

85431.201	Almaweri, Ibrahim Ahmed	19.36	Appeal
4811.301	Carpenter, Tyson W & Jane	806.46	Clerical error
85929.201	Creech, Ashley N	6.62	Personal Property sold
15785.301	Mitchell, Donald Cadell	310.00	Exemption update
12425.201	Howells, Nan Stovall	86.94	Situs-Vance County Personal Property
86442.201	Moody, Laura D	155.36	Situs-Wake County Personal Property
86299.201	Baker, Weldon Lee II	410.05	Situs-Wake County Personal Property
86408.201	Richard, Granville	55.67	Situs-Vance County Personal Property
75086.201	P&D Motors	31.85	Personal Property sold
11869.101	Sapphire Stables LLC	523.46	Billing Error
13461.201	Newton, Daniel Lee	66.41	Sold personal property
82572.201	Pullen, Lynn Stother	5.10	Personal property junked
48950.301	Newton, John Curtis & Wanda R	2.90	Correction of ownership
70867.301	Dimarco, Nicholas & Elizabeth	66.00	Waste Industry Pickup
	GRAND TOTAL	\$5,233.72	

AFTER PRESENTATION, BOARD PRESENTED CERTIFICATES AND CHECKS TO THE FIVE SUMMER CIVIC LEADERSHIP PROGRAM PARTICIPANTS

Five rising seniors successfully completed Granville County’s eighteenth Summer Civic Leadership Program. The interns talked about their rotation through the County departments and shared their experiences with a PowerPoint presentation.

At this point, Chairman Karan and Debra A. Weary, Clerk to the Board, presented certificates and checks to the following Summer Civic Leadership participants:

- | | |
|--------------------|--------------------|
| Nya Allen | Human Services |
| Artavious Mitchell | Public Safety |
| Matthew Smith | Human Services |
| Amber Wilkins | General Government |
| Mya Wilson | Community Services |

Board members made comments after the presentation and recognition.

DURING PUBLIC COMMENTS TWO SPOKE ABOUT MONTGOMERY PLACE SUBDIVISION ROADS

Keith Evans, 1624 Carriage Drive, Franklinton, NC, thanked the Board for measures put in place to get roads ready to be turned over to the State in subdivisions where developers did not follow through on commitments. He said he was present as a representative of Montgomery Place Subdivision in regards to the original bid that was supplied by AMT. He said there had been a dramatic swing in regards to the actual costs. He said the Board will vote tonight on financing the road repair for a time period. He explained that the original

estimate was \$108,000 which is a burden to the homeowners which they agreed upon, but there has been a \$45,000 increase in the bid or 42% increase to homeowners. He said that this was an increase to AMT as it went from a fixed cost to a percentage. He noted that in the original bid there were five stop signs with a fixed cost of \$1,400 and the same five signs are now \$7,000 and asked the Board to look at this. He asked for some fine tuning on the bid process to move forward with the project and have it at a reasonable cost.

Jon Hoffman, 1618 Carriage Drive, Franklinton, NC, of Montgomery Place Subdivision, thanked the Board for help with roads so far and asked for help with the costs of the stop signs as mentioned by Mr. Evans. He said the initial agreement for payback of road repairs by homeowners was five years. Since there was a considerable increase in costs of road repairs from the previous bid, he asked for the payback period to be changed to 10 years. He said there are a lot of retirees in his subdivision that are on a fixed income and this would help them with repayment costs. He said he appreciated all the work the Board had done to help them.

BOARD APPROVED THE GRANVILLE COUNTY LAND DEVELOPMENT CODE TEXT AMENDMENT REGARDING SOLAR FARM STANDARDS

Chairman Karan stated that the Board was considering an amendment to the Ground-Mounted Solar Power Energy Systems “Solar Farm” Standards in the Agricultural Support Enterprises Conditional Zoning District. He noted that a public hearing was held July 10, 2017 and the Board postponed consideration of the matter for further discussion.

Chairman Karan read the additional clarifying language as recommended by the Planning Board and opened the floor for discussion.

Commissioner Cozart said that at the last meeting there were some concerns raised and asked if there was additional information regarding the matter.

County Manager Felts passed out a document that had solar farm regulation comparisons in Warren, Person, Durham, Orange and Johnson counties; a reply from Duke Energy regarding solar farms; a map of operating and approved solar farms in Granville County; and information from Vance County. He briefly explained the document.

Chairman Karan said that Granville County is not deregulating requirements by removing the I-9 and drug testing requirements in the current solar farm standards. He said that the I-9 requirement is a federal requirement and that the drug testing is an employer requirement.

Commissioner Smoak referred to the six items in the current standard that the Planning Board looked at to come up with a recommendation. He talked about the issues that have arisen with the 25 foot berm requirement and getting vegetation to grow; making a solar farm invisible when “reasonably screened” may be a better term; requirements such as the certificate of insurance, I-9 and drug testing which are employer requirements of those building solar farms and the County does not have staff to handle; and keeping the sites from being overgrown. He said the Planning Board did an excellent job in coming up with a recommendation with the standards that protect our citizens, but encourage businesses.

Commissioner Jay echoed Commissioner Smoak’s comments about the Planning Board’s hard work and recommendation. He said he would make a motion.

Commissioner Zelodis Jay made a motion to accept the plan consistency statement and the Planning Board’s recommendation regarding solar farms. Commissioner Owen T. Roberts, Jr. seconded the motion.

Commissioner Hinman said that looking at requirements of other counties, Granville County is still a lot more restrictive on the requirements and keeping “our foot down tight.”

Commissioner Cozart said he was happy about how the public hearing process worked where questions and concerns were received and staff did due diligence so the Board could make a decision.

Commissioner Smoak asked for clarification on the green slats as a fencing requirement and the vegetation requirement. He asked if green slats are needed if vegetation is also there.

Barry Baker, Planning Director, explained that the vegetation would be outside the fence and the green slats would be in addition to the buffer to screen the interior of the solar farm where the panels are.

County Attorney Wrenn said that plantings would be small when planted so the fence would help as a buffer.

Commissioner Smoak said the plantings and fence with slats seem to be a redundancy and may need to be tweaked later.

Chairman Karan said that this could be addressed during the rezoning process.

Mr. Baker then read the proposed requirement that “*Fencing shall be constructed around entire perimeter that is at least 10 feet tall and shall be constructed with chain-link that has dark green slats intended to blend into the natural environment and which are*

intended to screen direct viewing of the solar farm through the fence (other fencing materials may be approved during the rezoning process that provide at least as much screening and safety as the chain-link fence with slats) and noted that there is an opportunity during the rezoning process to look at the requirement.

Commissioner Smoak said he was comfortable with the requirement since it could be addressed at rezoning.

When Chairman Karan called for a vote on the matter it was unanimous to approve the plan consistency statement and the text amendment regarding solar farms with additional clarifying language as follows:

AMENDMENT REGARDING DEVELOPMENT STANDARDS FOR GROUND-MOUNTED SOLAR POWER ENERGY SYSTEMS "SOLAR FARMS" IN THE AGRICULTURAL SUPPORT ENTERPRISES CONDITIONAL ZONING DISTRICT

Whereas, the Granville County Board of Commissioners found it necessary to adopt the Granville County Land Development Code on July 12, 1999, to provide for the orderly, planned, and efficient growth of Granville County; and,

Whereas, the need to amend and/or change this same code from time to time exist to provide for its efficient administration and enforcement or to address changing conditions of the growth and development of the County; and,

Whereas, the Granville County Planning Board held a public hearing on the proposed amendment on May 18, 2017 and a continued public hearing on the proposed amendment on June 15, 2017, and after a study of evidence presented, made a favorable recommendation on the adoption of the proposed amendment with additional clarifying language; and,

Whereas, a notice of public hearing has been given as provided in North Carolina General Statute 153A-323 and the Granville County Land Development Code for a Text Amendment and a public hearing was held by the Board of Commissioners on July 10, 2017, at which, evidence was presented at the public hearing.

Whereas, the Granville County Board of Commissioners hereby adopts the following Plan Consistency Statement:

GRANVILLE COUNTY BOARD OF COMMISSIONERS' PLAN CONSISTENCY STATEMENT:

Page V-5 of the Granville County Comprehensive Land Use Plan (the Plan) was amended by the Granville County Board of Commissioners on January 5, 2015 to state as an implementation strategy for preserving and enhancing Granville County's land use form that "conditional zoning districts are encouraged to balance neighboring residential and non-residential land uses in agricultural-residential areas. Conditional zoning provides residents an option for developing their property for non-residential land uses in agricultural-residential areas, and provides decision-makers with a legislative process when considering proposed development plans." Further, page V-14 of the Plan was amended by the Granville County Board of Commissioners on January 5, 2015 to state as an implementation strategy for improving Granville County's review process for deliberation of rezoning requests that "conditional zoning districts allow decision-makers to consider one or more uses within a conditional zoning district application. Conditional zoning districts allow for the submittal of a site plan, and agreed-upon conditions of development in a legislative process."

NOW THEREFORE, BE IT ORDAINED BY THE GRANVILLE COUNTY BOARD OF COMMISSIONERS THAT:

SECTION 1. Amend Section 32-144 of the Granville County Land Development Code (LDC) by amending the following language (**bold** denotes added language and ~~strike through~~ denotes deleted language):

Sec. 32-144. - Agricultural support enterprises conditional zoning district (ASE-CZ).

TABLE 03.110D
TABLE OF PERMITTED LAND USES—AGRICULTURAL SUPPORT ENTERPRISES
CONDITIONAL ZONING DISTRICT (ASE-CZ)

Use	ASE-CZ	Other Standards
Ground-Mounted Solar Power Energy System "Solar Farm" (NAICS 221119)	Y	<p>A 25' existing or planted natural vegetative buffer and/or a berm shall be required around the entire solar farm that meets the buffer standards in Section 32-264. Any plantings of bushes, shrubs, and/or trees in two rows of coverage as set out in Section 32-264 shall reach a height at maturity of at least 10 feet and shall reach maturity in a reasonable amount of time. Either the buffer or berm shall be installed in such a manner that the solar farm shall not be visible from any adjacent property. In addition, the setback from all residential zones shall be 100 feet inclusive of the buffer and the setback from all non-residential zones shall be 50 feet inclusive of the buffer. The maximum height of the structures shall be 25' 15'. A fence shall be required around the perimeter of the entire solar farm which fence shall be at least ten feet in height. The fence shall be a chain link fence with dark green slats intended to blend into the natural environment and which are intended to screen direct viewing of the solar farm through the fence. Other fencing materials may be approved during the rezoning process that provide at least as much screening and safety as the chain link fence with slats.</p> <p>Additional development standards include:</p>
		(1) A preparation site that is adequate to handle the parking of employees, contractors, site equipment and shipping and receiving operations that is located in the solar farm site and off the public road and public road right-of-way;
		(2) Adequate road preparation that will allow two way traffic in and out of the property and to the job site that is properly graveled to prevent the tracking of mud and debris out of the site onto the public road;
		(3) An adequate entrance way to the site that is wide enough to handle tractor trailer traffic and does not impede the flow of water in the state right-of-way drainage system. The entrance way should be adequately marked to ensure safe entry by all traffic to and from the site;
		(4) A requirement that no night time site work take place unless proper lighting is provided for the safety of the workers in accordance with all state and federal laws, rules, and regulations;
		(5) No unloading or loading of equipment in the public road or public road right-of-way that will be used in the site preparation or solar unit construction;
		(6) A certificate of insurance must be provided to Granville County prior to any labor or materials being provided on or to the site that lists specific coverage and dollar amounts, not limited to but including: General liability, workers compensation insurance to cover all employees, leased employees and subcontractors, and umbrella coverage in an amount of at least 10 million dollars for coverage on the project and any damages suffered by others due to the negligent actions of any person providing labor or materials on or to the site;
		(7) 6 Following a continuous period of six months in which no electricity is generated, the owner of the solar farm, or in the solar farm owner's absence, the owner of the real property upon which it is located, shall decommission the solar farm by removing within six months all solar panels, buildings, cabling, electrical components, and any other improvements and must return the property to a natural state with plantings approved by the planning director. Prior to the insurance of a zoning compliance certificate, the county must receive a performance guarantee in favor of the county in an amount equal to 1.25 times the estimated decommissioning cost as determined by a North

	Carolina licensed engineer. The performance guaranty must be satisfactory to the county manager and may include a performance bond, irrevocable letter of credit, cash deposit or other surety approved by the county manager; and
	<p>(8 7)-All employees working on the site, leased employees and subcontractors must properly have completed an I-9 form and have successfully passed a nine panel drug test prior to working on the site and with 30 days of working on the site if required to do so by other applicable law.</p> <p>The solar farm shall not allow the site to be overgrown with grass or other vegetation.</p>

SECTION 2. Should any provision of this Ordinance amendment be decided by a court of competent jurisdiction to be unconstitutional or invalid, such decision shall have no effect to the validity of the Granville County, North Carolina Land Development Code as a whole or any part thereof other than the part so declared to be unconstitutional or invalid.

SECTION 3. This Ordinance shall take effect and be in force upon the date and time of adoption.

SECTION 4. This Ordinance duly adopted by the Board of Commissioners of the County of Granville, North Carolina, this the 7th day of August, 2017.

AFTER HOLDING PUBLIC HEARING, BOARD APPROVED PLAN CONSISTENCY STATEMENT AND ZONING MAP AMENDMENT (REZONING) FOR 1195 US HIGHWAY 158 IN BERE A

Chairman Karan stated that the purpose of the public hearing was to hear public comments on the Zoning Map Amendment (Rezoning) Petition. Jonathan and Megan Cash requested to rezone the former restaurant property located at 1195 US Highway 158 West from Agricultural Residential 40 District (AR-40) to Neighborhood Business District (NB). He then declared the public hearing open and recognized Barry Baker, Planning Director, for a brief overview.

Barry Baker, Planning Director, 122 Williamsboro Street, Oxford, NC, stated that all public notices as required by local and state law have been accomplished for the rezoning public hearing. He said that this is an application by Jonathan and Megan Cash to rezone the former restaurant property located at 1195 US Highway 158 West from Agricultural Residential 40 District (AR-40) to Neighborhood Business District (NB). He noted that included in the agenda packet were: (1) Copy of rezoning application and map; (2) Copy of E-Mail from Mrs. Lori Dutra dated 6-29-17; (3) Written and signed Planning Board Plan Consistency Statement and Small-Scale Rezoning Analysis; (4) Unapproved minute excerpts for agenda item from the July 20, 2017 Planning Board meeting; (5) Copy of the Table of Uses from the Granville County Land Development Ordinance (LDO); (6) Copy of the Use Definitions from the LDO; and, (7) Copy of zoning district vicinity map prepared by zoning staff. He said that after holding a public hearing on July 20, 2017, the Planning Board (6-0) recommended approval of the zoning map amendment (rezoning).

Chairman Karan asked that anyone wishing to speak to come to the podium and state their name and address for the record.

Lori Dutra, Currin and Dutra LLP, 118 Main Street, Oxford, NC, said she was present on behalf of Jonathan and Megan Cash. She said they agreed with the Planning Board's recommendation. She said Mr. and Mrs. Cash now own the property along with the house next door which is their home. She said the property will be used for their personal business to do small engine repair. She said the property existed as a commercial use for many years and asked that it be amended to a zoning category Neighborhood Business to allow the use. She said she believed it was fully consistent with the plan and agreed with the plan consistency statement. She requested that the Board accept the Planning Board's recommendation and allow the zoning change. She noted that Mr. Cash was present if there were any questions of him.

With no one else wishing to speak, Chairman Karan declared the public hearing closed.

Upon a motion by Commissioner Zelodis Jay, seconded by Commissioner David T. Smith, and unanimously carried, the Board approved the Planning Board's recommendation to approve the plan consistency statement and small-scale rezoning analysis to rezone the former restaurant property located at 1195 US Highway 158 West from Agricultural Residential 40 District (AR-40) to Neighborhood Business District (NB) as follows:

AN ORDINANCE THAT AMENDS THE GRANVILLE COUNTY ZONING MAP FOR PROPERTY OWNED BY JONATHAN & MEGAN CASH (TAX MAP #097304649069) FROM AGRICULTURAL RESIDENTIAL 40 (AR-40) TO NEIGHBORHOOD BUSINESS (NB) AND SERVES AS THE BOARD OF COUNTY COMMISSIONERS' WRITTEN PLAN CONSISTENCY STATEMENT AND SMALL-SCALE REZONING ANALYSIS

Whereas, a zoning map amendment application has been filed for a change to the Granville County Zoning Map by Jonathan & Megan Cash for property as follows:

Zoning Map Amendment (Rezoning) Petition

Z-1-2017 Jonathan & Megan Cash, Applicants, former restaurant property located at 1195 US HWY 158 in Berea

Jonathan & Megan Cash are requesting to rezone the former restaurant property located at 1195 US HWY 158 West from Agricultural Residential 40 District (AR-40) to Neighborhood Business District (NB). The parcel is more specifically identified as Tax Map #097304649069.

Whereas, the Granville County Planning Board held a public hearing on July 20, 2017, and made a positive recommendation concerning the application to the Board of County Commissioners.

Whereas, a notice of public hearing has been given as provided in North Carolina General Statute 153A-323 and the Granville County Land Development Code for a Zoning Map Amendment and a public hearing was held by the Board of Commissioners on August 7, 2017, at which, evidence was presented at the public hearing.

Whereas, the Granville County Board of Commissioners hereby adopts the following Plan Consistency Statement and Small-Scale Rezoning Analysis:

GRANVILLE COUNTY BOARD OF COMMISSIONERS' PLAN CONSISTENCY STATEMENT:

This property has historically been a commercial use as a restaurant/bar serving the community and the requested zoning will focus the property to a neighborhood scale, less intensive use.

Pursuant to the County Land Use Map and Section IV of the Comprehensive Plan, this property is at an "Urban node" area on the plan which anticipates the location of commercial uses in the community of Berea, as are similar nodes in place for Oak Hill, Wilton and Bullock.

The NB zoning category proposed for this property is on a major arterial highway going through the area at a "node" and is the zoning category in the LDO most narrowed to this minor commercial use on a single lot, as proposed by the applicant. This is consistent with the strategies and goals of the Plan to "seek to concentrate commercial development in nodes located at the intersections of thoroughfares," while at the same time respecting this County's long standing tradition of recognizing the nature of existing structures and historical use of properties so as not to burden a landowner planning to use his property in a consistent fashion.

The proposed zoning amendment to Neighborhood Business will allow continued use of the existing commercial structure for a Mr. Cash's small engine shop in an area where the Comprehensive Plan has predicted and allowed for such land uses, and therefore is consistent with the Plan.

The Granville County Future Land Development Map (Map 22) contained within the Granville County Comprehensive Land Use Plan classifies the future land use of the property as Office & Institutional. The property is directly adjacent to an area identified as Commercial on the future land use map.

GRANVILLE COUNTY BOARD OF COMMISSIONERS' SMALL-SCALE REZONING ANALYSIS:

The proposed rezoning is approximately 2.093 acres. Properties to the Southeast of the subject area are zoned Neighborhood Business (NB). The properties in the general vicinity are zoned Agricultural Residential 40 (AR-40) and Neighborhood Business (NB). The future land use map recommends the subject area to be zoned office & institutional. The property is adjacent to an area identified as commercial on the future land use map. The property and building on the property has been used for commercial purposes in the past.

NOW THEREFORE, BE IT ORDAINED BY THE GRANVILLE COUNTY BOARD OF COMMISSIONERS THAT:

The zoning district for property identified as Jonathan & Megan Cash property (Tax Map #097304649069) is hereby changed and amended from Agricultural Residential 40 (AR-40) to Neighborhood Business (NB) on the Granville County Zoning Map.

IN WITNESS WHEREOF, the Board of Commissioners of Granville County, North Carolina has caused this Plan Consistency Statement and Small-Scale Rezoning Analysis and zoning map amendment application to be approved and adopted.

This ordinance duly adopted by the Board of Commissioners of the County of Granville, North Carolina, this the 7th day of August, 2017.

BOARD APPROVED ROAD BID CONTRACT AWARD FOR ROAD REPAIR WORK IN MONTGOMERY PLACE AND FALLS MEADOW SUBDIVISIONS

Chairman Karan stated that on July 18, 2017 Granville County received bids for road repair work in Montgomery Place and Falls Meadow Subdivisions pursuant to Final Assessment Resolutions for Street Improvements for Montgomery Place and Falls Meadow Subdivisions approved by the Granville County Board of Commissioners on February 6, 2017.

The scope of work includes:

- Falls Meadow Subdivision: Grading, Ditch/Shoulder repair, Seeding/Mulching, Erosion Control, Signing Modification, Asphalt Patching, and Resurfacing on Lake Ridge Drive, Sandy Court, and Pier Pointe Drive.

- Montgomery Place Subdivision: Grading, Ditch/Shoulder repair, Seeding/Mulching, Erosion Control, Signing Modification, Asphalt Patching, and Resurfacing on Montgomery Drive, Carriage Drive, Kingsbrook Court, and Windfall Court

He noted that four (4) bid packages were received:

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|---------------------------------------|--------------|
| • Turner Asphalt Inc. / Raleigh | \$240,070.02 |
| • Asphalt Experts, Inc. / Durham | \$343,067.87 |
| • S.T. Wooten Corporation / Wilson | \$372,175.00 |
| • H.G. Reynolds Co., Inc. / Henderson | \$385,934.22 |

County Attorney Wrenn reminded the Board that the item was to approve the contract for work and not to set the assessment amount or time period for repayment.

Chairman Karan said that he had received calls from citizens in the Falls Meadows subdivision with the same concerns as mentioned during public comments including the cost increase and length of time for repayment.

At this point discussion ensued. It was mentioned that rebidding the contract would probably increase costs as the market has changed. It was also noted that the project was rebid a second time as there were no bids the first time, that delaying the project would not be a good option as the bids will probably not be good for another 30 days and costs would probably increase, and that the asphalt season will be ending soon. Concerns about individual costs to homeowners and the payback period were also talked about.

County Attorney Wrenn explained that the first costs were engineering estimates and not actual bids. He said they will check with the contractor about taking the stop signs out of the project to lower the costs and contract that separately.

Commissioner Smoak expressed concerns about the individual cost County Manager Felts explained that following completion of the project, the actual costs will be determined and staff will bring back the assessment to the Board. At that time the Board could determine the payback term. He noted that the policy allows up to ten years for payback, but he would recommend seven or eight years. He said that costs have already been incurred, so if a contract is awarded there will be an assessment. If a contract is not awarded, the Board would need to decide what to do to recoup those costs already incurred.

After further discussion about rising costs due to the turn in the economy, a motion was made by Commissioner Edgar Smoak to accept the bid with Turner Asphalt Inc./Raleigh in the amount of \$240,070.02 for the road repair work in Montgomery Place and Falls Meadow subdivisions. Commissioner Zelodis Jay seconded the motion.

Commissioner Hinman asked that the stop signs be looked at to lower the cost of the project.

Commissioner Karan asked if homeowners who do not want this to move forward, but signed the petition to start the process have any recourse on the matter.

County Manager Felts said that if the contract is awarded and the process proceeds, there will be an assessment based on actual costs to all property owners in the affected subdivisions.

When Chairman Karan called for a vote on the motion it passed by a vote of 6-1 as follows:

Ayes: Commissioners Cozart, Hinman, Jay, Roberts, Smith and Smoak

Nays: Commissioner Karan

BOARD DENIED UNTIMELY APPLICATION APPEAL – MARY HAYES THROCKMORTON

Chairman Karan stated that a summary of the 2017 untimely application appeal from Sharon Brooks-Powell, County Tax Administrator, for Mary Hayes Throckmorton was included in the agenda packet. A letter from Mrs. Throckmorton stated that she submitted a late application “because I wasn’t aware of the exemption program” was included in the agenda packet.

County Manager Felts noted the Tax Assessor’s recommendation that if the application was turned in by the June 1, 2017 deadline, Mrs. Throckmorton would have qualified for the Elderly Exclusion. He said that the decision had to be made whether Mrs. Throckmorton’s reason for submitting a late application is “good cause” for approval by the Board of County Commissioners and that he was recommending denial.

Upon a motion by Commissioner Edgar Smoak, seconded by Commissioner Tony W. Cozart, and unanimously carried, the Board denied the 2017 Untimely Application Appeal for Mary Hayes Throckmorton.

BOARD APPROVED UNTIMELY APPLICATION APPEAL – ERICK SCOTT

Chairman Karan stated that a summary of the 2017 untimely application appeal from Sharon Brooks-Powell, County Tax Administrator, for Erick Scott was included in the agenda packet. A letter from Mr. Scott explained transportation and health issues resulted in his untimely filing of the application. He noted the Tax Assessor’s recommendation that if the application was turned in by the June 1, 2017 deadline, Mr. Scott would have qualified for the

Disability Exclusion. He said that the decision had to be made whether Mr. Scott's reason for submitting a late application is "good cause" for approval by the Board of County Commissioners and that he was recommending approval.

County Manager Felts added that Mr. Scott did contact the Tax Office prior to the application deadline and did have health and transportation issues. He said if this is approved, he requested that the precedent for health and transportation be no more than a two week delay and that the Tax Administrator could approve appeals without bringing them to the Board.

Upon a motion by Commissioner David T. Smith, seconded by Commissioner Tony W. Cozart, and unanimously carried, the Board approved the 2017 Untimely Application Appeal for Erick Scott due to health and transportation issues resulting in no more than a two week delay; and approved that the Tax Administrator has the ability to approve appeals of this nature with no more than a two week delay.

BOARD APPROVED SHERIFF'S OFFICE AMMO PURCHASE

County Manager Felts stated that a copy of the sales quote for the Granville County Sheriff's Office ammunition purchase from Lawmen's under State contract 680A was included in the agenda packet. Funding for this purchase was included in the current fiscal budget. He noted that this was being presented to the Board of Commissioners for consideration, in accordance with the County's purchasing policy, since the purchase exceeds \$10,000.

Upon a motion by Commissioner Tony W. Cozart, seconded by Commissioner Edgar Smoak, and unanimously carried, the Board approved the purchase of ammunition for the Sheriff's Office, under State contract from Lawmen's, for an amount not to exceed \$13,552.02.

BOARD APPROVED DUKE ENERGY EXTERIOR AND INTERIOR LIGHTING IMPROVEMENTS AT THE GRANVILLE EXPO CENTER

County Manager Felts explained that in an effort to improve the lighting performance at the Granville County Expo and Convention Center, Duke Energy Progress, in conjunction with Lime Energy Services, has provided an Energy Efficiency Proposal for updating the exterior and interior lighting. As outlined in the proposal the incentive based proposal will upgrade the lighting systems for the parking area, the interior lobbies and meeting room, and the agricultural shelter located in the rear of the facility. He noted that the proposal will provide a "utility incentive" of \$20,724.22, reducing the cost of the improvements to \$12,039.20, and will provide an estimated utility cost savings of \$9,166.00 per year while improving the lighting efficiency.

When asked, County Manager Felts stated that this should improve the turn-in visibility at the Expo Center and if not other alternatives will be looked at.

Upon a motion by Commissioner Edgar Smoak, seconded by Commissioner Zelodis Jay, and unanimously carried, the Board approved the Energy Efficient Proposal and entering into an agreement with Duke Energy Progress, in conjunction with Lime Energy Services, for exterior and interior lighting improvements at the Granville Expo Center at a cost not to exceed \$12,039.20, that includes a “utility incentive” of \$20,724.22.

BOARD APPROVED CONSULTING SERVICES WITH JOYCE ENGINEERING

County Manager Felts stated that a professional consulting services agreement addendum (Number 0670-14) with Joyce Engineering for services at the County’s landfills for FY 2017-2018 was included in the agenda packet. It is an addendum to the Master Services Agreement No. 0670 dated June 28, 2007 between the County and Joyce Engineering and amended with Addendum 0610-11R dated November 30, 2016. Last month the Board approved the contract with Joyce Engineering covering general operational services for the 2017-2018 fiscal year which included the normal general landfill consulting, water quality sampling, landfill gas monitoring, and groundwater reporting which is required by NCDENR. This agreement (Number 0670-14) covers the scope of services necessary to submit a MSW Landfill Permit renewal application for the five year period ending February 19, 2023. The funding for the fixed fee amount of \$18,000 is included in the FY 2017-2018 Solid Waste Enterprise Fund approved budget.

County Attorney Wrenn said that the agreement will be put in the standard contract form for Granville County.

Upon a motion by Commissioner Zelodis Jay, seconded by Commissioner Owen T. Roberts, Jr., and unanimously carried, the Board approved the Consulting Services Agreement Addendum (0670-14) with Joyce Engineering for services at the County’s landfills for FY 2017-2018, known as addendum to the Master Services Agreement No. 0670 dated June 28, 2007, and included in the FY 2017-2018 Solid Waste Enterprise Fund approved budget. This covers the scope of services necessary to submit a MSW Landfill Permit renewal application for a 5 year period ending February 19, 2023 for the fixed fee amount of \$18,000 and meetings and responses to comments at an estimated cost of \$5,000.

BOARD APPROVED SCRAP METAL REMOVAL

County Manager Felts stated that a memorandum from Jason Falls, Environmental Services Director, for scrap metal removal was included in the agenda packet. Request for proposals for scrap metal removal at the Oxford and Butner sites were issued in July 2017. Requests were sent to several respective bidders, but only one vendor, TT&E Iron and Metal responded to the request for proposals that was bid at price per gross ton. TT&E Iron and Metal was selected last year in a similar bid process and the price per gross ton they will pay this year exceeds the amount bid in 2016.

Upon a motion by Commissioner David T. Smith, seconded by Commissioner Edgar Smoak, and unanimously carried, the Board approved awarding the scrap metal removal contract to TT& E Iron and Metal of Garner, NC at the rate of \$151/gross ton.

BOARD APPROVED INFORMATION TECHNOLOGY VEHICLE PURCHASE

County Manager Felts stated the Granville County IT Department was allocated funds for the purchase of a service van in the approved FY 2017-2018 Budget. Although the funding for the vehicle was approved in the FY 2017-2018 budget, the request was brought back to the Board for final approval per policy because the expenditure is in excess of \$10,000. He noted that the van will need to be upfitted and the cost will be under \$10,000, so it will not come back to the Board.

Upon a motion by Commissioner Zelodis Jay, seconded by Commissioner Tony W. Cozart, and unanimously carried, the Board approved the purchase of a 2018 Ford 250 Cargo Van from Capital Ford, Inc. in accordance with State Term Contract 070A for a price not to exceed \$24,606.

BOARD APPROVED INFORMATION ACTIVE DIRECTORY CLEANUP AND CONSOLIDATION

County Manager Felts explained that the Granville County Board of Commissioners authorized the County to contract with VC3 to conduct an IT Assessment. In April 2017, VC3 submitted their findings and recommendations, which included 17 recommended projects with anticipated costs ranging from \$600,000 to \$750,000. The recommended projects were prioritized and a recommended 3-year implementation roadmap was provided as part of their report. He noted that a copy of this report is available in the County Manager's Office. While several of the findings; such as replace the Tax System; were anticipated, one of the recommendations was given a high priority and was strongly recommended to the County

Administration and IT staff for immediate implementation. This was the cleanup and consolidation of the County's active directory. A quote from VC3 for this service in the amount of \$19,062.48 was received. Granville County has established an ongoing service relationship with VC3 and they serve as a backup IT service provider for the County on an "as needed" basis. He noted that funding for this request was available in the current County budget.

Upon a motion by Commissioner Tony W. Cozart, seconded by Commissioner Zelodis Jay, and unanimously carried, the Board approved authorizing VC3 to provide active directory cleanup and consolidation services for an amount not to exceed \$19,062.48.

BOARD APPOINTED SARA LLOYD WITH VGCC TO THE KERR-TAR PRIVATE INDUSTRY COUNCIL/WORKFORCE DEVELOPMENT BOARD

Chairman Karan stated that Dr. Dorwin Howard has retired and a replacement needs to be made to the education position on the Kerr-Tar Private Industry Council/Workforce Development Board. He noted that due to legislation changes, this position is now a post-secondary education seat.

Upon a motion by Commissioner David T. Smith, seconded by Commissioner Tony W. Cozart, and unanimously carried, the Board appointed Sara Lloyd with Vance-Granville Community College to the Kerr-Tar Private Industry Council/Workforce Development Board.

BOARD APPROVED KERR-TAR REGIONAL COG BROADBAND ADVISORY SERVICE PROPOSAL

County Manager Felts stated that the Kerr-Tar Regional Council of Governments (COG) and several counties have expressed an interest in improving broadband coverage and increasing broadband service offerings to business, citizens and government entities in the region. The Mighty River Proposal includes providing the following listed services for the Kerr-Tar Region; specifically, Granville, Franklin, Vance, and Warren counties.

1. Review existing broadband survey data and broadband asset inventory from counties and municipalities in the region.
2. Create RFP(s) that leverage the City's and County's assets to increase broadband availability for city/county facilities, consumers and businesses in the four listed counties.
3. Coalesce, interpret and distribute specific information on sources of funding (Federal, State, Private) that are available to anchor institutions and service providers and sources of funding that have already been committed for institutions or facilities in the Kerr-Tar counties.
4. Based on these funding sources, create a broadband strategic opportunity roadmap for the region.

The agreement would cover a 12-month period at a flat fee of \$9,000 per month based on the guidelines included in the proposal. Currently the Kerr-Tar Regional COG is seeking

grant funds to cover most or all of this service cost, however each county is seeking approval from their board to cover a pro-rated share of this service should grant funds not cover any or all of the costs. The estimated cost per county, if all four counties participate, is \$30,000. This would cover the contract cost and incidentals such as travel and per diem.

Commissioner Smith noted that he and Commissioners Jay, Cozart and Hinman attended the meeting at the COG regarding broadband and that broadband is a critical need for children and businesses. He noted that Person County also attended the meeting and was pleased with work by Mighty River there.

Commissioner Jay said it will be beneficial to work on this issue regionally. He also noted the importance of broadband for students and businesses.

Upon a motion by Commissioner Edgar Smoak, seconded by Commissioner Zelodis Jay, and unanimously carried, the Board approved authorizing the County Manager to acknowledge Granville County's participation with Mighty River in the shared services with the Kerr-Tar Regional COG for improving and increasing broadband services for an amount not to exceed \$30,000.

BOARD APPROVED COMPREHENSIVE LAND USE PLAN SCOPE OF SERVICES

County Attorney Wrenn stated that he and Barry Baker, Planning Director, negotiated a scope of services with Stewart for the Comprehensive Land Use Plan. A scope of services was distributed and he explained the negotiations to lower costs. He said that the costs can be covered with the regular budget and stormwater fees.

When asked, Mr. Baker verified that the last plan was done 15 years ago.

Upon a motion by Commissioner David T. Smith, seconded by Commissioner Owen T. Roberts, Jr., and unanimously carried, the Board approved contracting with Stewart to prepare the Granville County Comprehensive Plan at a cost of \$150,000 with \$125,000 from the regular budget and \$25,000 from stormwater fees.

BOARD PRESENTATIONS

Commissioner Jay said that the roads have been mowed and trash has been picked up in northern Granville County. He thanked those that have made the effort to clean up Granville County. He reported that the Solid Waste Liaisons met with Person County regarding accepting solid waste streams from them. He said that the matter is now in Person County's hands to decide what to do.

Commissioner Smith said that he and other Board members attended the July 4th Celebration at the North Granville Senior Center and there was a great turnout for the event. He thanked Phyllis Blackwell, Kathy May and staff for their hard work. He also attended the Nifty 90s event along with other Board members and said there was a great turnout for the event.

Commissioner Hinman said that glasses to view the eclipse were acquired from a grant sponsored by NASA and the library has some to give out. She also reported that she received a call about an animal control issue and that the Animal Control staff was already working to take care of the matter with the laws that are on the books. She then announced that she has been appointed by Governor Roy Cooper to serve on the Department of Social Services (DSS) Board and is excited to begin work.

Commissioner Cozart said he was glad to finally have the DSS Board vacancy filled by Commissioner Hinman. He mentioned conversations he had at the recent National Association of Counties (NACo) Conference about mental health issues of inmates and noted that the information will be helpful as the new jail is being built. He also said he was happy to hear great things about the new superintendent and hopes this will be a great season for our school system.

Commissioner Roberts said he also attended the Nifty 90s event and took his 92 year old mother. He said it was a great event and he would not miss another one. He commended Commissioner Smith for his idea to switch the Senior Center and DSS facilities as he thought it was a great idea. He talked about Bert Glover, the oldest World War II veteran in the County, who said he would join the service again if he could do it over again. He said a deputy delivered his agenda packet and they recognized each other from attending the school where Commissioner Roberts used to work. He said they were both overcome with emotion as they talked about their tours of duty in Vietnam and Iraq when they served in the Army. He also said that Angela Wright, Assistant Director of Granville County Senior Services, who was a host at the Nifty 90s event was one of his students and that he was proud of both of these young people.

Commissioner Smoak talked about the upcoming 75th Anniversary of Camp Butner Celebration and the history of the town where 50,000 troops were trained for World War II. He said there will be a dinner and entertainment on Friday, September 22nd and a parade,

ceremony, reenactment and tour on Saturday, September 23rd. He said that there were a limited number of tickets left for Friday night and to contact Butner Town Hall if interested. He invited everyone to attend the events that weekend.

Chairman Karan asked the Board if there was any interest in adding the Brunch Bill to an agenda at this time. The consensus of the Board was that they were not interested at this time.

BOARD WENT INTO CLOSED SESSION

Upon a motion by Commissioner Edgar Smoak, seconded by Commissioner Zelodis Jay, and unanimously carried, the Board went into closed session as allowed by G.S. 143-318.11(a)(3) and (5) to consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged; and to establish, or to instruct the public body's staff or negotiating agents concerning the position to be taken by or on behalf of the public body in negotiating (i) the price and other material terms of a contract or proposed contract for the acquisition of real property by purchase, option, exchange, or lease.

Upon a motion by Commissioner Edgar Smoak, seconded by Commissioner Sue Hinman, and unanimously carried, the Board returned to regular session.

BOARD APPROVED PROPERTY SWAP OF ARMORY PROPERTY

Upon a motion by Commissioner Edgar Smoak, seconded by Commissioner Sue Hinman, and unanimously carried, the Board approved authorizing the County Attorney and County Manager to finalize a property swap of the Armory facility and a property located on East McClanahan Street adjacent to the Oxford Fire Department.

BOARD APPROVED PROCLAMATION HONORING REVEREND LACY JOYNER

Commissioner Jay advised the Board that Reverend Lacy Joyner will be retiring and moving and asked the Board to consider a proclamation to be presented to him on September 10, 2017.

Upon a motion by Commissioner Zelodis Jay, seconded by Commissioner David T. Smith, and unanimously carried, the Board approved a proclamation recognizing Reverend Lacy Joyner to be presented September 10, 2017.

BOARD APPROVED ADDING ANIMAL CONTROL FACILITY AT LAW ENFORCEMENT CENTER

County Manager Felts advised the Board that the property on Commerce Drive for the Law Enforcement Center had been closed on. Commissioner Hinman said the Board had mentioned the possibility of an Animal Shelter on the property where the Law Enforcement Center will be built. Discussion ensued that it would be beneficial to look at this now while the County is working with the architectural firm in order to save on costs.

Upon a motion by Commissioner Sue Hinman, seconded by Commissioner Edgar Smoak, and unanimously carried, the Board approved adding an Animal Control Facility to the Law Enforcement Center with an estimated budget of \$2 million and authorized the County Manager to bring a contract back to the Board with a scope of services.

COMMISSIONERS ADJOURN

Upon a motion by Commissioner Edgar Smoak, seconded by Commissioner Sue Hinman, and unanimously carried, the Board adjourned.

Respectfully submitted,
Debra A. Weary, NCCCC, CMC
Clerk to the Board