments</b>	<b>70</b>
<b>4. - Transportation Matters</b>	<b>71</b>
a) NC Highway 56 Corridor Study	
<b>5. - Appointments</b>	<b>104</b>
<b>6. - County Manager's Report</b>	<b>107</b>
a) Funding Request from KARTS (p. 109)	
b) Disposition of Surplus Property – Vehicle (p. 112)	
c) Disposition of Surplus Property – Canine (p. 113)	
<b>7 - County Attorney's Report</b>	<b>114</b>
<b>8. - Presentations by County Board Members</b>	<b>115</b>
<b>9. - Any Other Matters</b>	<b>116</b>
<b>10. - Closed Session as Allowed by G.S. 143-318.11 (a)(5) - Land Acquisition</b>	<b>117</b>

# **A G E N D A**

## **GRANVILLE COUNTY BOARD OF COMMISSIONERS**

**November 2, 2015**

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**6:30 p.m. ....Meet Informally with Leadership Granville Class**  
**Call to order @ 7:00 p.m. .... Chairman Tony W. Cozart**  
**Invocation and Pledge of Allegiance ..... Commissioner R. David Currin, Jr.**

	<b>Page</b>
<b>1. - Consent Agenda</b>	<b>2</b>
a) Contingency Summary (p. 3)	
b) Budget Amendment #3 (p. 4)	
c) Minutes (p. 6)	
<b>2. - Introduction and Presentation</b>	<b>67</b>
a) 2015-2016 Leadership Granville Class (p. 67)	
b) Recognition of Service – Delphine A. Hawley (p. 69)	
c) Recognition of Service – Debra Williamson (p. 70)	
d) Recognition of Service – Gail Lane (p. 71)	
<b>3. - Public Comments</b>	<b>72</b>
<b>4. - Purchasing Matters</b>	<b>73</b>
a) Senior Services – Phone System (p.76)	
b) Grant Pre-Award and Post-Award Software Service Solution (p. 78)	
c) Park Engineering Services and PARTF Grant Assistance (p. 86)	
<b>5. - Appointments</b>	<b>93</b>
<b>6. - County Manager’s Report</b>	<b>94</b>
a) Employee Appreciation Breakfast (p. 94)	
b) Disposition of Surplus Property (p. 94)	
c) Library Administrative Assistant Position Reclassification (p. 97)	
d) Update on Granville County Veteran Services Position (p. 100)	
<b>7 - County Attorney’s Report</b>	<b>109</b>
<b>8. - Presentations by County Board Members</b>	<b>110</b>
<b>9. - Any Other Matters</b>	<b>111</b>
<b>10. - Closed Session as Allowed by G.S. 143-318.11 (a)(3) – Attorney Client</b>	<b>112</b>

# **A G E N D A**

## **GRANVILLE COUNTY BOARD OF COMMISSIONERS**

**November 16, 2015**

---

**Call to order @ 7:00 p.m. .... Chairman Tony W. Cozart**  
**Invocation and Pledge of Allegiance ..... Chairman Tony W. Cozart**

	<b>Page</b>
<b>1. - Consent Agenda</b>	<b>1</b>
a) Contingency Summary (p. 2)	
b) Budget Amendment #4 (p. 3)	
c) Minutes (p. 5)	
d) Tax Releases (p. 16)	
e) Internal Service Fund – County Health Plan – Fiscal Year 2015-2016 (p. 17)	
<b>2. - Presentations</b>	<b>19</b>
a) Granville County Teen Court Program	
b) Lord Granville Agricultural Heritage Association	
c) NCACC Video Update	
<b>3. - Public Comments</b>	<b>20</b>
<b>4. - Public Hearing</b>	<b>21</b>
a) Zoning Map Amendment (Rezoning) – US Highway 158 West and Culbreth Road in Berea	
<b>5. - Purchasing and Financing Matters</b>	<b>54</b>
a) Granville Health System Capital Financing (p. 58)	
b) Radio Rebanding Code Plug Modifications (p. 61)	
c) County Web Site Redevelopment (p. 62)	
<b>6. - Appointments</b>	<b>66</b>
<b>7. - County Manager’s Report</b>	<b>67</b>
a) Funding Request for Signage along Coon and Fishing Creeks (p. 70)	
b) Social Services Food and Nutrition Services Staffing (p. 71)	
c) Draft RFQ for Road Engineering Services (p. 77)	
d) Update on County Veteran Services Position	
<b>8 - County Attorney’s Report</b>	<b>85</b>
<b>9. - Presentations by County Board Members</b>	<b>86</b>
<b>10. - Any Other Matters</b>	<b>87</b>

# **A G E N D A**

## **GRANVILLE COUNTY BOARD OF COMMISSIONERS**

**December 7, 2015**

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**Call to order @ 7:00 p.m. .... Chairman Tony W. Cozart**  
**Invocation ..... Commissioner Ed Mims**

**Page**

### **Old Business**

- |           |          |  |          |
|-----------|----------|--|----------|
| <b>1.</b> | <b>-</b> | <b>Consent Agenda</b>  | <b>1</b> |
|           |          | a) Contingency Summary (p. 2)  |          |
|           |          | b) Budget Amendment #5 (p. 3)  |          |
|           |          | c) Minutes (p. 4)  |          |
|           |          | d) Tax Releases (p. 27)  |          |
|           |          | e) Capital Project Ordinance-Granville Central High School<br>Expansion-Budget Amendment # 1 (2015-2016) (p. 28) |          |

### **New Business**

- |           |          |  |           |
|-----------|----------|--|-----------|
| <b>2.</b> | <b>-</b> | <b>Organizational Matters</b>  | <b>29</b> |
|           |          | a) Election of Chairman and Vice Chairman  |           |
|           |          | b) Set Meeting Time, Place and Schedule for Calendar Year<br>2016 (p. 30)  |           |
|           |          | c) Appointment of Members to Board/Committee/<br>Liaison Assignments (p. 31)   |           |
|           |          | d) Approve Bonds for County Officials for 2015-2016 (p. 29)  |           |
|           |          | e) Granville County Assessor and Tax Collector Reappointment<br>and Oath of Office (p. 29)   |           |
| <b>3.</b> | <b>-</b> | <b>Presentations</b>   | <b>33</b> |
|           |          | a) Charles L. Easton, Sr., Outstanding Alumni - Agricultural<br>Institute at North Carolina State University 2015-2016   |           |
|           |          | b) NCACC Video Update  |           |
| <b>4.</b> | <b>-</b> | <b>Public Comments</b>   | <b>34</b> |
| <b>5.</b> | <b>-</b> | <b>Public Hearings</b>   | <b>35</b> |
|           |          | a) NCDOT 5310 Funding for Senior Services (p. 38)  |           |
|           |          | b) Granville County Land Development Code Text Amendment<br>Petition - Add Children's Recreational Camp with<br>Accommodation Facilities Land Use to the Agricultural Support<br>Enterprises Conditional Zoning District (p. 40) |           |
|           |          | c) Zoning Map Amendment (Rezoning) Petition – Bliss Trail off of<br>State Road Identified as East Thollie Green Road (p. 49)   |           |
| <b>6.</b> | <b>-</b> | <b>Purchasing Matters</b>  | <b>73</b> |
|           |          | a) Scanners for Social Services (p. 75)  |           |
|           |          | b) Benefits Broker Services (p. 83)  |           |



<b>7.</b>	<b>-</b>	<b>Solid Waste Matters</b>	<b>89</b>
		a) <b>2015 CPI Adjustment</b>	
<b>8.</b>	<b>-</b>	<b>Appointments</b>	<b>93</b>
<b>9.</b>	<b>-</b>	<b>County Manager's Report</b>	<b>96</b>
		a) <b>Triangle North-Granville Designated as a North Carolina             Certified Site (p. 98)</b>	
		b) <b>Granville County Public School System Request for Capital             Funding (p. 100)</b>	
		c) <b>Revised Financial Audit Contract for Fiscal Year 2014-2015             (p. 96)</b>	
<b>10.</b>	<b>-</b>	<b>County Attorney's Report</b>	<b>102</b>
		a) <b>Utility Easement Report (p. 103)</b>	
		b) <b>Solar Energy Site Lease Agreement Amendment (p. 108)</b>	
<b>11.</b>	<b>-</b>	<b>Presentations by County Board Members</b>	<b>153</b>
<b>12.</b>	<b>-</b>	<b>Any Other Matters</b>	<b>154</b>

# **A G E N D A**

## **GRANVILLE COUNTY BOARD OF COMMISSIONERS**

**January 4, 2016**

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**Call to order @ 7:00 p.m. .... Chairman Zelodis Jay**  
**Invocation ..... Commissioner Timothy Karan**

		<b>Page</b>
<b>1.</b>	<b>- Consent Agenda</b>	<b>1</b>
	a) Contingency Summary (p. 2)	
	b) Minutes (p. 3)	
	c) Tax Releases (p. 24)	
	d) Board/Committee/Liaison Assignments 2016 (p. 25)	
<b>2.</b>	<b>- Presentation</b>	<b>27</b>
	a) ABC Board	
<b>3.</b>	<b>- Public Comments</b>	<b>29</b>
<b>4.</b>	<b>- Purchasing Matters</b>	<b>30</b>
	a) Vehicle Purchases (p. 32)	
	b) Professional Services – Large Scale Search & Rescue Exercise Grant (p. 37)	
<b>5.</b>	<b>- Solid Waste Matter</b>	<b>41</b>
	a) Person County’s Request – Landfill Partnership	
<b>6.</b>	<b>- Appointments</b>	<b>84</b>
<b>7.</b>	<b>- County Manager’s Report</b>	<b>86</b>
<b>8.</b>	<b>- County Attorney’s Report</b>	<b>87</b>
<b>9.</b>	<b>- Presentations by County Board Members</b>	<b>88</b>
<b>10.</b>	<b>- Any Other Matters</b>	<b>89</b>
<b>11.</b>	<b>- Closed Session as Allowed by G.S. 143-318.11(a)(4)</b>	<b>90</b>

# **A G E N D A**

## **GRANVILLE COUNTY BOARD OF COMMISSIONERS**

**January 19, 2016**

---

**Call to order @ 7:00 p.m. .... Chairman Zelodis Jay**  
**Invocation ..... Chairman Zelodis Jay**

		<b>Page</b>
<b>1.</b>	<b>- Consent Agenda</b>	<b>1</b>
	a) Contingency Summary (p. 2)	
	b) Minutes (p. 3)	
<b>2.</b>	<b>- Recognitions and Presentations</b>	<b>14</b>
	a) South Granville High School Volleyball Team (p. 16)	
	b) Granville County Public Schools Parent Survey	
	c) Granville County Public Schools Facility Needs Survey (p. 17)	
	d) Families Living Violence Free	
<b>3.</b>	<b>- Public Comments</b>	<b>23</b>
<b>4.</b>	<b>- Tax Matter</b>	<b>24</b>
	a) Shalag Business Personal Property Tax Appeal	
<b>5.</b>	<b>- Planning Matters</b>	<b>34</b>
	a) Zoning Map Amendment (Rezoning) –Lewis Road near Oxford (p. 37)	
	b) Special Use Permit – The Village at Applewood Planned Unit Development (p. 73)	
<b>6.</b>	<b>- Purchasing Matters</b>	<b>96</b>
	a) Senior Services-Classroom Furnishings (p. 99)	
	b) Request for Qualifications for Road Engineering Services (p. 100)	
	c) Request for Qualifications for Utility Audit Services (p. 114)	
<b>7.</b>	<b>- Appointments</b>	<b>132</b>
<b>8.</b>	<b>- County Manager’s Report</b>	<b>138</b>
	a) Disposition of McClanahan Street Property (p. 140)	
	b) In-Kind Match Request for Cub Scout Twilight Camp (p. 141)	
	c) Abandoned and Damaged Structure Ordinance (p. 142)	
<b>9.</b>	<b>- County Attorney’s Report</b>	<b>145</b>
	a) H. G. Reynolds Company Contract	
<b>10.</b>	<b>- Presentations by County Board Members</b>	<b>146</b>
<b>11.</b>	<b>- Any Other Matters</b>	<b>147</b>
<b>12.</b>	<b>- Closed Session as Allowed by G.S. 143-318.11(a)(3)</b>	<b>148</b>

# **A G E N D A**

## **GRANVILLE COUNTY BOARD OF COMMISSIONERS**

**February 1, 2016**

---

**Call to order @ 7:00 p.m. .... Chairman Zelodis Jay**  
**Invocation ..... Commissioner David T. Smith**

		<b>Page</b>
<b>1.</b>	<b>- Consent Agenda</b>	<b>1</b>
	a) Contingency Summary (p. 2)	
	b) Budget Amendment #6 (p. 3)	
	c) Tax Releases (p. 5)	
	d) Capital Project Ordinance-Granville Central High School Expansion Budget Amendment #2 (2015-2016) (p. 6)	
	e) Capital Project Ordinance-Butner Landfill Closure/Post Closure Budget Amendment #1 (2015-2016) (p. 7)	
<b>2.</b>	<b>- Presentation</b>	<b>8</b>
	a) FY 2014-2015 Comprehensive Annual Financial Report (CAFR)	
<b>3.</b>	<b>- Public Comments</b>	<b>9</b>
<b>4.</b>	<b>- Public Hearing</b>	<b>10</b>
	a) Economic Development Incentive	
<b>5.</b>	<b>- Planning Matters</b>	<b>12</b>
	a) Granville County Land Development Text Amendment Petition that Would Remove Language Regarding Maintenance Guarantee from Final Plat Section 32-1057; Change Performance Guarantee from 150 Percent to 125 Percent in Section 32-1058; Remove Section 32-1063 Pertaining to Dedicated Public Road Maintenance Guarantee from The LDC; and Amend the Maintenance Agreement Section 32-1064.	
<b>6.</b>	<b>- Purchasing Matters</b>	<b>19</b>
	a) Granville Athletic Park Equipment Purchase (p. 22)	
	b) Inspections Department Vehicle Purchase (p. 25)	
	c) Courthouse Camera System Upgrade (p. 33)	
<b>7.</b>	<b>- Appointments</b>	<b>34</b>
<b>8.</b>	<b>- County Manager's Report</b>	<b>35</b>
	a) Summer Civic Leadership Program (p. 35)	
	b) Discussion of Resolution Supporting the Connect NC Bond Act (p. 37)	
	c) Request for Proposal for Street Sign Installation Services (p. 39)	
<b>9.</b>	<b>- County Attorney's Report</b>	<b>41</b>
<b>10.</b>	<b>- Presentations by County Board Members</b>	<b>42</b>
<b>11.</b>	<b>- Any Other Matters</b>	<b>43</b>
<b>12.</b>	<b>- Closed Session as Allowed by G.S. 143-318.11(a)(6)</b>	<b>44</b>

**A G E N D A**  
**GRANVILLE COUNTY BOARD OF COMMISSIONERS**  
**RETREAT**  
**February 18 & 19, 2016**  
**Granville Expo & Convention Center**  
**4185 Highway 15 South**  
**Oxford, NC 27565**

**Thursday, February 18, 2016**

1. 5:30 p.m. - Call to Order, Invocation & Pledge of Allegiance (p. 2)
2. 5:35 p.m. - Dinner (p. 3)
3. 6:00 p.m. - Goals & Expectations from Board Members (p. 4)
4. 6:15 p.m. - Issues for Discussion (p. 5)
  - A. County Litter Issues
5. 6:35 p.m. - Legislative Issues & Update - Panel Discussion (p. 6)
  - A. Legislative Delegation
    - i) Senator Floyd McKissick
    - ii) Representative Nathan Baskerville
    - iii) Representative Larry Yarborough
6. 7:10 p.m. - Break (p. 12)
7. 7:20 p.m. - Update from Granville County Board of Elections (p. 13)
8. 7:30 p.m. - Issues for Discussion (p. 17)
  - A. Mayor Darryl Moss
  - B. Mayor Vicky Hicks Cates
  - C. Mayor Renee Green
  - D. Mayor Janet Parrott
  - E. Mayor Jackie Sergeant
9. 8:30 p.m. - Break (p. 18)
10. 8:40 p.m. - Update from School System (p. 19)
11. 9:15 p.m. - Adjourn (p. 20)

**Friday, February 19, 2016**

1. 8:15 a.m. - Breakfast & Networking Opportunity (p. 22)
2. 8:45 a.m. - Call to Order and Invocation (p. 23)
3. 8:50 a.m. - County Administration Update (p. 24)
  - A. Introduction of New Veteran Services Officer
  - B. Review of Summer Civic Leadership Program (p. 25)
  - C. Budget Calendar Review (p. 26)
  - D. Review of Financial Condition (p. 27)
4. 9:10 a.m. - Presentation of Proposed County Strategic Plan–2020 Vision Plan (p. 39)
5. 10:10 a.m. - Break (p. 45)
6. 10:25 a.m. - Continue with Presentation of Proposed County Strategic Plan (p. 46)
7. 11:50 a.m. - Lunch, Discussion & Break (p. 47)
8. 12:45 p.m. - Economic and Development Services (p. 48)
  - A. Planning (15 minutes) (p. 49)
  - B. Building Inspections (15 minutes) (p. 61)
  - C. Construction Administration (10 minutes)
  - D. Economic Development (10 minutes) (p. 66)
9. 1:35 p.m. - Reports from Major Departments (p. 71)
  - A. Sheriff's Department/Detention (20 minutes) (p. 72)
  - B. Social Services (20 minutes) (p. 82)
10. 2:15 p.m. - Follow-Up Discussions from Retreat Items (p. 87)
  - A. Commissioner Smith
  - B. Commissioner Currin
  - C. Commissioner Cozart
  - D. Commissioner Mims
  - E. Commissioner Karan
  - F. Commissioner Smoak
  - G. Chairman Jay
11. 3:15 p.m. - Break (p. 88)
12. 3:30 p.m. - Review of Detention Center Study and Discussion of Next Steps (p. 89)
13. 4:30 p.m. - County Manager Recap (p. 90)
14. 5:00 p.m. - Adjourn (p. 91)

# **A G E N D A**

## **GRANVILLE COUNTY BOARD OF COMMISSIONERS**

**March 21, 2016**

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**Call to order @ 7:00 p.m. .... Chairman Zelodis Jay**  
**Invocation ..... Commissioner R. David Currin, Jr.**

		<b>Page</b>
<b>1.</b>	<b>- Consent Agenda</b>	<b>1</b>
	a) Contingency Summary (p. 2)	
	b) Budget Amendment #7 (p. 3)	
	c) Minutes (p. 5)	
	d) Tax Releases (p. 82)	
	e) 2016 Board of Equalization and Review Schedule (p. 83)	
	f) Proclamation Recognizing March 2016 as Women’s History Month (p. 84)	
	g) Resolution Honoring Andrew Adam Lyda as Eagle Scout (p. 85)	
	h) Sheriff’s Office Records Retention Schedule Amendment (p. 86)	
<b>2.</b>	<b>- Presentation</b>	<b>88</b>
	a) Granville County Citizens Advisory Committee for Environmental Affairs on Litter Issues (p. 89)	
<b>3.</b>	<b>- Public Comments</b>	<b>91</b>
<b>4.</b>	<b>- Public Hearings</b>	<b>92</b>
	a) Closeout of CDBG for Granville County Scattered Sites Program (p. 94)	
	b) Granville County Land Development Text Amendment Petition that Would Add Additional Development Standards for Ground-Mounted Solar Power Energy Systems “Solar Farms” in the Agricultural Support Enterprises Conditional Zoning District (p. 110)	
<b>5.</b>	<b>- Tax Matter</b>	<b>118</b>
	a) CertainTeed Business Personal Property Tax Appeal (p. 119)	
<b>6.</b>	<b>- Purchasing Matters</b>	<b>132</b>
	a) COTT Systems Addendum for Backfile Services (p. 137)	
	b) Street Sign Installation Services (p. 143)	
	c) Sheriff’s Vehicle Equipment Purchase (p. 146)	
	d) Three-Year Audit Fee Agreement (p. 158)	
	e) E-911 Backup Site – Building Modifications (p. 170)	
	f) Primary PSAP Upgrade and E-911 Backup Equipment & Software (p. 175)	
<b>7.</b>	<b>- Solid Waste Matters</b>	<b>187</b>
	a) Electronic Waste Recycling (p. 189)	
	b) CertainTeed Request to Waive Landfill Tipping Fees (p. 213)	
	c) Disposition of Surplus Property (p. 215)	
	d) County Employee NCDOT Spring Litter Sweep (p. 188)	
<b>8.</b>	<b>- Appointments</b>	<b>218</b>

<b>9.</b>	<b>-</b>	<b>County Manager's Report</b>	<b>222</b>
		a) Disposition of Surplus Vehicle (p. 222)	
		b) Summer Intern from the UNC School of Government MPA Program (p. 222)	
		c) Granville County Public Schools Request for Capital Funding (p. 226)	
		d) Review of Transportation Planning Committee (p. 228)	
		e) Disposition of McClanahan Street Property (p. 230)	
		f) Update on Litter Issues (p. 234)	
<b>10.</b>	<b>-</b>	<b>County Attorney's Report</b>	<b>235</b>
<b>11.</b>	<b>-</b>	<b>Presentations by County Board Members</b>	<b>236</b>
<b>12.</b>	<b>-</b>	<b>Any Other Matters</b>	<b>237</b>
<b>13.</b>	<b>-</b>	<b>Closed Session as Allowed by G.S. 143-318.11(a)(3) and (5)</b>	<b>238</b>



# **A G E N D A**

## **GRANVILLE COUNTY BOARD OF COMMISSIONERS**

**April 4, 2016**

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**Call to order @ 7:00 p.m. .... Chairman Zelodis Jay**  
**Invocation ..... Commissioner Tony W. Cozart**

		<b>Page</b>
<b>1.</b>	<b>- Consent Agenda</b>	<b>1</b>
	a) Contingency Summary (p. 2)	
	b) Minutes (p. 3)	
	c) Tax Releases (p. 30)	
<b>2.</b>	<b>- Presentation</b>	<b>31</b>
	a) Universal Waste Recycling Grant	
<b>3.</b>	<b>- Public Comments</b>	<b>36</b>
<b>4.</b>	<b>- Public Hearings</b>	<b>37</b>
	a) Granville County Land Development Text Amendment Petition that Would Remove Ground-Mounted Solar Power Energy System "Solar Farm" (NAICS 221119) from the List of Permitted Uses in the Agricultural Support Enterprises Conditional Zoning District. The Amendment Would Also Add The Standards For Ground-Mounted Solar Power Energy System "Solar Farm" (NAICS 221119) that are Applicable to Solar Farms in the Agricultural Support Enterprises Conditional Zoning District to Solar Farms Proposed in the Prime Industrial (I-1) And General Industrial (I-2) Zoning Districts.	
<b>5.</b>	<b>- Purchasing Matter</b>	<b>47</b>
	a) Vehicle Purchase – Detention Center	
<b>6.</b>	<b>- Appointments</b>	<b>55</b>
<b>7.</b>	<b>- County Manager's Report</b>	<b>57</b>
	a) Board of Elections June Primary One-Stop	
<b>8.</b>	<b>- County Attorney's Report</b>	<b>58</b>
	a) Resolution Requesting the Survey of the Boundary Line between Franklin County and Granville County	
<b>9.</b>	<b>- Presentations by County Board Members</b>	<b>66</b>
<b>10.</b>	<b>- Any Other Matters</b>	<b>67</b>
<b>11.</b>	<b>- Closed Session as Allowed by G.S. 143-318.11(a)(3) and (5)</b>	<b>68</b>

# **A G E N D A**

## **GRANVILLE COUNTY BOARD OF COMMISSIONERS**

**April 18, 2016**

---

**Call to order @ 7:00 p.m. .... Chairman Zelodis Jay**  
**Invocation ..... Commissioner Ed Mims**

		<b>Page</b>
<b>1.</b>	<b>- Consent Agenda</b>	<b>1</b>
	a) Contingency Summary (p. 2)	
	b) Budget Amendment #8 (p. 3)	
	c) Minutes (p. 7)	
	d) Tax Releases (p. 25)	
	e) Resolution Requesting Restoration of Lottery Funds Designated to Granville County for School Capital Needs (p. 26)	
	f) Resolution Recognizing Boys & Girls Club Week in Granville County (p. 27)	
<b>2.</b>	<b>- Recognitions &amp; Presentation</b>	<b>28</b>
	a) Recognition - Boys & Girls Club Week in Granville County	
	b) Recognition - Winners of 4 <sup>th</sup> Annual Water Themed Art Contest	
	c) Recognition - Veolia for Continued Service and Support	
	d) Presentation - Biodiesel 4 Schools Program (p. 29)	
<b>3.</b>	<b>- Public Comments</b>	<b>31</b>
<b>4.</b>	<b>- Appointments</b>	<b>32</b>
<b>5.</b>	<b>- County Manager's Report</b>	<b>34</b>
	a) Request for In-Kind Match for United Way Day of Caring (p. 35)	
	b) Granville County Parks and Recreation Master Plan	
<b>6.</b>	<b>- County Attorney's Report</b>	<b>36</b>
<b>7.</b>	<b>- Presentations by County Board Members</b>	<b>37</b>
<b>8.</b>	<b>- Any Other Matters</b>	<b>38</b>

# **A G E N D A**

## **GRANVILLE COUNTY BOARD OF COMMISSIONERS**

**May 2, 2016**

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**Call to order @ 7:00 p.m. .... Chairman Zelodis Jay**  
**Invocation ..... Commissioner Timothy Karan**

		<b>Page</b>
<b>1.</b>	<b>- Consent Agenda</b>	<b>1</b>
	a) Contingency Summary (p. 2)	
	b) Minutes (p. 3)	
	c) Proclamation Recognizing National Day of Prayer (p. 18)	
<b>2.</b>	<b>- Recognition &amp; Presentation</b>	<b>19</b>
	a) Recognition - Governor's Award for Outstanding Volunteer Service (p. 20)	
	b) Presentation - Recommended FY 2016-2017 Budget	
<b>3.</b>	<b>- Public Comments</b>	<b>21</b>
<b>4.</b>	<b>- Purchasing Matters</b>	<b>22</b>
	a) Vehicle Purchase – Animal Control (p. 25)	
	b) Chasis Mount Kennel Unit (p. 25)	
	c) Vehicle Purchase – Social Services (p. 23)	
	d) Vehicle Purchase – Economic Development (p. 26)	
<b>5.</b>	<b>- Appointments</b>	<b>34</b>
<b>6.</b>	<b>- County Manager's Report</b>	<b>35</b>
<b>7.</b>	<b>- County Attorney's Report</b>	<b>36</b>
<b>8.</b>	<b>- Presentations by County Board Members</b>	<b>37</b>
<b>9.</b>	<b>- Any Other Matters</b>	<b>38</b>
<b>10.</b>	<b>- Closed Session as Allowed by G.S. 143-318.11(a)(3) &amp; (4)-Attorney-Client Matters</b>	<b>39</b>

**AGENDA**  
**Granville County Board of Commissioners**  
**2016 Budget Workshop**

**MONDAY, MAY 9<sup>th</sup>**

- |                       |   |
|-----------------------|---|
| <b>3:30 p.m.</b>      | <b>Call to Order by Chairman Zelodis Jay</b>  |
| <b>3:30-5:00 p.m.</b> | <b>County Departments Present Service Expansions</b>  |
| <b>5:00 p.m.</b>      | <b>Dinner</b>   |
| <b>5:30 p.m.</b>      | <b>Update on County Health Plan, Pay &amp; Classification Plan and Proposed Fee Manual Changes</b>  |
| <b>5:45 p.m.</b>      | <b>General Fund Revenue Summary (p. 28)</b>   |
| <b>6:15 p.m.</b>      | <b>General Fund Expenditure Summary by Department (p. 35)</b>   |
| <b>6:45 p.m.</b>      | <b>Other Funds</b> <ul style="list-style-type: none"><li>• <b>Emergency Telephone System Fund (p. 121)</b></li><li>• <b>R. H. Thornton Library Memorial Fund (p. 123)</b></li><li>• <b>Stormwater Services (p. 124)</b></li><li>• <b>Solid Waste Management – Landfill Operations-C &amp; D and MSW Landfills (p. 128)</b></li><li>• <b>Solid Waste Management – Convenience Centers (p. 132)</b></li></ul> |
| <b>7:05 p.m.</b>      | <b>Break</b>  |
| <b>7:20 p.m.</b>      | <b>Review of Service Expansions</b>   |
| <b>7:50 p.m.</b>      | <b>Budget Discussion and Deliberation</b>   |
| <b>9:00 p.m.</b>      | <b>Adjourn</b>  |

**\*\*\*Budget deliberations will continue as previously advertised if needed\*\*\***

# **A G E N D A**

## **GRANVILLE COUNTY BOARD OF COMMISSIONERS**

**May 16, 2016**

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**Call to order @ 7:00 p.m. ....Chairman Zelodis Jay**  
**Invocation and Pledge of Allegiance ..... Commissioner Edgar Smoak**

	<b>Page</b>
<b>1. - Consent Agenda</b>	<b>1</b>
a) Contingency Summary (p. 2)	
b) Minutes (p. 3)	
c) Tax Releases (p. 16)	
d) Resolution for North Carolina Department of Commerce Rural Economic Development Division Building Reuse Grant – Builder Services, Inc. (p. 17)	
<b>2. - Presentation and Recognition</b>	<b>18</b>
a) NCACC Video Update	
b) Recognition of Former Teachers	
<b>3. - Public Comments</b>	<b>19</b>
<b>4. - Public Hearings</b>	<b>20</b>
a) Land Development Code Text Amendment Petition-Amendment to the Amendment to the Land Development Code (LDC) that Would Amend The Dwelling Units Per Acre Density Standards for Single- Family Cluster Developments in the Water Supply Watersheds (WS-II, WS-III and WS-IV) Pursuant to State Law. The Amendment Would Also Allow Single-Family Cluster Development with Curbs at 3.00 Dwelling Units per Acre in the Falls Watershed if the Development’s Stormwater Control Complies with the Falls Watershed Nutrient Loading Standards and Volume Runoff Standards Pursuant to State Law.	
b) Proposed Budget for 2016-2017	<b>30</b>
<b>5. - Purchasing Matter</b>	<b>38</b>
a) Orange Street Community Center – Fire Repairs	
<b>6. - Appointments</b>	<b>45</b>
<b>7. - County Manager’s Report</b>	<b>49</b>
<b>8. - County Attorney’s Report</b>	<b>50</b>
<b>9 - Presentations by County Board Members</b>	<b>51</b>
<b>10. - Any Other Matters</b>	<b>52</b>

**AGENDA**  
**Granville County Board of Commissioners**  
**2016 Budget Workshop**

**TUESDAY, MAY 31<sup>st</sup>**

- |                  |  |
|------------------|--|
| <b>5:00 p.m.</b> | <b>Call to Order by Chairman Zelodis Jay</b>   |
| <b>5:05 p.m.</b> | <b>Dinner</b>  |
| <b>5:35 p.m.</b> | <b>Overview of Recommended Budget with Recommended Service<br/>Expansion Changes – County Manager Mike Felts</b> |
| <b>5:45 p.m.</b> | <b>Budget Discussion and Deliberation</b>  |

# **A G E N D A**

## **GRANVILLE COUNTY BOARD OF COMMISSIONERS**

**June 6, 2016**

---

**Call to order @ 7:00 p.m. .... Chairman Zelodis Jay**  
**Invocation and Pledge of Allegiance ..... Chairman Zelodis Jay**

	<b>Page</b>
<b>1. - Consent Agenda</b>	<b>1</b>
a) Contingency Summary (p. 2)	
b) Budget Amendment #9 (p. 3)	
c) CDBG Program-Economic Recovery Close-Out-Budget Amendment #1 (p. 6)	
d) Butner Landfill Closure/Post Closure-Capital Project Ordinance Budget Amendment #2 (p. 7)	
e) Granville Central High School Expansion-Budget Amendment #3-Close-Out (p. 8)	
f) CDBG Program-Scattered Sites-August 2007-Close-out-Budget Amendment #1 (p. 9)	
g) CDBG Program-Scattered Sites-Grant Number 12-C-2418-Close-Out (p. 10)	
h) Minutes (p. 11)	
i) Tax Releases (p. 23)	
<b>2. - Introduction and Recognitions</b>	<b>24</b>
a) Introduction of Civic Leadership Program Participants (p. 24)	
b) Recognition of Service – Catherine E. Currin (p. 25)	
c) Recognition – Winners of the 4 <sup>th</sup> Annual Recycle More Litterless Art and Music Contest (p. 24)	
<b>3. - Public Comments</b>	<b>26</b>
<b>4. - Budget Matters</b>	<b>27</b>
a) FY 2016-2017 Budget Matters	
<b>5. - Planning Matters - Public Hearing</b>	<b>60</b>
a) Land Development Code Text Amendment Petition-Amendment to the Land Development Code (LDC) that Would Add Bed and Breakfast-Country Inns as Permitted Use in the Agricultural Support Enterprises Conditional Zoning District and Provide Development Standards for the Land Use in the Conditional Zoning District	
<b>6. - Tax Matters</b>	<b>70</b>
a) 2018 Granville County Revaluation Project	
<b>7. - Purchasing Matters</b>	<b>72</b>
a) Brush Grinding-Butner Compost and Oxford Landfill (p. 75)	
b) Orange Street Community Center-Fire Repairs (p. 78)	
c) Mobile and Portable Radios for Sheriff’s Office (p. 84)	

<b>8.</b>	<b>-</b>	<b>Appointments</b>	<b>86</b>
<b>9.</b>	<b>-</b>	<b>County Manager's Report</b>	<b>88</b>
		a) Five County Stepping Up Initiative (p. 91)	
		b) NACo Voting Delegate Designation (p. 96)	
		c) NC Works Career Center – Backpack to Briefcase (B2B) (p. 102)	
		d) No Littering Sign Sponsor (p. 103)	
		e) Wall Street Facility – Board of Elections (p. 105)	
<b>10.</b>	<b>-</b>	<b>County Attorney's Report</b>	<b>106</b>
<b>11.</b>	<b>-</b>	<b>Presentations by County Board Members</b>	<b>107</b>
<b>12.</b>	<b>-</b>	<b>Any Other Matters</b>	<b>108</b>
<b>13.</b>	<b>-</b>	<b>Closed Session as Allowed by G.S. 143-318.11(a)(6) – Personnel Matters</b>	<b>109</b>



# **A G E N D A**

## **GRANVILLE COUNTY BOARD OF COMMISSIONERS**

**June 20, 2016**

---

**Call to order @ 7:00 p.m. . . . . Chairman Zelodis Jay**  
**Invocation and Pledge of Allegiance . . . . . Commissioner David T. Smith**

	<b>Page</b>
<b>1. - Consent Agenda</b>	<b>1</b>
a) Contingency Summary (p. 2)	
b) Budget Amendment #10 (p. 3)	
<b>2. - Presentations</b>	<b>7</b>
a) Five County Stepping Up Initiative (p. 8)	
b) North Carolina Division of Emergency Management Central Branch Search and Rescue Exercise	
c) NCACC Video Update	
<b>3. - Public Comments</b>	<b>11</b>
<b>4. - Grant Matters</b>	<b>12</b>
a) FY 2016-2017 Home and Community Care Block Grant	
<b>5. - Appointments</b>	<b>17</b>
<b>6. - County Manager's Report</b>	<b>22</b>
a) City of Creedmoor and Town of Butner Annual 4 <sup>th</sup> of July Celebration (p. 24)	
b) Recreation Advisory Committee Allocation Recommendations (p. 22)	
c) Five County Stepping Up Initiative (p. 25)	
<b>7. - County Attorney's Report</b>	<b>27</b>
<b>8. - Presentations by County Board Members</b>	<b>28</b>
<b>9. - Any Other Matters</b>	<b>29</b>
<b>10. - Closed Session as Allowed by G.S. 143-318.11(a)(6) – Personnel Matters</b>	<b>30</b>