

OXFORD, NORTH CAROLINA
December 1, 2014

The Members of the Honorable Board of Commissioners of Granville County, North Carolina met in a regular meeting on Monday, December 1, 2014 at 7:00 p.m. in the Auditorium, Granville Expo and Convention Center, 4185 US Highway 15 South, Oxford.

Present were:

Chairman: David T. Smith

Commissioners: Tony W. Cozart R. David Currin, Jr.
Zelodis Jay Timothy Karan
Ed Mims Edgar Smoak

County Manager: Michael S. Felts

County Attorney: James C. Wrenn, Jr.

Assistant County Attorney: Gerald T. Koinis

News Reporters: Elizabeth Coleman – *Butner-Creedmoor News*
Linda Nicholson – *Oxford Public Ledger*

MEETING CALLED TO ORDER

At 7:00 p.m., Chairman David T. Smith called the meeting to order, and recognized Commissioner Edgar Smoak for the invocation and Pledge of Allegiance.

APPROVED CONSENT AGENDA

Upon a motion by Commissioner Edgar Smoak, seconded by Commissioner Tony W. Cozart, and unanimously carried, the Board approved the consent agenda as follows:

(A) Approved the Summary of Contingency and Use of Fund Balance report which showed the following balances:

| | |
|--|--------------|
| General Contingency Balance | \$ 86,000 |
| Environmental Disaster Contingency | \$ 10,000 |
| General Fund Appropriated Fund Balance | \$ 2,693,772 |

(B) Approved Budget Amendment #6 as recommended by the Finance Director:

Budget Amendment #6

Be it ordained, the FY 2014-2015 Annual Budget Ordinance is hereby amended as follows:

GENERAL FUND

Expenditures: Increase / (Decrease)

| | | |
|---|----------|-----------|
| Human Services | | |
| Social Services | 34,737 | |
| Senior Services – Nutrition/In-Home Aid | | |
| HCCBG & Transportation | (5,931) | |
| Contributions to Other Funds | | |
| Contributions | 84,000 | |
| Contingencies | (84,000) | |
| Total Expenditures | | \$ 28,806 |

| | | | |
|---------------------------------|----|--------|-----------|
| Revenues: Increase / (Decrease) | | | |
| Restricted & Intergovernmental | \$ | 28,806 | |
| <i>Total Revenues</i> | | | \$ 28,806 |

E911 FUND

| | | | |
|-----------------------------------|----|-------|----------|
| Expenditures: Increase/(Decrease) | | | |
| ETSF Phone & Furniture | \$ | 4,500 | |
| <i>Total Expenditures</i> | | | \$ 4,500 |

| | | | |
|--------------------------------|----|-------|----------|
| Revenues: Increase/ (Decrease) | | | |
| Appropriated Fund Balance | \$ | 4,500 | |
| <i>Total Revenues</i> | | | \$ 4,500 |

CAPITAL PROJECTS ORDINANCE FUND

| | | | |
|-----------------------------------|----|--------|-----------|
| Expenditures: Increase/(Decrease) | | | |
| Greenway Projects | \$ | 84,000 | |
| <i>Total Expenditures</i> | | | \$ 84,000 |

| | | | |
|--------------------------------|----|--------|-----------|
| Revenues: Increase/ (Decrease) | | | |
| Transfer From General Fund | \$ | 84,000 | |
| <i>Total Revenues</i> | | | \$ 84,000 |

(For Reference Only) Total

General Fund/Social Services

| | | | |
|--|-----------------------------------|----|------------|
| <i>Revenues: Increase/ (Decrease)</i> | | | |
| 10-3538-332 | Public Assistance | \$ | 34,737 |
| | | | \$ 452,294 |
| <i>Expenditures: Increase/(Decrease)</i> | | | |
| 10-5300-623 | Energy Neighbor | \$ | 641 |
| | | | \$ 6,030 |
| 10-5300-650 | Low Income Energy Assistance Prog | \$ | 34,096 |
| | | | \$ 272,239 |

Description: Adjust DSS funding per DSS Budget Amendment #'s 4 & 5.

General Fund/HCCBG & Transportation

| | | | |
|--|------------------------|----|------------|
| <i>Revenues: Increase/ (Decrease)</i> | | | |
| 10-3586-320 | HCCBG Home & Comm Care | \$ | (5,931) |
| | | | \$ 394,360 |
| <i>Expenditures: Increase/(Decrease)</i> | | | |
| 10-5859-220 | Food | \$ | (5,931) |
| | | | \$ 95,000 |

Description: To adjust funding as reflected in the latest cost plan for the FY 2015 Home and Community Care Block Grant.

General Fund/Contingency (and Contributions)

| | | | |
|--|----------------|----|-----------|
| <i>Expenditures: Increase/(Decrease)</i> | | | |
| 10-9910-991 | Contingency | \$ | (84,000) |
| | | | \$ 86,000 |
| 10-9800-071 | Due to Fund 71 | \$ | 84,000 |
| | | | \$ 84,000 |

Description: To transfer contingency funds from the General Fund to the Capital Projects Ordinance Fund for Greenway Construction.

Capital Projects Ordinance Fund

| | | | |
|---|----------------------------|----|------------|
| <i>Revenues: Increase/ (Decrease)</i> | | | |
| 71-3765-910 | Transfer From General Fund | \$ | 84,000 |
| | | | \$ 144,720 |
| <i>Expenditures: Increase/ (Decrease)</i> | | | |
| 71-6130-599 | Greenway Construction | \$ | 84,000 |
| | | | \$ 439,091 |

Description: To fund unexpected cost overruns on the Greenway Construction project as reported by the construction administration team pending reimbursement from liquidated damages.

E911 Fund

| | | | |
|---|----------------------------|----|-----------|
| <i>Revenues: Increase/ (Decrease)</i> | | | |
| 27-3991-992 | Use of Fund Balance | \$ | 4,500 |
| | | | \$ 32,521 |
| <i>Expenditures: Increase/ (Decrease)</i> | | | |
| 27-4500-510 | T/C Furniture & Cap Outlay | \$ | 4,500 |
| | | | \$ 4,600 |

Description: To fund capital outlay for furniture for the E-911 department. Expenditures are approved to be reimbursed by the State E-911 board.

(C) Approved the Minutes of the November 17, 2014 Meeting as recorded.

(D) Approved the following Tax Releases as recommended by the Tax Administrator:

Tax Releases
December 1, 2014

| ACCT | NAME | AMOUNT | REASON |
|--------------|------------------------|---------|------------------------------------|
| 53832-111 | J B Ellis | -983.97 | Restate Record used for Training |
| 82064-112 | James E Taborn FY 2012 | 0.77 | Correct Tax Rate for Discovery MHs |
| 82064-111 | James E Taborn FY 2011 | 0.77 | Correct Tax Rate for Discovery MHs |
| 82064-110 | James E Taborn FY 2010 | 0.77 | Correct Tax Rate for Discovery MHs |
| 82064-109 | James E Taborn FY 2009 | 0.77 | Correct Tax Rate for Discovery MHs |
| | | | |
| TOTAL | | -980.89 | |

OATH OF OFFICE ADMINISTERED TO COMMISSIONERS-ELECT DAVID T. SMITH, TIMOTHY KARAN AND EDGAR SMOAK

At this point, Debra A. Weary, Clerk to the Board of Commissioners, recognized the Honorable Daniel F. Finch, Chief District Court Judge, who administered the oath of office to David T. Smith from District 2. She then recognized the Honorable Darryl D. Moss, Mayor of Creedmoor, who administered the oath of office to Timothy Karan from District 5. Next she recognized the Honorable Renee Green, Mayor of Stem, who administered the oath of office to Edgar Smoak from District 7.

CHAIRMAN AND VICE CHAIRMAN OF THE BOARD ELECTED

The Clerk to the Board presided during the election of Chairman of the Board of Commissioners for the 2014-2015 year. The floor was opened for nominations.

Commissioner Zelodis Jay made a motion to nominate Commissioner Tony W. Cozart as Chairman of the Granville County Commissioners. Commissioner Timothy Karan seconded the motion.

When the Clerk called for the vote on Commissioner Tony W. Cozart for Chairman of the Granville County Board of Commissioners, it passed unanimously.

The Clerk to the Board recognized Chairman Cozart to preside over the meeting.

Chairman Cozart opened the floor for nominations for Vice Chairman of the Board.

Commissioner Edgar Smoak made a motion to nominate Commissioner Timothy Karan for Vice Chairman. Commissioner Zelodis Jay seconded the motion.

When Chairman Cozart called for the vote on Commissioner Timothy Karan for Vice Chairman of the Board, it passed by a vote of 6 – 1 as follows:

Ayes: Commissioners Cozart, Currin, Jay, Karan, Smith and Smoak
Nays: Commissioner Mims

BOARD APPROVED MEETING TIME, PLACE AND SCHEDULE

Upon a motion by Commissioner David T. Smith, seconded by Commissioner Ed Mims, and unanimously carried, the Board approved meeting at 7:00 p.m. in the Auditorium of the Granville Expo and Convention Center, 4185 Highway US 15 South, Oxford on the following dates:

January 5
 January 20
 February 2
 February 12 & 13 Retreat (time to be determined)
 March 16
 April 6
 April 20
 May 4
 May 11-15 Budget Work Sessions as necessary (time to be determined)
 May 18
 June 1
 June 15
 July 6
 August 3
 September 8
 October 5
 October 19
 November 2
 November 16
 December 7

BOARD APPROVED LIAISON ASSIGNMENTS

Chairman Tony W. Cozart referred to the list of Board/Committee/Liaison Assignments in the agenda packet. He asked if anyone would like to change or move to a different committee.

Commissioner Mims asked the status of the Highway 50 Matters Committee, noting that he had never been notified of a meeting.

County Manager Felts stated that he was not aware of the Highway 50 Matters Committee meeting in the last five or six years. He said that he would check into the matter.

Commissioner Karan noted that he would be willing to come off of the CAMPO Technical Advisory Board that meets on the third Wednesday of each month at 4:00 p.m. if anyone else would like to volunteer for that board. He mentioned that Granville County is only on their meeting schedule once or twice a year. No one volunteered to attend the meeting, so Commissioner Karan stated he would maintain the minimum attendance set by that board.

Chairman Cozart asked Commissioner Karan to continue on the CAMPO Technical Advisory Board and if someone volunteered in the future the Board could act on it at that time.

Upon a motion by Commissioner Edgar Smoak, seconded by Commissioner David T. Smith, and unanimously carried, the Board approved the following Board/Committee/Liaison Assignments:

District 1 – Commissioner Zelodis Jay

- Board of Equalization and Review
- Environmental Affairs Advisory Committee Liaison
 - K.A.R.T.S.
 - Kerr-Tar Regional COG Board
 - Library Board Liaison
- Solid Waste Committee Liaison
 - Staff Appreciation

District 2 – Commissioner David Smith

- Board of Equalization and Review
 - DOT Issues
- Granville Athletic Park/Recreation Committee Liaison
 - Human Relations Commission
 - Planning Board Liaison
 - Oxford Downtown EDC Board
- Senior Center Advisory Committee Liaison
 - Triangle North Board

District 3 – Commissioner Dave Currin

- Audit Review Committee
- Board of Equalization and Review
- Economic Development Advisory Board Liaison
 - Finance Department Liaison
 - School Administration Liaison
 - SGWASA
 - Solid Waste Liaison

District 4 – Commissioner Tony Cozart

- Board of Equalization and Review
- Franklin – Vance – Warren Opportunities Board
 - Human Relations Commission
 - Public Safety Liaison
- Rural Transportation Advisory Committee (RTAC) – (RPO)
 - School Administration Liaison
 - Social Services Board
 - Water/Sewer Matters Liaison

District 5 – Commissioner Ed Mims

- Audit Review Committee
- Board of Equalization and Review
 - District Health Board
- Franklin-Warren-Vance Opportunities Board
 - Hwy 50 Matters
 - Juvenile Crime Prevention Council
 - Planning Board Liaison
- Upper Neuse River Basin Committee
- Veterans Affairs Committee Liaison

District 6 – Commissioner Tim Karan

- Animal Control Advisory Committee Liaison
- Board of Equalization and Review
- CAMPO Technical Advisory Board
- Extension Leadership Advisory Council

- Granville Athletic Park/Recreation Committee Liaison
 - Greenway Advisory Council
 - Hwy 50 Matters
 - Private Industry Council
 - Staff Appreciation

District 7 -- Commissioner Edgar Smoak

- Area Mental Health Board
- Board of Equalization and Review
 - Public Safety Liaison
 - SGWASA
 - Soil & Water Board Liaison
- Transportation Plan Work Group
- Water/Sewer Matters Liaison

BOARD APPROVED BONDS FOR 2015 FOR GRANVILLE COUNTY OFFICIALS

Upon a motion by Commissioner Timothy Karan, seconded by Commissioner Edgar Smoak, and unanimously carried, the Board approved the following bonds for 2015 for Granville County Officials:

| | |
|-------------------|-----------|
| Finance Director | \$250,000 |
| Tax Administrator | \$250,000 |
| Sheriff | \$ 25,000 |
| Register of Deeds | \$ 25,000 |

CHAIRMAN COZART MADE COMMENTS

Chairman Cozart thanked Commissioner Smith for his leadership as chairman this past year. He noted that 2014 was a year to get things taken care of and mentioned the South Granville Water and Sewer Authority (SGWASA) agreement, the City of Oxford agreement, and the convenience site in Bullock.

Commissioner Smith thanked the County Manager, County Attorney and staff for all of their help this past year.

Chairman Cozart asked the Board for their willingness to proceed to set a meeting with the Board of Education with an agenda to be determined. He also mentioned the Board of Commissioners' retreat in February and receiving input from the public on items of concern from them. He also mentioned having items of interest discussed so citizens know where the Board stands on issues.

BOARD VIEWED A VIDEO PRESENTATION FROM NCACC

The Board watched a video presentation from the North Carolina Association of County Commissioners (NCACC) updating commissioners on Association activities.

BOARD APPROVED CPI ADJUSTMENT FOR EXCLUSIVE WASTE COLLECTION FRANCHISE AND CONVENIENCE SITE CONTRACT WITH WASTE INDUSTRIES

Commissioner Cozart referred to the agenda packet information regarding the modification of rates for Exclusive Solid Waste Collections Franchise Agreement. He noted that the County Manager was recommending a 2.54% increase based on the Consumer Price Index (CPI) change for the twelve month average from November 2013 to October 2014.

Upon a motion by Commissioner Edgar Smoak, seconded by Commissioner Timothy Karan, and unanimously carried, the Board approved a 2.54% increase in franchise billing rates as allowed by the County's Solid Waste Franchise to be effective January 1, 2015.

BOARD APPOINTED ROBERT V. "BOBBY" WHEELER (DISTRICT 5) AND REAPPOINTED DR. J. RANDALL BYRD (HOSPITAL STAFF REPRESENTATIVE) TO THE GRANVILLE HEALTH SYSTEM BOARD OF TRUSTEES

Upon a motion by Commissioner Ed Mims, seconded by Commissioner David T. Smith, and unanimously carried, the Board appointed Robert V. "Bobby" Wheeler (District 5) to the Granville Health System Board of Trustees.

Upon a motion by Commissioner Timothy Karan, seconded by Commissioner Edgar Smoak, and unanimously carried, the Board reappointed Dr. J. Randall Byrd (Hospital Staff Representative) to the Granville Health System Board of Trustees.

BOARD APPOINTED JOHN B. CURRIN, II (COUNTY PLANNING BOARD) TO THE GREENWAY TECHNICAL COMMITTEE

Upon a motion by Commissioner David T. Smith, seconded by Commissioner Ed Mims, and unanimously carried, the Board appointed John B. Currin, II (County Planning Board) to the Greenway Technical Committee.

BOARD DESIGNATED VOTING DELEGATE FOR NCACC LEGISLATIVE GOALS CONFERENCE

County Manager Felts stated that included in the agenda was a Voting Delegate Designation form for the North Carolina Association of County Commissioners' Legislative Goals Conference scheduled for January 15-16, 2015. He added that the Board needed to select a voting delegate for the conference and that traditionally the Chairman has been selected as the voting delegate if he is able to attend the conference.

Upon a motion by Commissioner Edgar Smoak, seconded by Commissioner Ed Mims, and unanimously carried, the Board designated Chairman Tony W. Cozart as the voting delegate for the NCACC Legislative Goals Conference January 15th and 16th.

BOARD APPROVED REQUEST FOR ANIMAL CONTROL SERVICES WITHIN TOWN OF STEM'S CORPORATE LIMITS

Chairman Cozart stated that the Town of Stem was requesting that Granville County provide Animal Control Services. A resolution with the request was included in the agenda packet.

Upon a motion by Commissioner Ed Mims, seconded by Commissioner Edgar Smoak, and unanimously carried, the Board approved the Town of Stem's request and authorized the Animal Management Department to provide Animal Control Services in accordance with Section 11 of Granville County's ordinances.

COUNTY MANAGER REPORT

County Manager Felts stated that he had one personnel matter for closed session.

COUNTY ATTORNEY'S REPORT

County Attorney Wrenn noted that about 10 years ago, the County got a judgment in a case regarding a man that ran into a Sheriff's vehicle. The man's father died and the house was brought into the estate to settle estate bills. After the estate bills are satisfied, the County will get \$567.65 towards the judgment of approximately \$17,000. He reported that unless the Board instructed him otherwise, he planned to sign a release releasing that house from that lien since everything related to the house has been paid. The consensus of the Board was to proceed as indicated.

BOARD PRESENTATIONS

Chairman Cozart noted that he attended the NCACC Financial Fiduciary Responsibilities for Elected Officials workshop along with Commissioners Jay and Mims and that it was very informative.

Commissioner Mims mentioned that he had been in touch with Lisa Harrison, Director of Granville-Vance District Health Department, and a letter had been sent regarding North Carolina code compliance regarding the adult family home near Franklinton and the matter is being addressed. He also announced that Robert V. "Bobby" Wheeler, owner of Creedmoor Drugs, received the Order of the Long Leaf Pine award on November 30th for his sustained superior performance and service to the residents of North Carolina and that he attended the event. He wished everyone a Merry Christmas and Happy Holidays.

Commissioner Karan stated he attended the Juvenile Crime Prevention Council (JCPC) Teen Court 5th Year Celebration along with Chairman Cozart and they were

appreciative of the Proclamation presented from the Board. He noted that the Voluntary Agricultural District Working Group should be presenting its findings to the Board the first of the year.

Commissioner Smoak wished everyone Merry Christmas and asked those attending the area parades to discuss where to meet to ride in the parades after the meeting.

Chairman Cozart said that he recently ran into a young man that attended the Second Chance Program for felons and noted that the program has impacted and changed his life. He thanked the Board for their support of the program.

Commissioner Mims noted that the keynote speaker at the last Second Chance Program was also a speaker at a recent event at VGCC on domestic violence and sexual assault. He echoed Chairman Cozart's thoughts on supporting the Second Chance Program.

BOARD WENT INTO CLOSED SESSION

The Board went into closed session for a personnel matter.

Upon a motion by Commissioner Edgar Smoak, seconded by Commissioner David T. Smith, and unanimously carried, the Board went into closed session as allowed by G.S. 143-318.11(a)(6) to consider the qualifications, competence, performance, character, fitness, conditions of appointment, or conditions of initial employment of an individual public officer or employee or prospective public officer or employee; or to hear or investigate a complaint, charge, or grievance by or against an individual public officer or employee. General personnel policy issues may not be considered in a closed session. A public body may not consider the qualifications, competence, performance, character, fitness, appointment, or removal of a member of the public body or another body and may not consider or fill a vacancy among its own membership except in an open meeting. Final action making an appointment or discharge or removal by a public body having final authority for the appointment or discharge or removal shall be taken in an open meeting.

Upon a motion by Commissioner Edgar Smoak, seconded by Commissioner David T. Smith, and unanimously carried, the Board returned to regular session.

BOARD APPROVED LETTER REGARDING FRUSTRATIONS WITH NC FAST AND AUTHORIZED COUNTY MANAGER AND SOCIAL SERVICES DIRECTOR TO ACCOMPLISH WHAT IS NEEDED TO MEET NC FAST DEADLINES

County Manager Felts asked the Board to consider a motion regarding overtime at the Department of Social Services for the month of December if deemed necessary by the County Manager and Social Services Director in order to meet NC FAST deadlines.

Commissioner David T. Smith made a motion to send a letter to Dr. Aldona Wos, Director of the Department of Health and Human Services, regarding frustrations with NC FAST and to grant authority to the County Manager to work with Lou Bechtel, Director of Social Services, to accomplish what is needed to meet NC FAST deadlines within County guidelines. Commissioner Ed Mims seconded the motion.

When Chairman Cozart called for a vote on the motion, it passed by a vote of 6-1 as follows:

Ayes: Commissioners Cozart, Jay, Karan, Mims, Smith and Smoak
Nays: Commissioner Currin

Commissioner Smoak asked the County Manager for more information regarding how other counties of similar size are handling cases and meeting the deadline.

BOARD APPROVED CONGRATULATORY LETTER TO ROBERT V. "BOBBY" WHEELER REGARDING RECEIVING THE ORDER OF THE LONG LEAF PINE AWARD

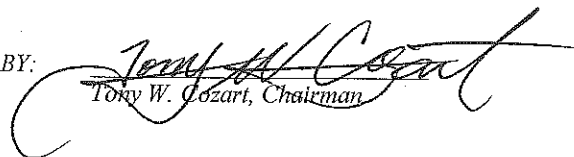
Commissioner Ed Mims made a motion to send a congratulatory letter to Robert V. "Bobby" Wheeler regarding receiving The Order of the Long Leaf Pine award. Commissioner Edgar Smoak seconded the motion and it passed unanimously.

BOARD ADJOURNED

Upon a motion by Commissioner Timothy Karan, seconded by Commissioner David T. Smith, and unanimously carried, the Board adjourned.

Respectfully submitted,
Debra A. Weary, NCCCC, CMC
Clerk to the Board

APPROVED BY:


Tony W. Cozart, Chairman