

## AGENDA

### GRANVILLE COUNTY BOARD OF COMMISSIONERS

July 7, 2014

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Call to order at 7:00 p.m. .... Chairman David T. Smith  
Invocation and Pledge of Allegiance ..... Commissioner Edgar Smoak

	Page
1. - Consent Agenda	1
a) Contingency Summary (p. 2)	
b) Minutes (p. 3)	
c) Resolution Identifying an Additional Review Officer (p. 47)	
d) Resolution Honoring Mrs. Josephine Meadows Howell - 100 <sup>th</sup> Birthday (p. 48)	
2. - Introductions	49
a) Introduction of Civic Leadership Program Participants	
b) Matt Katz – Animal Management Director	
c) Harry Mills – Economic Development Director	
3. - Public Comments	51
4. - School Matters	52
a) Public Hearing-Financing for Classroom Addition to Granville Central High School (p. 54)	
b) Resolution Approving Board of Education’s Lease of Apple Laptops (p. 63)	
5. - Purchasing Matters	88
a) Pre-Construction & Engineering Services: Creedmoor to Butner Greenway: NCDOT TIP#: U-5530KA (p. 90)	
b) Wilton Slopes – Shelter Repair (p. 117)	
c) Sheriff’s Office Request for Rifles (p. 118)	
d) Information Technology Equipment (p. 119)	
6. - Appointments	122
7. - County Manager’s Report	124
a) Designation of Voting Delegate to NCACC Annual Conference (p. 127)	
b) Disposition of Surplus Property (p. 124)	
c) VGCC FY 2014-2015 Funding (p. 125)	
d) Request for Qualifications for Granville County Detention Center - Needs Assessment and Feasibility Study (p. 128)	
8. - County Attorney’s Report	132

<b>9.</b>	<b>-</b>	<b>Presentations by County Board Members</b>	<b>133</b>
<b>10.</b>	<b>-</b>	<b>Any Other Matters</b>	<b>134</b>
<b>11.</b>	<b>-</b>	<b>Closed Session as Allowed by G.S. 143-318.11(a)(3) and(5) -Attorney-Client Matters and Property Acquisition</b>	<b>135</b>

## AGENDA

### GRANVILLE COUNTY BOARD OF COMMISSIONERS

August 4, 2014

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Call to order at 7:00 p.m. .... Chairman David T. Smith  
Invocation and Pledge of Allegiance ..... Commissioner Zelodis Jay

	Page
1. - Consent Agenda	1
a) Contingency Summary (p. 2)	
b) Budget Amendment #1 (p. 3)	
c) Minutes (p. 5)	
d) Tax Releases (p. 22)	
e) Purple Heart Proclamation (p. 24)	
2. - Recognitions and Presentations	25
a) Presentation - Civic Leadership Program Participants (p. 26)	
b) Recognition of Service - Joyce B. Williams (p. 35)	
c) Resolution of Recognition and Appreciation - Julia Ann Taylor (p. 36)	
d) Presentation - Dr. Stelfanie Williams, VGCC	
3. - Public Comments	37
4. - Public Hearings	38
a) Community Development Block Grant Closeout - Orange/Spring Street Facility (p. 38)	
b) Special Use Permit - Crestwood Solar Center, LLC, "Solar Farm," Smithwood Drive, Oxford (p. 40)	
5. - Financing Matters	58
a) Financing for Classroom Addition to Granville Central High School (p. 60)	
b) USDA Refinance and MOU with Granville Health System (p. 74)	
6. - Human Resources Matters	99
a) Deputy Register of Deeds Position Reclassification (p. 101)	
b) IT Director Position Reclassification (p. 103)	
c) One-Time Payment for Library Branch Manager (p. 110)	
7. - Purchasing Matters	111
a) Interior Demolition and Asbestos Abatement - 107 Lanier Street (p. 113)	
b) Information Technology Anti-Virus Software (p. 119)	
8. - Appointments	123

<b>9.</b>	<b>-</b>	<b>County Manager's Report</b>	<b>126</b>
		a) 2013 State Homeland Security Grant Program Equipment Transfers (p. 128)	
		b) Detention Center Needs Assessment and Feasibility Study Firm Selection (p. 129)	
		c) NC 56 Corridor Project Scope Expansion Request (p. 130)	
<b>10.</b>	<b>-</b>	<b>County Attorney's Report</b>	<b>131</b>
		a) Communications Site Lease Agreement - Oak Hill	
<b>11.</b>	<b>-</b>	<b>Presentations by County Board Members</b>	<b>157</b>
<b>12.</b>	<b>-</b>	<b>Any Other Matters</b>	<b>158</b>
<b>13.</b>	<b>-</b>	<b>Closed Session as Allowed by G.S. 143-318.11(a)(3) and(5) - Attorney-Client Matters and Property Acquisition</b>	<b>159</b>

## AGENDA

### GRANVILLE COUNTY BOARD OF COMMISSIONERS

September 2, 2014

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Call to order at 7:00 p.m. .... Chairman David T. Smith  
Invocation and Pledge of Allegiance ..... Chairman David T. Smith

		Page
1.	- Consent Agenda	1
	a) Contingency Summary (p. 2)	
	b) Budget Amendment #2 (p. 3)	
	c) Minutes (p. 5)	
	d) Tax Releases (p. 34)	
2.	- Recognitions and Presentations	35
	a) Proclamation Recognizing September as Childhood Cancer Awareness Month in Granville County – Meghan Bunn Family (p. 36)	
	b) NCACC Workers Compensation Pool's 2014 Safety Award	
	c) City of Creedmoor Projects Update – Mayor Darryl Moss	
	d) Stormwater Program Update – Henrietta Locklear (p. 37)	
3.	- Public Comments	44
4.	- Solid Waste Matters	45
	a) Special Use Permit – Operating a Convenience Center for Solid Waste and Recycling on Highway 15 North in Bullock (p. 47)	
	b) Granville County Landfill, Oxford, NC – Master Site Plan 2014 (p. 69)	
	c) Consulting Services – Joyce Engineering (p. 73)	
	d) Rain Cover Purchase (p. 93)	
5.	- Tax Matters	98
	a) Manufactured Housing Enterprise Inc. Tax Appeal (p. 99)	
	b) Jomar Ventures LLC Request for Refund of Property Taxes (p. 117)	
6.	- School Financing Matters	128
	a) Resolution Approving Financing Terms and Documents for Granville Central High School Addition (P. 130)	
	b) Granville Central High School Project Completion and Agency Agreement (p. 182)	
	c) Granville Central High School Lease Agreement (p. 191)	
7.	- Purchasing Matters	205
	a) Sheriff's Vehicles (p. 208)	
	b) Sheriff's Rifles (p. 218)	
	c) Equinox Service Agreement for Evergreen Software System for Granville County Library System (p. 240)	

		d) Library Computer Purchase (p. 256)	
		e) Butner Public Safety Computer Purchase (p. 260)	
		f) Concrete Step Repair – 208 Wall Street (p. 263)	
8.	-	Appointments	266
9.	-	County Manager's Report	270
		a) Stormwater Utility Service Manager Services Agreement (p. 272)	
		b) Road Bond Policy Review Update (p. 276)	
		c) VGCC Renovation Funding Request (p. 278)	
10.	-	County Attorney's Report	279
11.	-	Presentations by County Board Members	280
12.	-	Any Other Matters	281
13.	-	Closed Session as Allowed by G.S. 143-318.11(a)(3) and(5) - Attorney-Client Matters and Property Acquisition	282

**GRANVILLE COUNTY BOARD OF COMMISSIONERS**

**Thursday, September 18, 2014**

**7:00 p.m.**

**Granville Expo & Convention Center**

**4185 US Highway 15 South, Oxford**

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**Call to order at 7:00 p.m. .... Chairman David T. Smith**  
**Invocation ..... Chairman David T. Smith**

	<b>Page</b>
<b>1. - Joint Public Hearings with the Granville County Planning Board</b>	<b>1</b>
<b>a) <u>Granville County Land Development Code Text Amendment (p. 2)</u></b> AMENDMENT TO THE LAND DEVELOPMENT CODE ("LDC") THAT WOULD AMEND THE TABLE OF USES BY REMOVING THE GROUND-MOUNTED SOLAR POWER ENERGY SYSTEMS ("SOLAR FARMS") LAND USE AS A SPECIAL USE IN THE AGRICULTURAL RESIDENTIAL 40 (AR-40) ZONING DISTRICT	
<b>b) <u>Granville County Land Development Code Text Amendment (p. 3)</u></b> AMENDMENT TO THE LDC THAT WOULD CHANGE THE NON- RESIDENTIAL STREET YARD SETBACK FROM 75 FEET TO 50 FEET IN THE AGRICULTURAL RESIDENTIAL DISTRICT 80 (AR-80), AGRICULTURAL RESIDENTIAL DISTRICT 40 (AR-40), RESIDENTIAL DISTRICT (R-25) AND MOBILE HOME PARK DISTRICT (MHPD) ZONING DISTRICTS	
<b>2. - Any Other Matters with the Board of Commissioners and Planning Board</b>	<b>15</b>
<b>3. - Public Hearing</b>	<b>16</b>
<b>a) Proposed Ordinance Imposing a Moratorium on Solar Farms in the AR- 40 District</b>	
<b>4. - Adjournment</b>	

## AGENDA

### GRANVILLE COUNTY BOARD OF COMMISSIONERS

October 6, 2014

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Call to order at 7:00 p.m. .... Chairman David T. Smith  
Invocation and Pledge of Allegiance ..... Commissioner R. David Currin, Jr.

		Page
1.	- Consent Agenda	1
	a) Contingency Summary (p. 2)	
	b) Budget Amendment #3 (p. 3)	
	c) Minutes (p. 6)	
	d) Tax Releases (p. 52)	
	e) Proclamation Recognizing National Hispanic Heritage Month (p. 53)	
	f) Proclamation Honoring Courageous Firefighters & Emergency Services Personnel (p. 54)	
	g) Resolution Opposing the Proposed Changes to the Rule Defining "Waters of the US" (p. 55)	
2.	- Recognition and Presentation	58
	a) Recognition of Jacob Dickerson – NCACC Youth Summit (p. 59)	
	b) Presentation – Volunteer Agricultural District Program p. 60)	
3.	- Public Comments	79
4.	- Tax Matters	80
	a) Manufactured Housing Enterprise Inc. Tax Appeal (p. 82)	
	b) Jomar Ventures LLC Request for Refund of Property Taxes (p. 102)	
5.	- Planning Matters	113
	a) Public Hearing-Zoning Map Amendment (Rezoning) Petition-Sam Blackwell Road	
6.	- Purchasing Matters	150
	a) Brushing Grinding Services (p. 153)	
	b) Parks & Grounds Maintenance Equipment (p. 156)	
	c) Detention Center Needs Assessment & Feasibility Study – Phase I (P. 157)	
7.	- Appointments	170
8.	- County Manager's Report	172
	a) Ground Lease for Convenience Center in Bullock, NC (P. 174)	
	b) Request to Support Naming Two Creeks in Granville County (P. 192)	



<b>9.</b>	<b>-</b>	<b>County Attorney's Report</b>	<b>195</b>
		<b>a) Comments on Proposed Constitutional Amendment Allowing Non-Jury Felony Trials</b>	
<b>10.</b>	<b>-</b>	<b>Presentations by County Board Members</b>	<b>196</b>
<b>11.</b>	<b>-</b>	<b>Any Other Matters</b>	<b>197</b>
<b>12.</b>	<b>-</b>	<b>Closed Session as Allowed by G.S. 143-318.11(a)(3), (5) and (6)- Attorney-Client Matters, Property Acquisition and Personnel Matters</b>	<b>198</b>

## AGENDA

### GRANVILLE COUNTY BOARD OF COMMISSIONERS

October 20, 2014

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Call to order at 7:00 p.m. .... Chairman David T. Smith  
Invocation and Pledge of Allegiance ..... Commissioner Tony W. Cozart

	Page
1. - Consent Agenda	1
a) Contingency Summary (p. 2)	
b) Budget Amendment #4 (p. 3)	
c) Minutes (p. 4)	
d) Tax Releases (p. 49)	
e) Resolution for North Carolina Department of Commerce Rural Economic Development Division Building Reuse Grant Application – Ideal Fastener (p. 50)	
2. - Recognition and Presentation	53
a) Recognition of JoAnn J. Pendleton (p. 54)	
b) Presentation on Behalf of the Un-Rappin’ the G.I.F.T. Program (p. 55)	
3. - Public Comments	56
4. - Public Hearing	57
a) Rural Operating Assistance Program Funding	
5. - Tax Matters	59
a) CertainTeed Business Personal Property Tax Appeal	
6. - Purchasing Matters	75
a) Preventative Maintenance Service Agreement for Elevators	
7. - Appointments	102
8. - County Manager’s Report	103
a) Reserved Parking at Granville County Courthouse	
9. - County Attorney’s Report	106
10. - Presentations by County Board Members	107
11. - Any Other Matters	108
12. - Closed Session as Allowed by G.S. 143-318.11(a)(3) - Attorney-Client Matters	109

## AGENDA

### GRANVILLE COUNTY BOARD OF COMMISSIONERS

November 3, 2014

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6:30 p.m. ....Meet Informally with Leadership Granville Class  
Call to order at 7:00 p.m. .... Chairman David T. Smith  
Invocation and Pledge of Allegiance ..... Commissioner Ed Mims

	Page
1. - Consent Agenda	1
a) Contingency Summary (p. 2)	
b) Budget Amendment #5 (p. 3)	
c) Minutes (p. 4)	
d) Proclamation Recognizing November 25, 2014 as Granville County Teen Court Day (p. 20)	
e) Resolution Proclaiming April 19 <sup>th</sup> as Patriots' Day in Commemoration of the Events of April 19, 1775 (p. 21)	
2. - Recognition and Presentation	22
a) 2014-2015 Leadership Granville Class	
b) Presentation on Duke-Energy's Commitment to Solar Energy (p. 23)	
3. - Public Comments	26
4. - Purchasing Matters	27
a) Electrical Work Associated with Convenience Site Trash Compactors	
5. - Appointments	47
6. - County Manager's Report	48
a) Employee Appreciation Breakfast	
b) Revised FY 2013-2014 Audit Contract (p. 49)	
7. - County Attorney's Report	57
8. - Presentations by County Board Members	58
9. - Any Other Matters	59
10. - Closed Session as Allowed by G.S. 143-318.11(a)(3) - Attorney-Client Matters	60

## **AGENDA**

### **GRANVILLE COUNTY BOARD OF COMMISSIONERS**

**November 17, 2014**

---

**Call to order at 7:00 p.m. .... Chairman David T. Smith**  
**Invocation and Pledge of Allegiance ..... Commissioner Timothy Karan**

	<b>Page</b>
<b>1. - Consent Agenda</b>	<b>1</b>
a) Contingency Summary (p. 2)	
b) Minutes (p. 3)	
c) Tax Releases (p. 15)	
<b>2. - Presentation</b>	<b>16</b>
a) ABC Board	
<b>3. - Public Comments</b>	<b>30</b>
<b>4. - Public Hearings</b>	<b>31</b>
a) NCDOT 5310 Funding for Senior Services (p. 33)	
b) Ordinance Extending a Moratorium on Ground-Mounted Solar Power Energy Systems in the AR-40 Zoning Districts (p. 36)	
<b>5. - Purchasing Matters</b>	<b>39</b>
a) Chassis Mounted Kennel Unit	
<b>6. - Appointments</b>	<b>57</b>
<b>7. - County Manager's Report</b>	<b>59</b>
a) Change in Granville County's Section 504 ADA Grievance Procedure (p. 61)	
b) Stormwater Utility Fund – On-Site Wastewater Remedial Assistance Transfer (p. 64)	
c) Funding Request for Inspector I Position (p. 66)	
d) Funding Request for VGCC South Campus (p. 67)	
<b>8. - County Attorney's Report</b>	<b>68</b>
<b>9. - Presentations by County Board Members</b>	<b>69</b>
<b>10. - Any Other Matters</b>	<b>70</b>
<b>11. - Closed Session as Allowed by G.S. 143-318.11(a)(3) - Attorney-Client Matters</b>	<b>71</b>

# **A G E N D A**

## **GRANVILLE COUNTY BOARD OF COMMISSIONERS**

**December 1, 2014**

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**Call to order @ 7:00 p.m..... Chairman David T. Smith**  
**Invocation ..... Commissioner Edgar Smoak**  
**Posting of the Colors ..... Sheriff's Department Honor Guard**  
**Pledge of Allegiance ..... Commissioner Edgar Smoak**

### **Old Business**

	<b>Page</b>
<b>1. - Consent Agenda</b>	<b>1</b>
a) Contingency Summary (p. 2)	
b) Budget Amendment #6 (p. 3)	
c) Minutes (p. 5)	
d) Tax Releases (p. 16)	

### **New Business** **17**

**Daniel F. Finch, Chief District Court Judge – to administer the Oath of Office to  
Commissioner David T. Smith (District 2)**

**Darryl D. Moss, Mayor of Creedmoor – to administer the Oath of Office to  
Commissioner Timothy Karan (District 6)**

**Renee Green, Mayor of Stem – to administer the Oath of Office to Commissioner  
Edgar Smoak (District 7)**

<b>2. - Organizational Matters</b>	<b>18</b>
a) Election of Chairman and Vice Chairman	
b) Set Meeting Time, Place and Schedule for Calendar Year 2015 (p. 19)	
c) Appointment of Members to Board/Committee/ Liaison Assignments (p. 20)	
d) Approve Bonds for County Officials for 2014-2015 (p. 18)	
<b>3. - Presentation – NCACC Video</b>	<b>22</b>
<b>4. - Public Comments</b>	<b>23</b>
<b>5. - Solid Waste Matters</b>	<b>24</b>
a) 2015 CPI Adjustment	
<b>6. - Appointments</b>	<b>28</b>
<b>7. - County Manager's Report</b>	<b>32</b>
a) Voting Delegate Designation for NCACC Legislative Goals Conference (p. 33)	
b) Request for Animal Control Services Within Stem's Corporate Limits	<b>34</b>
<b>8. - County Attorney's Report</b>	<b>36</b>

<b>9.</b>	<b>-</b>	<b>Presentations by County Board Members</b>	<b>37</b>
<b>10.</b>	<b>-</b>	<b>Any Other Matters</b>	<b>38</b>

# **A G E N D A**

## **GRANVILLE COUNTY BOARD OF COMMISSIONERS**

**January 5, 2015**

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**Call to order @ 7:00 p.m. . . . . Chairman Tony W. Cozart**  
**Invocation and Pledge of Allegiance . . . . . Commissioner Zelodis Jay**

	<b>Page</b>
<b>1. - Consent Agenda</b>	<b>1</b>
a) Contingency Summary (p. 2)	
b) Minutes (p. 3)	
c) Tax Releases (p. 13)	
<b>2. - Recognition and Presentation</b>	<b>14</b>
a) Recognition of Service - Melinda Brooks (p. 15)	
b) Presentation on Granville-Vance District Board of Health Rule Prohibiting Smoking and the Use of Tobacco Products Including E-Cigarettes in County/Municipal Buildings, Grounds and Government Public Transportation Vehicles	
<b>3. - Public Comments</b>	<b>16</b>
<b>4. - Planning Matters</b>	<b>17</b>
a) Public Hearing-Zoning Map Amendment Petition - Corner of NC 56 Highway and NC 96 Highway (p. 20)	
b) Amendments to the Comprehensive Land Use Plan Regarding Conditional Zoning Districts (p. 69)	
c) Public Hearing - Granville County Land Development Code Text Amendment Petition Regarding Agricultural Support Enterprises Conditional Zoning (p. 71)	
d) Granville County Land Development Code Text Amendment Petition Regarding the Removal of the Ground-Mounted Solar Power Energy Systems ("Solar Farms") Land Use as a Special Use in the Agricultural Residential 40 (Ar-40) Zoning District ( <i>Public         Hearing Held on 9/18/14</i> ) (p. 80)	
<b>5. - Appointments</b>	<b>137</b>
<b>6. - County Manager's Report</b>	<b>141</b>
a) Animal Control Advisory Board Recommendation (p. 143)	
b) Small Business and Industry Appreciation Day Sponsorship	
<b>7. - County Attorney's Report</b>	<b>147</b>
<b>8. - Presentations by County Board Members</b>	<b>148</b>
<b>9. - Any Other Matters</b>	<b>149</b>
<b>10. - Closed Session as Allowed by G.S. 143-318.11(a)(3) and (5) - Attorney-Client Matters and Property/Land Acquisition</b>	<b>150</b>

# **A G E N D A**

## **GRANVILLE COUNTY BOARD OF COMMISSIONERS**

**January 20, 2015**

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**Call to order @ 7:00 p.m. . . . . Chairman Tony W. Cozart**  
**Invocation and Pledge of Allegiance . . . . . Commissioner David T. Smith**

	<b>Page</b>
<b>1. - Consent Agenda</b>	<b>1</b>
a) Contingency Summary (p. 2)	
b) Budget Amendment #7 (p. 3)	
c) Minutes (p. 5)	
d) Tax Releases (p. 32)	
<b>2. - Presentations</b>	<b>33</b>
a) FY 2013-2014 Comprehensive Annual Financial Report (CAFR)	
b) Presentation on Granville County Schools	
<b>3. - Public Comments</b>	<b>34</b>
<b>4. - Tax Matters</b>	<b>35</b>
a) Ph Development, Inc. Request for Refund of Property Taxes	
<b>5. - Purchasing Matters</b>	<b>44</b>
a) Equipment for the GAP – First Products Aerovator (p. 47)	
b) Inspection Department Vehicle Purchase (p. 54)	
c) Wall Street Steps (p. 56)	
<b>6. - Appointments</b>	<b>62</b>
<b>7. - County Manager’s Report</b>	<b>66</b>
a) County Library System – “Food for Fines”	
<b>8. - County Attorney’s Report</b>	<b>68</b>
<b>9. - Presentations by County Board Members</b>	<b>69</b>
<b>10. - Any Other Matters</b>	<b>70</b>
<b>11. - Closed Session as Allowed by G.S. 143-318.11(a)(3) - Attorney-Client Matters</b>	<b>71</b>



# **A G E N D A**

## **GRANVILLE COUNTY BOARD OF COMMISSIONERS**

**February 2, 2015**

---

**Call to order @ 7:00 p.m. . . . . Chairman Tony W. Cozart**  
**Invocation and Pledge of Allegiance . . . . . Commissioner R. David Currin, Jr.**

	<b>Page</b>
<b>1. - Consent Agenda</b>	<b>1</b>
a) Contingency Summary (p. 2)	
b) Budget Amendment #8 (p. 3)	
c) Minutes (p. 6)	
d) Tax Releases (p. 18)	
<b>2. - Presentations</b>	<b>19</b>
a) Cooperative Extension Update (p. 20)	
b) Butner to Creedmoor Greenway (p. 25)	
<b>3. - Public Comments</b>	<b>46</b>
<b>4. - Purchasing Matters</b>	<b>47</b>
a) Homeland Security Grant Purchase-Enclosed Trailers (p. 49)	
b) Homeland Security Grant Purchase-Generators (p. 50)	
<b>5. - Appointments</b>	<b>51</b>
<b>6. - County Manager's Report</b>	<b>52</b>
a) Granville County Senior Center Project	
<b>7. - County Attorney's Report</b>	<b>70</b>
<b>8. - Presentations by County Board Members</b>	<b>71</b>
<b>9. - Any Other Matters</b>	<b>72</b>
<b>10. - Closed Session as Allowed by G.S. 143-318.11(a)(3) - Attorney-Client Matters</b>	<b>73</b>

**A G E N D A**  
**GRANVILLE COUNTY BOARD OF COMMISSIONERS**  
**RETREAT**  
**February 12 & 13, 2015**  
**Granville Expo & Convention Center**  
**4185 Highway 15 South**  
**Oxford, NC 27565**

**Thursday, February 12, 2015**

1. 5:30 p.m. - Call to Order, Invocation & Pledge of Allegiance (p. 3)
2. 5:35 p.m. - Dinner (p. 4)
3. 6:00 p.m. - Goals & Expectations from Board Members (p. 5)
4. 6:15 p.m. - Legislative Issues & Update - Panel Discussion (p. 8)
  - A. Legislative Delegation
    - i) Senator Floyd McKissick
    - ii) Representative Nathan Baskerville
    - iii) Representative Larry Yarborough
  - B. Comments on Local Issues
5. 6:50 p.m. - Break (p. 9)
6. 7:00 p.m. - Issues for Discussion (p. 10)
  - A. Mayor Jackie Sargent
  - B. Mayor Darryl Moss
  - C. Mayor Tom Lane
  - D. Mayor Renee Green
  - E. Mayor Janet Parrott
7. 8:00 p.m. - Break (p. 11)
8. 8:15 p.m. - Issues for Discussion (p. 12)
  - A. Michael D. Waters, District Attorney
  - B. Yancey Washington, Clerk of Court
9. 8:30 p.m. - Update from School System (p. 13)
10. 9:00 p.m. - Adjourn (p. 14)

**Friday, February 13, 2015**

1. 8:15 a.m. - Breakfast & Networking Opportunity (p. 16)
2. 8:45 a.m. - Call to Order & Invocation (p. 17)
3. 8:50 a.m. - County Administration Update (p. 18)
  - A. Review of Financial Condition/Forecast (p. 19)
  - B. Human Resources Update (p. 25)
  - C. Budget Calendar Review (p. 26)
4. 9:20 a.m. - Board Member Liaison & Committee Updates/Discussion (p. 27)
  - A. Commissioner Jay
  - B. Commissioner Smith
  - C. Commissioner Currin
  - D. Commissioner Mims
  - E. Commissioner Karan
  - F. Commissioner Smoak
  - G. Chairman Cozart
5. 10:30 a.m. - Break (p. 28)
6. 10:40 a.m. - Reports from Major Departments (p. 29)
  - A. Sheriff's Department (20 minutes) (p. 30)
  - B. Social Services Department (40 minutes) (p. 57)
7. 11:40 a.m. - Economic Development Update (p. 60)
8. 11:55 a.m. - Stormwater Utility Update (p. 63)
9. 12:15 p.m. - Lunch, Discussion & Break (p. 64)
10. 1:30 p.m. - Discuss Topics from Lunch Discussions & Public Input (p. 65)
11. 2:15 p.m. - Development Services (p. 66)
  - A. Planning (20 minutes)
  - B. Building Inspections (15 minutes)
  - C. Construction Administration (10 minutes)
12. 3:00 p.m. - Break (p. 76)
13. 3:10 p.m. - Goal Setting & Long Range Plans (p. 77)
14. 4:15 p.m. - County Manager Recap (p. 78)
15. 4:30 p.m. - Adjourn (p. 79)

# **A G E N D A**

## **GRANVILLE COUNTY BOARD OF COMMISSIONERS**

**March 2, 2015**

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**Call to order @ 7:00 p.m. . . . . Chairman Tony W. Cozart**  
**Invocation and Pledge of Allegiance . . . . . Chairman Tony W. Cozart**

	<b>Page</b>
<b>1. - Consent Agenda</b>	<b>1</b>
a) Contingency Summary (p. 2)	
b) Budget Amendment #9 - General Fund (p. 3)	
c) Budget Amendment #4 – CDBG Program (p. 5)	
d) Minutes (p. 6)	
e) Tax Releases (p. 24)	
f) 2015 Board of Equalization and Review Schedule (p. 25)	
<b>2. - Presentations</b>	<b>26</b>
a) Granville County Human Relations Commission Presentation	
b) Stormwater Utility Update	
<b>3. - Public Comments</b>	<b>27</b>
<b>4. - CDBG Matters</b>	<b>28</b>
a) Substantial Rehabilitation Contract Award for 310 Highway 15 North	
<b>5. - Purchasing Matters</b>	<b>31</b>
a) Homeland Security Grant Purchase – Flood Lighting (p. 33)	
b) Homeland Security Grant Purchase – Utility Terrain Vehicles (p. 34)	
<b>6. - Appointments</b>	<b>40</b>
<b>7. - County Manager’s Report</b>	<b>42</b>
a) Disposition of Surplus Vehicles (p. 44)	
b) Summer Intern from the School of Government MPA Program (p. 45)	
<b>8. - County Attorney’s Report</b>	<b>47</b>
a) County Lease with the Creedmoor Lions Club for the Creedmoor EMS Station (p. 49)	
b) Granville Health System – Morris Building Lease Amendment (p. 62)	
c) Draft Policy for Improvement and Assessment of Public Subdivision Streets (p. 67)	
<b>9. - Presentations by County Board Members</b>	<b>74</b>
<b>10. - Any Other Matters</b>	<b>75</b>

# **A G E N D A**

## **GRANVILLE COUNTY BOARD OF COMMISSIONERS**

**March 16, 2015**

---

**Call to order @ 7:00 p.m. . . . . Chairman Tony W. Cozart**  
**Invocation and Pledge of Allegiance . . . . . Commissioner Ed Mims**

- 1.     -     Consent Agenda**
  - a)     Contingency Summary**
  - b)     Minutes**
- 2.     -     Public Comments**
- 3.     -     Public Hearing**
  - a)     Economic Development Incentive**
- 4.     -     Joint Meeting with Granville County Public Schools Board of Education\*\*  
          (following their call to order)**
- 5.     -     County Manager's Report**
- 6.     -     County Attorney's Report**
- 7.     -     Presentations by County Board Members**
- 8.     -     Any Other Matters**

**\*\*Following the Joint Meeting, the Board of Education will move to the Auditorium for the continuance of their meeting.**

# **A G E N D A**

## **GRANVILLE COUNTY BOARD OF COMMISSIONERS**

**April 6, 2015**

---

**Call to order @ 7:00 p.m. . . . . Chairman Tony W. Cozart**  
**Invocation and Pledge of Allegiance . . . . . Commissioner Timothy Karan**

		<b>Page</b>
<b>1.</b>	<b>- Consent Agenda</b>	<b>1</b>
	a) Contingency Summary (p. 2)	
	b) Budget Amendment #10 (p. 3)	
	c) Minutes (p. 8)	
	d) Tax Releases (p. 44)	
	e) Resolution Requesting Restoration of Lottery Funds Designated to Granville County for School Capital Needs (p. 45)	
<b>2.</b>	<b>- Presentations</b>	
	a) Oxford's 200 <sup>th</sup> Anniversary Celebration– Royster Washington	<b>47</b>
	b) Second Chance Program of Granville County – Rev. Gloretta McNeil	
<b>3.</b>	<b>- Public Comments</b>	<b>48</b>
<b>4.</b>	<b>- Public Hearing</b>	<b>49</b>
	a) Granville County Land Development Code Text Amendment Petition	
<b>5.</b>	<b>- Appointments</b>	<b>56</b>
<b>6.</b>	<b>- County Manager's Report</b>	<b>59</b>
	a) Request for Access to Install Shallow Groundwater Monitoring Well	
<b>7.</b>	<b>- County Attorney's Report</b>	<b>65</b>
	a) Option Agreement for Solar Energy Site Lease	
<b>8</b>	<b>- Presentations by County Board Members</b>	<b>104</b>
<b>9.</b>	<b>- Any Other Matters</b>	<b>105</b>

# **A G E N D A**

## **GRANVILLE COUNTY BOARD OF COMMISSIONERS**

**April 20, 2015**

---

**Call to order @ 7:00 p.m. . . . . Chairman Tony W. Cozart**  
**Invocation and Pledge of Allegiance . . . . . Commissioner Edgar Smoak**

	<b>Page</b>
<b>1. - Consent Agenda</b>	<b>1</b>
a) Contingency Summary (p. 2)	
b) Minutes (p. 3)	
<b>2. - Recognitions and Presentation</b>	<b>19</b>
a) Recognition of Service - Homer Hart (p. 20)	
b) Recognition - Governor's Award for Outstanding Volunteer Service (p. 21)	
c) Recognition - Winners of 3rd Annual Water Themed Art Contest	
d) Presentation - Granville-Vance Faith Initiative for Community Action (p. 22)	
<b>3. - Public Comments</b>	<b>23</b>
<b>4. - Purchasing Matters</b>	<b>24</b>
a) Computer Equipment for the Department of Social Services (p. 29)	
b) Emergency Telephone System Fund – Recording System for E- 911 (p. 34)	
c) Emergency Telephone System Fund – EMD Dispatch Software Update for E-911 (p. 37)	
d) Vehicle Purchases for the Department of Social Services and the Sheriff's Department (p. 41)	
e) Dugout Canopy Recovers for the Granville Athletic Park (GAP) (p.57)	
f) Roof Replacement for 122 Williamsboro Street (p. 60)	
<b>5. - Appointments</b>	<b>74</b>
<b>6. - County Manager's Report</b>	<b>77</b>
a) County Health Insurance Renewal (p. 80)	
b) Update on NC Department of Transportation County Line – Information Item (p. 94)	
<b>7. - County Attorney's Report</b>	<b>101</b>
<b>8. - Presentations by County Board Members</b>	<b>102</b>
<b>9. - Any Other Matters</b>	<b>103</b>
<b>10. - Closed Session as Allowed by G.S. 143-318.11(a)(3) – Attorney-Client Matters</b>	<b>104</b>

# **A G E N D A**

## **GRANVILLE COUNTY BOARD OF COMMISSIONERS**

**May 4, 2015**

---

**Call to order @ 7:00 p.m. . . . . Chairman Tony W. Cozart**  
**Invocation and Pledge of Allegiance . . . . . Commissioner Zelodis Jay**

	<b>Page</b>
<b>1. - Consent Agenda</b>	<b>1</b>
a) Contingency Summary (p. 2)	
b) Minutes (p. 3)	
c) Tax Releases (p. 16)	
d) Request to NCDPI for Lottery Distributions (p. 17)	
e) Request to NCDPI for ADM Fund Distributions (p. 18)	
f) Proclamation Recognizing National Day of Prayer (p. 19)	
<b>2. - Presentation of FY 2015-2016 Recommended Budget</b>	<b>20</b>
<b>3. - Public Comments</b>	<b>21</b>
<b>4. - Public Hearings</b>	<b>22</b>
a) Zoning Map Amendment (Rezoning) Petition – US 158 West of Oxford (p. 26)	
b) Zoning Map Amendment (Rezoning) Petition – Old NC 75 South and West of Oxford (p. 41)	
c) Granville County Land Development Code Text Amendment Petition-Maintenance of Subdivision Streets (p. 56)	
d) Economic Development (p. 76)	
<b>5. - CDBG Matters</b>	<b>77</b>
a) Scattered Site Project #12-C-2418 Contract Award for 230 Lanier Street, Oxford (p. 78)	
<b>6. - Appointments</b>	<b>90</b>
<b>7. - County Manager’s Report</b>	<b>92</b>
a) Financial Audit Contract (p. 93)	
<b>8. - County Attorney’s Report</b>	<b>104</b>
<b>9 - Presentations by County Board Members</b>	<b>105</b>
<b>10. - Any Other Matters</b>	<b>106</b>
<b>11. - Closed Session as Allowed by G.S. 143-318.11(a)(3) – Attorney-Client Matters</b>	<b>107</b>



**AGENDA**  
**Granville County Board of Commissioners**  
**2015 Budget Workshops**

**MONDAY, MAY 11<sup>th</sup>**

- |                  |   |
|------------------|---|
| <b>6:00 p.m.</b> | <b>Call to Order by Chairman Tony W. Cozart</b>   |
| <b>6:00 p.m.</b> | <b>Update on County Health Plan, Pay &amp; Classification Plan and Proposed Fee Manual Changes</b>  |
| <b>6:20 p.m.</b> | <b>General Fund Revenue Summary (p. 75)</b>   |
| <b>6:50 p.m.</b> | <b>General Fund Expenditure Summary by Department (p. 82)</b>   |
| <b>7:30 p.m.</b> | <b>Other Funds</b> <ul style="list-style-type: none"><li>• <b>Emergency Telephone System Fund (p. 168)</b></li><li>• <b>R. H. Thornton Library Memorial Fund (p. 170)</b></li><li>• <b>Stormwater Services (p. 171)</b></li><li>• <b>Solid Waste Management – Landfill Operations-C &amp; D and MSW Landfills (p. 175)</b></li><li>• <b>Solid Waste Management – Convenience Centers (p. 179)</b></li></ul> |
| <b>7:50 p.m.</b> | <b>Review of Service Expansions</b>   |
| <b>8:30 p.m.</b> | <b>Adjourn</b>  |

**TUESDAY, MAY 12<sup>th</sup>**

- |                  |   |
|------------------|---|
| <b>6:00 p.m.</b> | <b>Call to Order by Chairman Tony W. Cozart</b> |
| <b>6:00 p.m.</b> | <b>Continue Review of Service Expansions</b>    |
| <b>7:00 p.m.</b> | <b>Budget Discussion and Deliberation</b>       |
| <b>8:00 p.m.</b> | <b>Adjourn</b>                                  |

**\*\*\*Budget deliberations will continue possibly Wednesday at 6:00 p.m. as previously advertised if needed\*\*\***



# **A G E N D A**

## **GRANVILLE COUNTY BOARD OF COMMISSIONERS**

**May 18, 2015**

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**Call to order @ 7:00 p.m. . . . . Chairman Tony W. Cozart**  
**Invocation and Pledge of Allegiance . . . . . Commissioner David T. Smith**

		<b>Page</b>
<b>1.</b>	<b>- Consent Agenda</b>	<b>1</b>
	a) Contingency Summary (p. 2)	
	b) Budget Amendment #11 (p. 3)	
	c) Minutes (p. 7)	
	d) Tax Releases (p. 43)	
	e) Resolution Consenting to the Town of Butner, the Town of Stem, and the City of Creedmoor Joining the South Granville Water and Sewer Authority (p. 44)	
<b>2.</b>	<b>- Recognition</b>	<b>46</b>
	a) Recognition – Winners of 3 <sup>rd</sup> Annual Recycle More Litterless Art & Music Contest	
<b>3.</b>	<b>- Public Comments</b>	<b>50</b>
<b>4.</b>	<b>- Public Hearing</b>	<b>51</b>
	a) Proposed Budget for 2015-2016	
<b>5.</b>	<b>- Purchasing Matters</b>	<b>62</b>
	a) Vehicle Purchases (p. 64)	
	b) Homeland Security Grant Purchase – Utility Terrain Vehicles (p. 68)	
<b>6.</b>	<b>- Appointments</b>	<b>71</b>
<b>7.</b>	<b>- County Manager's Report</b>	<b>73</b>
	a) Request for Alternative Method of Recognition for Veterans Status to World War II Coastwise Merchant Mariners (p. 77)	
	b) Disposition of Surplus Property (p. 83)	
	c) Recreation Advisory Committee Allocation Recommendations (p. 84)	
	d) Draft Ordinance Regulating Solicitation on the Streets & Highways in Granville County (p. 86)	
	e) LAPP Project Funding (p. 89)	
	f) Update on Time Warner Cable Merger with Comcast Corporation (p. 90)	
<b>8.</b>	<b>- County Attorney's Report</b>	<b>92</b>
<b>9</b>	<b>- Presentations by County Board Members</b>	<b>93</b>
<b>10.</b>	<b>- Any Other Matters</b>	<b>94</b>
<b>11.</b>	<b>- Closed Session as Allowed by G.S. 143-318.11(a)(3) and (4) – Attorney-Client and         Economic Development Matters</b>	<b>95</b>

# **A G E N D A**

## **GRANVILLE COUNTY BOARD OF COMMISSIONERS**

**June 1, 2015**

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**Call to order @ 7:00 p.m. . . . . Chairman Tony W. Cozart**  
**Invocation and Pledge of Allegiance . . . . . Commissioner R. David Currin, Jr.**

	<b>Page</b>
<b>1. - Consent Agenda</b>	<b>1</b>
a) Contingency Summary (page 2)	
b) Minutes (page 3)	
c) Proclamation – New Jonathan Creek Missionary Baptist Church - 140 <sup>th</sup> Anniversary (page 31)	
<b>2. - Introductions</b>	<b>32</b>
a) Introduction of Civic Leadership Program Participants	
b) Introduction of Summer Intern from the UNC School of Government MPA Program	
<b>3. - Public Comments</b>	<b>33</b>
<b>4. - Budget Matters</b>	<b>34</b>
a) FY 2015-2016 Budget Matters	
<b>5. - Appointments</b>	<b>66</b>
<b>6. - County Manager’s Report</b>	<b>71</b>
a) NACo Voting Delegate Designation	
<b>7. - County Attorney’s Report</b>	<b>78</b>
<b>8. - Presentations by County Board Members</b>	<b>79</b>
<b>9. - Any Other Matters</b>	<b>80</b>
<b>10. - Closed Session as Allowed by G.S. 143-318.11(a)(3) and (4) – Attorney-Client and Land Acquisition Matters</b>	<b>81</b>

# **A G E N D A**

## **GRANVILLE COUNTY BOARD OF COMMISSIONERS**

**June 15, 2015**

---

**Call to order @ 7:00 p.m. .... Chairman Tony W. Cozart**  
**Invocation and Pledge of Allegiance ..... Chairman Tony W. Cozart**

	<b>Page</b>
<b>1. - Consent Agenda</b>	<b>1</b>
a) Contingency Summary (p. 2)	
b) Budget Amendment #12 (p. 3)	
c) Butner Landfill Closure/Post Closure-Capital Project Ordinance Budget Amendment #1 (p. 6)	
d) Oxford Landfill Closure/Post Closure-Capital Project Ordinance Budget Amendment #1 (p. 7)	
e) Minutes (p. 8)	
f) Tax Releases (p. 13)	
g) Stormwater Fee Releases and Replacement Bills (p. 14)	
<b>2. - Introductions and Presentation</b>	<b>23</b>
a) Introduction of Civic Leadership Program Participants	
b) Annual Report-2014-2015 JCPC Program (p. 24)	
c) Introduction of Dr. R. Henry Migliore (p. 38)	
<b>3. - Public Comments</b>	<b>39</b>
<b>4. - Financing Matters</b>	<b>40</b>
a) Adoption of Bond Order and Resolution for the Sale of General Obligation Refunding Bonds	
<b>5. - Grant Matters</b>	<b>55</b>
a) FY 2015-2016 Home and Community Care Block Grant	
<b>6. - Purchasing Matters</b>	<b>60</b>
a) Bullock Solid Waste Convenience Site (p. 62)	
b) Term Contract for Preventive Maintenance of Asphalt Parking Lots (p. 72)	
<b>7. - Appointments</b>	<b>77</b>
<b>8. - County Manager's Report</b>	<b>81</b>
a) Resolution to Revise the Kerr-Tar Workforce Development Consortium Agreement (p. 82)	
b) Scrap Metal Removal (p. 89)	
c) Update of E-911 Services with the City of Oxford	
<b>9. - County Attorney's Report</b>	<b>95</b>
<b>10. - Presentations by County Board Members</b>	<b>96</b>
<b>11. - Any Other Matters</b>	<b>97</b>
<b>12. - Closed Session as Allowed by G.S. 143-318.11(a)(3), (4) and (6) – Attorney-Client, Economic Development and Personnel Matters</b>	<b>98</b>