

# GRANVILLE COUNTY EXPO & CONVENTION CENTER

## *Frequently Asked Questions*

### **ALCOHOL**

What do I need to do if I want to serve alcohol?

- 1) Obtain security from Sheriff's Department
- 2) Hire bartender or caterer to control alcohol
- 3) Obtain Tenant Users Liability Insurance Protection Policy (TULIPP)  
Requirements:
  - At least \$1,000,000 policy
  - Include host liquor liability coverage naming Granville County as additional insured
  - Carrier must agree to defend, save harmless, and indemnify Granville County from all financial loss, damage, or harm arising out of dispensing of alcoholic beverages
  - Policy must remain in effect at least 72 hours after event ends
  - Submit a copy of the policy to Granville County no less than 15 days before event
- 4) Possibly obtain ABC Permit (additional info at <http://www.ncabc.com/permits/special.aspx>)

Need ABC Permit if:

Serving fortified wine and spirituous liquors

-OR-

Selling alcohol (allowed only for nonprofits and political organizations)

Do NOT need ABC Permit if:

Serving free beer, unfortified wine, and champagne.

### **SECURITY**

Do I have to hire security?

Security is required for the following:

- 1) Any event with alcohol
- 2) At least 100 attendees (one deputy for every 100 attendees)
- 3) If required by the County due to the size/nature of the event

### **LIABILITY INSURANCE**

Do I need liability insurance (Tenant Users Liability Insurance Protection Policy – TULIPP)?

Liability is required at least 15 days prior to the event for the following:

- 1) Any event with alcohol (see Alcohol section above)
- 2) Any event that will require security (at least \$1,000,000 with Granville County as additional insured)
- 3) If required by the County due to the size/nature of the event

### **OTHER QUESTIONS**

May I tape/nail/pin/staple items to the walls and furnishings?

No.

May I use smoke dispensing equipment and/or light fires?

No.

May I use candles?

Only for birthday cakes, floating containers, and hurricane globes. Prior approval is required for any other uses.

May I smoke in the facility?

No. Only outside and away from public entrances and air vents.