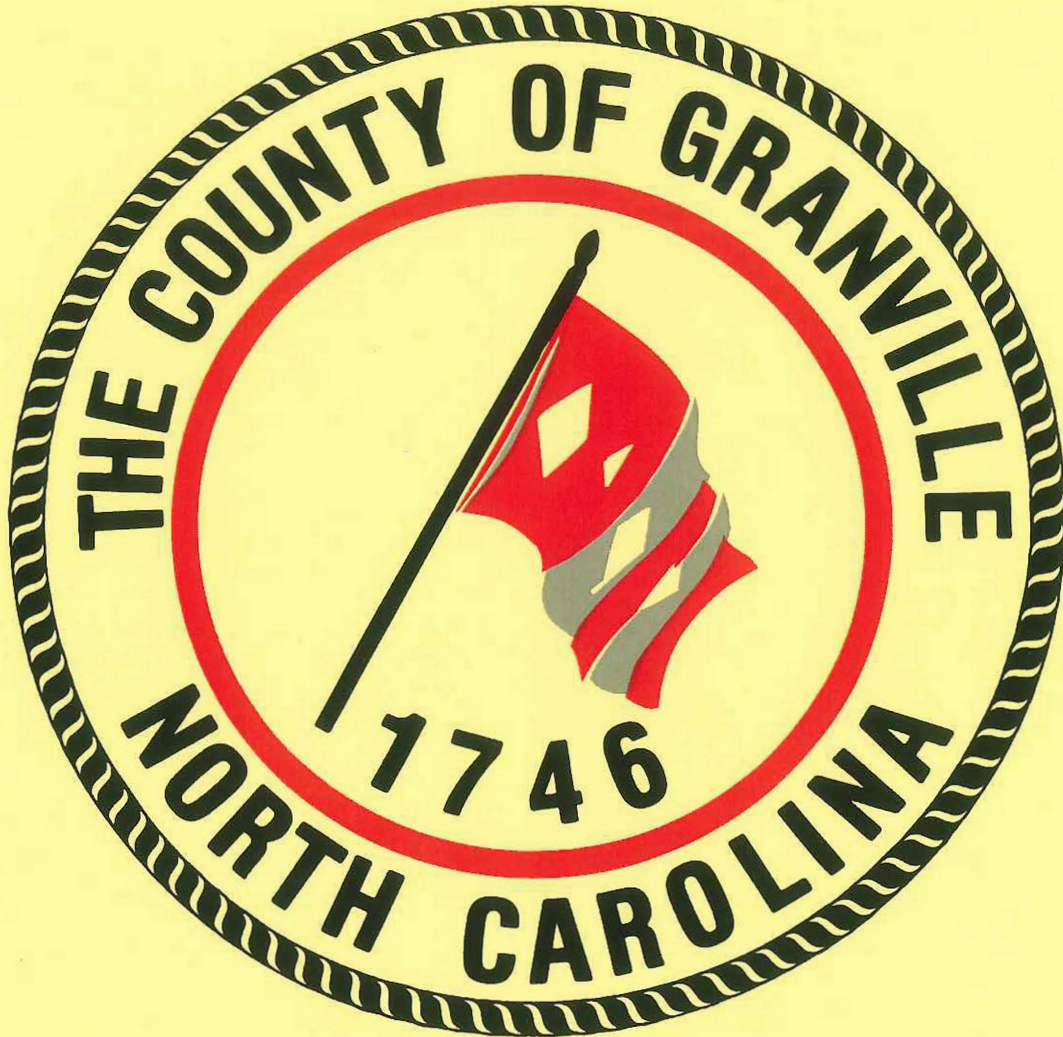


GRANVILLE COUNTY

APPROVED BUDGET



FISCAL YEAR 2016-2017

As Prepared By:

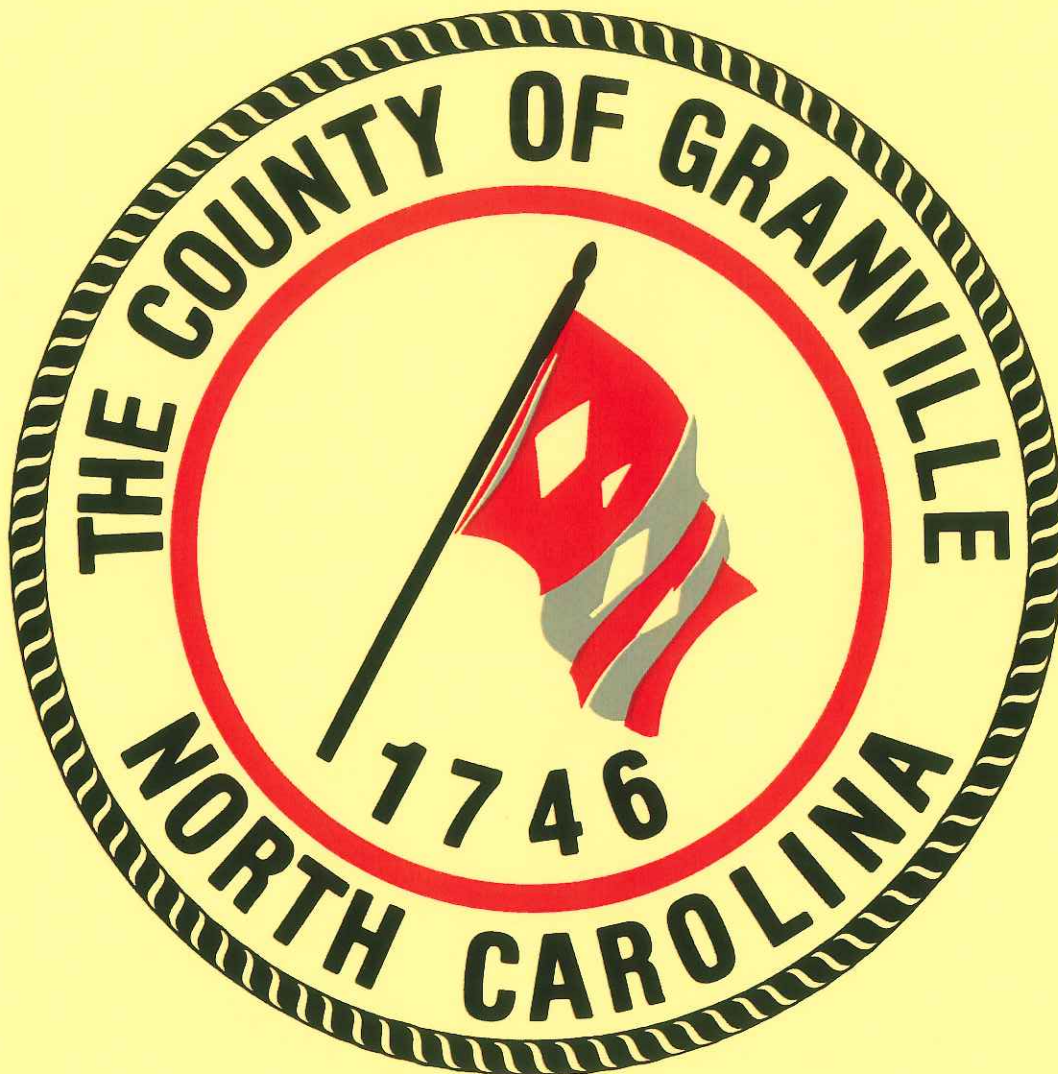
Granville County Administration/Finance
141 Williamsboro Street
Oxford, North Carolina 27565

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SECTION I

Manager's Message



Manager's Budget Message

Fiscal Year 2016-2017

To: The Granville County Board of Commissioners

Date: May 2, 2016

This binder contains the County's recommended annual budget as required by North Carolina General Statute 159 and the *Local Government Budget and Fiscal Control Act*. Two general units comprise the document. The first unit is the continuation budget for all funds necessary to carry out the services authorized by the Granville County Board of Commissioners. This portion contains both the financial information and the narrative descriptions of each program in all funds for which the Board is responsible. In addition to the financial information, the continuation budget section also contains statistical information about the County, financial planning models and a fee manual that describes the user fees that attempt to recover some or all of the costs of services from the direct beneficiaries of the services, rather than taxpayers. The second unit contains detailed information on 44 service expansions proposed by departments and outside agencies. These are "new and different" programs or activities that expand or decrease the current level of service to the Granville County citizens and taxpayers. The budget is balanced and prepared in accordance with the policies and procedures outlined in the *Local Government Budget and Fiscal Control Act*.

The Process

While budgeting is an ongoing process, the budget preparation season officially begins at the Board's planning retreat. During the planning sessions the Board Members discuss the current programs and provide staff guidance to what should be included in the service expansion process. The County Manager then informs department managers of program ideas that the Board would like to see proposed in the new budget.

Section II of the budget contains the budget calendar. Departments and outside agencies were reminded in late January to begin thinking about service expansions. The instructions and formal continuation budgets were sent out in February and service expansions were to be returned by mid-March. Individual departmental meetings were held in late March and early April to review the budget requests and finalize the expenditure requests. Revenues were the last item to be addressed, because much of the property tax information and the year-to-date historical data are not available until late April. The revenue and expenditures were finalized at the end of April, after another full review of revenues, expenditures and projected fund balance.

Goals

This budget was developed based on the values and goals communicated during individual budget work sessions, monthly meetings, and through the annual planning retreat. Granville County's values and goals have remained consistent for many years and are as follows:

- ❑ Continue to rely on financial plans and systems in the preparation of the proposed budget;
- ❑ Conservatively estimate revenues and expenditures to avoid expectations of performance that are not realistic;
- ❑ Create an atmosphere where efforts to “spend down” during the fiscal year are discouraged;
- ❑ Present a budget that maintains the current level of programs and services provided by County departments to the public without a reduction unless those reductions are caused by State or Federal reductions.
- ❑ Present a budget that re-evaluates all expenditures in order to offset projected losses in revenues so that in light of the current economic conditions a tax increase is not needed for general government operations, but allows for policy review and potential service reductions or expansions based on other policy directives.
- ❑ Present a budget that does not supplant funding cuts by the State or Federal governments, but instead reduces those programs and informs the public of the associated impacts.

The budget team prepared this document to meet these goals. In spite of increasing costs of operations, the proposed FY 16-17 budget maintains all County programs and services at the current tax rate of \$0.83 per \$100 of valuation. This level tax rate is accomplished by decreasing expenditures where appropriate and using fund balance to close the revenue/expenditure gap.

The service expansion budget consists of expenditures that generally “change” something about the operation. Examples include new positions, new equipment (not just replacement), new programs, acceptance of various grants, and initiatives to address employee compensation and cost of living adjustments. Funding all service expansions will require more than \$6 million dollars in additional General Fund revenue. The Board may wish to consider other sources of revenue to fund these additional services. Some of the initiatives may appropriately be considered for partial funding, future funding, or be incorporated into an overall plan, such as the Capital Improvement Program or Recreation Master Plan.

State and National Economic Outlook

Over the past several years, the Granville County Board of Commissioners has made additional investments in the areas of Public Safety, Health and Human Services, and Community Services to meet the needs of the community. The Board of Commissioners has also worked closely with the Granville County Board of Elections to address the ever increasing regulations associated with the election process and with the Board of Education to address the needs of our public education system. Even with these tremendous efforts through difficult economic cycles, there continues to be increasing needs in almost every functional area of local government. Areas such as Education and Health and Human Services are directly affected by the State and National economy.

Conditions impacting the State, Local, and National economy continue to evolve every day. Some of the highlights of the Economic Outlook provided by the North Carolina Fiscal Research Division, which were studied as part of preparing this budget, include:

- The State’s economy is at its strongest since the recession ended six and a half years ago. The pace of growth remains moderate, however, has quickened sufficiently to improve overall economic conditions.

- National economic forecasts continue to expect the growth in the nation's economy to remain slightly below average. While robust expansionary growth is not projected, moderate, steady growth is anticipated throughout 2016.
- During the post-recession recovery, the State's economy has tracked closely with the recovery of the nation and this trend is expected to continue as the State tracks along with this moderate, steady growth.
- Given that the National economy in 2016 is positioned for stable growth, the risks of small economic shocks curtailing the economy's progress have been greatly reduced. As such, recession probabilities remain below 20 percent.
- Improvements in the overall economy have resulted in a stronger job market. Recently, job growth has reduced much of the slack in the labor market, which had many more people looking for jobs than were available.
- The tighter job market has begun to put some upward pressure on wages, although the economic data do not yet show consistent wage increases.
- The State's employment outlook has stabilized. The economy is expected to produce a net gain of 100,000 to 105,000 jobs in 2016.
- Last fiscal year, non-farm employment grew by 97,900 jobs, which was similar to the 96,300 jobs added the previous year.
- For the State, key economic indicators including Employment, total Personal Income, and Retail Sales are growing within the bounds expected in the revenue forecast.
- The greatest economic risks continue to come from a global economic downturn, as well as other international risks such as the ongoing volatility in the Middle East.

Overview of the Budget

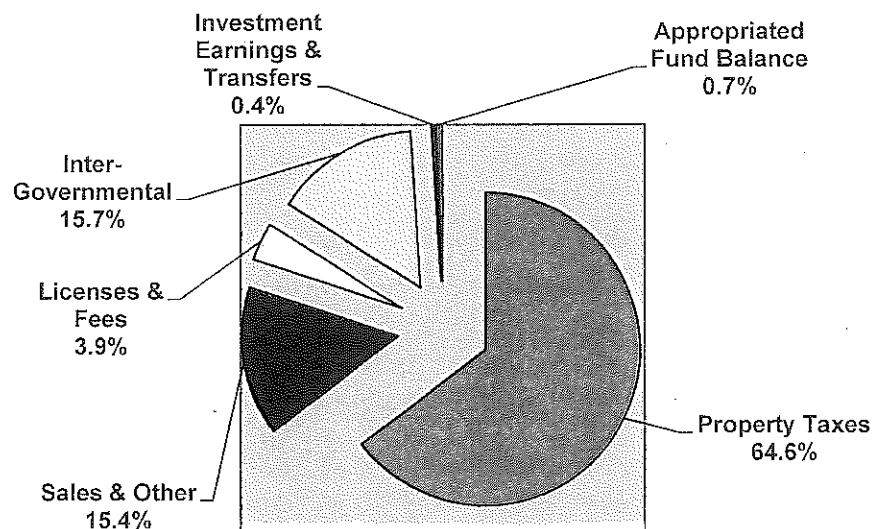
The recommended budget reflects both the strength of the County from a financial perspective and the significant challenges that the Board faces.

- ⇒ Much of the work in preparing the recommended budget focused on critically evaluating all revenues and expenditures in an effort to adjust to the current and predicted economic conditions.
- ⇒ The recommended budget continues funding for the maintenance of County facilities as well as all current County provided programs and services.
- ⇒ The estimated tax base of \$4,383,956,701 for fiscal year 2016-2017 is projected to provide revenues of \$35,964,753 at the recommended tax rate of \$0.83 for each \$100 of assessed valuation assuming a 98.84% collection rate. The tax collection rate compared to last year raised slightly by 0.72%. This was due to the Tax Department staff's continued efforts to collect tax revenues timely and the full implementation of the Tax & Tag program for motor vehicles.
- ⇒ The recommended budget appropriates \$386,957 from fund balance in order to maintain current levels of County provided programs and services without an increase in the tax rate.

General Fund

The majority of the general governmental activities are accounted for in the General Fund. The following bullets provide a summary of the significant changes featured in this budget:

- ⇒ The employer portion of retirement contribution increased to 7.25% from 6.77%.
- ⇒ Revenues and expenditures are balanced in accordance with North Carolina General Statutes. The budget recommends appropriating \$380,973 in available fund balance (.7% of the general fund expenditures). Total recommended revenues, including appropriated fund balance, are \$56,597,575. The following chart shows the sources of revenue and the percentages of these major categories.
- ⇒ Granville County continues to monitor education funding and results. Education funding in the recommended budget remains consistent with prior year funding.
- ⇒ Health Insurance premiums for FY 16-17 are expected to remain at the same level as the current fiscal year.



- ⇒ The following table shows the historical tax rate, including the tax rate at the same period in the octennial revaluation (eight years ago) of \$0.755.

Fiscal Year	Tax Rate	Octennial Revaluation Year
2006-2007	\$0.700	5
2007-2008	\$0.755	6
2008-2009	\$0.755	7
2009-2010	\$0.825	8
2010-2011	\$0.795	1
2011-2012	\$0.795	2
2012-2013	\$0.795	3
2013-2014	\$0.830	4
2014-2015	\$0.830	5
2015-2016	\$0.830	6
2016-2017	\$0.830	7

- ⇒ Collection efforts within the Tax Department over the last fiscal year have continued and the collection rate has increased by 0.72% from 98.12% to 98.84%. Collection rates are anticipated to remain fairly level for the coming fiscal year due.
- ⇒ Sales and Other Related Taxes are expected to increase by \$869,179 over the FY 15-16 amended budget. Sales tax revenues continue to improve and forecasts report continued growth over the next few years.
- ⇒ Licenses, Fees, and Other Revenues are expected to increase 12% when compared with the FY 15-16 approved budget.
- ⇒ Restricted and Intergovernmental Revenue is expected to increase \$193,231 from the FY 15-16 amended budget due to stronger estimates of grant revenues from the Federal and State governments. This category changes the most throughout the year based on the availability of grants during the year.
- ⇒ Investment earnings are expected to remain flat when compared to the prior year's approved budget due to the continued impacts of low investment/interest rates.
- ⇒ The recommended budget appropriates \$386,957 in fund balance. Fund balance is estimated to be 38.98% of expenditures as of June 30, 2016. Based on the FY 16-17 recommended budget, the fund balance is projected to be 44.80% of expenditures as of June 30, 2017 which is above the County's targeted range of 30% - 35%.

General Fund Expenditures

Overall, County departments maintained their operational budgets as compared to the FY 15-16 approved budget while maintaining their current level of programs and services. Of departments that had increases, they were mostly due to increases in payroll and benefit costs and operational needs such as maintenance contracts. In departments with small budgets, the increase in personnel costs could not be offset enough by other cuts and sometimes resulted in an increase in the overall department budget.

Meetings were held with departments and each line item was reviewed with the department managers. Department managers did an excellent job of critically reviewing and evaluating each expenditure in their budget. The following is a brief summary of the functional areas.

County Administrative Departments

Departments which comprise General County Government activities showed an average decrease of 1.24% in operational expenditures from the FY 15-16 amended budget. This decrease is due primarily by a decrease in expected costs to conduct elections in FY 16-17. If you remove the Elections Department decrease from the comparison, the General County Government activities increased by an average of 2.64%.

Human Services Departments

The Health and Human Services area of the budget remained flat when compared to the FY 15-16 amended budget. Cost decreases in Senior Services and Hospital debt service were offset by operating cost increases in Social Services and Veteran Services. Veteran services transitioned from a part-time staff position in late FY 15-16 to a full-time staff position.

Community Services

Community Services averaged a 3.1% increase when compared to the prior year's approved budget. During FY 15-16 the Addressing/GIS function was removed from the Emergency Communications Department (Public Safety functional area) and shown in the Community Service functional area. Netting out this specific change, the Community Services functional area averaged a 1.5% increase over the previous year.

Education

The Public School System's budget and the budget for Vance-Granville Community College are flat, except for decreases relating to one-time funding allocations from last year. Additional requests for operating and capital expenses for VGCC and Granville County Schools are included in the service expansion budget.

Public Safety

Public Safety Department's operational expenditures remained flat from the FY 15-16 amended budget with the exception of Emergency Management. Typically, Emergency Management is able to acquire grant funding during the year, so it is best to compare this budget with the previous year's original budget. Based on this comparison, the Public Safety functional area increased 2.1% primarily due to merit pay adjustments to salaries. Fire Department funding continues the normal programmed increase related to tax value growth, which is 2.2%.

Area Projects & Other Appropriations

The amount budgeted for Special Appropriations decreased 11.5% from the amended FY 15-16 budget due to non-recurring funded items. Several outside agencies have requested new funding and their requests are included as service expansions.

Non-departmental expenditures show a 10% decrease from the FY 15-16 amended budget, due to economic development incentives.

Pass-through funds remain flat when compared to the previous year amended budget.

Contributions to Other Funds

The proposed budget for this cost center shows an 8.3% increase from the FY 15-16 original budget. The only transfer shown is to the Tourism Development Authority.

Contingency

The Contingency appropriation is \$180,000 and has not changed from the FY 15-16 original budget.

Other Funds

Emergency Telephone System Fund (ETSF)

This fund continues to change due to rules from the State 911 Board regarding the allowable expenditures of the E-911 telecommunications surcharges. The Fund expenditures are budgeted at \$895,523. Granville County continues to support the efforts of the North Carolina Association of County Commissioners to pass legislation which will allow flexibility in the spending of

restricted revenues from the State 911 Board thereby reducing the dependence of general fund property taxes.

R.H. Thornton Library Memorial Fund

This fund is a special revenue fund used to account for the receipts and disbursements made on behalf of the Granville County Library System. The fund is budgeted at \$20,000.

Solid Waste Management – C&D and MSW Landfills

The budget provides \$1,822,584 for operation of the Construction and Demolition (C&D) Landfill and the County's new Municipal Solid Waste (MSW) Landfill. Tipping fees for both Landfills are programmed at \$40/ton for in-County waste and \$42/ton for out-of-County waste.

Solid Waste Management – Convenience Centers

The budget for the operation of the Convenience Centers is \$1,187,250.

Stormwater Management

The budget continues the Stormwater Management Operations fund to provide services related to the State mandated Falls Lake Rules. The fund is budgeted at \$442,846.

Summary

This fiscal year 2016-2017 Recommended Budget continues current operations and maintains the Ad Valorem tax rate at the prior year's level. The local and state economies in FY 16-17 and the actions of the State and Federal government will be important factors in the performance of this budget. The North Carolina General Assembly continue to delve into local government issues that historically have been left to local elected officials to decide.

Granville County continues to face many funding issues, such as Education, Public Safety, and Public Health in the coming year. The Granville County Board of Commissioners has prepared for tough times by managing its resources well and has acted responsibly in its efforts to maintain services to its citizenry.

Department managers did an outstanding job of analyzing and compiling budgets that met the expectations of the Board of Commissioners. They deserve many thanks and tremendous admiration. The people working for Granville County take pride in providing efficient and effective services that make life better for others. They continue to prove their dedication to the citizens of Granville County each and every day. They are truly special people who care about their community.

Putting together a budget is a tremendous effort. The Finance Department, under the leadership of Steve McNally, did an outstanding job in creating an informative and functional document that serves as a management tool and an outline from which to debate policy. Also a very special thanks to Debra Weary and Patrice Wilkerson for their support and for making sure that the business of the County continued while many County employees completed the efforts to compile this recommended budget.

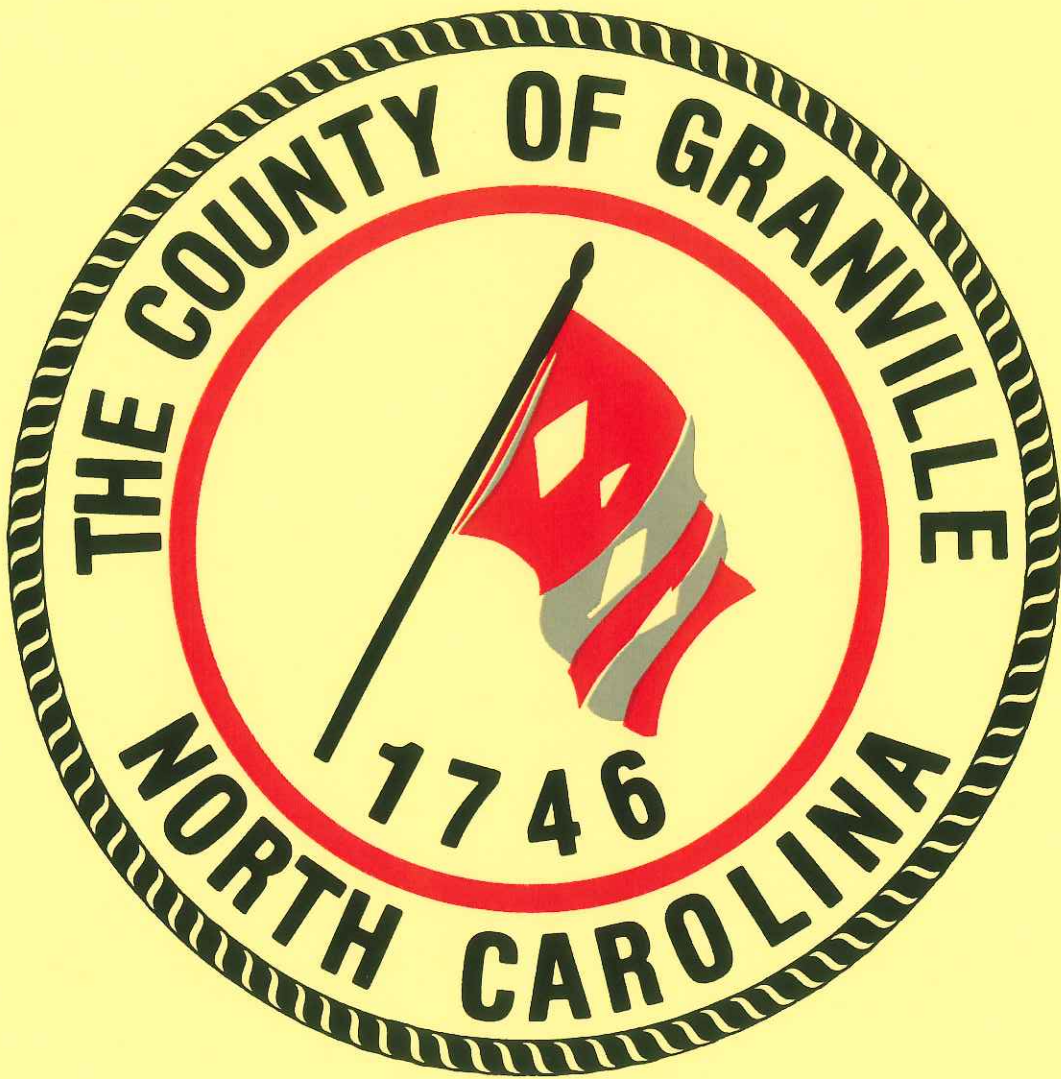
Respectfully submitted,

Michael S. Felts

Michael S. Felts, County Manager

SECTION II

Guidelines & Overview



READER'S GUIDE

Thank you for your interest in the fiscal year 2016-2017 Annual Budget of Granville County, North Carolina. This reader's guide will provide you with some useful information, which may assist you as you review this document. This budget serves as a policy document from the County Commissioners, a financial plan and operations guide for the County Administration, and a communication device for the departments of the County and the Granville County constituents. The information in this document is designed to assist you, the reader, in understanding how your local county government provides services and manages the resources of Granville County.

On the first page of this document you will find a Table of Contents. Each section of the document is separated by the categories identified in the bold face type for your quick reference. Within each section you will locate information about individual departments and their budgets. Other information on these pages includes the department's organizational structure, highlights of last year's accomplishments, and goals for the upcoming year.

The first five sections of the document provide an overview of the budget process, assumptions used to develop the budget, specific problems faced in developing this budget, the County's financial condition, and a summary of the fiscal year 2016-2017 Budget. Sections six through thirteen provide detail information related to the operation of the general fund budget, section fourteen contains detail information about special revenue, capital, and enterprise funds. Section fifteen contains the actual budget ordinance. The next two sections (sixteen and seventeen) contain historical and current information about the County. A glossary can be found in section sixteen of this document for your reference.

Commonly used acronyms:

ADM: Average Daily Membership (student attendance)
C&D: Construction and Demolition (denotes type of Landfill)
CAFR: Comprehensive Annual Financial Report
CDBG: Community Development Block Grant
G.S.: General Statutes
GAP: Granville Athletic Park
GAAP: Generally Accepted Accounting Practices
GFOA: Government Finance Officers Association
GIS: Geographical Information System
GHS: Granville Health System

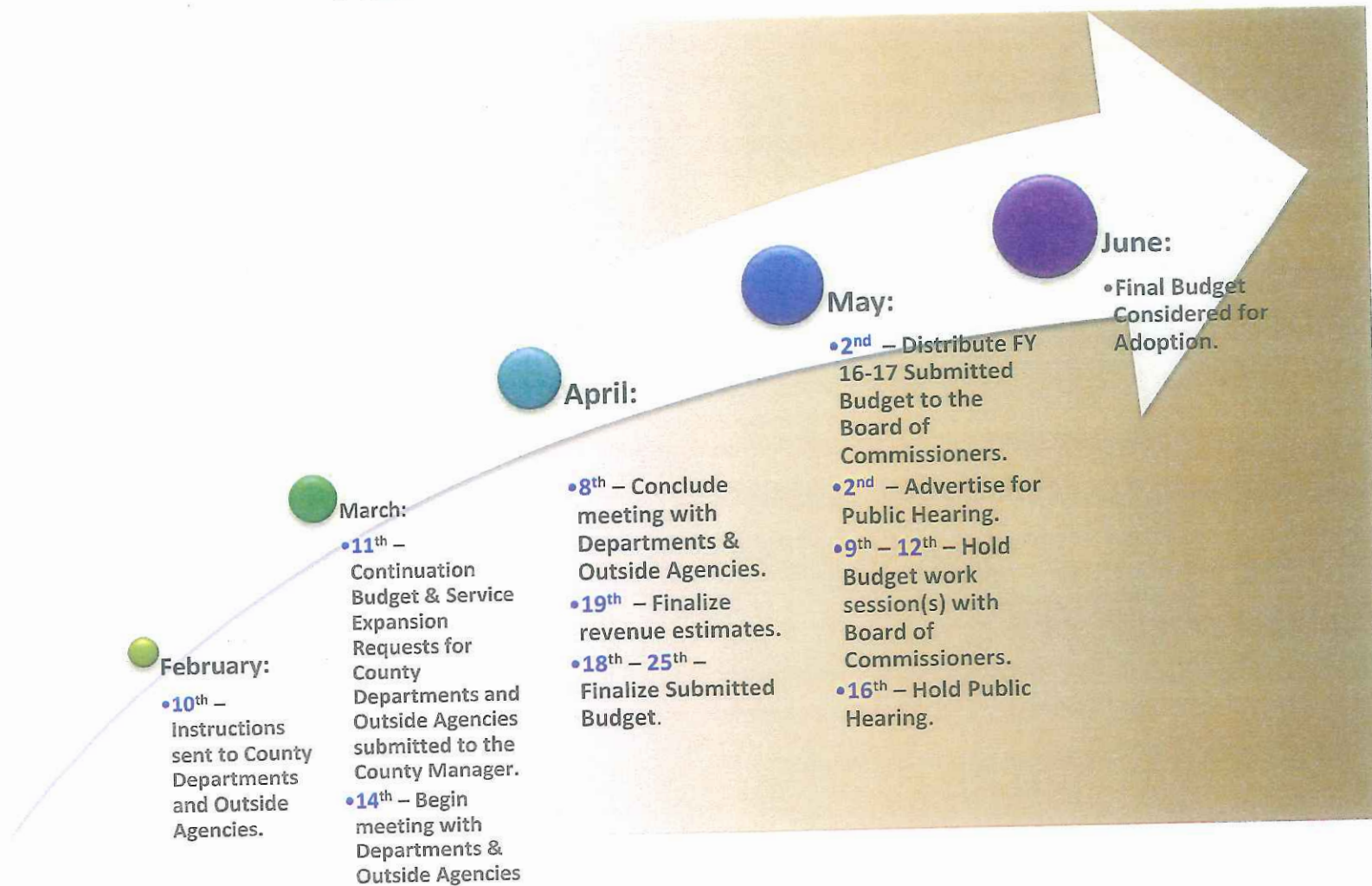
GO Bond: General Obligation Bond
HVAC: Heating, Ventilating, and Air Conditioning
JCPC: Juvenile Crime Prevention Council
LGBFCA: Local Government Budget and Fiscal Control Act
MSW: Municipal Solid Waste (denotes type of landfill)
ROAP: Rural Operating Assistance Program
SGWASA: South Granville Water and Sewer Authority
VGCC: Vance Granville Community College

The Granville County Board of Commissioners reviews the fees charged to offset the cost of operations during the budget process. The fee manual is presented as a separate document and included as an appendix of the budget document in section sixteen along with County Contacts.

We believe you will find useful and valuable information within this document about the operation and fiscal management of Granville County. If you have any suggestions or comments please feel free to contact us at www.granvillecounty.org or at any of the phone numbers listed for the Administration or Finance Departments.

Granville County Government Budget Calendar

Fiscal Year 2016 - 2017



HISTORY AND DESCRIPTION OF GRANVILLE COUNTY

Granville County was founded in 1746. It is located in the northeastern Piedmont and encompasses an approximate area of 532 square miles. The County Seat of Oxford is located approximately 40 miles northwest of Raleigh, the state capital, on a section of Interstate 85, which opened in January 1972.

The County is bound on the north by the Virginia State line, on the west by Person and Durham Counties, on the south by Durham and Wake Counties and on the east by Vance and Franklin Counties. The topography is gently rolling in the southern portion of the County to rolling in the northern portion of the County.

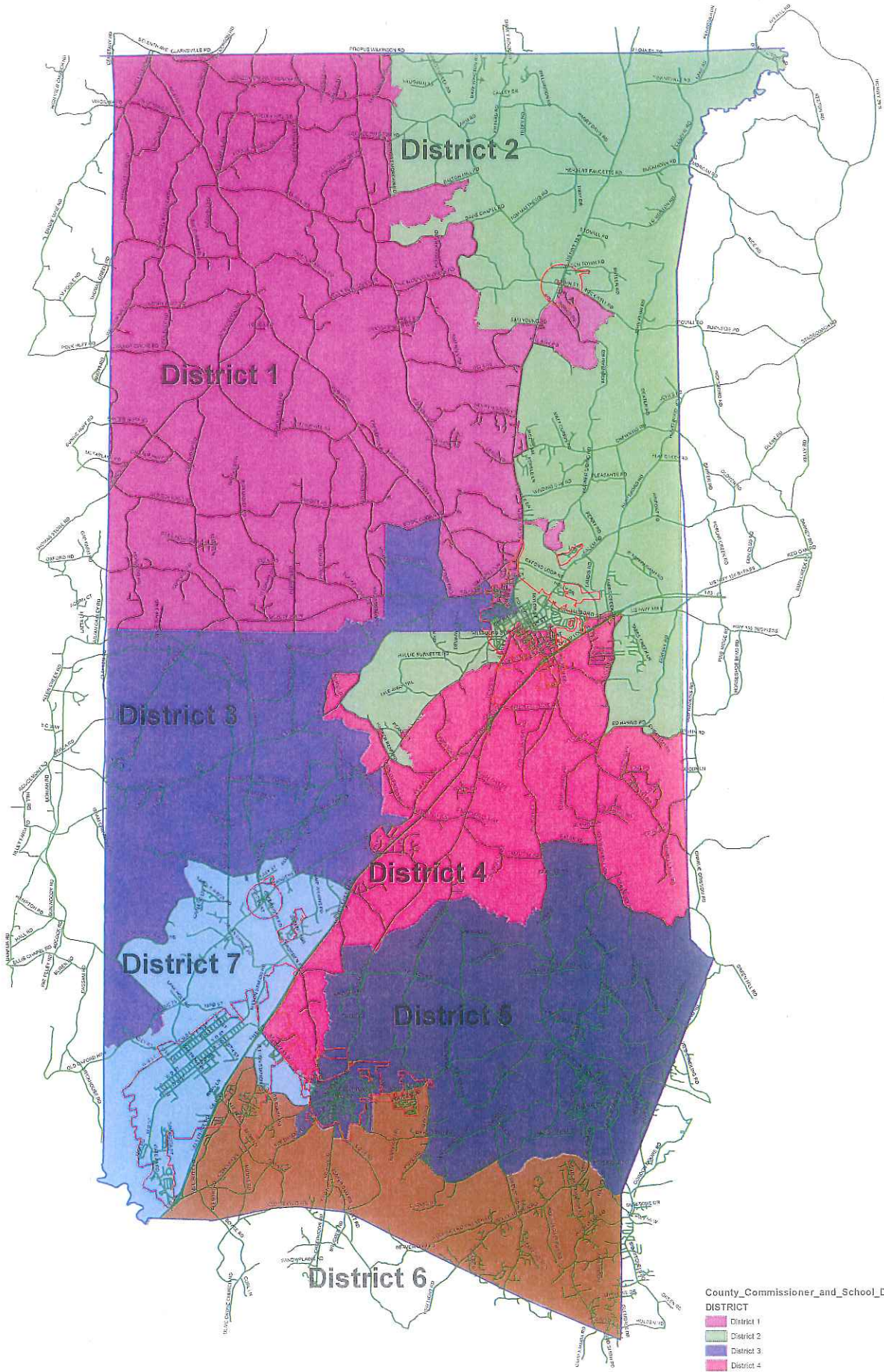


There are five municipalities within the County: Oxford, Butner, Creedmoor, Stovall, and Stem. The City of Oxford serves as the County Seat. The County's newest municipality, situated in the southwestern portion of the County is the Town of Butner, which was formerly governed by the State until its incorporation on November 1, 2007. The Town of Stem recently celebrated its centennial on February 28, 2011.

In 1984, the County adopted the commissioner-manager form of government. The governing body is a seven-member Board of Commissioners elected by individual voting districts with staggered four year terms. The County Manager is designated as chief administrator of the County Government, and is responsible to the Board of Commissioners for administering all departments under the Board of Commissioners' general control. The Board of Commissioners holds policy-making and legislative authority and is responsible for adopting the budget and appointing the County Manager. The Manager is responsible for implementing the policies, managing daily operations and appointing department heads.

The County provides for its citizens a wide range of services that include public safety, sanitation, health and social services, cultural and recreational activities, and general administration. This report includes all the County's activities required to maintain these services. The County also extends financial support to certain boards, agencies and commissions to assist their efforts in serving citizens. Among these are the Granville County Board of Education, Five County Mental Health Authority, Granville-Vance District Health Department, Vance-Granville Community College, and the Kerr Tar Regional Council of Governments.

GRANVILLE COUNTY DISTRICT MAP



- County_Commissioner_and_School_Districts
- DISTRICT
- District 1
 - District 2
 - District 3
 - District 4
 - District 5
 - District 6
 - District 7

GRANVILLE COUNTY FUND STRUCTURE

Governmental funds are used to account for Granville County's general governmental activities. Governmental funds include:

General Fund- The General Fund is the general operating fund of the County. The General Fund accounts for all financial resources except those that are required to be accounted for in another fund. The primary revenue resources are ad valorem taxes, sales taxes, Federal and State grants and various other taxes and licenses. The primary expenditures are for education, human services, public safety and general government services.

Special Revenue Fund- Special Revenue Funds account for specific revenue sources (other than expendable trusts or major capital projects), that are legally restricted to expenditures for specified purposes. The County maintains three Special Revenue Funds: Emergency Telephone System Fund, CDBG Grant Fund, and the R.H. Thornton Library Fund.

Capital Projects Funds- Capital Projects Funds account for financial resources to be used for the acquisition and construction of major capital facilities (other than those financed by enterprise funds and trust funds). Currently, the County maintains two Capital Project Funds: Greenway Fund and the Granville Central High School Expansion Fund.

Enterprise Funds- Enterprise Funds account for those operations financed and operated in a manner similar to a private business where the intent of the governing body is that the costs of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges, or where the governing body has decided that the periodic determination of revenues earned, expenses incurred and/or net income is appropriate for capital maintenance, public policy, management control, accountability or other purposes. Granville County has two Enterprise Funds: Solid Waste Operations and Storm Water Management.

GRANVILLE COUNTY CASH MANAGEMENT AND INVESTMENT POLICY

This Cash Management Policy establishes a written plan for the handling of County funds. This policy applies to all cash accounts except authorized petty cash accounts. This policy applies to all transactions involving the financial assets and related activity of all the various funds accounted for in the County's Annual Financial Report. Deferred Compensation (457) Plans and 401-K Retirement Funds are not subject to this policy. These funds are covered under different General Statutes and or contractual agreements.

The objectives of this plan are to provide safety and liquidity of money and at the same time optimize investment earnings on idle funds. The criteria ranked in order of importance for investing the County's funds are: (1) investments must be secure such that the principal amounts of the County's portfolio are preserved (safety); (2) the liquidity of an investment shall be a conditional consideration of its appropriateness (liquidity); (3) the yield shall be sufficient to provide a fair market rate of return on the investment (yield). This policy will also address cash receipts, mobilization, investments, disbursements, and monitoring of the policy.

In addition to establishing a cash management and investment policy, the Finance Director shall implement a series of internal controls which are designed to prevent losses of public moneys arising from fraud, employee error, misrepresentation by third parties, unanticipated changes in financial markets or imprudent actions by employees and officers of the County. The Finance Director will ensure, whenever possible, separation of duties of all financial transactions throughout the County.

RESPONSIBILITY

In accordance with North Carolina General Statutes, the Finance Director is designated as the Investment Officer of Granville County and is responsible for the County's financial assets. The Financial Officer is responsible for investment decisions and activities and shall develop and maintain written administrative procedures for the operation of the cash management and investment program. In order to promote the efficiency of investment duties and related activities, the Finance Director may designate one or more members of the office staff to assist in the performance of functions of cash management and investing.

Investments shall be made with judgment and care under the circumstances then prevailing, in the same manner of prudence and discretion that would be exercised in the management of one's own personal affairs. The primary objectives of cash management are safety and liquidity, followed by the objective of obtaining a market rate of return reasonable under the circumstances. The Finance Director when acting "prudently" in accordance with North Carolina General Statutes, written procedures, and exercising due diligence, shall be relieved of personal responsibility for an individual security credit risk

or market price change, provided deviations from expectations are reported to the Manager and County Board in a timely manner and appropriate action is taken to control adverse developments.

The Finance Director shall be responsible for filing any claims for reimbursements to the state or any other governmental agency. The Finance Director shall also be responsible for all reports of a financial nature.

The Finance Director shall furnish a mid-year financial report on all revenues, expenditures and fund balances to the Manager and County Board. Budget updates and expenditures reports will be made each month.

ETHICS AND CONFLICTS OF INTEREST

The Finance Director and other employees involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions. The Finance Director and Finance Department employees shall disclose to the Manager any material interests in financial/investment positions that could be related to the performance of the County's portfolio. This disclosure need not include normal banking or brokerage relationships that are at normal market rates and conditions available to the general public.

Further, any member of the County Board must disclose his or her interest in financial institutions that conduct business with Granville County, but only if the interest is deemed material. Material interest is defined as owning 10% or more of the stock of a financial institution, or having significant managerial influence (e.g., a member of the institution's board of directors) over the financial institution.

CASH RECEIPTS

The main objective of cash receipts is to collect amounts due as quickly as possible, to provide secure handling of cash receipts and to expedite movement of receipts to interest-earning accounts and investments.

G.S. 159-32 allows an exception to daily deposits when the moneys on hand amount to less than \$250. Cash deposits shall be made daily. Any funds taken in for that day will be deposited if the total amount on hand is over the designated \$250. All deposits made will either be made by the Finance Director or reported to the Finance Director immediately in the form of a duplicate deposit slip bearing a bank teller stamp.

Any adjustments or corrections due to either overpayment or underpayment will be made after the money has been deposited. Deposits will not be delayed for errors of this

type on regular receipts. If there is an error in the deposit amount, then the correction will be made by the Bank.

All moneys received from the State shall be received through the Governmental Moneys Transfer System where applicable and deposited directly into the County's account.

There will be a \$25 fee on any returned check, or as stipulated in the County's approved Fee Manual.

DEPOSITORIES

The Governing Board has authorized BB&T of Oxford, North Carolina as the central depository. The County will maintain a minimum of two accounts in this bank. One checking account shall be an interest bearing flexible spending account and another will be an interest bearing checking account. In addition to BB&T, the Board has authorized other banking institutions using the pooled collateralization method and operating a local branch, for investment purposes. The Board has also authorized the North Carolina Capital Management Trust Company for investment purposes. This list may be changed at the Governing Board's discretion.

If the County invests any money with one or more financial institutions that operate under the Dedicated Method it will be the duty of the Finance Director to ensure that deposits in excess of deposit insurance coverage are adequately collateralized. The Finance Director shall request and receive timely confirmations of collateral pledges by these institutions. The Finance Director shall be responsible for obtaining custody and providing safekeeping of securities and deposit certificates according to G.S. 159.30(d). All securities purchased by the County shall be delivered (or book-entered) to the County's custodian and placed in the County's name. Banks that operate under the pooling method already have their collateral monitored by the State Treasurer.

MOBILIZATION

When daily deposit reports have been received, the Finance Director, or designee, shall review the deposits and disbursements made on that day to determine the amount of money available for investment.

Eligible investments shall be limited in accordance with North Carolina G.S. 159-30 to those authorized for local governments in North Carolina and approved by the Local Government Commission. These investments shall be limited to Certificates of Deposit with approved banks, and the North Carolina Cash Management Trust, as well as interest earning checking accounts. The Finance Director shall select investments on the following basis:

- 1) The maturity of the investment should coincide with the needs of the County to meet short-term and long-term obligations.
- 2) The rate of interest should be at least equivalent to the average rate of return available in the market place, while still ensuring safety and liquidity.

The Finance Director shall be responsible for obtaining custody and providing safekeeping of securities and deposit certificates according to G.S. 159-30(d). All securities purchased by the County shall be delivered (or book-entered) to the County's custodian and placed in the County's account in the County's name. The custodial agent will promptly provide the County with a custody receipt. All such custodial agreements shall be between the County and the custodian, and in the County's name. Certificates of deposit purchased by the County shall be delivered to the Finance Director for safekeeping.

MONITORING

The Finance Director shall constantly monitor the investment portfolio and make adjustments as necessary. If investments are to be made the Finance Director shall institute a bidding process as follows:

- 1) Approved financial institutions shall be contacted informing them of the amount to be invested and the desired length of investment. All bidding institutions must contact the Finance Director by 11:00 a.m. on the investment date with quoted interest rates. The Finance Director shall be responsible for equitable comparison of bids since some may be quoted on a 365-day basis.
- 2) In the event of matching bids, the financial institutions will be contacted, notified of similar bids and asked if an upset bid would be placed. If no upset bid is placed then the County will choose the institution that holds the lowest amount of County funds.
- 3) All bids will be recorded by the Finance Director. These records will be maintained and on file for six months.

CASH DISBURSEMENTS

The Finance Director shall expend the County moneys pursuant to G.S. 159-28(b).

All obligations of the County will be paid by the due date. The Finance Director shall pay bills in order to take advantage of each vendor's payment practices. A decision will be made whether or not the discount for cash is more beneficial than payment on the

billings due date. The Finance Director shall periodically review the disbursement cycle and changes shall be instituted if the disbursement cycle can be extended.

Attempts will be made to consolidate payments to one vendor. All checks shall be mailed after 1:00 p.m. on Monday following the Thursday check run provided the afternoon mailing will not result in missing the discount or payment dates.

The Finance Director shall constantly review supplier contracts to ascertain whether or not the County is paying only for goods and services received or rendered.

Payroll for the County will be made in accordance with the payroll schedule as provided annually by the Finance Department, in accordance with the Granville County Personnel Ordinance.

All checks must have dual signatures, the Finance Director and another employee as authorized by the Granville County Board of Commissioners.

BASIS OF BUDGETING

During the year, all funds of the County are accounted for on the budgetary basis, which is the "modified accrual" basis of accounting (refer to glossary). Encumbrances are not utilized as a management control technique as the County is not required by law to do so. Revenues are recognized when they become measurable and available as net current assets to be used to pay liabilities of the current period. Primary revenue sources treated as susceptible to accrual under the modified accrual basis include intangible and sales taxes which are considered "measurable" when both due and in the hands of the County or intermediary collecting governments, interest, and federal and state financial assistance.

Expenditures are generally recognized when the related fund liability is incurred. Capital outlays and payments of principal on long-term debt are considered to be expenditures. Depreciation is not considered to be an expenditure and interest on long-term debt is recognized only when paid.

All Proprietary Funds are converted to the accrual basis of accounting at year-end. Under the accrual basis, revenues are recognized when they are earned, regardless of the measurement and availability criteria used in the modified accrual basis. Expenses are recognized when they are incurred. The conversion generally involves the accrual of interest expense and compensated absences, the provision for depreciation expense, and adjusting capital outlays and debt service outlays, including issue costs, to the accrual basis. Agency Fund assets and liabilities are accounted for on a modified accrual basis.

Governmental Fund Types are accounted for on a spending, or "financial flow" measurement focus. Governmental Fund Types operating statements represent increases and decreases in net current assets. Their reported fund balances are considered a measure of available spendable resources. Proprietary Fund Types are accounted for on a cost of services, or "capital maintenance" measurement focus. Proprietary Fund Types income statements represent increases and decreases in net total assets.

AMENDMENTS TO THE BUDGET ORDINANCE

Except as otherwise restricted by law, the governing board may amend the budget ordinance at any time after the ordinance's adoption in any manner, so long as the ordinance, as amended, continues to satisfy the requirements of G.S. 159-8 and 159-13. However, no amendment may increase or reduce a property tax levy or in any manner alter a property taxpayer's liability unless the board is ordered to do so by a court of competent jurisdiction, or by a State agency having the power to compel the levy of taxes by the board.

The governing board by appropriate resolution or ordinance may authorize the budget officer to transfer moneys from one appropriation to another within the same fund subject to such limitations and procedures as it may prescribe. Any such transfers shall be reported to the governing board at its next regular meeting and shall be entered in the minutes. (1927,c.146, s. 13; 1955,cc. 698, 724; 1971,c. 780,s. 1; 1973,c. 474,s. 12.)

SECTION III

*Summary of Positions –
Pay and Classification Plan*



2016-2017 SUMMARY OF FULL-TIME POSITIONS & COMPENSATION & CLASSIFICATION PLAN

Summary of Full-time Positions

The following section includes a listing of the full-time positions currently funded by the Granville County Board of Commissioners.

Compensation & Classification Plan

Also, included in this section is the current pay plan. The pay plan includes a listing of jobs, and the corresponding salary grade and range. Each year as a part of the budget process, the County Manager requests that department managers provide a listing of positions that they believe need to be restudied. This allows for one time per year that assignments to pay grades can be reviewed. In general, all mid-year requests for reclassification are deferred until the budget process.

During the month of March, the Human Resources Director will perform a pay study to review any pay or position reclassification request and make a recommendation to the County Manager. The Board must adopt any recommended changes before a position can be reclassified or modified.



SUMMARY OF AUTHORIZED FULLTIME POSITIONS

	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17
Addressing/GIS	1	1	1	1	1
Administration	4	4	4	4	5 ⁺
Human Resources	1	1	1	1	1
Information Technology	2	3	3	3	3
Economic Development	2	2	2	2	2
Finance	5	5	5	5	4 ⁺
Internal Auditor	1	1	1	1	1
Board of Elections	3	3	3	3	3
Tax Administration	10	10	10	10	10
Register of Deeds	5	5	5	5	5
Sheriff	61	61	63	63	63
Jail	34	34	34	34	34
Emergency Management	4	4	4	4	4
EMS	0	0	0	0	0
Inspections	6	6	6	6	6
Animal Control	7	7	7	7	7
Emergency Communications	18	18	18	18	18
Soil Conservation	1	1	1	1	1
Jonesland Environmental Preserve/GAP	4	4	4	4	4
Planning	5	5	5	5	5
Building & Grounds	4	4	4	3*	3
Veteran Services	Part-time	Part-time	Part-time	Part-time	1
Social Services	75	75	75	79	82
Senior Center	11	11	11	11	11
Library	12	12	12	14*^	14
Landfill/Convenience Sites	3	4	4	4	4
Lyon Station & Cozart Water & Sewer Districts	n/a	n/a	n/a	n/a	n/a
4 H Best	1	1	1	1	1
TDA	1	1	1	1	1
Grand Total-All Funds	281	283	285	290	294

*reclass grounds and maintenance position from General Services to Library

^additional position added as part of library re-organization

+ reclassified grants coordinator from finance to administration

**SALARY GRADE & RANGE SCHEDULE
FISCAL YEAR 2016-2017**

**ALPHABETICAL LISTING OF CLASSES AND GRADE
ASSIGNMENTS BY DEPARTMENT**

Class Title	Pay Cycle	Cell Phone Stipend Eligible?	FLSA Status	Salary Grade	Salary Range
Addressing/GIS Administrator	M	N	N	21	29963-58139
911- Emergency Communications Center Manager	M	Y	E	24	34686-67305
911- EMD Coordinator/Training Officer	M	N	E	22	31470-61065
911- Telecommunicator/Shift Supervisor	M	N	N	20T	14.63-28.39(h)
911- Telecommunicator	M	N	N	18T	13.28-25.76(h)
Administration- County Manager	M	Y	E	N/A	N/A
Administration- Clerk to the Board	M	Y	N	24	34686-67305
Administration- Grant Coordinator	M	Y	N	22	31470-61065
Administration- Management Analyst	M	N	N	22	31470-61065
Administration- Administrative Support Assistant/Deputy Clerk to the Board	M	N	N	21	29963-58139
Animal Control- Animal Management Director	M	Y	E	24	34686-67305
Animal Control- Chief Animal Control Officer	M	Y	N	19	27164-52708
Animal Control- Animal Control Officer	M	Y	N	16	23479-45559
Animal Control- Veterinary Technician	M	N	N	14	21289-41311
Animal Control- Shelter Attendant	M	N	N	12	19310-37469
Board of Elections- Elections Director	M	Y	E	24	34686-67305
Board of Elections- Deputy Director of Elections	M	N	N	21	29963-58139
Board of Elections- Elections Clerk	M	N	N	14	21289-41311
Cooperative Ext- 4-H Best Program Coordinator	M	Y	N	20	28535-55367
Detention Center- Detention Administrator	M	Y	N	25	36430-70689
Detention Center- Shift Supervisor (Lead)	M	Y	N	22	31470-61065
Detention Center- Transportation Officer/Corporal	M	Y	N	21	29963-58139
Detention Center- Shift Sergeant	M	Y	N	20	28535-55367
Detention Center- Maintenance Technician	M	Y	N	19	27164-52708
Detention Center- Relief Sergeant	M	Y	N	19	27164-52708
Detention Center- Detention Officer	M	N	N	18	25890-50235
Detention Center- Administrative Secretary	M	N	N	16	23479-45559
Detention Center- Law Enforcement Records Clerk II	M	N	N	15	22356-43381
Detention Center- Law Enforcement Records Clerk	M	N	N	14	21289-41311
Detention Center- Lead Cook	M	N	N	13	20279-39348
Detention Center- Cook	M	N	N	12	19310-37469
Development Services- Director	M	Y	E	30	46,487-90202
Development Services- Inspections Admin. Support Specialist	M	N	N	18	25890-50235
Development Services- Inspections Chief Buildings Inspector	M	Y	N	27	40157-77922
Development Services- Inspections Inspector III	M	Y	N	27	40157-77922
Development Services- Inspections Inspector II	M	Y	N	24	34686-67305
Development Services- Inspections Inspector I	M	Y	N	21	29963-58139
Development Services- Planning Director	M	Y	E	28	42166-81817
Development Services- Planning Senior Planner	M	N	N	26	38246-74213
Development Services- Planning Planner II	M	N	N	24	34686-67305

Class Title	Pay Cycle	Cell Phone Stipend Eligible?	FLSA Status	Salary Grade	Salary Range
Development Services- Planning Planner	M	N	N	22	31470-61065
Development Services- Planning SeniorTransportation Planner	M	N	N	25	36430-70689
Development Services- Planning Transportation Planner	M	N	N	23	33036-64101
Development Services- Planning Zoning Technician	M	N	N	16	23479-45559
Development Services- Planning Administrative Support Assistant	M	N	N	15	22356-43381

DSS- County Social Services Director*	M	Y	E	32	51239-99422
DSS- Program Administrator*	M	N	E	26	38246-74213
DSS-Administrative Officer II*	M	Y	E	24	34686-67305
DSS- Accounting Technician II*	M	N	N	18	25890-50235
DSS- Child Support Supervisor II*	M	N	E	22	31470-61065
DSS- Child Support Agent (Lead)*	M	N	N	20	28535-55367
DSS- Child Support Agent II*	M	N	N	19	27164-52708
DSS- Child Support Agent I*	M	N	N	17	24644-47820
DSS- Computer System Administrator I*	M	N	N	21	29963-58139
DSS- Computing Support Technician II*	M	N	N	18	25890-50235
DSS- IMC III Lead Caseworker*	M	N	N	19	27164-52708
DSS- Income Maintenance Caseworker III*	M	N	N	19	27164-52708
DSS- Income Maintenance Caseworker II*	M	N	N	17	24644-47820
DSS- Income Maintenance Caseworker I*	M	N	N	15	22356-43381
DSS- Income Maintenance Investigator II*	M	N	N	19	27164-52708
DSS- Income Maintenance Investigator I*	M	N	N	17	24644-47820
DSS- Income Maintenance Supervisor II*	M	N	E	21	29963-58139
DSS- Income Maintenance Supervisor I*	M	N	N	19	27164-52708
DSS- Processing Assistant III*	M	N	N	14	21289-41311
DSS- Social Work Supervisor III*	M	Y	E	27	40157-77922
DSS- Social Worker III*	M	Y	E	23	33036-64101
DSS- Social Worker II*	M	Y	E	21	29963-58139
DSS- Social Worker I*	M	Y	N	17	24644-47820
DSS- Social Worker Investigator/Assessment & Treatment (CPS)*	M	Y	E	24	34686-67305

Economic Development- Economic Developer	M	Y	E	32	51239-99422
Economic Development- Administrative Support Specialist	M	N	N	18	25890-50235

Emergency Management- Emergency Management Director	M	Y	E	26	38246-74213
Emergency Management- Fire Marshall/Fire Prevention Officer	M	Y	N	23	33036-64101
Emergency Management- Emergency Management Coordinator (frozen)	M	Y	E	21	29963-58139
Emergency Management- Planning/Exercise Officer	M	Y	N	19	27164-52708
Emergency Management- Admin Support Asst (pending SE request)	M	N	N	15	22356-43381

Finance- Director	M	Y	E	32	51239-99422
Finance- Accounting Specialist	M	N	N	24	34686-67305
Finance- Accounting Technician	M	N	N	20	28535-55367
Finance- Payroll Specialist	M	N	N	21	29963-58139
Finance- Payroll Technician (Frozen)	M	N	N	19	27164-52708

General Services- Maintenance Supervisor	M	Y	E	24	34686-67305
General Services- Facilities Maintenance Worker	M	Y	N	17	24644-47820

Human Resources- Director	M	Y	E	29	44270-85903
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Class Title	Pay Cycle	Cell Phone Stipend Eligible?	FLSA Status	Salary Grade	Salary Range
Information Technology- Director	M	Y	E	29	44270-85903
Information Technology- IT Network Administrator	M	Y	E	25	36430-70689
Information Technology- IT Technician II	M	Y	N	23	33036-64101
Information Technology- IT Technician I	M	Y	N	21	29963-58139

Internal Audit- Internal Auditor	M	Y	E	29	44270-85903
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Jonesland Park- Park and Grounds Maintenance Director	M	Y	N	24	34686-67305
Jonesland Park- Park Operations Assistant	M	Y	N	16	23479-45559
Jonesland Park Landscaping Specialist	M	Y	N	14	21289-41311

Landfill- Environmental Services Director	M	Y	E	29	44270-85903
Landfill- Landfill Manager	M	Y	N	21	29963-58139
Landfill- Clerk/Material Handler	M	N	N	14	21289-41311
Landfill- Clerk	M	N	N	13	20279-39348

Library- Director	M	Y	E	29	44270-85903
Library- Assistant Director	M	Y	E	25	36430-70689
Library- Branch Manager I	M	N	E	23	33036-64101
Library- Adult Services Librarian	M	N	E	21	29963-58139
Library- Youth Services Librarian	M	N	E	18	25890-50235
Library- NC Room Specialist	M	N	N	18	25890-50235
Library- Head of Circulation	M	N	N	15	22356-43381
Library- Circulation Clerk	M	N	N	13	20279-39348
Library- Head of Technical Services	M	N	N	15	22356-43381
Library- Technical Services Assistant	M	N	N	13	20279-39348
Library- Patron Technology Services	M	N	N	15	22356-43381
Library- Administrative Assistant	M	N	N	15	22356-43381
Library- Building and Grounds Worker	M	Y	N	11	18397-35696

Register of Deeds- Register of Deeds	M	Y	E	27	40157-77922
Register of Deeds- Assistant Register of Deeds	M	N	N	19	27164-52708
Register of Deeds- Deputy Register of Deeds II	M	N	N	17	24644-47820
Register of Deeds- Deputy Register of Deeds I	M	N	N	16	23479-45559

Senior Center- Senior Services Director	M	Y	E	26	38246-74213
Senior Center- Assistant Director	M	N	E	21	29963-58139
Senior Center- Senior Services Case Manager	M	N	E	20	28535-55367
Senior Center- Senior Center Coordinator	M	N	N	18	25890-50235
Senior Center- Fitness Coordinator	M	N	N	17	24644-47820
Senior Center- In-Home Aide Supervisor	M	N	N	17	24644-47820
Senior Center- Administrative Support Assistant	M	N	N	15	22356-43381
Senior Center- Building and Grounds Worker	M	N	N	11	18397-35696
Senior Center- HCCBG Human Resources Aide	M	N	N	9	16691-32386

Sheriff- Sheriff	M	Y	E	34	56489-109608
Sheriff- Chief Deputy	M	Y	E	28	42166-81817
Sheriff- Deputy Sheriff (Non-BLET)	M	Y	N	19	27164-52708
Sheriff- Administrative Secretary	M	N	N	16	23479-45559
Sheriff- Administrative Support Assistant	M	N	N	15	22356-43381
Sheriff- Law Enforcement Records Clerk II	M	N	N	15	22356-43381
Sheriff- Law Enforcement Records Clerk I	M	N	N	14	21289-41311

Class Title	Pay Cycle	Cell Phone Stipend Eligible?	FLSA Status	Salary Grade	Salary Range
Sheriff- A.C.E. Interstate Sergeant	M	Y	N	23	33036-64101
Sheriff- A.C.E. Sergeant	M	Y	N	23	33036-64101
Sheriff- A.C.E. Investigator	M	Y	N	21	29963-58139
Sheriff- I.C.E. Task Force Investigator	M	Y	N	21	29963-58139
Sheriff- Civil Sergeant	M	Y	N	23	33036-64101
Sheriff- Civil Corporal	M	Y	N	22	31470-61065
Sheriff- Civil Deputy	M	Y	N	21	29963-58139
Sheriff- Courthouse Security Sergeant	M	Y	N	23	33036-64101
Sheriff- Courthouse Security Deputy	M	Y	N	21	29963-58139
Sheriff- Detective Lieutenant	M	Y	N	26	38246-74213
Sheriff- Detective	M	Y	N	23	33036-64101
Sheriff- Detective Corporal	M	Y	N	23	33036-64101
Sheriff- Detective Sergeant	M	Y	N	23	33036-64101
Sheriff- Patrol Lieutenant	M	Y	N	26	38246-74213
Sheriff- Patrol Sergeant	M	Y	N	23	33036-64101
Sheriff- Patrol Corporal	M	Y	N	22	31470-61065
Sheriff- Patrol Deputy	M	Y	N	21	29963-58139
Sheriff- School Resource Officer Corporal	M	Y	N	22	31470-61065
Sheriff- School Resource Officer	M	Y	N	21	29963-58139
Sheriff- Warrant Squad Corporal	M	Y	N	22	31470-61065
Sheriff- Warrant Squad Deputy	M	Y	N	21	29963-58139

Soil Conservation- Natural Resources Conservationist	M	Y	N	19	27164-52708
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Tax- Tax Administrator	M	Y	E	29	44270-85903
Tax- Mapper /GIS Technician	M	N	N	21	29963-58139
Tax- Tax Assessment Specialist	M	N	N	19	27164-52708
Tax- Tax Collection Specialist	M	N	N	19	27164-52708
Tax- Tax Assistant II	M	N	N	15	22356-43381
Tax- Tax Assistant I	M	N	N	13	20279-39348

Tourism Development Authority- Tourism Development Director	M	Y	E	29	44270-85903
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N-Nonexempt from FLSA wage and hour guidelines.

E-Exempt from FLSA wage and hour guidelines.

*These classes are subject to the State Personnel Act (SPA). OSSOG≈ stands for Office Support Services Occupational Group.

Fiscal Year 2016-2017 Salary Grade and Range Schedule

Pay Grade	<i>Trainee (95% of Min.)</i>	<i>Minimum</i>	<i>MidPoint</i>	<i>Maximum**</i>
9	15,856	16,691	24,539	32,386
10	16,647	17,524	25,764	34,003
11	17,477	18,397	27,047	35,696
12	18,345	19,310	28,390	37,469
13	19,265	20,279	29,814	39,348
14	20,226	21,289	31,300	41,311
15	21,238	22,356	32,869	43,381
16	22,305	23,479	34,519	45,559
17	23,412	24,644	36,232	47,820
18	24,595	25,890	38,062	50,235
18T	12.61	13.28	19.52	25.76
19	25,805	27,164	39,936	52,708
20	27,107	28,535	41,951	55,367
20T	13.90	14.63	21.51	28.39
21	28,464	29,963	44,051	58,139
22	29,897	31,470	46,268	61,065
23	31,383	33,036	48,569	64,101
24	32,951	34,686	50,995	67,305
25	34,609	36,430	53,560	70,689
26	36,333	38,246	56,229	74,213
27	38,159	40,157	59,039	77,922
28	40,056	42,166	61,991	81,817
29	42,057	44,270	65,087	85,903
30	44,162	46,487	68,345	90,202
31	46,360	48,801	71,747	94,692
32	48,676	51,239	75,331	99,422
33	51,110	53,800	79,097	104,394
34	53,664	56,489	83,049	109,608

Summary of Changes to the FY 16-17 Pay & Classification Plan

In reviewing the current structure of several departments within in county, the below changes are recommended and have been incorporated into the County Manager's Fiscal Year 2016-2017 Recommended Budget and the 2016-2017 Pay and Classification Plan in accordance with Sections 31 – 51 of the Granville County Personnel Ordinance:

§31 MAINTENANCE OF CLASSIFICATION PLAN.

The Manager shall be responsible for the administration and maintenance of the position classification plan. Department heads shall be responsible for bringing to the attention of the Manager, any material changes in the nature of the duties, responsibilities, working conditions, or other factors affecting the classification of any existing position.

§32 CLASSIFICATION OF NEW POSITIONS.

The County Manager, or his designee shall be responsible for studying and establishing the allocations of new positions to the existing classes or to new classes of positions in the country's service.

§33 AMENDMENT OF CLASSIFICATION PLAN.

The County Manger is authorized to amend the classification plan by adding, changing, or deleting classes of positions and salary grades based on internal analysis and market surveys within the authorized budget allocation. The Manager shall advise the Board of Commissioners of such amendments.

§34 — §39 RESERVED.

WAGE AND SALARY ADMINISTRATION

§50 COVERAGE OF THE SALARY PLAN.

The salary plan on file in the Finance Department shall be the salary plan for the county. This salary plan shall include all grades for the classes of positions in the classification plan.

§51 MAINTENANCE OF SALARY PLAN.

(A) Each year, prior to the annual budget process, the Manager shall review the status of the salary plan and consider any amendments necessary to maintain a current salary structure.

(B) The County Manager shall make cost-of-living recommendations to the Board of Commissioners based upon an annual study of local economic conditions and the financial state of county government.

Economic Development

In conducting a market analysis of the Economic Development Director, we found the pay grade to be correct, but starting salaries are lower. Administrative staff is reviewing salary range schedule for all positions to present at a later date. The salary of our Economic Development Director is well below that of surrounding and comparable counties. The Region K average salary is \$74,934 (with an average of 6 years in the position), and the comparable counties is \$78,632 (with an average of 8 years in the position). Our director's current salary is \$56,553 with 2 years in the job. We are recommending increasing the salary by 12% for a market adjustment and an estimated 3.5% merit increase, for a total of 15.5% to be competitive in the market.

Emergency Management

In reviewing the current structure of the Emergency Management Department, it is determined the department would function more efficiently with the following changes:

Current Title	Pay Grade	Current Title	Pay Grade
Emergency Management Coordinator/Fire Marshall	24	Emergency Management Director	26
Building Inspector	21	Fire Marshal/Fire Prevention Officer	23
Planning/Exercise Officer	19	Planning/Exercise Officer	19
Admin Support Asst (Frozen '11-'12)	15	Admin Support Asst (pending SE request)	15
		Emergency Management Coordinator (frozen)	21

Positions which have an upward pay grade adjustment would experience an increase in their salary.

General Services

In conducting a market analysis of the Maintenance Supervisor, we found the position's pay grade and salary to be comparable to the surrounding counties. The review included reviewing duties of our maintenance supervisor and that of the building/facilities director in surrounding counties. The average salary of surrounding counties for the maintenance supervisor is \$40,341 (with an average of 8 years in the position), and the average salary of the building/facilities director is \$56,632 (with an average of 8 years in the positions). Our maintenance supervisor's current salary is \$52,047 with 15 years of service. We found duties of the director to be beyond the scope of work for our maintenance supervisor. Based on this information, we are recommending no market adjustment to the pay grade or current salary of the maintenance supervisor.

Administration

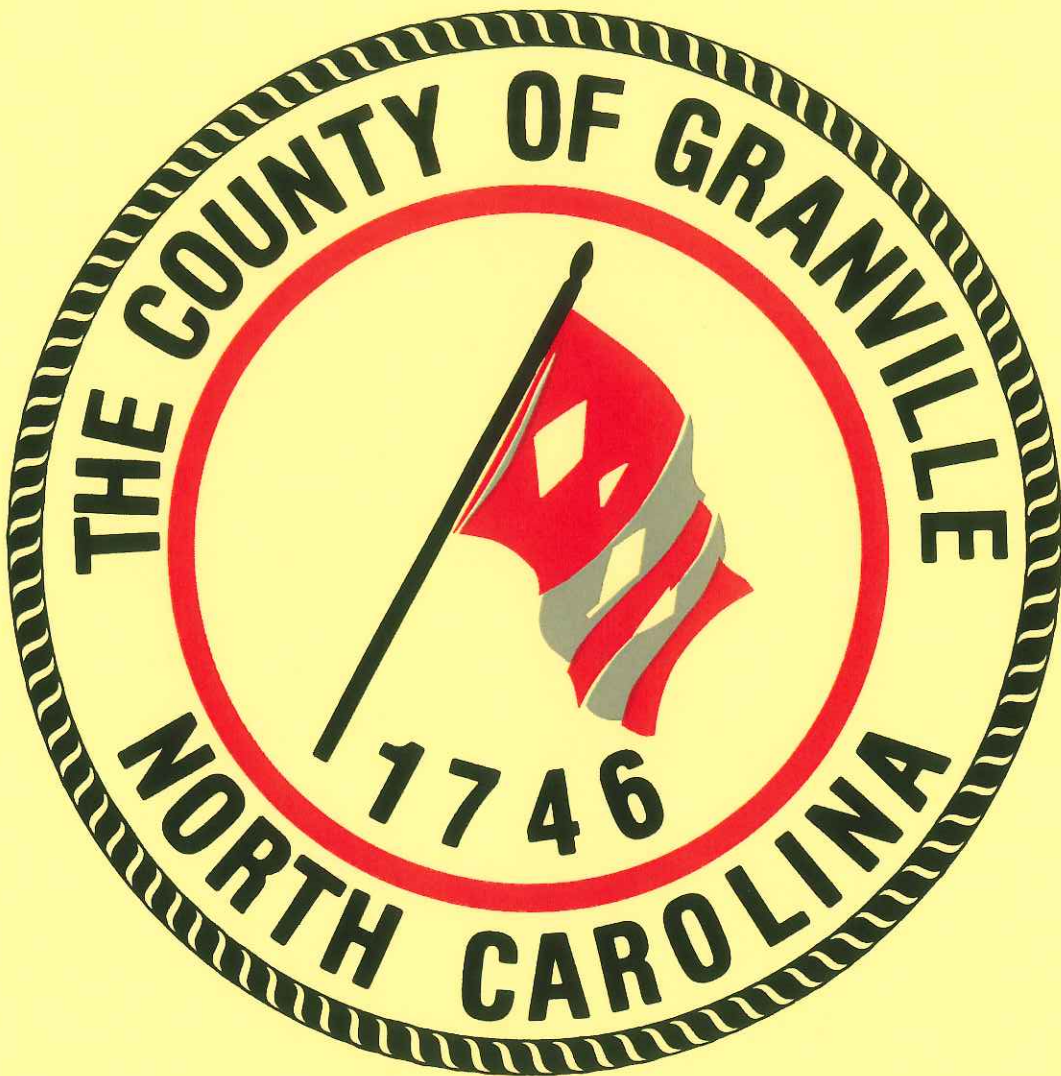
The Grants Coordinator position currently falls within the Finance Department. In reviewing the functions of this job, we found the job duties and physical location of the office would be better suited to move the position from the Finance Department to Administration. The position will remain a non-exempt position with a pay grade of 22, and will report to the County Manager.

Cost Summary of all Recommended Changes

The salary and benefits costs associated with pay adjustment for all department changes listed above are **\$23,388** and are included in the continuation budget.

SECTION IV

Long-Term Planning



Tax Rate (per \$100 of valuation)

		2014-2015	2015-2016	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021
		0.795	0.8300	0.8300	0.8300	0.8300	0.8300	0.8300	0.8300
	Annual Growth Assumptions	Actual Fiscal Year 2014-2015	Original Budget Fiscal Year 2015-2016	Amended Budget Fiscal Year 2015-2016	Budget Fiscal Year 2016-2017	Projected Fiscal Year 2017-2018	Projected Fiscal Year 2018-2019	Projected Fiscal Year 2019-2020	Projected Fiscal Year 2020-2021
General Fund Revenues:									
Property Taxes	Est.\$60M per year	35,485,257	35,813,580	35,813,580	38,754,804	39,227,704	39,700,804	40,173,904	40,647,004
Sales & Other Taxes	3% growth	9,109,374	7,864,722	7,864,722	8,733,901	8,995,918	9,255,795	9,543,759	9,830,053
Article 44 Sales Tax Revenues	Per State Projections	-	-	-	-	-	-	-	-
State Hold Harmless Provision	Per State Projections	-	-	-	-	-	-	-	-
License, Fees and Other Revenues	3% annually	2,111,173	1,971,289	3,903,706	2,232,170	2,299,135	2,368,109	2,438,152	2,512,327
Restricted & Intergovernmental Revenues	2% annually	10,415,003	8,020,845	8,347,900	8,472,494	8,641,844	8,814,783	8,991,078	9,170,960
Investment Earnings & Operating Transfers In	1% annually	822,820	199,000	216,750	199,000	200,980	203,000	205,030	207,080
Debt Proceeds		14,000,000	-	5,485,000	-	-	-	-	-
Appropriated Fund Balance		-	1,884,539	4,261,980	579,708	-	-	-	-
Total G/F Revenues		70,943,627	55,854,085	65,993,648	58,971,877	59,365,591	60,352,491	61,352,934	62,357,394

Summary of General Fund Expenditures

	Annual Growth Assumptions	Actual Fiscal Year 2014-2015	Original Budget Fiscal Year 2015-2016	Amended Budget Fiscal Year 2015-2016	Budget Fiscal Year 2016-2017	Projected Fiscal Year 2017-2018	Projected Fiscal Year 2018-2019	Projected Fiscal Year 2019-2020	Projected Fiscal Year 2020-2021
General Fund Expenditures:									
Board of Commissioners / Governing Body	2.5%	221,936	237,039	237,039	246,579	252,743	259,062	265,539	272,177
Administration	2.5%	272,222	315,993	320,993	383,323	403,156	413,235	423,566	434,155
Information Technology	2.5%	173,907	184,019	195,224	200,737	205,755	210,899	216,172	221,576
Human Resources	2.5%	87,450	94,218	94,218	96,680	101,147	103,676	106,268	108,924
Construction Administration	3.0%	330,411	555,900	2,217,150	1,660,975	1,710,804	1,762,128	1,814,992	1,869,442
Finance	2.5%	428,460	461,103	478,047	424,172	434,776	445,648	456,787	468,207
Internal Auditor	2.5%	74,783	79,692	84,026	82,338	84,396	86,508	88,669	90,885
Board of Elections	2.5%	320,155	467,237	538,237	414,219	464,574	436,189	497,094	459,521
Register of Deeds	2.5%	258,646	283,934	304,887	293,155	300,484	307,995	315,696	323,588
Tax Administration	2.5%	729,885	793,199	793,199	802,181	822,236	842,791	863,861	885,458
General Services / Court Facilities	3.0%	504,774	553,918	553,918	570,367	567,478	605,102	623,255	641,953
Social Services	2.8%	7,565,694	8,286,015	8,286,027	8,352,881	8,582,585	8,818,606	9,061,118	9,310,299
Veterans Services	2.5%	13,091	15,044	28,957	61,230	62,761	64,330	65,938	67,586
Health & Medical Services	1.5%	16,597,045	2,886,735	2,886,735	2,773,043	2,614,639	2,453,858	2,290,665	2,126,026
Senior Services	2.5%	1,232,444	1,344,200	1,345,500	1,286,125	1,297,778	1,330,223	1,363,475	1,397,565
Library	2.5%	1,536,985	1,653,530	1,671,280	1,697,908	1,740,366	1,783,985	1,828,461	1,874,173
Cooperative Extension Service	2.5%	265,841	364,756	393,055	380,260	389,767	399,511	409,498	419,735
Recreation	2.0%	219,336	222,180	240,180	220,686	225,100	229,602	234,194	238,878
GAP/Jonesland Park Operations	3.0%	379,150	393,998	393,998	399,246	411,223	423,580	436,267	449,355
Development Services - Inspections Division	2.5%	465,517	508,876	518,885	560,003	574,003	588,353	603,062	618,139
Development Services - Planning Division	2.5%	308,727	324,821	345,288	345,824	354,470	363,331	372,415	381,725
Addressing/GIS		-	-	-	95,746	-	-	-	-
Economic Development	2.5%	1,033,183	1,886,989	3,272,621	1,857,454	1,880,112	1,903,336	1,927,141	1,951,541
Tourism	2.5%	33,834	58,280	58,280	61,415	62,950	64,524	66,137	67,791
Granville County Schools	3.0%	19,017,158	20,207,375	26,229,212	21,280,712	21,689,533	22,555,489	23,232,154	23,929,119
Vance Granville Community College	3.0%	859,542	648,205	648,205	730,205	752,111	774,574	797,915	821,852
Sheriff	2.8%	4,470,464	4,747,833	4,856,468	4,824,586	5,060,012	5,199,162	5,342,139	5,489,048
Detention Center	2.5%	2,547,644	2,589,339	2,598,430	2,611,361	2,676,645	2,743,561	2,812,150	2,882,454
Emergency Communications	2.5%	1,015,777	1,136,713	1,091,497	1,138,581	1,158,071	1,197,272	1,227,204	1,257,884
Animal Control	2.5%	396,919	467,682	484,582	470,225	481,981	494,030	506,381	519,040
Emergency Management	2.5%	262,756	242,681	393,390	251,374	257,858	264,100	270,702	277,470
Fire Services	3.4%	907,363	928,779	928,779	949,212	981,485	1,014,856	1,048,361	1,085,039
Forestry Administration	2.0%	100,663	112,850	112,850	103,974	106,063	108,175	110,338	112,545
Other Emergency Services	2.0%	41,903	50,000	50,000	50,000	51,000	52,020	53,060	54,122
Special Appropriations	2.0%	203,972	242,593	253,733	224,536	229,029	233,608	238,282	243,047
Non-Departmental	1.5%	1,707,981	1,802,500	2,150,754	2,162,173	2,194,506	2,227,525	2,260,938	2,294,852
Pass Through Funds	0.0%	565,709	319,508	559,019	465,400	465,400	465,400	465,400	465,400
Contribution to Other Funds	0.0%	223,981	175,370	175,370	190,000	190,000	190,000	190,000	190,000
Contingency	0.0%	-	180,000	10,000	180,000	180,000	180,000	180,000	180,000
Available for Service Expansion	0.0%	-	-	-	-	-	-	-	-
TOTAL G/F Expenditures		65,474,908	55,854,085	65,993,648	58,971,877	60,255,878	61,596,204	63,066,297	64,479,571
Revenues over Expenditures		5,468,719	-	-	-	(890,187)	(1,243,712)	(1,713,363)	(2,112,178)
Other Financing Sources*		-	-	-	-	-	-	-	-
Unassigned Fund Balance	(as of 6/30/14)	28,287,719	26,403,080	26,727,719	25,148,011	24,257,824	23,014,112	21,300,748	19,188,571

*During FY 2012-2013 Granville County issued debt to reimburse earlier expenditures on building renovations and land purchase.

- Estimated value. Does not tie to FY 15-16 figures

FORECAST PLANNING PROCESS

Granville County's Approach to Forecast Planning

The County Commissioners rely on financial plans as the basis for all budget decisions. The General Fund Five-Year Financial Plan shown on the previous page illustrates the Board-approved growth targets for each County functional area. These targets differ by service area based on the Board's desire to focus resources in the public safety and education areas, while limiting administrative overhead. The Board has found that a five-year plan is realistic and manageable.

Components of the Long-Term Financial Planning and Budget Process

Financial Plan Issue Analysis

The Long-Term Financial Planning and Budget Process Flow Chart identifies five key components. The first component, Financial Plan Issue Analysis, begins in August when department heads review their prior year budgets and performance measures. They identify key issues that must be addressed in the upcoming year's budget, some of which may require long-term plans. In September and October, the 4-5 member administrative team, led by the County Manager and the Finance Director, reviews and analyzes these key issues.

The administrative team meets again in January to review the County's financial status and to assess future costs and events. Also, revenue trends are analyzed against current legislation to determine if there will be shortfalls due to State or Federal mandates. This leads to an in-depth financial policy review in February as part of the Strategic Planning Process. The Financial Plan Issue Analysis is concluded at this point, leading to the finalized long-term financial plan.

Financial Forecast and Plan

The second component of long-term financial planning is the Financial Forecast and Plan. This officially begins in October when the long-term expenditure forecasts are prepared. In December, the County updates its debt affordability study as part of the strategic planning process. This update determines how much debt the County can afford to issue within the basic parameters set by the Board of County Commissioners. This may alter the long-term expenditure forecasts prepared during previous months.

A major portion of budget preparation is the evaluation and analysis of revenues. Multiple techniques are used to project revenue as realistically as possible, including:

- Expertise from department heads
- Historical trends
- Predictive statistics based on current legislation
- Information from the State of North Carolina and other local governments

The County's current financial status is also considered during the long-range forecasts. Once the revenue and expenditure forecasts are ready, the strategic planning elements must be considered, including the aforementioned financial policy review and the annual board retreat (part of the County Board and Public component). The convergence of each of these elements leads to the finalization of the long-term financial plan in February and March.

Budget

The third component of long-term financial planning involves the Budget. Although the budget focuses heavily on one fiscal year, long-term planning is invariably linked to the process. For example, if the County anticipates that a new fleet of vehicles is needed in three years, money can be set aside in the upcoming fiscal year in order to meet that future need.

The departments and outside agencies are notified of the upcoming budget process in February. Each department and agency must submit budget requests in March in order to be ready to meet with the County Manager and Finance Director in April. It is during these meetings that long-term plans are discussed at the departmental level. Also, Board issues identified during the annual board retreat are reviewed against the departments' requests and future plans. The budget that is submitted to the Board in early May is based upon those meetings, as well as input from the financial policy review.

County Board and Public

The budget is adopted in June after completion of the fourth component of long-term planning, the County Board and Public. The budget process is publicized in local newspapers during February, which is the same month as the annual board retreat. Additional community outreach occurs in April. A public hearing is held in May, followed by budget work sessions. These sessions consider input from the public hearings within the context of the financial analysis that has occurred in the previous months.

Performance Review

The final component of long-term financial planning is the Performance Review. This component is crucial to determining the progress of both short-term and long-term plans. The Performance Review consists of quarterly performance reports due in September, December, March, and June. These reports contain information such as goals, targets, and performance measures. This helps decision-makers to determine if short-term and long-term plans are providing anticipated results. Long-term plans may need to be adjusted if goals and targets are not met.

Other Considerations

There are numerous considerations during long-term financial planning within the context of the aforementioned components.

Maintaining an Adequate Fund Balance

The Board targets a fund balance level of 30-35%, which is conservative when compared to other rural local governments. This provides a sound basis for fiscal responsibility and cash management.

Annual Growth Assumptions

Annual growth assumptions consider various factors such as inflation, economic trends, and changing legislation. Growth percentages also differ by category, such as County Administration is projected at 2.5% growth while Economic Development and Education is projected at 3%.

Capital Improvement Plan

The five year Capital Improvement Schedule (CIP) is a financial management tool used to identify and set aside funds for future capital needs. There are numerous costs associated with

CIP items. An analysis of potential fixed assets is prepared to calculate future depreciation and maintenance expenses beyond the year of purchase. Other costs include operating and insurance expenses, and possibly staffing considerations. Also, potential facility purchases may include utility costs and other operating expenditures in future years. In some cases, the analysis may show that it is more efficient to obtain a lease rather than build, renovate, or purchase property.

Currently, capital improvement projects are planned and scheduled based on critical needs to maintain either existing structures or safety. County administrative staff members, in conjunction with capital project supervisors, are developing a criteria-based evaluation process.

Vehicle Replacement Program

Another key financial management tool is the Vehicle Replacement Program (VeRP). Vehicles are replaced at various intervals depending upon usage. For example, patrol cars are generally replaced in the fifth year of use, but may be replaced sooner or later depending upon the mileage and condition.

The type of vehicles to purchase also affects long-term costs. The recent introduction of hybrid vehicles presents an intriguing possibility, but a cost/benefit analysis of such vehicles shows that while they save fuel costs, there are additional costs that are higher than regular vehicles, such as higher-priced batteries that must be replaced more frequently. On the other hand, escalating fuel prices may outweigh the costs of the batteries, which is more challenging to determine on a long-term basis.

Performance Measures

Performance measures are becoming an increasingly important aspect of long-term planning. Decisions are enhanced as the County progresses in its implementation of performance measures.

Property Revaluation

Revaluation of property within the County is also considered on a long-term basis. According to North Carolina G.S. 105-286, counties must conduct property revaluations at least every 8 years, but may conduct them sooner. Several counties have adopted 4-5 year cycles rather than 8 year cycles. Granville County follows the mandated 8 year cycle.

Economic Forecasts

Granville County is coping with overflow growth from nearby Research Triangle Park and the Raleigh/Durham area. The County's infrastructure is increasingly burdened as more people move into the area. Long-term economic forecasts indicate that the Raleigh/Durham area will continue to grow, which means that Granville County will continue to grow. This affects the Board's high-priority funding areas of education and public safety, which will also continue to expand.

While Granville County's unemployment rate is lower than its rural neighboring counties, it must be continuously monitored in today's challenging economic climate. Unemployment rates directly impact both current and future revenue streams, as well as expenditures due to increased demand for governmental services.

Another element of the budget that is affected by the economy is fuel costs. Granville County's rural environment and 532 square miles present unique transportation and public service needs. The increasing cost of fuel has elevated the operational costs for these services to a major role in the County's expenditures.

Legislation

Another external influence is legislative mandates. The County Board works closely with the North Carolina Association of County Commissioners to monitor changes in State and Federal legislation.

Grants

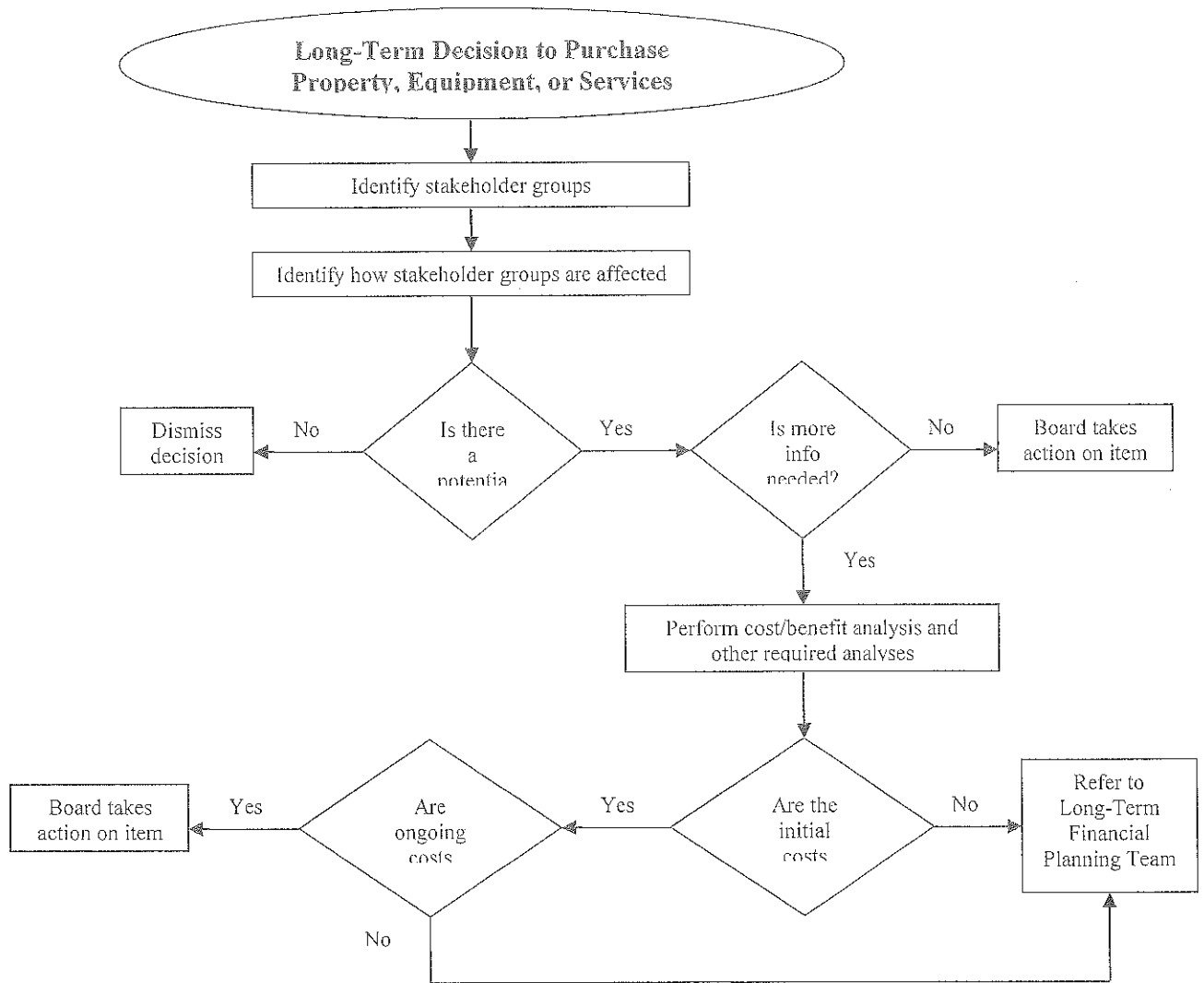
Grants are becoming increasingly competitive as funds are continuously cut. Counties cannot rely as much on large block grants from the Federal government as they have in the past. Also, grant opportunities often have "strings attached" which may deter departments from pursuing grant funding. Once grants are awarded, the County must determine how to sustain funding in future years for on-going costs.

Changes in Accounting Rules

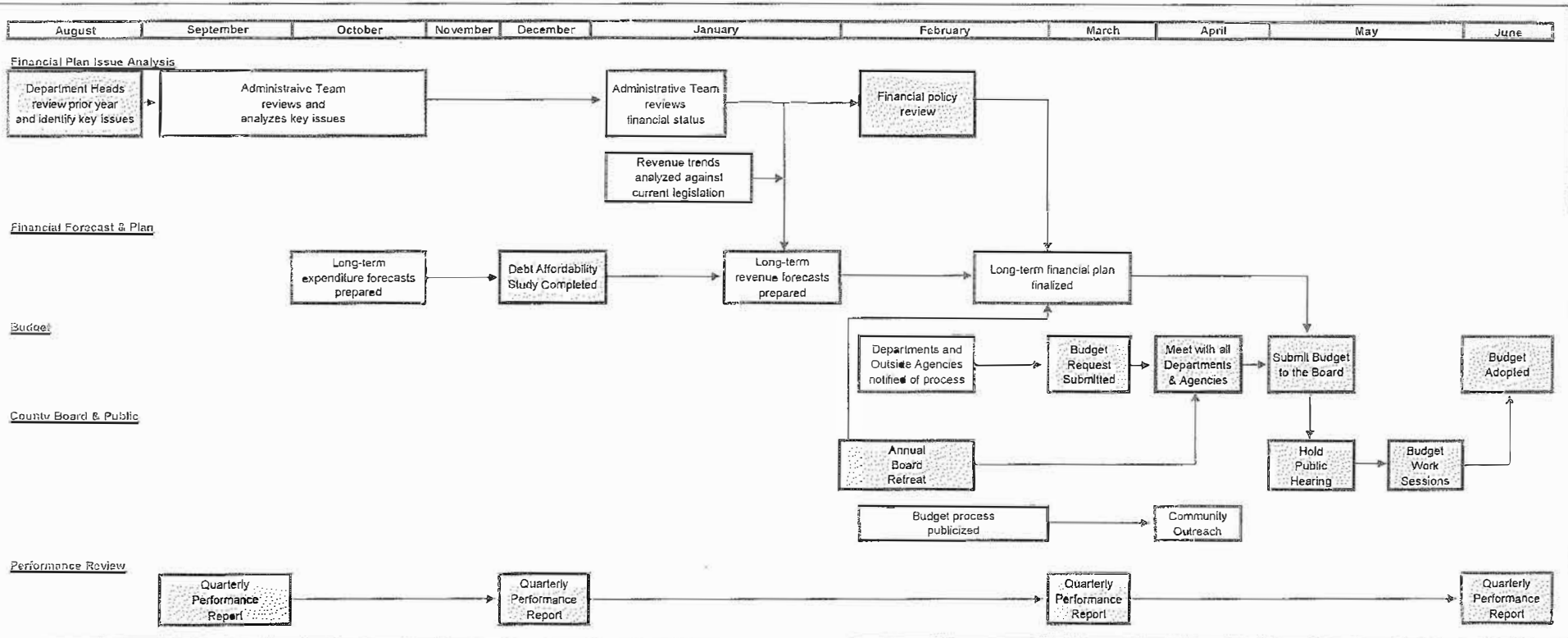
Accounting rules have changed frequently in recent years. These changes must be calculated into long-term planning. For example, GASB Statements 43 and 45 were recently issued to assure that local governments record post-employee benefits as a long-term liability. This means that Granville County must calculate and present the post-employee benefits in the financial statements. This affects long-term planning because Granville County must also consider a funding stream to meet this future obligation. GASB 54 has also changed the way the County reports various funds thereby making significant changes to the General Fund when compared with earlier years.

Comprehensive Approach to Long-Term Financial Planning

Granville County takes a comprehensive approach to long-term financial planning as indicated by the following flow chart:



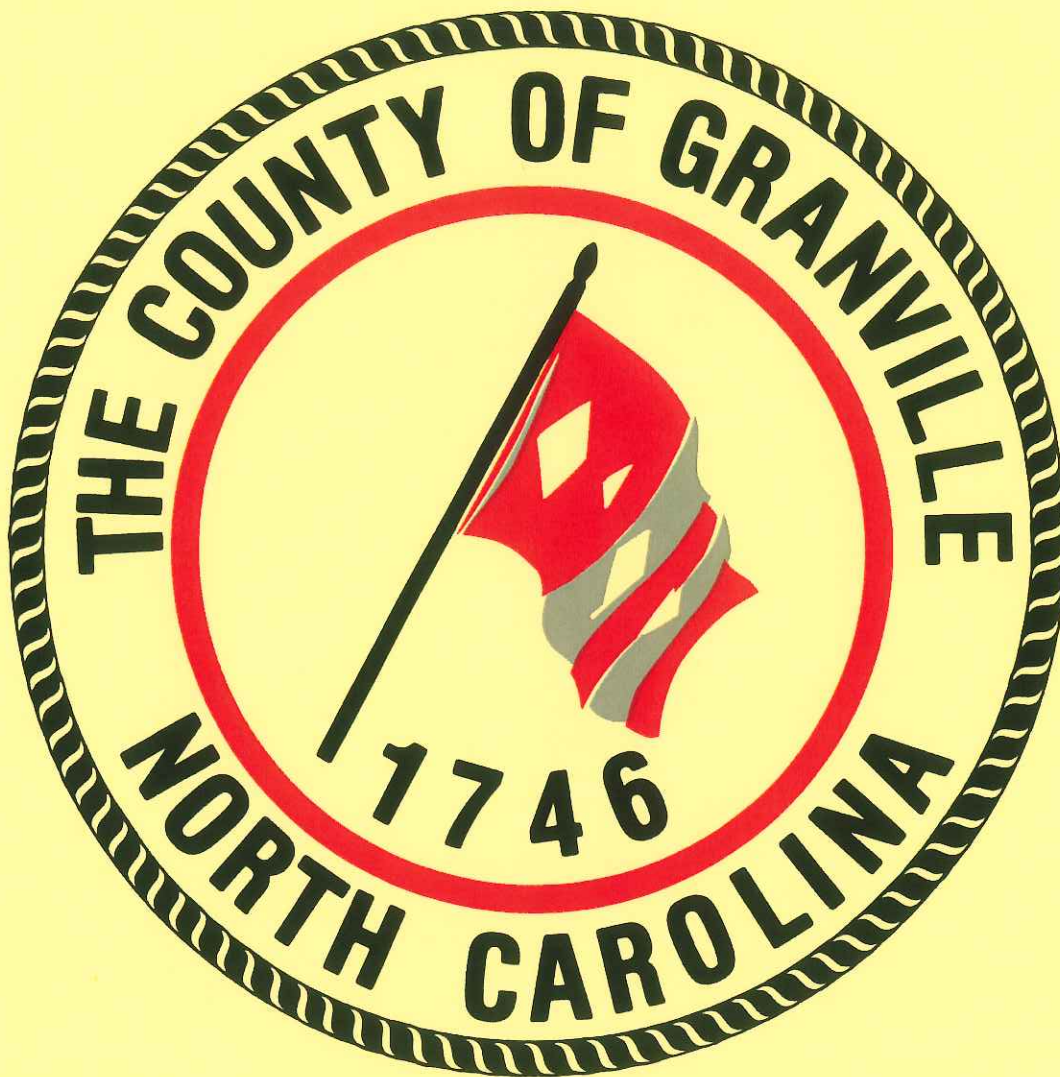
Granville County *Long-Term Financial Planning and Budget Process Flow Chart*



- = Financial Planning Process
- = Information Items
- = Strategic Planning Process

SECTION V

*Summary of Revenues, Expenditures
and Fund Balance
General Fund, Other Funds
All Funds*



SUMMARY OF REVENUES GENERAL FUND

REVENUES BY MAJOR SOURCE	FY 14-15 Actual	FY 15-16 Original	FY 15-16 Amended	FY 16-17 Budget
Property Taxes	\$ 35,485,257	\$ 35,913,590	\$ 35,913,590	\$ 38,754,604
Sales & Other Taxes	8,109,374	7,864,722	7,864,722	8,733,901
License, Fees and Other Revenues	2,111,173	1,971,289	3,903,706	2,232,170
Restricted & Intergovernmental Revenues	10,415,003	8,020,845	8,347,900	8,472,494
Investment Earnings & Operating Transfers	822,820	199,000	216,750	199,000
Total Revenues Before AFB and Debt	56,943,627	53,969,446	56,246,668	58,392,169
Appropriated Fund Balance	-	1,884,639	4,261,980	579,708
Debt Proceeds	14,000,000		5,485,000	0
Total Revenues	\$ 70,943,627	\$ 55,854,085	\$ 65,993,648	\$ 58,971,877

Property Taxes:

Counties in North Carolina are prohibited from imposing taxes unless specifically authorized by the General Assembly. State lawmakers have allowed counties to raise revenue through the property tax, which generates approximately 65% of the revenue for Granville County government.

The formula for expected revenue is based on the underlying value of the property taxed. The estimated value for fiscal year 2016-2017 is based on a total taxable valuation of \$4,383,956,701, a slight increase when compared to \$4,291,052,546 for fiscal year 2015-2016. The ad valorem tax rate will increase \$0.05 in FY 2016-2017 to \$0.88 to fund the 3% increase in Granville School Systems teachers' supplement (\$0.025), as well as fund future expenses for the building of a Law Enforcement center (another \$0.025).

Assumptions for the formula:

Estimated Net Taxable Value For 2015-2016	Multi- plied by	Tax Rate	Per	\$100/ Valuation	Multi- plied by	FY 2015 Tax Collection Rate	Equals	Projected Current Year Total Property Tax Revenue
\$4,383,956,701	X	\$0.88	X	0.01	X	98.84%	=	\$38,131,305

PROPERTY TAXES	FY 14-15 Actual	FY 15-16 Original	FY 15-16 Amended	FY 16-17 Budget
Current Year	\$34,790,0134	\$34,946,160	\$34,946,160	\$38,131,305
Discount	(309,223)	(296,070)	(296,070)	(300,200)
Prior Years	738,635	990,000	990,000	650,000
Penalties & Interest	265,711	273,500	273,500	273,500
Total Property Tax Revenues	\$35,485,257	\$35,913,590	\$35,913,590	\$38,754,604

Sales and Other Taxes:

Sales tax revenues are received by the County from the State of North Carolina based on per capita or point of sale distributions. The County's Article 39 (1%) local sales tax is utilized in its entirety for general fund operations. Article 40 (commonly known as "school's ½ cent") sales taxes were initiated in part to help fund local school capital projects, with a mandatory transfer of 30% of these revenues to the schools restricted capital fund. Article 42, (commonly known as "schools additional ½ cent") sales taxes were also initiated in part to help fund local school capital outlay projects, with a mandatory transfer of 60% of these revenues to the schools restricted capital fund.

In response to the State's budget crisis in FY 2002-2003, the General Assembly passed a budget that eliminated the reimbursements for local taxes repealed in prior years. This left a gaping hole in the County budget of more than \$1.8 million. The county commissioners responded by instituting sufficient service reductions to offset the loss. Before adjourning in the fall of 2002, the General Assembly authorized local governments to levy an additional ½ cent sales tax to offset the loss of the reimbursements. The Board enacted the local tax, which extended into the fiscal year 2009-2010 budget. The tax is referred to as the Article 44 sales tax (named for the enabling legislation). This sales tax remained as County revenue through October 2009, at which time it reverted to the State as part of the offset for taking over all Medicaid payments. This was enacted with the State's "Medicaid Relief Act" enacted in 2006. Other changes to sales taxes enacted as part of "Medicaid Relief Act" changed the distribution of Article 42 from per capita basis to a point of sale basis and a requirement that the counties would hold the amount earmarked for school capital and the municipalities' distributions harmless.

Other taxes include register of deeds state excise taxes, beer & wine tax, and tax on federal land.

* Distribution in fiscal year 2012-2013 was scheduled to be the last distribution under the hold harmless provision.

SALES & OTHER TAXES	FY 14-15 Actual	FY 15-16 Original	FY 15-16 Amended	FY 16-17 Budget
County 1 %(Article 39) Sales Tax	\$ 1,714,023	\$ 1,734,749	\$1,734,749	\$ 1,989,621
Article 40 – 0.5 % Sales Tax	2,818,637	2,888,025	2,888,025	3,213,890
Article 42 – 0.5% Sales Tax	1,504,900	1,529,948	1,529,948	1,730,390
Article 44 - 1% Sales Tax	1,041	0	0	0
Sales Tax Hold Harmless Revenue*	0	0	0	0
State excise tax – Register of Deeds	206,861	170,000	170,000	225,000
Taxes on Federal Land	20,608	20,000	20,000	20,000
Beer and Wine Tax	173,920	160,000	160,000	165,000
Medicaid Hold Harmless Revenue	1,479,670	1,200,000	1,200,000	1,200,000
Occupancy Tax	189,714	162,000	162,000	190,000
Total Sales and Other Taxes	\$ 8,109,374	\$ 7,864,722	\$ 7,864,722	\$ 8,733,901

In 1998, the Board of Commissioners and the Board of Education agreed to earmark sales tax allocated for school capital purposes as the source of revenue to be used to repay debt issued for schools. Restricted funds for school capital expenditures are used first to pay Category 1 capital outlay obligations and school related debt service. The County raised taxes in past years to fund the remaining debt service requirements. Currently approximately 9¢ of the tax rate is required for school related debt.

Intergovernmental Revenues:

Restricted and Unrestricted Intergovernmental revenues consist of funds from state and federal sources. Grant funds are received for general fund operations such as veterans' services, emergency management, community-based alternatives, library and home and community care block grant. Separate funds are received by the Department of Social Services from both state and federal Sources, detailed in the department's expenditure budget.

Intergovernmental revenues are difficult to project from year to year. Grantee agencies, such as the state and federal government often tie funding to a certain match, or reduce funding levels in subsequent years in hopes that local governments will assume funding of the program.

INTERGOVERNMENTAL REVENUES	FY 14-15 Actual	FY 15-16 Original	FY 15-16 Amended	FY 16-17 Budget
Court facility fees	\$ 50,478	\$ 50,260	\$ 50,260	\$ 50,260
CSC officer's fees	7,589	\$10,000	10,000	10,000
Register of Deeds	37,186	\$38,100	38,100	37,400
Federal, State and Local Grants	7,698,083	5,915,922	6,237,977	6,106,813
Contribution from GHS	1,286,214	1,275,713	1,275,713	1,265,021
Lottery Proceeds	848,881	\$500,000	500,000	720,000
Excise Recreation – Heritage	188,316	\$160,000	160,000	215,000
Jail Fees	26,063	\$18,000	18,000	18,000
Concealed weapons fee	39,278	\$49,000	49,000	50,000
Forfeiture	215,968	0	0	0
Donations to County Departments	16,947	\$3,850	8,850	0
Total	\$ 10,415,003	\$ 8,020,845	\$ 8,347,900	\$ 8,472,494

Licenses, Fees, and Other General Fund Revenues:

Revenues in the licenses, fees, and other category encompass a wide range of non-tax revenue sources. This category is important to the overall financial strength of the County because it includes revenue from self-supporting general governmental activities, such as building inspections, register of deeds fees, court facility fees, etc. Fees appropriately fund some functions of Granville County government, because they apply to a certain group of citizens, such as development-related services (building permits, planning fees, etc.). The philosophy of the governing body has been to have these services fund the direct cost of the provision of the service. In some cases, the fees may recover a portion of the indirect cost as well.

Licenses, fees and other revenues are projected to remain fairly even from the fiscal year 2014-2015 original budget due primarily to decreases in one-time fees. In accordance with the Board's directives, staff continues to look for opportunities to generate fees and other offsetting revenue to fund programs that benefit certain segments of the population or where demand exists to support fees.

Sales, services and other revenues were forecast with input from department managers, grant sources and historical data. Each revenue category was considered separately and forecast from a zero base.

LICENSE, FEES AND OTHER REVENUES	FY 14-15 Actual	FY 15-16 Original	FY 15-16 Amended	FY 16-17 Budget
Ambulance Fees	\$ 12,337	\$ 10,000	\$ 10,000	0
Animal Control Fees	38,117	35,000	35,000	35,000
Boarding State and Federal Prisoners	7,261	6,000	6,000	7,000
Butner Public Safety Authority	24,000	100	100	0
Tax Collection Fees	110,117	115,500	115,500	115,950
Storm Water Collection Fees	13,886	13,800	13,800	14,900
Cooperative Ext Functions	2,375	5,000	5,000	5,000
Copies	259	500	500	500
E-911 Allocation from Oxford			109,001	110,000
Election Fees	42	900	900	500
Federal Interest Subsidy	428,789	422,989	422,989	416,720
Fire Marshal User Fees	26,095	19,000	19,000	19,000
Franchise Fees	141,785	120,000	120,000	115,000
GAP & Recreation Facility Fees	33,503	32,300	32,300	32,300
Henderson Refund of Water Purchase	0	0	1,823,416	0
South Granville Memorial Gardens -Grounds Maint.	12,816	12,000	12,000	13,000
Inspection Fees	527,931	425,000	425,000	545,000
Jail Fees	914	1,000	1,000	1,000
Jail Vending/Canteen	37,877	41,300	41,300	36,000
Library Fines and Fees	39,745	40,000	40,000	40,000
Liquid Nutrition Sales	5,500	-	-	-
Miscellaneous	14,051	14,000	14,000	14,000
Municipal Election Reimbursement	0	49,000	49,000	0
Oxford – Refund of Water Allocation Fee	0	0	0	37,500
Other Fees and Revenues	40,554	0	0	0
Privilege licenses	3,480	5,000	5,000	5,000
Planning Fees	70,699	55,000	55,000	65,000
Register of Deeds Fees	212,507	209,000	209,000	212,000
Rents	19,051	20,100	20,100	20,000
Safe Road Civil License Act	3,852	4,000	4,000	3,800
Sale of fixed assets & library books	10,312	10,000	10,000	20,000
School Resource Officer	48,395	40,000	40,000	40,000
Senior Center Fitness fees	6,212	5,000	5,000	5,000
Senior Center Lifeline United Way	2,000	6000	6,000	1,500
Senior Services Crafts/Ad Revenue	400	1,000	1,000	1,000
Sheriff's Fees	112,899	112,000	112,000	112,000
SIBDA Fee	-	1,000	1,000	1,000
Solid Waste Administration Fees	0	15,000	15,000	15,000
Taxes on Oxford Housing Authority	6,647	6,500	6,500	6,500
TDA Contribution	34,983	58,300	58,300	61,000
Wireless/Tower Rental Fees	61,782	60,000	60,000	55,000
Total License, Fees & Other	\$ 2,111,173	\$ 1,971,289	\$ 3,903,706	\$ 2,217,170

Investment Earnings and Transfers In:

Investment earnings continue to decline due to the expenditure of fund balance for one-time capital improvements and are expected to remain low for the near future. The Finance department plans to review other investment options given the yield curve is expected to remain low on existing investments.

INVESTMENT EARNINGS & TRANSFERS FROM OTHER FUNDS & COMPONENT UNITS	FY 14-15 Actual	FY 15-16 Original	FY 15-16 Amended	FY 16-17 Budget
Investment Earnings	\$ 26,380	\$ 27,000	\$ 27,000	\$ 27,000
Transfer from other Funds	581,696	0	17,750	0
Transfer from ABC Board	214,744	172,000	172,000	172,000
Total Investment Earnings and Transfers In	\$ 822,820	\$ 199,000	\$ 216,750	\$ 199,000

GENERAL FUND APPROPRIATED FUND BALANCE

In fiscal year 2016-2017, 0.47% of the general fund expenditures or \$579,708 of the fund balance is recommended for appropriation to fund services. The necessity of having a fund balance is to provide adequate cash flow given the erratic revenue cycle of the County's operations. According to the North Carolina Local Government Commission, a local government entering a fiscal year with less than 8% unassigned fund balance available will not have adequate resources to meet its obligations until it begins receiving property taxes. Granville County targets a range of 30% - 35% of expenditures for Unassigned Fund Balance.

Historically, Granville County has maintained a "healthy" fund balance. Recent years have highlighted the need to continue to maintain an adequate level of fund balance and Granville County continues to maintain good fund balance levels. The County maintained their overall target fund balance level between fiscal years 2004 and 2011, but utilized a portion during fiscal year 2012. In fiscal year 2013, the County completed the financing of several projects for which funds were expended in the previous year, thereby restoring the fund balance to the target range.

Governmental Accounting Standards Board (GASB) Statement #54 was implemented with the audited financial statements for the year ended June 30, 2011 and had a significant impact on the presentation of fund balance. The following table shows the undesignated/unreserved fund balance over the last four years, the unassigned fund balance for six fiscal years and the projected fund balance for the fiscal year ending June 30, 2017.

Fiscal Year Ending	Unassigned Fund Balance	Percentage of Expenditures
Proj. June 30, 2017	\$25,148,011	42.64%
Est. June 30, 2016	\$25,727,719	38.98%
June 30, 2015	\$28,287,719	43.20%
June 30, 2014	\$20,478,407	38.20%
June 30, 2013	\$18,625,992	28.64%
June 30, 2012	\$11,005,418	19.97%
June 30, 2011	\$19,324,317	37.81%

Fiscal Year Ending	Undesignated/Unreserved Fund Balance	Percentage of Expenditures
June 30, 2010*	\$18,349,340	39.56%
June 30, 2009	\$18,146,260	39.75%
June 30, 2008	\$16,290,833	34.75%
June 30, 2007	\$11,966,953	26.94%

* Note: Percentage shown net of refunded bond expenditure

Assumptions: The County estimated the fund balance available for appropriation using the audited financial statements for fiscal year ended June 30, 2015 and estimated the operating results of fiscal year 2016. Based on the estimate, the County will exceed the minimum 8% requirement and will have resources to meet obligations prior to receiving the property tax revenues in December 2016.

Appropriated Fund Balance

Actual FY 14-15	Original FY 15-16	Amended FY 15-16	Budget FY 16-17
\$ 0	\$1,884,639	\$4,261,980	\$579,708

Summary of Contingency and Use of Fund Balance
For FY 2015-2016 Budget
May 2, 2016

Use of Contingency Summary - General Fund

Environmental Disaster Contingency (10-9910-993):

Date	Description/Action	Amount	Balance
7/1/2015	Budget Ordinance		\$ 10,000

General Contingency (10-9910-991):

Date	Description/Action	Adjustment Amount	Balance
7/1/2015	Budget Ordinance		\$ 170,000
12/8/2015	Fund radio rebanding code plug modifications.	\$ (11,152)	\$ 158,848
2/1/2016	Reimbursement Granville School System for cost associated with South Granville field erosion	\$ (86,467)	\$ 72,381
2/1/2016	Fund temp. worker fo Acct. Tech position and purchase of replacement computer	\$ (6,300)	\$ 66,081
3/21/2016	Fund the State mandated accuracy testing for voting machines	\$ (51,000)	\$ 15,081
3/21/2016	Fund additional gas, supply and advertisng for the Planning department	\$ (2,000)	\$ 13,081

*Use of Fund Balance Summary - General Fund**

Date	Description/Action	Adjustment Amount	Balance
7/1/2015	Budget Ordinance		\$ 1,884,639
9/8/2015	Reflect final FY 2016 funding agreement for Community Connections & Trails to Success	\$ (16,673)	\$ 1,867,966
9/8/2015	Pay County's share of the NC 56 Corridor Study to CAMPO	\$ 16,667	\$ 1,884,633
9/8/2015	Fund FY 2016 debt service for refunded GO bonds	\$ 170,074	\$ 2,054,707
	Reappropriation of funds for Sheriff department vehicles approved for purchase and ordered in FY		
9/8/2015	2015 but not received until FY 2016	\$ 101,521	\$ 2,156,228
9/8/2015	Reflect final FY 2016 funding agreement for JCPC Unrappin the Gift	\$ (502)	\$ 2,155,726
9/8/2015	Reflect final FY 2016 funding agreement for JCPC 4-H Best	\$ (2,810)	\$ 2,152,916
9/8/2015	Net of refund from Henderson and payment to Oxford for change in water purchase agreement	\$ (453,416)	\$ 1,699,500
10/5/2015	Carry forward unexpended project funding for prior year projects not yet completed	\$ 241,250	\$ 1,940,750
10/5/2015	Fund the Data Center Installation project and virtualization of E-911	\$ 200,000	\$ 2,140,750
10/5/2015	Carry forward Economic Incentive grants started in prior years	\$ 586,229	\$ 2,726,979
10/5/2015	To adjust balance and grant award for Cooperative Extention United Way funding	\$ 15,214	\$ 2,742,193
11/2/2015	Provide Additional funding for KARTS	\$ 8,837	\$ 2,751,030
11/2/2015	Reflect funding from City of Oxford for E-911 operations cost for FY 2016.	\$ (109,001)	\$ 2,642,029
11/2/2015	Carry forward Human Relations Council funding from prior year	\$ 2,303	\$ 2,644,332
11/2/2015	Reflect current year adjustments in public assistance contribution from Progress Energy	\$ (3,226)	\$ 2,641,106
11/16/2015	Adjust the finalized JCPC program funding allocation for FY 2015-2016	\$ (1,185)	\$ 2,639,921
11/16/2015	Carry over funds to purchase vehicle for Emergency Management from FY 2015	\$ 30,000	\$ 2,669,921
11/16/2015	Carry over the FY 2015 balance of Emergency Managemen Supplemental Grant.	\$ 60,404	\$ 2,730,325
2/1/2016	Correction of Budget Amendment #4 (11/16/2015) - finalization of JCPC spending plan.	\$ 5,457	\$ 2,735,782
2/1/2016	Fund the JCPC Unwrappin' The Gift field trip.	\$ 2,425	\$ 2,738,207
3/21/2016	Fund additional gas, supplies and advertising for Planning department	\$ 4,884	\$ 2,743,091
4/18/2016	To fund part time salaries in Animal Control. Was intended to be in original FY 2016 budget.	\$ 12,000	\$ 2,755,091
4/18/2016	To fund the Creedmoor Elementary School mold remediation	\$ 280,295	\$ 3,035,386
4/18/2016	To fund construction of the Wilton E-911 back up center	\$ 1,220,000	\$ 4,255,386
4/18/2016	To fund (a portion of) the Register of Deeds indexing system	\$ 6,594	\$ 4,261,980

GENERAL FUND	FY 2014-15	BUDGET FY 2015-16	BUDGET FY 2015-16	BUDGET FY 2016-17	FY 2015-16 vs. FY 2016-17
	ACTUAL	APPROVED	AMENDED	RECOMMENDED	
Board of Commissioners / Governing Body	221,936	237,039	237,039	246,579	4.0%
Administration	272,222	315,993	320,993	393,323	22.5%
Information Technology	173,907	184,019	195,224	200,737	2.8%
Human Resources	87,450	94,218	94,218	98,680	4.7%
Finance	428,460	461,103	478,047	424,172	-11.3%
Internal Auditor	74,783	79,662	84,025	82,338	-2.0%
Board of Elections	320,155	487,237	538,237	414,219	-23.0%
Register of Deeds	258,646	283,934	304,687	293,155	-3.8%
Tax Administration	729,895	793,199	793,199	802,181	1.1%
General Services / Court Facilities	504,774	553,918	553,918	570,367	3.0%
Social Services	7,565,694	8,286,015	8,296,027	8,352,881	0.7%
Veterans Services	13,091	16,044	28,957	61,230	111.5%
Health & Medical Services*	16,597,045	2,886,735	2,886,735	2,773,043	-3.9%
Senior Services	1,232,444	1,344,300	1,345,500	1,266,125	-5.9%
Library	1,536,995	1,653,530	1,671,280	1,697,908	1.6%
Cooperative Extension Service	265,841	364,786	393,055	380,260	-3.3%
Recreation	219,336	222,180	240,180	220,686	-8.1%
GAP/Jonesland Environmental Preserve	379,150	393,998	393,998	399,246	1.3%
Tourism	33,934	58,280	58,280	61,415	5.4%
Development Services - Inspections Division	465,617	508,976	518,865	560,003	7.9%
Development Services - Planning Division	308,727	324,621	345,288	345,824	0.2%
Addressing/GIS	0	-	96,746	95,735	-1.0%
Construction Administration	330,411	555,900	2,217,150	1,660,975	-25.1%
Economic Development	1,033,163	1,896,969	3,272,621	1,857,454	-43.2%
Vance Granville Community College	959,542	648,205	648,205	730,205	12.7%
Granville County Schools	19,017,158	20,207,376	26,229,212	21,260,712	-18.9%
Sheriff	4,470,464	4,747,833	4,956,458	4,924,586	-0.6%
Detention Center	2,547,644	2,589,339	2,598,430	2,611,361	0.5%
Emergency Communications	1,015,777	1,136,713	1,091,497	1,139,581	4.4%
Animal Management	396,919	467,682	484,682	470,225	-3.0%
Emergency Management	262,756	242,681	383,390	251,374	-34.4%
Fire Services	907,363	928,779	928,779	949,212	2.2%
Forestry Administration	100,663	112,850	112,850	103,974	-7.9%
Other Emergency Services	41,903	50,000	50,000	50,000	0.0%
Special Appropriations	203,372	242,593	253,733	224,538	-11.5%
Non-Departmental *	1,707,981	1,802,500	2,150,754	2,162,173	0.5%
Pass Through Funds	565,709	319,508	556,019	465,400	-16.3%
Contribution to Other Funds*	223,981	175,370	175,370	190,000	8.3%
Contingency	0	180,000	10,000	180,000	100.0%
TOTAL GENERAL FUND	65,474,908	55,854,085	65,993,648	58,971,877	-10.6%

*Shown net of Granville Health System's ER & Lab Renovation & 2005 Bond Refinancing

OTHER FUNDS

		BUDGET	BUDGET	BUDGET	% Change
	FY 2014-15	FY 2015-16	FY 2015-16	FY 2016-17	FY 2015-16
	ACTUAL	APPROVED	AMENDED	RECOMMENDED	vs.
					FY 2016-17
Fund 27 - EMERGENCY TELEPHONE SYSTEM FUND					
Revenues (Shown net of Use of Fund Balance)	386,154	426,096	418,928	695,523	66.0%
Expenditures	370,581	426,096	418,928	895,523	113.8%
Fund Balance 6/30/15	296,246				
Est. Fund Balance 6/30/16	296,246				
Proj. Fund Balance 6/30/17*	96,246				

* Note: 6/30/2017 Fund Balance does not reflect anticipated reimbursement of \$480,000 of FY 2017 expenditures by the State 911 Board.

Fund 20 - R.H. THORNTON LIBRARY MEMORIAL

Revenues (Shown net of Use of Fund Balance)	8,768	20,000	20,000	20,000	0.0%
Expenditures	33,044	20,000	20,000	20,000	0.0%
Fund Balance 6/30/15	256,226				
Est. Fund Balance 6/30/16	256,226				
Proj. Fund Balance 6/30/17	256,226				

SOLID WASTE MANAGEMENT-

Fund 59 - CONVENIENCE CENTERS

Revenues/Other Sources (Shown net of Use of Fund Balance)	1,074,828	1,077,900	1,077,900	1,075,930	-0.2%
Expenditures/ other uses	1,109,878	1,153,750	1,353,617	1,187,250	-12.3%
Fund Balance 6/30/15#	738,638				
Est. Fund Balance 6/30/16	462,921				
Proj. Fund Balance 6/30/17	351,601				

SOLID WASTE MANAGEMENT-

Fund 60 - LANDFILL OPERATIONS (C&D and MSW)

Revenues/Other Sources (Shown net of Use of Fund Balance)	1,454,571	1,346,178	1,348,178	1,464,228	8.6%
Expenditures/ other uses	1,528,519	1,548,140	1,550,140	1,847,584	19.2%
Fund Balance 6/30/15	4,303,196				
Est. Fund Balance 6/30/16	4,101,234				
Proj. Fund Balance 6/30/17	3,612,684				

Note: Fund Balance does not reflect restriction of funds for Closure/Post-Closure

Fund 65 - STORM WATER MANAGEMENT

OPERATIONS

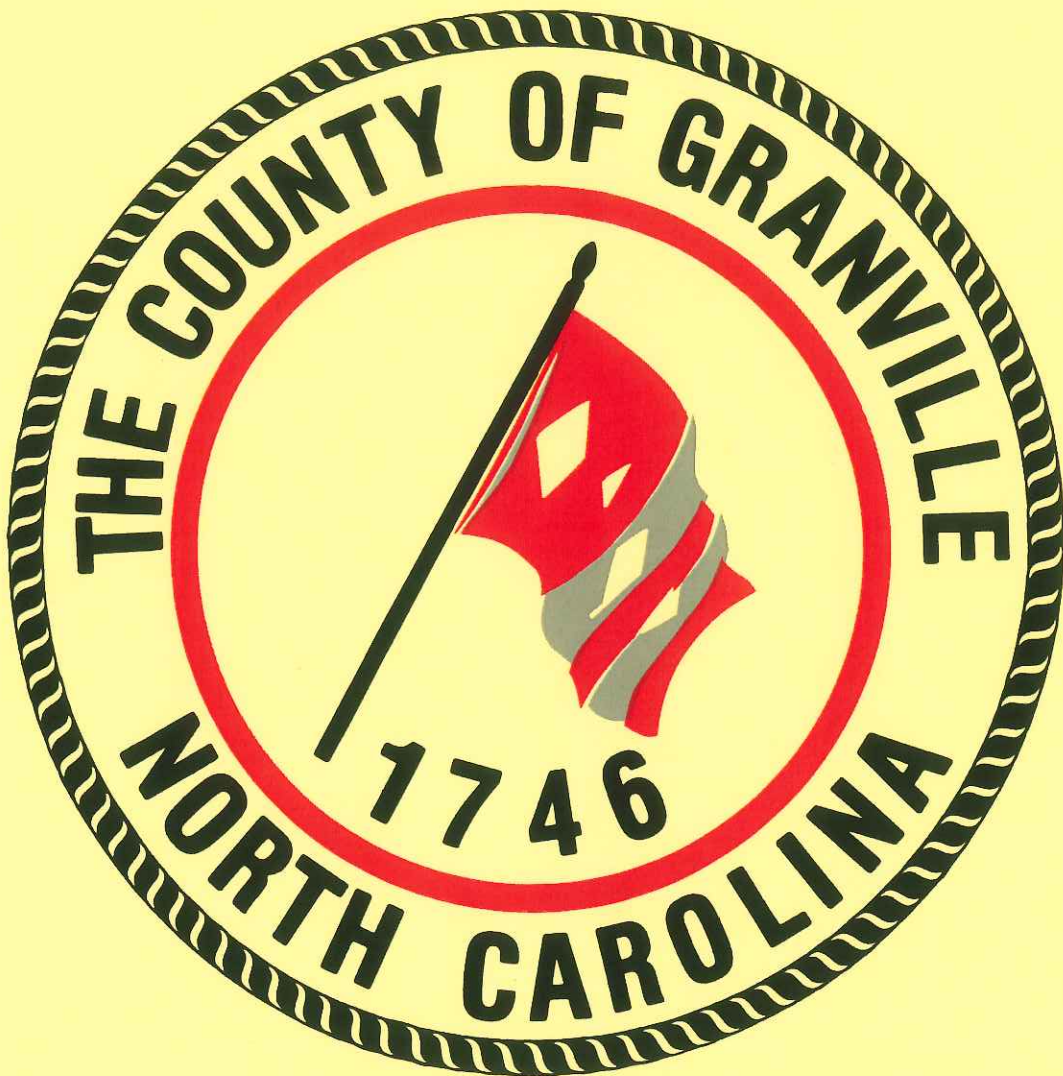
Revenues/Other Sources (Shown net of Use of Fund Balance)	362,470	364,464	364,464	442,846	21.5%
Expenditures/ other uses	275,520	364,464	364,464	442,846	21.5%
Net Position Balance 6/30/15	331,039				
Est. Net Position Balance 6/30/16	331,039				
Proj. Net Position Balance 6/30/17	331,039				

Note: Storm water management fund began in FY 2012-2013

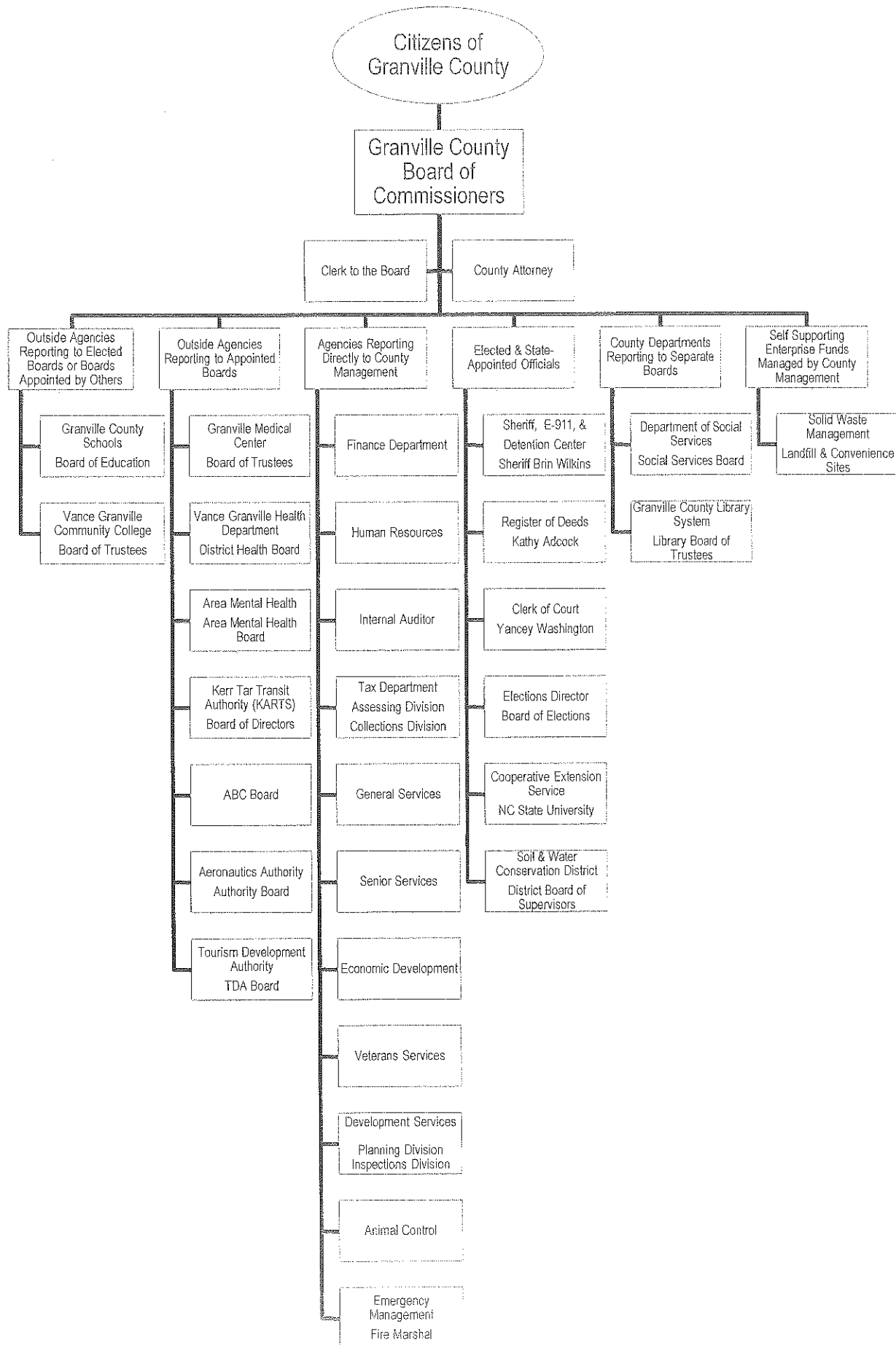
Note: Each Fund is discussed in detail in Section XIV

SECTION VI

General County Government



Granville County Government Organizational Chart



GOVERNING BODY – BOARD OF COUNTY COMMISSIONERS

The seven (7) member Board is the official policy-making body for Granville County Government. The Chairman, presiding officer of the Board, serves as the official and ceremonial leader of the County and as a voting member. The Chairman, Zelodis Jay and the Vice-Chairman, R. David Currin, Jr. were selected by other Board Members in December 2015 and will serve one (1) year terms in these capacities. Each Board Member is elected by District, and the individual candidate must live in the district. Partisan elections are held in even-numbered years. All official actions by the Board are made at public meetings, generally held on the first and third Monday of each month. Each meeting has an agenda and citizens are allowed an opportunity to make public comments to the Board. The Board also conducts special meetings and work sessions on the County's budget and other issues of special interest.

Zelodis Jay, Chairman of the Board
Debra Weary, Clerk to the Board

Granville County Administration
141 Williamsboro Street
PO Box 906
Oxford, North Carolina 27565

Phone: (919) 693-4761
Fax: (919) 690-1766
Email: grancomrs@granvillecounty.org

Current Board of Commissioners

District Served

<i>Zelodis Jay, Chair</i>	<i>1</i>
<i>R. David Currin, Jr., Vice-Chair</i>	<i>3</i>
<i>David T. Smith</i>	<i>2</i>
<i>Tony W. Cozart</i>	<i>4</i>
<i>Ed Mims</i>	<i>5</i>
<i>Timothy Karan</i>	<i>6</i>
<i>Edgar Smoak</i>	<i>7</i>

*District map can be seen on Page 4 of this document.

GOVERNING BOARD	FY 14-15 Actual	FY 15-16 Original	FY 15-16 Amended	FY 16-17 Budget
Personnel	\$ 108,196	\$ 109,420	\$ 109,420	\$ 111,780
Benefits	\$ 50,094	\$ 53,539	\$ 53,539	\$ 61,219
Operating	\$ 62,437	\$ 72,680	\$ 72,680	\$ 72,180
Capital Outlay	\$ 1,209	\$ 1,400	\$ 1,400	\$ 1,400
Total	\$ 221,936	\$ 237,039	\$ 237,039	\$ 246,579

GOVERNING BODY – BOARD OF COUNTY COMMISSIONERS

ACCOMPLISHMENTS

- Completed Lanier Street Facility for the Oxford Senior Services Center..
- Worked with the Planning Board and Board of Education to address the economic and educational growth issues of the County.
- Implemented County policies and procedures to assist subdivision property owners with road improvement programs.
- Investigated and held hearings on the development and placement of solar farms.
- Consolidated E-911 dispatch with the City of Oxford.
- Constructed and opened a new Convenience Center in the Northern area of the County.
- Adopted the 2020 Long-Range Strategic Plan for the County.
- Continued implementation of State-mandated Falls Lake Rules.

GOALS, TARGETS, AND PERFORMANCE MEASURES

- Pursue grant opportunities to improve the quality of life for Granville County citizens.
- Carefully monitor the impact of new programs and enhancements in an effort to keep the tax rate constant.
- Work with the North Carolina Association of County Commissioners and the local State delegation to protect local revenue sources and develop revenue options to address growth issues.

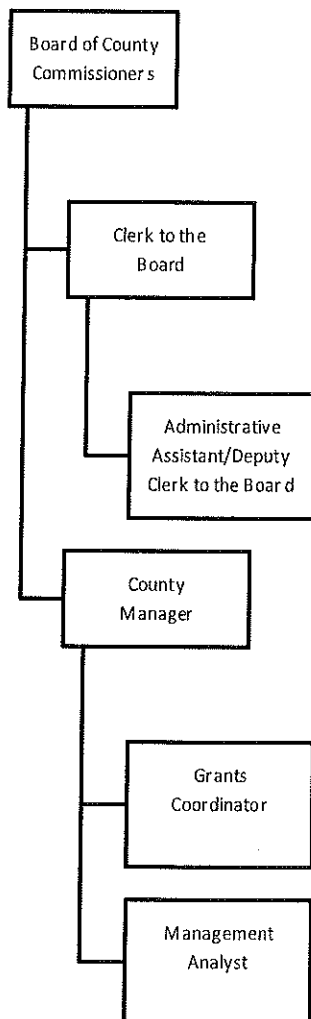
COUNTY ADMINISTRATION

County Administration includes the County Manager, Clerk to the Board, and an Administrative Assistant/Deputy Clerk to the Board. The County Manager and the Clerk to the Board are both appointed directly by the Board of Commissioners and serve at their discretion. The major duties of the department include supervising and coordinating the activities of the County-funded departments and agencies. This role differs based on the reporting relationships between the department or agency and the Board of Commissioners. For example, departments or agencies may report to separately appointed boards, the department manager may be elected, or the department manager may be appointed by the State. The organizational chart in the Governing Body section of the budget document lists these agencies and describes the relationships. The County Manager is generally responsible for the following functions: ensuring that all ordinances and policies of the Board are implemented; making recommendations on business matters; recommending an annual budget and keeping the Board informed on the County's financial condition. The County Manager serves in the official capacity of budget officer, personnel officer, and the purchasing official.

Michael Felts, County Manager
Debra Weary, Clerk to the Board

Granville County Administration
141 Williamsboro Street
PO Box 906
Oxford, North Carolina 27565

Phone: (919) 693-5240
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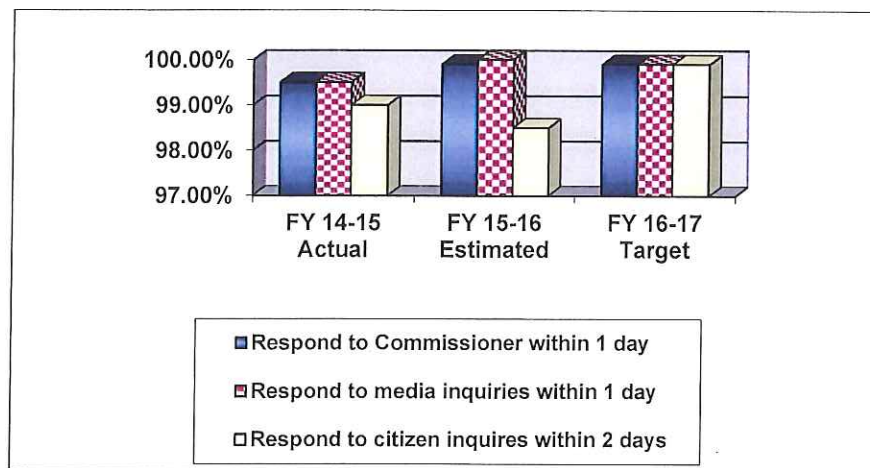
ACCOMPLISHMENTS

- Assisted the Board in working on major projects such as the sub-division road improvement project, county line reconciliation, Triangle North – Granville road design, E-911 backup upgrade, and conditional zoning.
- Successfully hired or assisted with the hiring of the Veteran Services Director and Library Director.
- Worked with various stakeholder groups to prepare and present the strategic long-range plan for the County.
- Compiled and delivered agenda materials in a timely manner.
- Compiled and delivered the annual budget according to the approved schedule.

COUNTY ADMINISTRATION

GOALS, TARGETS, AND PERFORMANCE MEASURES

- Compile the Board meeting agenda material and prepare and deliver the agenda packages to Board members in a timely manner.
- Incorporate technology improvements into County operations in a strategic and efficient manner, and release an updated website for the County.
- Help develop succession planning strategies within County departments.
- To respond to at least 99.9% of Commissioner inquiries within 1 day.
- To respond to at least 99.9% of media inquiries within 1 day.
- To respond to at least 99.9% of citizen inquiries within 2 days.



FULL-TIME POSITIONS AUTHORIZED

FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17
4*	4*	4	4	5^

*Management Analyst position frozen. ^ Grants Coordinator position moved from Finance to Administration

ADMINISTRATION	FY 14-15 Actual	FY 15-16 Original	FY 15-16 Amended	FY 16-17 Budget
Personnel	\$ 207,986	\$ 241,546	\$ 241,546	296,554
Benefits	\$ 51,103	\$ 61,242	\$ 61,242	80,764
Operating	\$ 11,924	\$ 11,705	\$ 16,705	14,505
Capital Outlay	\$ 1,209	\$ 1,500	\$ 1,500	1,500
Total	\$ 272,222	\$ 315,993	\$ 320,993	393,323

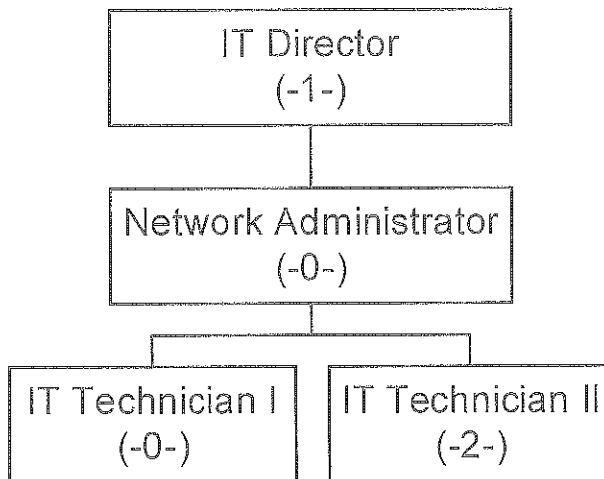
INFORMATION TECHNOLOGY

The Information Systems Department provides the County agencies and departments with the expertise required to remain in pace with the demands of a more technologically advanced society. Staff advises department leaders on areas of technology needs and serves as a liaison between the County and vendors hired to install or implement new hardware or software within the County.

Chris Brame,
IT Director

Granville County Administration
141 Williamsboro Street
PO Box 906
Oxford, North Carolina 27565

Phone: (919) 693-0714
Fax: (919) 690-1766
Email: Chris.Brame@granvillecounty.org



Accomplishments

1. Improved Wireless Connectivity
2. Increased firewall and network security
3. Established an internal help desk solution
4. Migrated Server Infrastructure to Virtual Computing.

Goals

1. Implement disaster recovery data center in the southern end of Granville County.
2. Move Granville County existing mail server to a proofpoint server for security enhancements.
3. Enhance Granville County internal help desk solution, Trudesk.

FULL-TIME POSITIONS AUTHORIZED

FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17
2	3	3	3	3

Information Systems	FY 14-15 Actual	FY 15-16 Original	FY 15-16 Amended	FY 16-17 Budget
Personnel	\$ 128,919	\$ 133,258	\$ 143,031	\$ 148,098
Benefits	\$ 40,392	\$ 42,361	\$ 43,793	\$ 44,639
Operating	\$ 3,206	\$ 5,400	\$ 5,400	\$ 5,000
Capital Outlay	\$ 1,390	\$ 3,000	\$ 3,000	\$ 3,000
Total	\$ 173,907	\$ 184,019	\$ 195,224	\$ 200,737

HUMAN RESOURCES

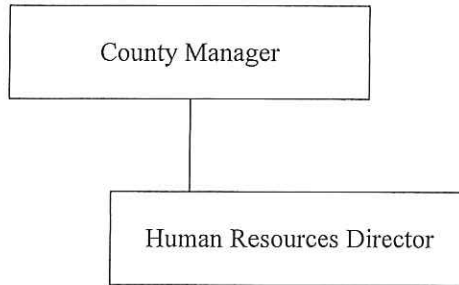
The purpose of the Human Resource Department is to consolidate all personnel related matters under one department. The Human Resource Director is responsible for the following:

- 1) Ensuring the County is in compliance with all applicable Federal and State labor laws,
- 2) Administering all County sponsored benefits,
- 3) Administering Worker's Compensation,
- 4) Ensuring consistency and fairness in the hiring of County personnel by centralizing the process, and
- 5) Administering and interpreting the County's Personnel Policy. The HR Director also aids in the negotiations of renewals of the different benefit products offered to County employees and acts as the primary source for information regarding these benefit products for employees and retirees.

Wendy Pennington,
Human Resources Director

Granville County Administration
141 Williamsboro Street
Oxford, North Carolina 27565

Phone: (919) 603-1639
Fax: (919) 690-1766
Email: Wendy.Pennington@granvillecounty.org



FULL-TIME POSITIONS AUTHORIZED

FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17
1	1	1	1	1

HUMAN RESOURCES	FY 14-15 Actual	FY 15-16 Original	FY 15-16 Amended	FY 16-17 Budget
Personnel	\$ 46,120	\$ 47,709	\$ 47,709	\$ 49,396
Benefits	\$ 14,029	\$ 14,609	\$ 14,609	\$ 14,884
Operating	\$ 26,959	\$ 29,900	\$ 29,900	\$ 32,400
Capital Outlay	\$ 342	\$ 2,000	\$ 2,000	\$ 2,000
Total	\$ 87,450	\$ 94,218	\$ 94,218	\$ 98,680

HUMAN RESOURCES

ACCOMPLISHMENTS

- Implemented online supervisor training.
- Engaged Hill, Chesson & Woody (HCW) as the County's benefits broker.
- Performed market review on the Library System and Landfill.
- Participated in the development and presentation of the County's 2020 Strategic Plan.

GOALS, TARGETS, AND PERFORMANCE MEASURES

- Develop HR Strategic Plan to support the County's 2020 Plan.
- Continue to enhance leadership training to include all employees to support Strategy 4.1 of the County's 202 Plan.
- Begin comprehensive review of county personnel policy.
- Improve office efficiency and organization in HR department.
- Perform market analysis on Animal Control, Emergency Management and GAP.

FINANCE DEPARTMENT

The County Finance Department is dedicated to efficiently and effectively administering the fiscal affairs of the County in compliance with State law and Federal regulations and in conformity with generally accepted accounting principles. The Department provides management with the fiscal information and analyses required by a local government in today's ever-changing environment.

The Department is also responsible for determining all of the County's disbursements are issued in strict compliance with the law and the County's budget ordinance, maintaining all records concerning bonded debt and other obligations of the County, supervising the investment of idle funds, and maintaining an effective set of internal controls. The Finance Director serves as a consultant and advisor to the County Manager and Board of County Commissioners on all financial matters.

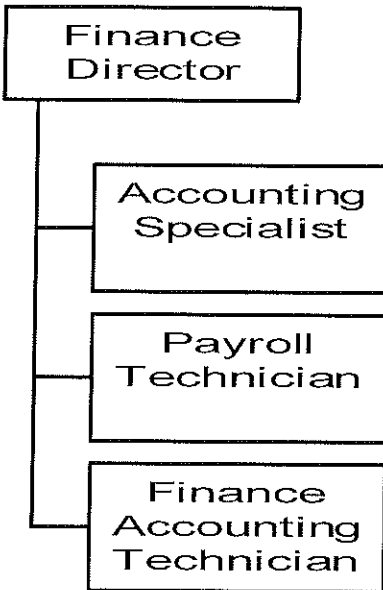
Steve McNally, Finance Director

Granville County Finance Department
141 Williamsboro Street
PO Box 1286
Oxford, North Carolina 27565

Phone: (919) 693-4182

Fax: (919) 690-1766

Email: steve.mcnelly@granvillecounty.org



HIGHLIGHTS

- Received the GFOA Certificate of Achievement for Excellence in Financial Reporting for sixteen consecutive years.
- Successfully inventoried all rolling stock.
- Completed refunding and reissuance of Series 2006 School General Obligation Bonds.
- Assisted in choosing new web site vendor.
- Began the process to secure PARTF grant for construction of County tennis courts.
- Hired new employee to fill vacated Finance Accounting Technician position

FULL-TIME POSITIONS AUTHORIZED

FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17#
5	5	5	5	4

- The Finance Director also serves as the Finance Officer of the Tourism Development Authority and South Granville Memorial Gardens.

Grants Coordinator position was moved from Finance to Administration.

FINANCE DEPARTMENT

GOALS, TARGETS, AND PERFORMANCE MEASURES

- Perform utility bill audit for the entire County.
- Dispose of surplus property (namely vehicles) in a timely manner via GovDeals
- Convert LOGICS financial system to a web-based platform
- Obtain Board approval to increase the minimum PO requirement to at least \$500

Finance Department	FY 14-15 Actual	FY 15-16 Original	FY 15-16 Amended	FY 16-17# Budget
Personnel	\$ 257,724	\$ 266,346	\$ 266,346	\$ 229,113
Benefits	\$ 65,414	\$ 77,172	\$ 77,172	\$ 64,234
Operating	\$ 100,304	\$ 117,585	\$ 133,229	\$ 129,525
Capital Outlay	\$ 5,018	0	\$ 1,300	\$ 1,300
Total	\$ 428,460	\$ 461,103	\$ 478,047	\$ 424,172

INTERNAL AUDIT

The Internal Auditor provides monitoring services that are designed to add value and improve operations. Internal Auditor does this through monitoring and reviewing activities.

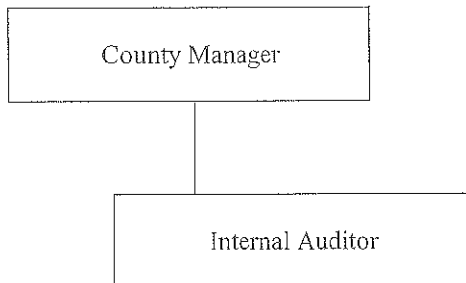
Monique Heggie,
Internal Auditor

Granville County Administration
PO Box 26
Oxford, North Carolina 27565

Phone: (919) 693-9539

Fax: (919) 690-693-1952

Email: Monique.Heggie@granvillecounty.org



ACCOMPLISHMENTS

- Tested cash management procedures against stated internal controls.
- Headed the website redesign committee in selection process.
- Assisted with the process of selecting a company to perform a utility audit.
- Updated of the County take home vehicle policy.
- Had a successful 2015 Exit Conference with External Auditors.

FULL-TIME POSITIONS AUTHORIZED

FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17
1	1	1	1	1

INTERNAL AUDIT

GOALS, TARGETS, AND PERFORMANCE MEASURES

- Plan strategies to remove audit findings from prior year's audit.
- Develop a risk assessment of Granville County by reviewing fraud and abuse cases in other NC counties.
- Continue to promote the fraud hotline
- Attend and participate in internal auditing courses, seminars, and webinars.
- Incorporate Departmental 5 year plan.

Internal Audit	FY 14-15 Actual	FY 15-16 Original	FY 15-16 Amended	FY 16-17 Budget
Personnel	\$ 54,194	\$ 55,593	\$ 59,399	\$ 58,604
Benefits	\$ 14,748	\$ 15,780	\$ 16,337	\$ 16,256
Operating	\$ 5,841	\$ 6,689	\$ 6,689	\$ 7,478
Capital Outlay	0	\$ 1,600	\$ 1,600	\$ 0
Total	\$ 74,783	\$ 79,662	\$ 84,025	\$ 82,338

BOARD OF ELECTIONS

The Board of Elections exists to conduct fair and impartial county, state, and federal elections. It continually maintains the voter registration database by removing deceased voters and felons, based on a state list, and removing voters who have moved out of the County or state. It provides statistical information to the public, students, and universities. It produces lists and mailing labels for candidates, parties, insurance agents, and businesses. It provides the public with information that is public record. It processes a large number of voter registration forms from the public and from agencies such as Social Services, DMV, Employment Security Commission, and the library. It works with municipalities to implement annexations and maintain accurate maps for the public. It conducts mailings to inform voters of annexations, road name changes, polling place changes, etc. It holds voter registration drives, and trains the public to conduct these drives. It does presentations to the public to educate them about voting. It surveys all polling places and ensures they are ADA compliant. The Board of Elections appoints Chief Judges for a two-year period and appoints poll-workers each election. It also conducts training sessions for the poll-workers before each election.

Tonya Burnette, Director of Elections

Granville County Elections Office

122 Williamsboro Street

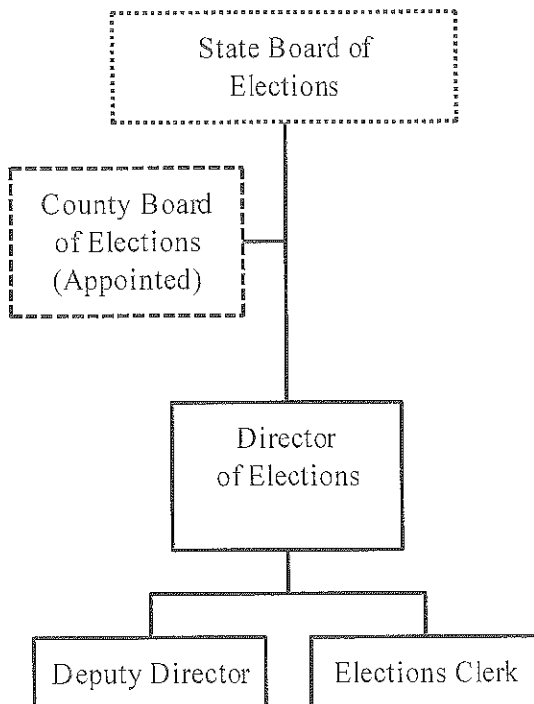
Oxford, North Carolina 27565

Phone: (919) 693-2515

Fax: (919) 690-0245

E-mail:

tonya.burnette@granvillecounty.org



Accomplishments

- Held a municipal election in November, 2015 followed by a recount for City of Creedmoor and Town of Butler.
- Held a filing period from December 1-21, 2015 to file candidates for the Presidential Primary and School Board election.
- Moved 17,686 voters to new Congressional districts due to the three panel judge ruling and legislative action.
- Opened a third One-Stop site at Tar River Elementary School for the March 15, 2016 Primary and School Board Election.
- Trained approximately 176 pollworkers for One-Stop and Election Day to implement the new voter id requirements.

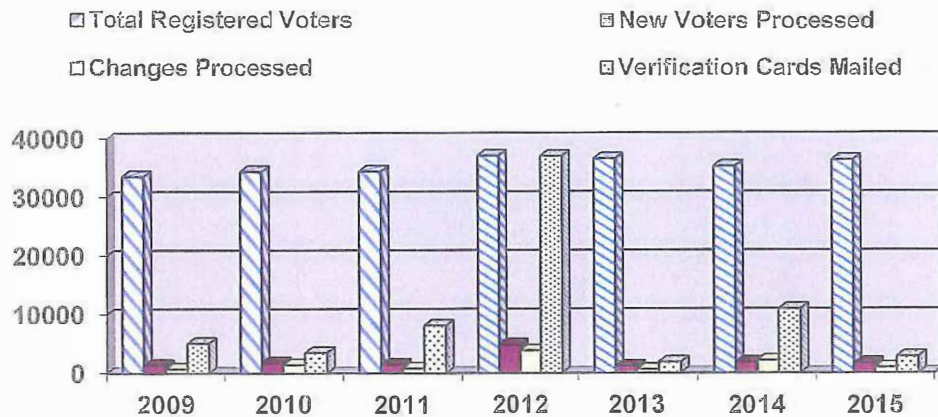
FULL-TIME POSITIONS AUTHORIZED

FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17
3	3	3	3	3

BOARD OF ELECTIONS

Goals, Targets, and Performance Measures

1. Hold a filing period in June for Soil and Water Conservation District Supervisor.
2. Conduct another Primary on June 7, 2016.
3. Recruit and train One-Stop workers and Election Day pollworkers to handle the large, record turnout that is expected for the November, 2016 General Election.
4. Hold a General Election on November 8, 2016.
5. Request additional space and hope to move to a larger location.



Board of Elections	FY 14-15 Actual	FY 15-16 Original	FY 15-16 Amended	FY 16-17 Budget
Personnel	\$ 178,878	\$ 227,625	\$ 227,625	\$ 252,053
Benefits	\$ 37,297	\$ 47,426	\$ 50,526	\$ 51,601
Operating	\$ 99,866	\$ 197,198	\$ 244,748	\$ 105,602
Capital Outlay	\$ 4,114	\$ 14,988	\$ 15,338	\$ 4,963
Total	\$ 320,155	\$ 487,237	\$ 538,237	\$ 414,219

REGISTER OF DEEDS

The Register of Deeds Office exists to provide proper maintenance, storage, recording, and indexing of the County's public records. The Department files and indexes vital records (birth, death and marriages) and issues marriage licenses. Real Estate documents (deeds, deeds of trust, plats, etc.) are recorded, indexed and scanned for permanent records. Military discharges are filed and indexed. The office provides copies of all documents when requested. Oaths of office are given to notaries commissioned in the County.

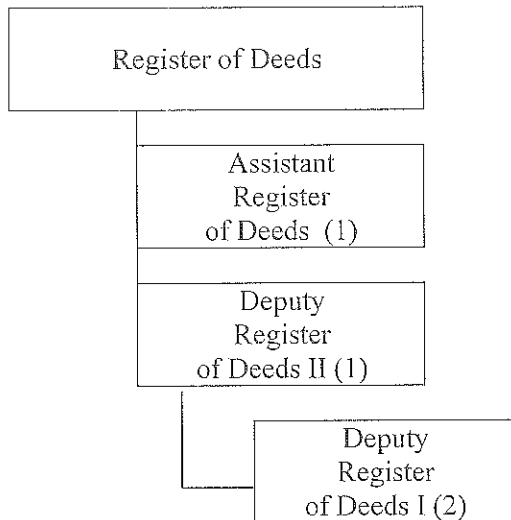
Kathy M. Adcock, Register of Deeds

Granville County Register of Deeds
101 Main Street
Oxford, North Carolina 27565

Phone: (919) 693-6314

Fax: (919) 603-1345

Email: kathy.adcock@granvillecounty.org



Accomplishments

- Hosted District workshop.
- Register of Deeds attended NCARD Legislative/Education Conference.
- Register of Deeds and Deputy attended continuing education workshops.

FULL-TIME POSITIONS AUTHORIZED

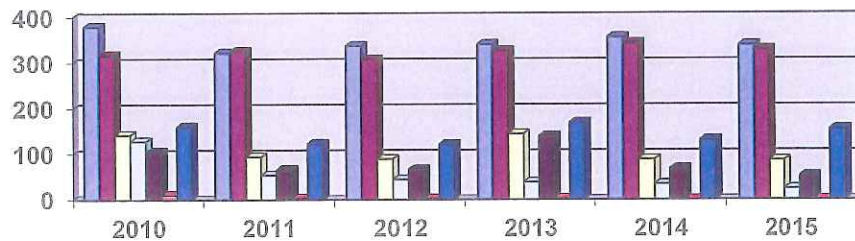
FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17
5	5	5	5	5

REGISTER OF DEEDS

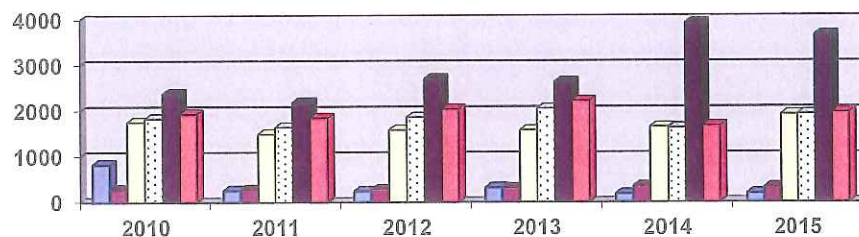
Goals, Targets, and Performance Measures

- Scan birth records for all departmental use.
- Attend continuing education workshops.
- Scan Real Estate indexes 1947-1974 and make available for online search
- Deputies attend Institute of Government Register of Deeds School

■ Death cert. filed
 ■ Birth cert. filed
 □ Marriages certified
 □ Marriage Licenses issued
■ Notary Oaths
 ■ Discharges filed
■ Plats recorded



■ Birth Certified
 ■ Deaths Certified
 □ Deeds recorded
□ Deeds of Trust recorded
■ Misc. recordings
■ Satisfactions recorded



Register of Deeds	FY 14-15 Actual	FY 15-16 Original	FY 15-16 Amended	FY 16-17 Budget
Personnel	\$ 161,292	\$ 177,094	\$ 179,779	\$ 182,880
Benefits	\$ 61,248	\$ 68,919	\$ 69,312	\$ 69,779
Operating	\$ 33,685	\$ 36,521	\$ 54,196	\$ 39,096
Capital Outlay	\$ 2,421	\$ 1,400	\$ 1,400	\$ 1,400
Total	\$ 258,646	\$ 283,934	\$ 304,687	\$ 293,155

TAX ADMINISTRATION

The Tax Department exists for the listing, appraisal, assessment and collection of taxes on real and personal property as required by North Carolina General Statutes. This generates one of the primary sources of revenue to fund all county agencies. The department also determines in which municipal district property is found, assesses and collects the revenue. It is responsible for placing a valuation on all property and keeping a list of current owners. Digital property maps are maintained in the department.

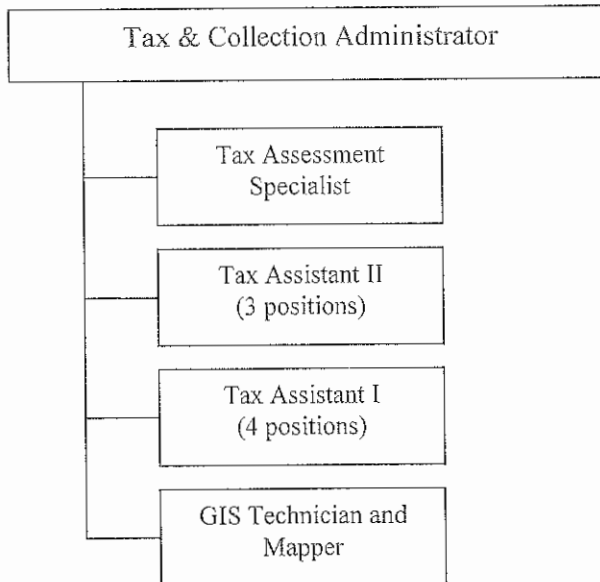
Judy Stovall, Tax Administrator

Granville County Tax Department
141 Williamsboro Street
Oxford, North Carolina 27565

Phone: (919) 693-4181

Fax: (919) 603-1398

E-mail: judy.stovall@granvillecounty.org



Accomplishments

- Collected 98.70% of annual levy.
- Maintained public use workstations to display tax bills, property records and maps.
- Worked with inspections and register of deeds to get property transfer and construction information.
- Maintained digital updates of tax maps.
- Continued audit work to assure listing of all business personal property.

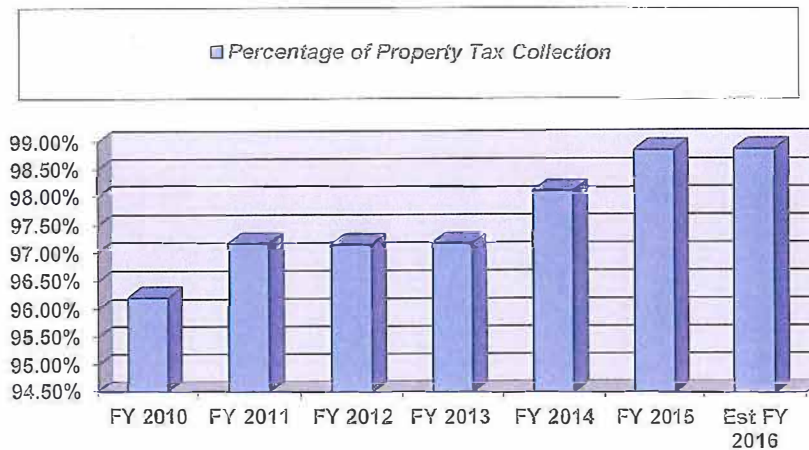
FULL-TIME POSITIONS AUTHORIZED

FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17
10	10	10	10	10

TAX ADMINISTRATION

Goals, Targets, and Performance Measures

- Keep all records up to date.
- Use all available means to collect delinquent taxes.
- Provide courteous impartial services to the public.
- Work with all County agencies and outside authorities to assure timely listing and appraisal of all property.



Tax Administration	FY 14-15 Actual	FY 15-16 Original	FY 15-16 Amended	FY 16-17 Budget
Personnel	\$ 298,060	\$ 336,828	\$ 336,828	\$ 344,517
Benefits	\$ 113,835	\$ 124,071	\$ 129,071	\$ 125,764
Operating	\$ 318,000	\$ 318,300	\$ 313,300	\$ 326,900
Capital Outlay	0	\$ 14,000	\$ 14,000	\$ 5,000
Total	\$ 729,895	\$ 793,199	\$ 793,199	\$ 802,181

GENERAL SERVICES/COURT FACILITIES

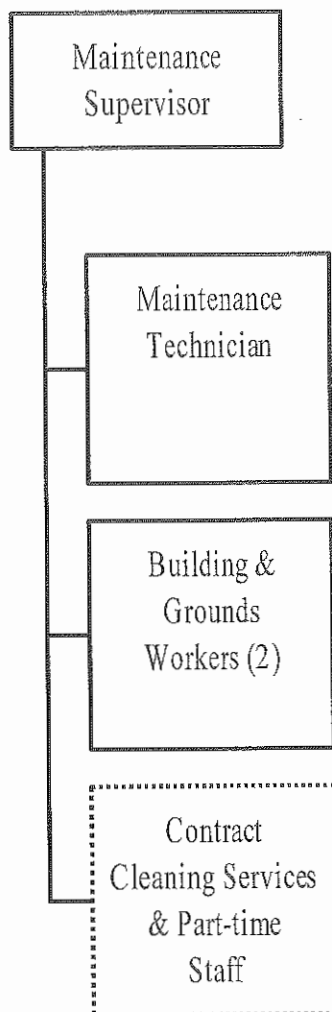
The General Services Department maintains more than 176,000 square feet of office and institutional space in more than 21 buildings. Work includes cleaning and general maintenance and repair. The custodial services are performed by both County employees and by a private cleaning company. This cost center also includes the utilities and courthouse expenditures to accommodate the State's judicial offices.

Gary Bowen,
Maintenance Supervisor

Granville County Maintenance
141 Williamsboro Street
PO Box 906
Oxford, North Carolina 27565

Phone: (919) 603-5335
Fax: (919) 690-1766

Email – Gary.Bowen@granvillecounty.org



HIGHLIGHTS

- Fully Staffed the Department with Facility Maintenance Workers.
- Transitioned five contract service workers to part-time positions.
- Successfully completed a RFP for parking lot maintenance contract.
- Assisted with improvements to the Oxford Senior Services Building.
- Installed security lighting at several County facilities.

AUTHORIZED FULL-TIME POSTIONS

FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17
4	4	4	3	3

GENERAL SERVICES/COURT FACILITIES

GOALS

- Monitor the condition of the janitorial services and resolve service problems immediately.
- Review and evaluate the Maintenance Supervisor job description.
- Bid out the department uniform service contract.
- Continue to keep paint recycle program goal.

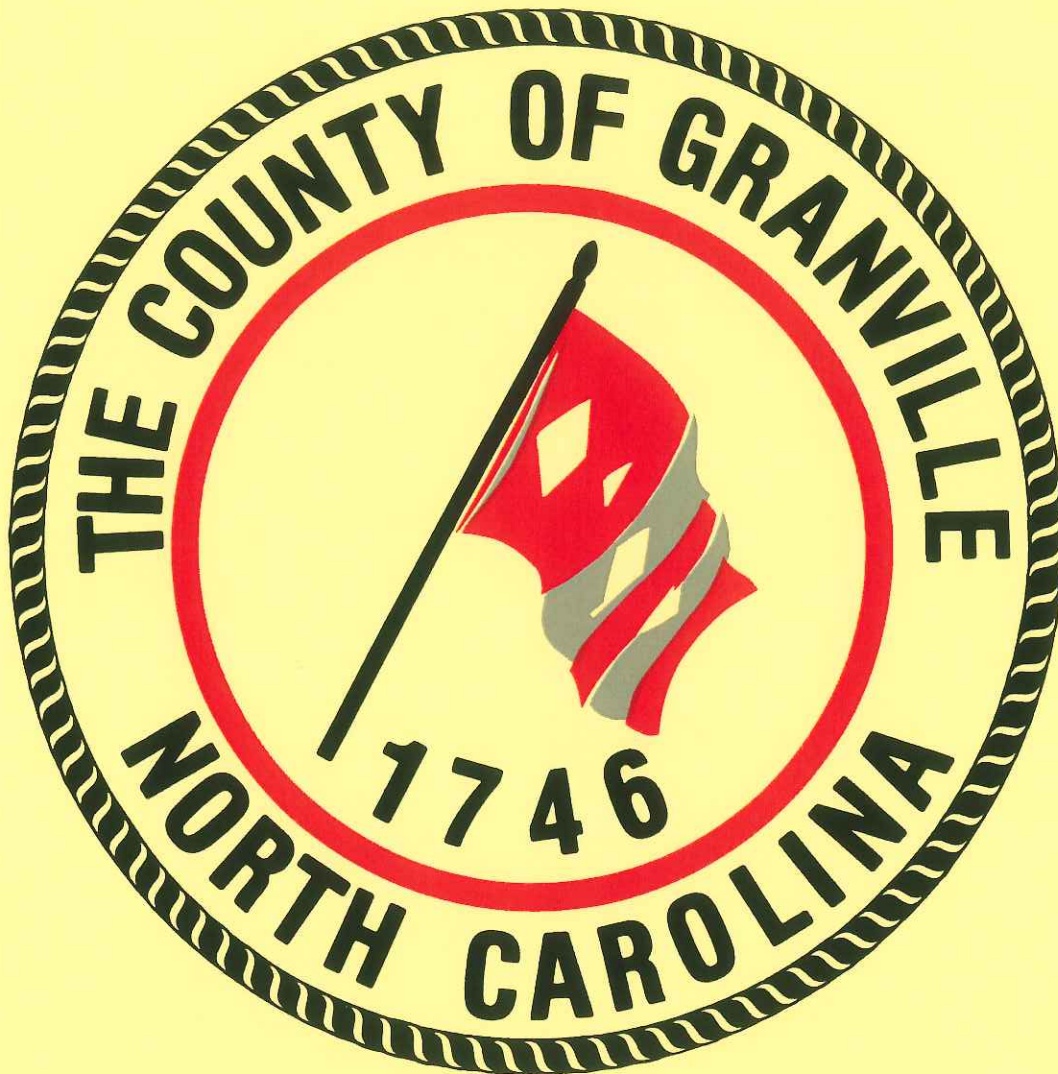
COUNTY MAINTAINED FACILITIES

Building	Yr	SF
County Administration	1987	17,900
Detention Center	1976	5,760
Courthouse	1852	22,723
Courthouse Annex	1976	7,660
Granville Museum	1930	1,440
Harris Exhibit Hall	1930	6,000
Development Services	1900	11,500
Davis Building	1900	3,600
R.H. Thornton Library	2011	23,675
Stovall Library	2012	4,393
Wall Street Office Bldg	1970	3,750
Stovall Senior Center	1996	1,960
Health Department	1975	7,500
Senior Center - Oxford	1969	22,000
Social Services	2015	43,000
Habitat Building	1900	2,700
Orange St Comm Ctr	1930	1,750
Multi-Specialty Complex	2005	7,800
Landfill Building - Butner		750
Landfill Building	1975	1,200
South Granville Admin	2001	4,800
Expo & Convention	2011	7,800
South Branch Library & Early College Building	2011	23,310
Berea Library	Lease	1,927
Animal Management Complex	2005	5,350
Economic Development	Lease	2,130
Flat-Top Building (CES)	Lease	6,670

General Services & Court Facilities	FY 15-16 Actual	FY 15-16 Original	FY 15-16 Amended	FY 16-17 Budget
Personnel	\$ 134,949	\$ 184,688	\$ 184,688	\$ 181,674
Benefits	\$ 35,838	\$ 41,113	\$ 41,113	\$ 45,291
Operating	\$ 113,117	\$ 92,427	\$ 92,427	\$ 108,352
Utilities	\$ 168,920	\$ 170,000	\$ 170,000	\$ 170,000
Capital Outlays	\$ 0	\$ 1,500	\$ 1,500	\$ 1,500
Court Facilities	\$ 51,950	\$ 64,190	\$ 64,190	\$ 63,550
Total	\$ 504,774	\$ 553,918	\$ 553,918	\$ 570,367

SECTION VII

Human Services



DEPARTMENT OF SOCIAL SERVICES

The Granville County Department of Social Services is 1 of 100 county administered social service agencies. It's enabling authority lies within NCGS §108A-25, and related statutes. The agency is mandated to provide an array of human supportive services that are authorized and funded, in part, by federal and state legislatures. Social service programs enable economically disadvantaged families meet basic survival needs, and provide opportunities for families to gain self-sufficiency through employment. Other DSS programs focus on the protection, prevention, and remediation of abuse, neglect, dependency, and/or exploitation of children and adults.

The department's services are subdivided into three primary service program areas: 1) Public Assistance Programs; 2) Family Services [Child Welfare and Adult Services]; and, 3) Child Support Enforcement. The Public Assistance (PA) programs include: Food & Nutrition Services (FNS), Family & Children (FC-MA) and Adult Medicaid (A-MA), Work First Employment (WF), Emergency Assistance (EA) and General Assistance (GA), Child Day Care (CDC) and Non-Emergency Medicaid Transportation (NEMT). Adult and Child Welfare Services include Child Protective Services (CPS), CW Foster Care, Adoptions, Adult Guardianship, protective payee, personal care services, and case management. Child Support Enforcement services help establish parental responsibility and financial support obligations to ensure child support collections and disbursements.

FY 2015-2016 WORK-PLAN HIGHLIGHTS

1. **Goal:** The Work First program will divert 200 families from Welfare enrollment by providing Benefit Diversion assistance.

Result: The Work First program diverted 184 families from welfare by the end of FY 2015. Currently the estimated number of families that will receive Benefit Diversion (BD) services by the end of FY 2016 is estimated at 238. The number Benefit Diverted families assisted is predicted to be more than what was reported at the end of the previous year and due largely to aggressive interventions by staff.

2. **Goal:** Record case processing times (in days) below the state's tolerance level for the following Adult Medicaid programs:

MAD with a goal @ 90 Days;
SAD with a goal @ 60 Days;
MAA, MQB, SAA & FPP goal @ 45 Days.

Result: The Adult Medicaid program's application processing times continue to remain below the State's tolerance level in all reportable areas:

Goal	Result
MAD goal @ 90 Days	= 66.84 days
SAA goal @ 60 Days	= 51.25 days
MAA, MQB, SAA & FPP goal @ 45 Days	= 40.45 days

Increases across the board and the time needed to process an average application may continue to increase next year due entirely to issues with NC FAST and the anticipated increase in applications in both Family & Children Medicaid and Adult Medicaid Programs.

3. **Goal:** Increase the average number of households that receive monthly food assistance by 2.5% (4,297) over the previous year's average 4,192 of households served monthly.

Result: The Food and Nutrition Services (FNS) program reported serving 4,192 Households (HH) by the end of the fiscal year 2015. The current average number of HH's served in FY 2016 is even less @ 4,070, suggesting that this benefit has reached a plateau, due in part to an improved local economic picture.

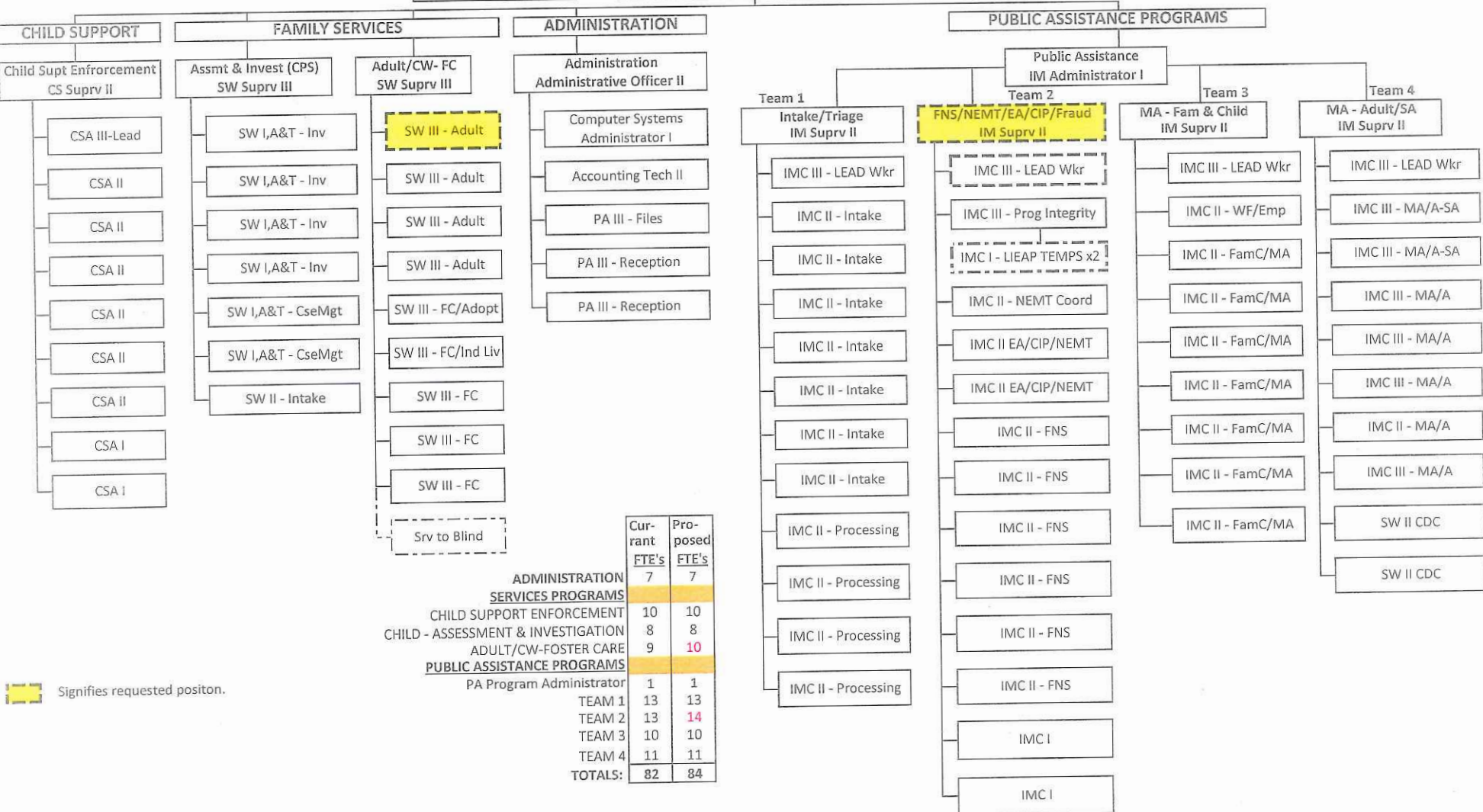
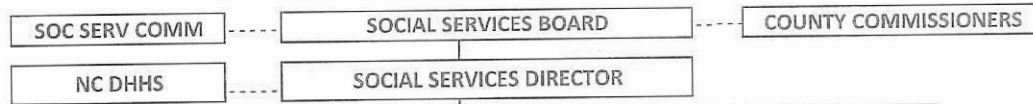
4. **Goal:** The Child Welfare & Foster Care program will place at least 33% of the children in care with relatives rather than in a foster home, group home or institution.
Result: By the end of fiscal year 2015 the percent of children placed with relatives was 34.6%. In the first half of FY 2016 the average number of children placed with relatives decreased to 31%.
5. **Goal:** Reduce the average Length of Stay (LOS) of the children in DSS – Foster Care custody to 1.25 years.
Result: The FY 2015 average Length of Stay (LOS) of children in DSS's Foster Care custody was 1.26 years. The department almost met its goal. In the first half of FY 2016 DSS continues to show improvement by decreasing the length of stay to an average 1.14 years.
6. **Goal:** Establish 'paternity' for at least 100% (State Goal) for Child support Enforcement cases for children born of out wedlock.
Result: By the end of FY 2015, Paternity had been established for an 100.9% achievement rate. In FY 2016 the state goal was set at 100% of 1,847 cases. At the 7 month of FY 2016 the CSE staff have reported a 94.3% (1,742) achievement rating and are on track to achieve its goal again.

FY 2016-2017 GOALS, TARGETS, AND PERFORMANCE MEASURES

1. In FY 2017 the Work First program will divert 225 eligible families from further welfare enrollment by providing Benefit Diversion (BD) assistance.
2. In FY 2017 Medicaid will record case processing times (in days) below the state's tolerance level for the following Medicaid programs:
 - a. MAD @ 90 Days;
 - b. SAA @ 60 Days; and
 - c. MAA, MQB, SAA & FPP Other @ 45 Days.
3. In FY 2017 FNS will serve, on the average, 4,100 HH's per month and maintain a processing average time equal to, or less than, 25 days for "Regular" FNS and a processing average time equal to, or less than, 4 days for "Emergency" FNS.
4. In FY 2017 the CSE unit will establish the 'paternity' for at least 100% (State Goal) of the number of cases of those children who were born out of wedlock.
5. By the end of FY 2017 the agency will sustain an average Length of Stay (LOS) of 1.15 years, or less, of those children in DSS' custody.
6. By the end of FY 2017 the agency will have placed at least 33% of the children in DSS' custody with a relative (kinship placement) who can provide family continuity of care in a less restrictive and less costly environment.

GRANVILLE COUNTY DEPARTMENT OF SOCIAL SERVICES

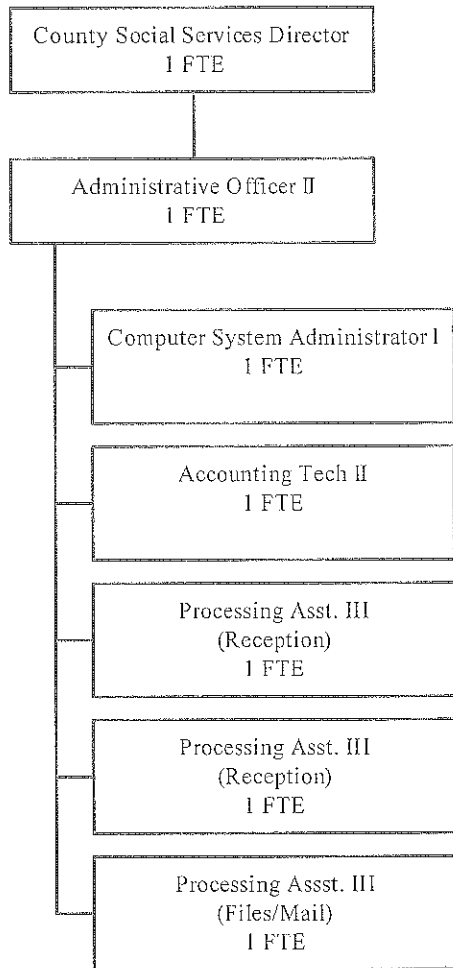
TABLE OF ORGANIZATION 2017



	Cur-rant FTE's	Pro-posed FTE's
ADMINISTRATION	7	7
SERVICES PROGRAMS		
CHILD SUPPORT ENFORCEMENT	10	10
CHILD - ASSESSMENT & INVESTIGATION	8	8
ADULT/CW-FOSTER CARE	9	10
PUBLIC ASSISTANCE PROGRAMS		
PA Program Administrator	1	1
TEAM 1	13	13
TEAM 2	13	14
TEAM 3	10	10
TEAM 4	11	11
TOTALS:	82	84

Signifies requested positon.

Administration	Department of Social Services Program/Unit Highlights
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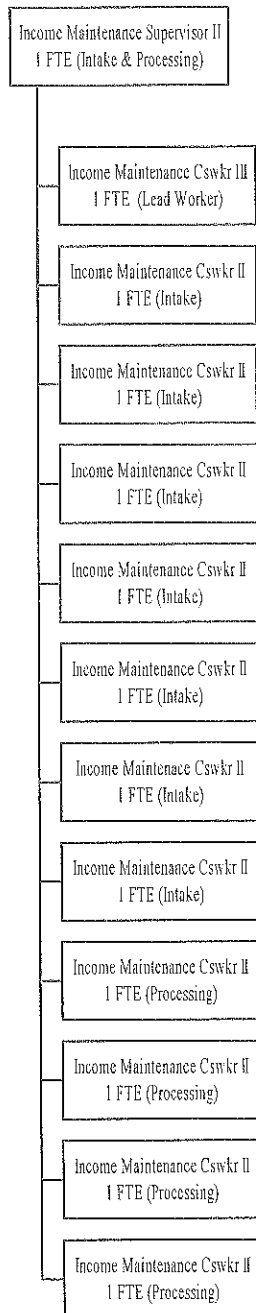


- Purchased 24 scanners for Public Assistance staff; established an Ad hoc committee to develop agency wide procedures for using scanners and integrating with NC FAST.
- Replaced 4 outdated PC's and 1 lap top eligible for either 50% or 75% state reimbursement.
- Closed one off-site record storage area and continued to purge records that are allowed to be destroyed by DHHS Record Retention protocols.
- DSS enabled 54 families enjoy a better Thanksgiving and 150 HH's received Christmas assistance.

Available Positions:

FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
7	7	7	7	7

Department of Social Services Team 1 (Intake/Triage/FNS & MA Processing)	Program/Unit Highlights
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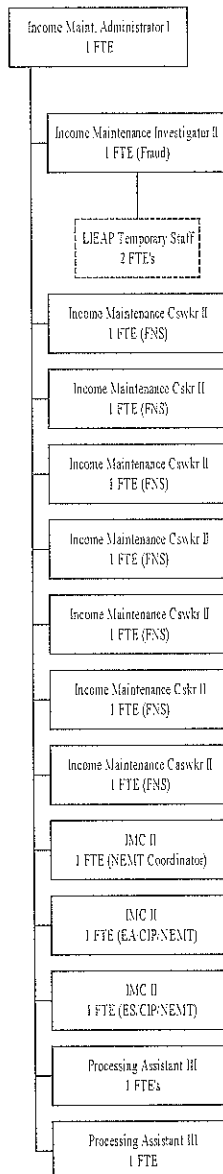
- The Intake caseworkers have been trained to take Food & Nutrition Services and Medicaid applications applying both the standard, and MAGI, income rules.
- The Medicaid employees have undergone significant training for processing applications in NCFAS and have focused on achieving a 4 day turnaround for Emergency FNS Cases and 25 day turnaround for Regular FNS.
- Created an online database to track and report the number of days it takes to process FNS and FC-Medicaid applications.

Available Positions:¹

FY 13	FY 14	FY 15	FY16	FY 17
N/A	N/A	13	13	13

¹ A reorganization of Public Assistance staff occurred in FY 2014 to address NCFAS Universal Caseworker staffing issues therefore no data available for FY's 2011 thru 2013.

Department of Social Services TEAM - 2 FNS/Fraud/NEMT/EA/CIP	Program/Unit Highlights
---	--------------------------------



- Assisted 184 families remain off welfare in FY '15 by utilizing the 'Benefit Diversion' program.
- Emergency Assistance served 1,317 families at a total expenditure of \$299,703 for a variety of items e.g., rent, electric, wood, water, kerosene, medicine, etc...
- Non-Emergency Medicaid Transportation (NEMT) increased its federal costs by \$8,438 over the previous year. Total expense for FY 2015 was \$263,129.
- Team 2 was reorganized into a unit for Food & Nutrition Services (FNS). The universal caseworker concept has been suspended – a return to 'specialization by program' has taken place and will remain so until NCFAS improves.

Available Positions:¹

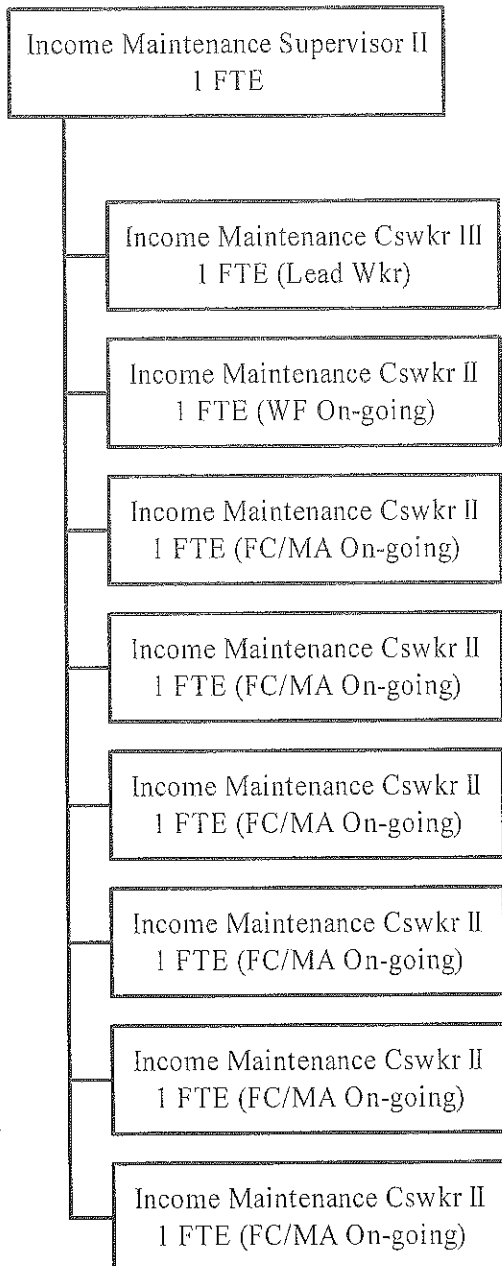
FY 13	FY 14	FY 15	FY 16	FY 17
N/A	9	11	14	14

¹ Reorganization in FY 2014 and in FY 2016

Department of Social Services

Team - 3 Family & Child Medicaid (On-going)

Program/Unit Highlights



- The Family & Child Medicaid unit has maintained and average “Application Processing Time” score of:

	<u>Goal</u>	<u>Achieved</u>
MAD	90 Days	66.8 Days
NCHC	45 Days	N/A ⁱ
OTHER	45 Days	40.5 Days

- The average monthly caseload for Family/Children Medicaid at the end of FY 2015 was 5,834 an increase of **35.2%** from the previous FY’s average monthly total of 4,315 cases. FY 2016’s projected average monthly caseload is expected to grow another 5%.
- Team 3 is now exclusively Family & Child Medicaid and deals only with on-going Medicaid recertifications.

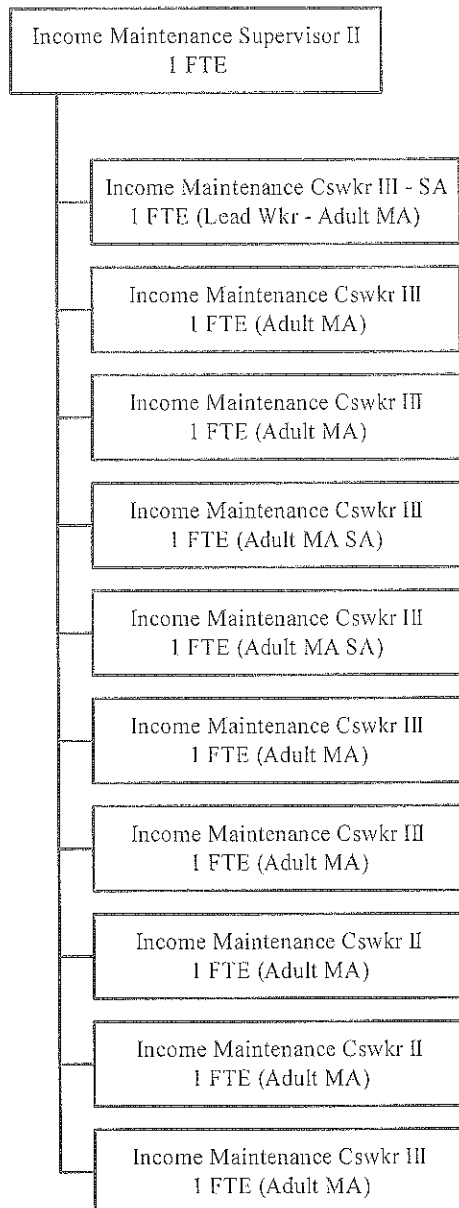
Available Positions:

FY 13	FY 14 ⁱⁱ	FY 15	FY 16	FY 17
N/A	9	9	10	10

ⁱ NCFAS data is unreliable.

ⁱⁱ Reorganization FY 2014 created Team 3, no past data available. Team 3 reorganized in 2016.

Department of Social Services TEAM - 4 Adult Medicaid	Program/Unit Highlights
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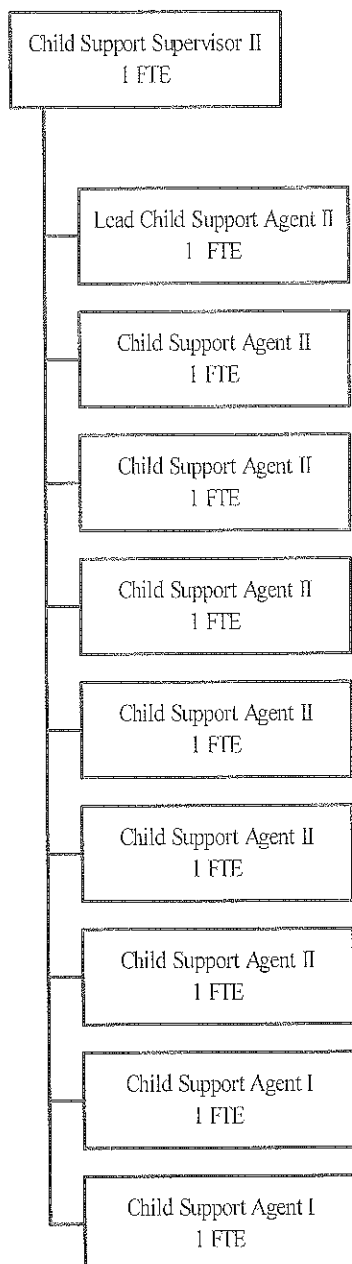
- The average monthly enrollment at year end of FY '15 for Adult Medicaid increased by 19.4% (485 cases) to 3,000 up from as the previous year's average of, 2,515. However the monthly caseload figures for FY 2016 suggest a continued growth of 22.7%.
- Both Medicaid programs are experiencing a significant increase in applications from outside sources such as *Turbo Tax and the Market Place*. Unfortunately only 5% to 8% of the applications are eligible. The time/effort needed to process the ineligible applications is an impediment to the application processing routine.
- Team 4 is still responsible for all Adult MA Intakes, on-Going case management, and recertifications. This team too is exclusive to Adult Medicaid.
- The average monthly number of Special Assistances cases appears to have stabilized at 134.

Available Positions:

FY 13	FY 14 ⁱ	FY 15	FY 16	FY 17
N/A	10	10	11	11

ⁱ Reorganization in FY 2014 established Team 4, no comparable data from previous years. Reorganized again 2016

<h2 style="margin: 0;">Department of Social Services</h2>	Program/Unit Highlights
Child Support Enforcement	

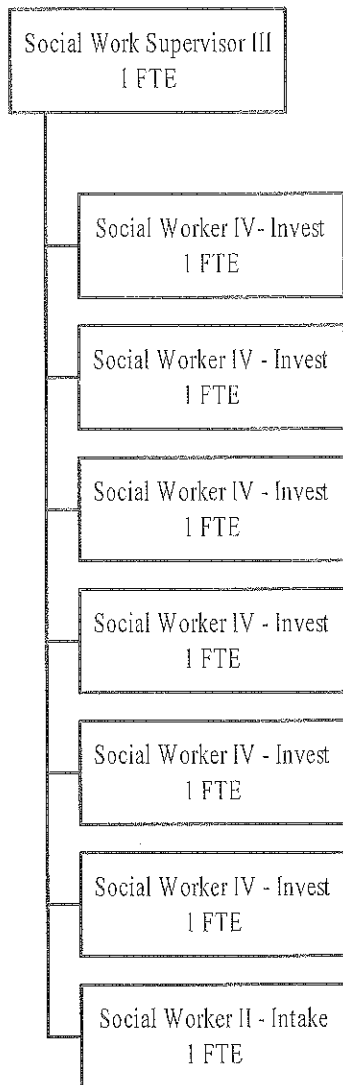


- CSE collected \$4,730,918 in child support and attained 99.99% of their State goal.
- Established paternity in 1,866 of 1,882 targeted cases for an achievement rating of 100.9%.
- Placed an average of 514 cases a month before the court for a 7% increase.
- Exceeded the State's goal (90%) for the number of cases under order by achieving 91.7% success rate (2,453 of 2,689).

Available Positions:

FY 13	FY 14	FY 15	FY 16	FY 17
10	10	10	10	10

Department of Social Services	
Assessment, Investigations & Treatment	Program/Unit Highlights

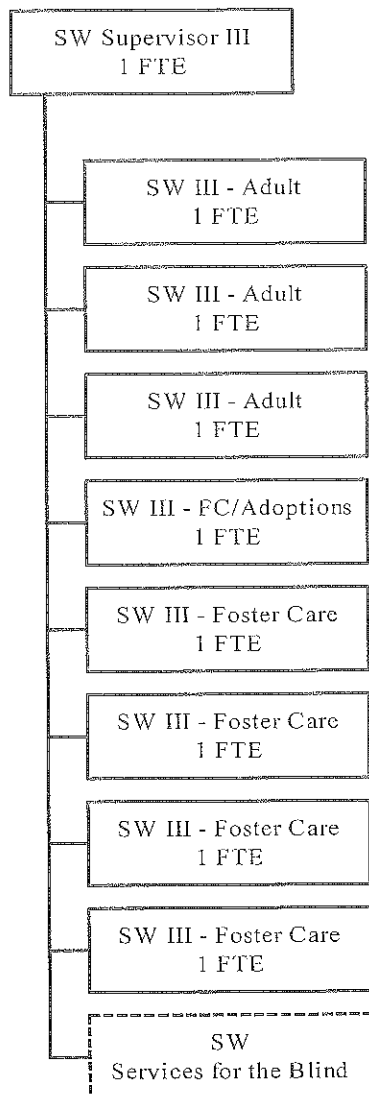


- The unit investigated 264 Child Protective Service reports by year end, and 14 less than the previous year.
- Conducted 106 Courtesy Interviews, a decrease of 5 from the previous year.
- 'Neglect' reports (206) remained the most frequently reported CPS situation and reports of alleged 'Abuse' (30) increased by 1 report over the previous year's number.
- Monthly On-Call referrals increased by 15% (60 from 52) Unit and the compensatory time bank increased from 199.8 hrs. to 212.0 hrs.

Available Positions:

FY 13	FY 14	FY 15	FY 16	FY 17
8	8	8	8	8

Department of Social Services CW Foster Care & Adult Services	Program/Unit Highlights
--	--------------------------------



- The average number of guardianship cases remained at 20.6 per month. DSS has become the sole source provider for the guardianship of those individuals without relatives. MH and PH are no longer available as guardians.
- APS reports (73) increased by 2.8% over the previous year's total of 71.
- The CW FC unit managed a monthly average of 46 Children in custody with 34.6% placed with relatives at little or no cost to the county, and the average length of stay (LOS) in custody decreased slightly (6%) from 1.34 years to 1.26 years.
- The State's Services for the Blind Social Worker retired and there remained a hiring freeze on the position.

Available Positions:

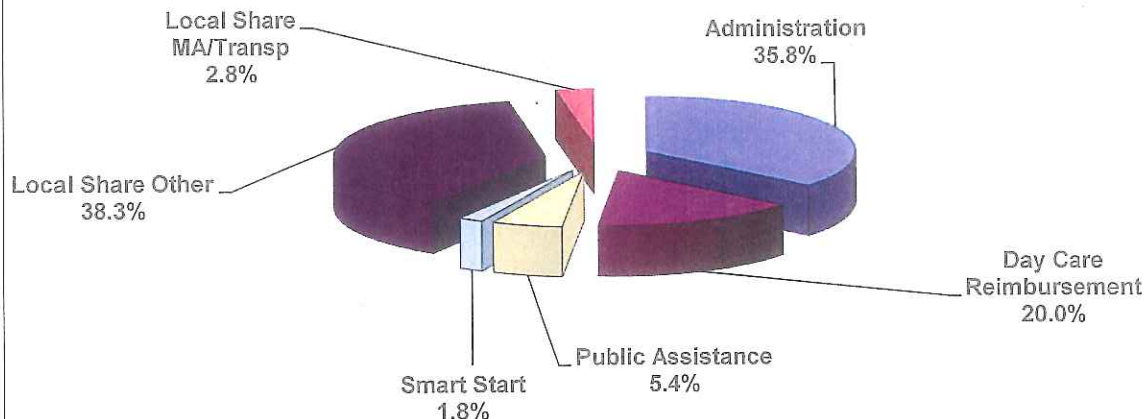
FY 13	FY 14	FY 15	FY 16	FY 17
9	9	9	9	9

DSS REVENUE/EXPENSES WORKSHEET

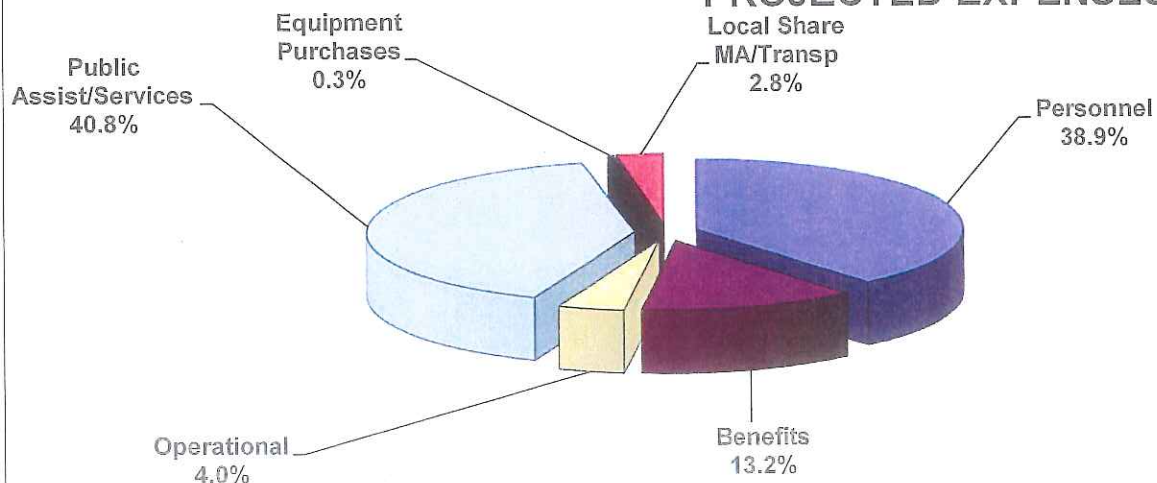
Revenue 5300	FY 2014 Actual	FY 2016 Original	FY 2016 Amended	FY 2017 Proposed
Administration	3,255,064	2,200,975	2,347,322	2,993,577
Day Care Reimbursements	1,505,771	1,674,209	1,486,543	1,319,205
Public Assistance	604,455	567,577	429,067	451,477
Smart Start	244,817	151,786	151,786	151,786
Local Share Other	1,935,587	3,662,568	3,660,809	3,202,516
Local Share MA/Transp	20,000	28,900	220,500	234,320
Total	7,565,694	8,286,015	8,296,027	8,352,881

Expenses 5300	FY 2014 Actual	FY 2016 Original	FY 2016 Amended	FY 2017 Proposed
Personnel	3,011,340	3,278,072	3,278,072	3,249,968
Benefits	946,022	1,095,000	1,095,000	1,101,056
Operational	329,862	389,541	389,541	333,448
Public Assist/Services	3,219,024	3,268,697	3,278,709	3,405,278
Equipment Purchases	39,446	45,385	45,385	28,811
Local Share MA/Transp	20,000	209,320	209,320	234,320
Total	7,565,694	8,286,015	8,296,027	8,352,881

PROJECTED REVENUE



PROJECTED EXPENSES



VETERANS SERVICES

Description: The Veteran's Services office advises local veterans and their dependents about their rights and entitlements under various state and federal laws. The office actively assists them in completing the necessary forms and papers, obtaining documents and affidavits, and forwarding the same to the North Carolina Division of Veterans Affairs for review and presentation before the U.S.

Department of Veterans Affairs. In 2013 the Board of Commissioners formed a Veterans' Affairs Advisory Committee to assist the Veteran Services Officer.

Doug Vaughan, Veteran Services Officer

Veterans Services Office
119 Hilltop Village Shopping Center
Oxford, North Carolina 27565

Phone: (919) 693-1484
Doug.Vaughan@granvillecounty.org

Services Provided

Eligibility Determination for:

- Disabilities Compensation and Pension
- Education Benefits
- Home Loans
- Insurance
- Death and Burial Benefits
- State Veterans Benefits

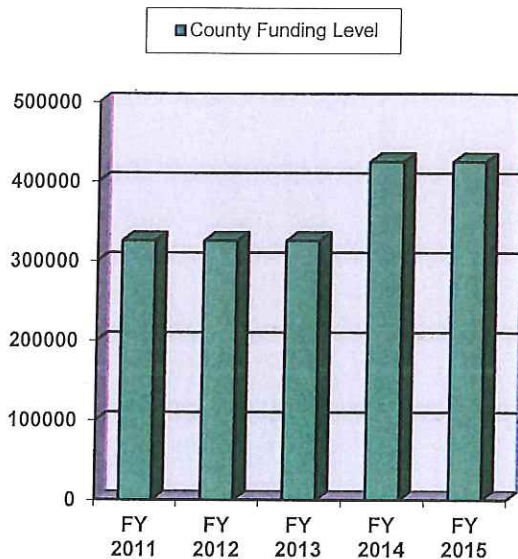
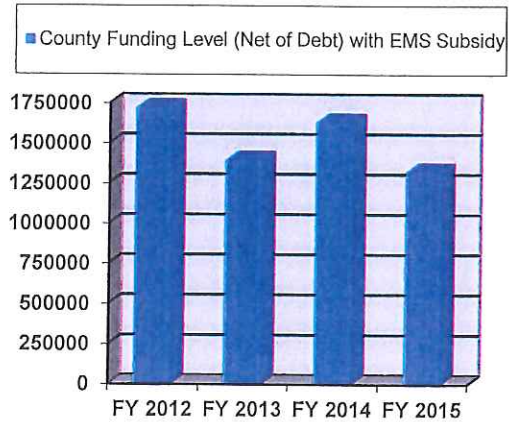


Veterans Services	FY 14-15 Actual	FY 15-16 Original	FY 15-16 Amended	FY 16-17 Budget
Personnel	\$ 11,198	\$ 12,600	\$ 18,300	\$ 41,167
Benefits	\$ 857	\$ 964	\$ 4,327	\$ 13,658
Operating	\$ 1,036	\$ 2,480	\$ 5,330	\$ 5,405
Capital Outlay	\$ 0	\$ 0	\$ 1,000	\$ 1,000
Total	\$ 13,091	\$ 16,044	\$ 28,957	\$ 61,230

HEALTH & MEDICAL SERVICES

Granville Health System

The Board of County Commissioners owns and operates a 62-bed hospital known as the Granville Medical Center. A nine member Board of Trustees appointed by the County Commissioners supervises the operations of the hospital. Two County Commissioners also sit on the Board as ex-officio members. The General Fund contribution to the hospital supports the care of indigent patients, liability insurance, EMS services and certain capital needs. Fees and other revenue support the ongoing operations of the hospital. Recommended funding for fiscal year 2016-2017 is \$214,495 to offset the indigent care cost, \$650,000 for EMS Services, \$50,000 in property insurance, and \$132,873 for capital expenditures. Debt service includes principal of \$ 645,455 and interest of \$619,566. The debt service is funded by a transfer from the Health System at 100%.



Granville-Vance District Health Dept.

Public health services are provided by the Granville County branch of the Vance-Granville Health District, one of the few remaining health districts in the state. Under the full-time direction of the District Director with a staff of nurses, sanitarians, and office personnel, the Department operates with general oversight by the 15 member Board of Health. One County Commissioner in each county serves on the District Board, and the Board of Health appoints the other members, including at least one physician, one dentist, one optometrist, one veterinarian, one registered nurse, one engineer, and one pharmacist. Local funding comprises approximately 11%-15% of the Health

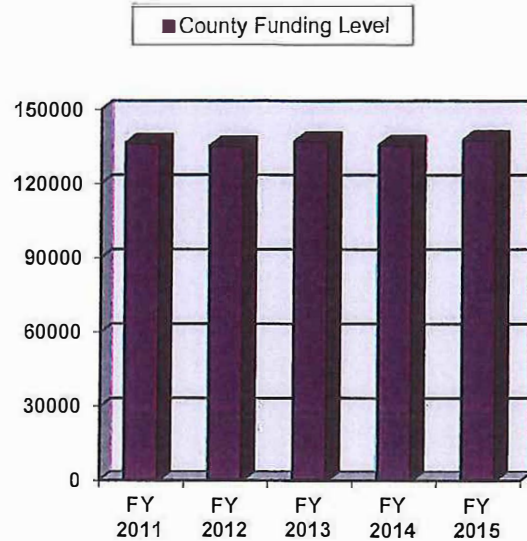
Departments budget, while most of the funding is from state and federal sources. The approved funding for fiscal year 2016-2017 is \$425,308.

HEALTH & MEDICAL SERVICES

Five County Community Operations Center

(Part of Cardinal Innovations Healthcare Solutions)

A fifteen member Area Board governs the Five County Mental Health Authority which serves Granville, Vance, Warren, Franklin and Halifax Counties. One County Commissioner from each county serves on the Board. In addition each County Board appoints two additional members to the board. The governing board is empowered by G.S. 122-115 to serve as a comprehensive planning, budgeting, implementing and monitoring group for community based mental health, developmental disabilities, and substance abuse programs. The locally adopted mission statement is "to serve all citizens and community partners collaboratively through a comprehensive mental health, developmental disability and substance abuse system of care which promotes health, safety, and well-being." The State has enacted significant changes to the mental health system. Granville County has elected to provide the services using the multi-county authority option. This will allow the County to meet the statutory requirements with as few organizational and operational changes as possible. One of the major impacts will be a requirement to shift from a mission that includes direct service provisions, to a local management entity, which is responsible for managing care provided by outside sources.



Health & Medical Services	FY 14-15 Actual	FY 15-16 Original	FY 15-16 Amended	FY 16-17 Budget
GHS – EMS Service	\$ 450,000	\$ 650,000	\$ 650,000	\$ 400,000
GHS – Indigent Care	\$ 214,495	\$ 214,495	\$ 214,495	\$ 214,495
GHS – Property Ins.	\$ 50,000	\$ 50,000	\$ 50,000	\$ 50,000
GHS - Capital	\$ 132,873	\$ 132,873	\$ 132,873	\$ 132,873
GHS – Debt Service	\$ 15,286,214	\$ 1,275,713	\$ 1,275,713	\$ 1,265,021
Granville-Vance Health District	\$ 325,308	\$ 375,308	\$ 375,308	\$ 575,808
Five County Mental Health Authority	\$ 136,807	\$ 137,846	\$ 137,846	\$ 134,846
Total	\$ 16,595,697	\$ 2,836,235	\$ 2,836,235	\$ 2,773,043

SENIOR SERVICES

The Department of Senior Services exists to provide services and programming to the 60-plus population of Granville County. Our mission statement is as follows: *"The mission of Granville County Senior Services is to provide a sense of community, overall health, and independence for senior adults. We strive to be accessible and responsive through programs, services, and advocacy, enhancing the quality of life for our aging population."*

We operate three multi-purpose senior centers in Granville County where older adults come together for fellowship, activities, and programs. Senior Centers are also a resource for the entire community, providing services and information on aging, as well as assisting family and friends who care for older persons. We provide services to the full spectrum of the aging population – from the well, active seniors to the frail, homebound seniors.

For older persons at risk of losing their self-sufficiency, senior centers are the entry point to an array of services that will help them maintain their independence and help prevent premature institutionalization. These in-home services that are designed to help the frail elderly stay in their homes include aide services, respite time for family caregivers, and home delivered meals. Our knowledgeable social worker and aide supervisor are also key to making appropriate referrals to other agencies and leading families to assistance that exists outside of our agency's capabilities.

For the well seniors, the department provides several ways to help them preserve or improve their current functioning levels. First, our "Fit Past Fifty" fitness program offers several different levels of exercise classes including aerobics as well as equipment for cardiovascular health, water aerobics for those with back or joint problems, a seated exercise class for less mobile folks where the focus is on stretching and increasing circulation, yoga classes that help with balance and relaxation, strength training for overall body strength, and even some one-on-one personal training for those who need supervision. In addition, the senior games program allows seniors to compete with others in their age group in a number of events. We also provide nutritious meals in a supportive, friendly environment within each senior center. In addition, we provide educational programs to help keep the mind stimulated and active, such as driver safety, art, computer classes, bridge lessons, etc. We also try to keep our older adults involved in the community. This is done through intergenerational programs with the schools and girl scouts, group trips, and regional senior games. We also bring a number of presenters and speakers from the community into the senior centers to help keep the seniors informed. Another important service that we offer to the senior adults of Granville County is our Senior Health Insurance Information Program (SHIIP). Through this program, we have primarily 4 staff members who are trained through the insurance commissioner's office regarding Medicare issues. We offer assistance with issues regarding Medicare parts A & B as well as Part D (the prescription drug portion). Several years ago, we were nominated by the Insurance Commissioner's office for the statewide *Outstanding County of the Year* award along with four other much larger counties in North Carolina. We have a team of nine full time employees within our three senior centers as well as two full time in-home aides. We also have six part time employees within the senior centers as well as 11 part time in-home aides. Our team focuses daily on our mission statement that we developed for ourselves. We are especially cognizant of the portion of the statement that says "we are accessible and responsive through programs, services and advocacy." I am so proud of our team and the consistent positive attitude that they have day in and day out. It is our goal that every individual who comes in contact with us feels that their tax dollars are being well-spent!

Kathy May, Director of Senior Services

Granville County Senior Services
101 Lanier Street
Oxford, North Carolina 27565

Phone: (919) 693-1930

Fax: (919) 693-5358

Email: Kathy.May@granvillecounty.org

FULL-TIME POSITIONS AUTHORIZED

FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17
10	10	11	11	11

SENIOR SERVICES

ACCOMPLISHMENTS

- Implemented Level 3 in-home aide services for those who have three or more Activities of Daily Living impairments. In the first 8 months of this fiscal year, 1,439 hours of Level 3 services were provided.
- -Provided 1,956 hours of Level 2 in-home aide services during the first 8 months of this fiscal year, for individuals who need assistance with personal care but have less than three Activities of Daily Living impairments.
- Provided 11,408 congregate meals within our three senior centers in the first 8 months of this fiscal year.
- Provided 11,103 home delivered meals to homebound seniors during the 8-month period.
- Mailed out an average of 1,200 copies of our "Senior Connection" newsletter each month.
- Assisted 728 Medicare recipients with prescription drug plans, supplement insurance, and problems with their coverage. We also continue to assist retired State employees with understanding their plan choices.

GOALS, TARGETS, AND PERFORMANCE MEASURES

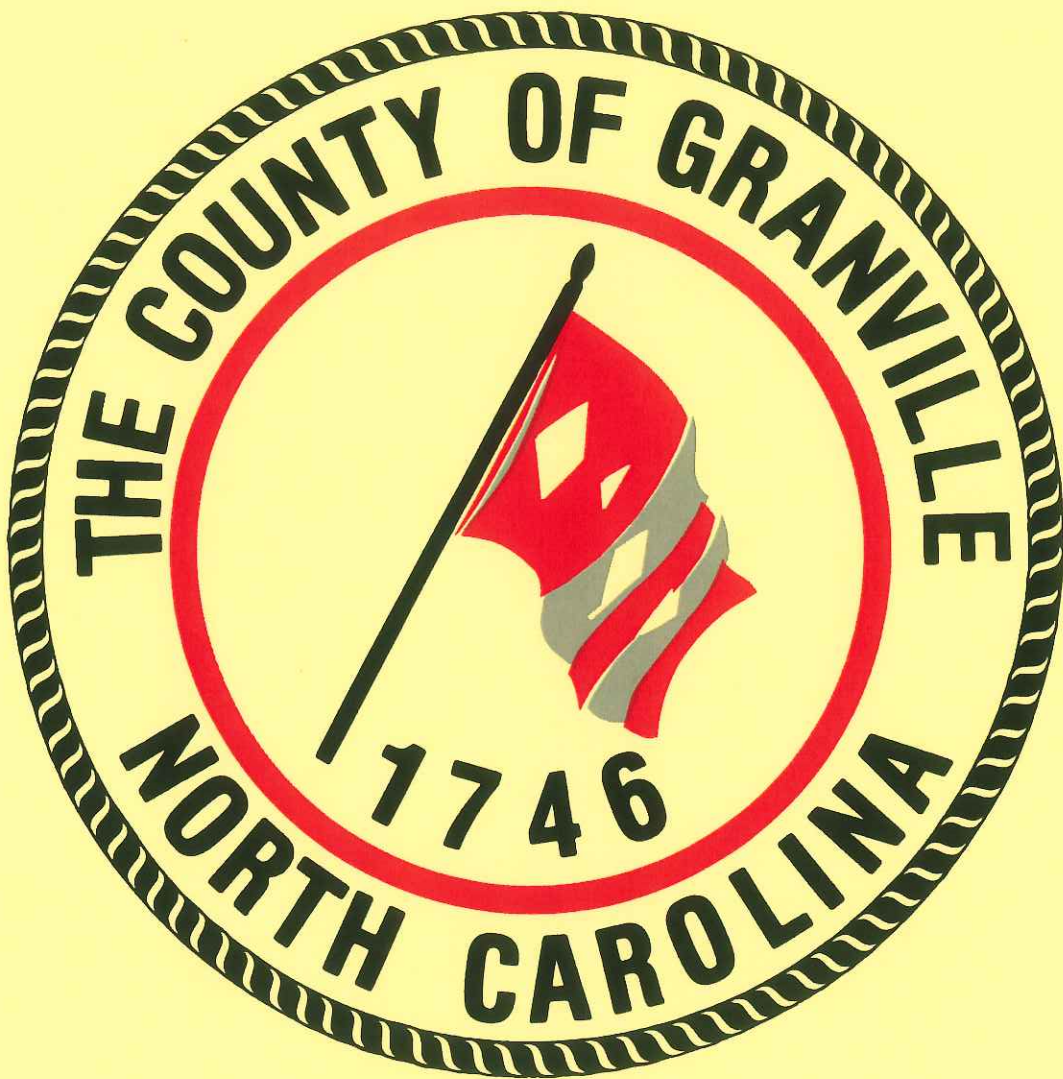
- Develop and implement new and innovative programs that will more fully utilize our new senior center in Oxford.
- Continue to develop partnerships with others in the community to maximize resources.
- Develop and implement a FALL PREVENTION program.
- -Continue our on-going efforts to remain a SENIOR CENTER OF EXCELLENCE. (Up for recertification in April of 2017).

Senior Services	FY 14-15 Actual	FY 15-16 Original	FY 15-16 Amended	FY 16-17 Budget
Personnel	\$ 472,748	\$ 521,775	\$ 521,775	\$ 527,597
Benefits	\$ 138,140	\$ 152,015	\$ 152,015	\$ 153,814
Oxford Center Operations	\$ 49,809	\$ 51,938	\$ 51,938	\$ 52,040
Stovall Center Operations	\$ 140,095	\$ 140,391	\$ 140,391	\$ 71,232
Creedmoor Ct. Operations	\$ 13,649	\$ 13,599	\$ 13,599	\$ 14,352
Grant Programs* - Operations	\$ 418,003	\$ 464,582	\$ 465,782	\$447,090
Total	\$ 1,232,444	\$ 1,344,300	\$ 1,345,500	\$ 1,266,125

*Home & Community Care Block Grant Program (HCCBG) and Northern Granville Nutritional Program.

SECTION VIII

Community Services



GRANVILLE COUNTY LIBRARY SYSTEM

Libraries are gateways to information as well as a focal point where the community can gather. The Library augments the educational process, provides recreational activities, as well as opportunities for members of the community to interact with each other through programs and reading groups. The Library provides local residents with the technology required to apply for jobs, research school assignments, programs to encourage reading for all age groups and family genealogical research. In addition to books, magazines, popular films on DVD, music and audiobooks, the Library assists the community by providing information on personal finance, child care information, business plans and advertising information for the small business owner, legal information and most importantly, a place where the community can gather, exchange ideas and keep themselves informed and vital.

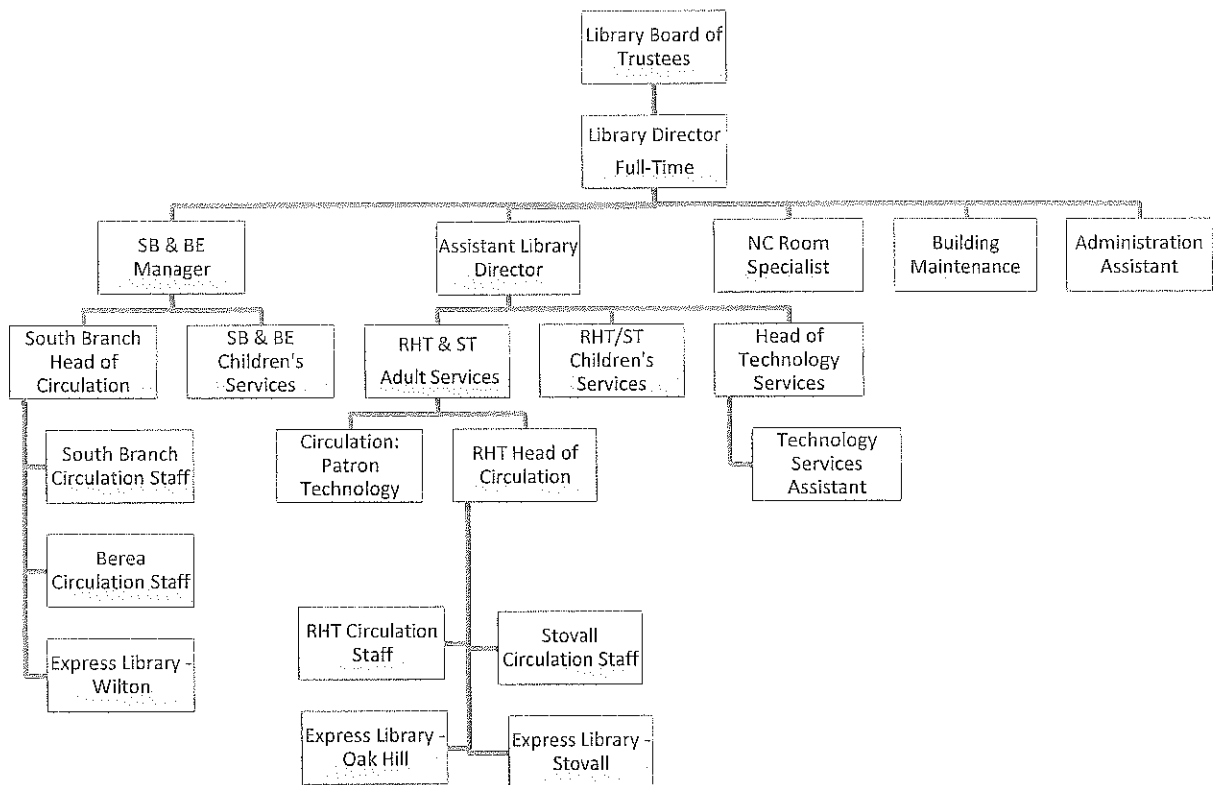
Jonathan Bradsher, Library Director

Richard Thornton Library
210 Main Street
Oxford, North Carolina 27565

Phone: (919) 693-1121

Fax: (919) 693-2244

Email: jonathan.bradsher@granvillecounty.org



FULL-TIME POSITIONS AUTHORIZED

FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17
11	11	11	12	13*

*The library organizational structure approved in fiscal year 2015-2016 includes an Assistant Library Director position which is frozen until funded by the Board of Commissioners.

GRANVILLE COUNTY LIBRARY SYSTEM

Accomplishments

- Applied for and was accepted into NC Cardinal, a consortium of public libraries developing a state-wide shared catalog, loan and delivery system which will expand county resident's access to materials.
- Secured programming from UNC Morehead Planetarium for the Science in the Summer (SIS) program, a STEM based project targeting underprivileged children in grades 2nd – 8th.
- Continued multi-year digitization project of North Carolina Room resources to give greater access of information to the public.
- Launched "80 Years of Service" celebration in conjunction with the Oxford Bicentennial to publicize Granville County Public Library's services to the public.

Goals

- Complete inventory of holdings for the entire Library system.
- Increase programming for Science in the Summer (SIS) to include South Branch Library in 2017.
- Increase the amount and quality of the Adult programming at all branches.
- Continue to increase technology access for patrons by instituting Wi-Fi access via the Express Library sites.
- Continue to expand children's and teen programming at all Library branches within Granville County.

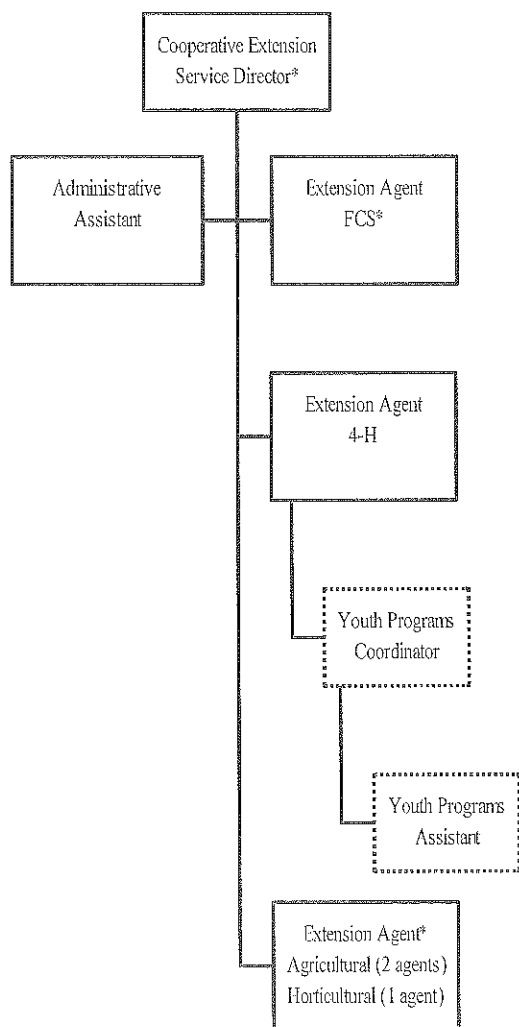
Library System	FY 14-15 Actual	FY 15-16 Original	FY 15-16 Amended	FY 16-17 Budget
Personnel	\$ 488,571	\$ 561,826	\$ 575,659	\$ 604,508
Benefits	\$ 141,156	\$ 176,904	\$ 180,821	\$ 189,100
Operating	\$ 270,560	\$ 303,800	\$ 303,800	\$ 305,300
Capital Outlay	\$ 8,435	\$ 1,000	\$ 1,000	\$ 1,000
Library Debt	\$ 628,273	\$ 610,000	\$ 610,000	\$ 598,000
Total	\$ 1,536,995	\$ 1,653,530	\$ 1,671,280	\$ 1,697,908

COOPERATIVE EXTENSION SERVICE

The Cooperative Extension Service is a partnership between the County and the University System that exists to bring university research and knowledge to help improve the quality of life of Granville County citizens. This assistance is provided in the areas of Agriculture, 4-H and Youth Development, Community Development, Family Nutrition, and Personal Resource Management. More than ever, Cooperative Extension is addressing broad based issues in reference to sustainability of farms, farm product marketing, agricultural production techniques, and overall profitability of agricultural and horticultural enterprises. Cooperative Extension works with families to improve their nutritional health, trains families and food service workers in food safety, and teaches limited resource families how to manage their finances. 4-H works through community clubs and school enrichment to train youth in areas of their interests, teaches self-confidence, and provides workforce development training for 4-H members. Cooperative Extension also works with at-risk youth through Youth Community Service and Teen Court programs. The Granville County Cooperative Extension Service's product is education and providing citizens the latest research-based information that benefits farmers, rural and urban residents, families, community and civic leaders, and youth.

Mr. Paul W. Westfall, Extension Director

Granville County Cooperative Extension Service
208 Wall Street, PO Box 926
Oxford, NC 27565
Phone: (919) 603-1350
Fax: (919) 603-0268
paul_westfall@ncsu.edu



* Positions funded by NC State
Dotted Lines reflect grant-funded position

Accomplishments

- Countywide forestry, animal science, and soil science production meetings are coordinated to provide producers the latest research information to protect, enhance, and manage their commodities/industries. Re-certification classes are offered to pesticide applicators in the County during the spring & fall of each year. Manure irrigation systems are calibrated to prevent the application of excess nutrients to fields, preventing nutrient run-off and ensuring clean water in Granville County streams and waterways. Support is given to commodity crop and livestock farmers to improve productivity and profitability. Emphasis is placed on diversifying the agricultural profile of the County, particularly "alternative/specialty crops" opportunities and marketing options.
- Family and consumer education programs focus on the resource management training needs of the family.
- 4-H in the County is active and involved with school enrichment programs and activities, clubs, summer camps, and programs for limited resource families and communities. Members participated in a variety of projects, camps, and competitions at the county, district, and state levels. The 4-H Best program provided services to Granville County juveniles through the Community Service and Restitution Program. Youth received training on behavior modification, career exploration and enrichment services. The Teen Court program was organized to provide an alternative for youth offenders in sentencing, and to provide workforce training opportunities for interested teens.
- The Extension Volunteer Association (EVA) works with Extension staff to address strengthening families and building strong communities through leadership development, continuing education, and community service projects. This group of volunteers helps build a "bridge from the university to the people." EVA sponsors a "Backpack Buddies" program to supply needy children with food over weekends.

COOPERATIVE EXTENSION SERVICE

Goals, Targets, and Performance Objectives

- Increase the profit potential of agricultural producers through optimized production practices and improved marketing strategies. Protect the environment and natural resources. Work with Agricultural Landowners and County Government to establish farmland protection programs. Strengthen the economy through profitable, sustainable, and safe agricultural, food, forest, and green industry systems.

- Work with new and existing field crop producers and fruit and vegetable growers, helping them diversify their farm operations to include high value horticultural crops, realizing several marketing options, and obtaining a greater income per acre.

- Increase the visibility and number of youth in the 4-H program through more 4-H school enrichment and special interest programs. Will also “grow” the 4-H BEST, Juvenile Crime Prevention and Teen Court programs that target at-risk youth, through program and curriculum offerings through the schools.

- Empower youth and families to lead healthier lives and become community leaders.

Cooperative Extension	FY 15-16 Actual	FY 15-16 Original	FY 15-16 Amended	FY 16-17 Budget
Personnel (Send-In Salaries)	\$ 126,837	\$ 225,000	\$ 225,000	\$ 225,000
Operating	\$ 32,158	\$ 34,585	\$ 52,299	\$ 37,346
Capital Outlay	\$ 0	\$ 0	\$ 0	\$ 0
4-H Best & U.T.G. Granville and Warren	\$ 106,846	\$ 105,201	\$ 115,756	\$ 117,914
Total	\$ 265,841	\$ 364,786	\$ 393,055	\$ 380,260

RECREATION

For the past several years, the Board of Commissioners has used the Recreation Master Plan to guide the development of programs and to address the needs for recreational facilities in the County. Significant progress has been achieved in the implementation of the plan, which has been revised and updated periodically. Some of the successes have included the following: (1) Inclusion of systematic funding plans; (2) Activation of the occupancy tax to be earmarked for recreational facilities; (3) Creation of the Recreation Advisory Committee. (4) Development of regional park facilities; and (5) Creation of a grant programs to encourage the construction of new facilities. Some of the funded items include:



City of Oxford Recreation: The County provides funding for the City to conduct a variety of programming options for children, youth and adults. These programs are open to all residents, although a higher fee is charged to non-city residents for most programs.

South Granville Athletic Association, Inc.: This is a non-profit all volunteer agency that conducts sports leagues for youth and adults. Association activities were first developed in 1959, when Mr. Sid Oakley identified a need to provide youth amateur athletics to a group in the Butner area. In the same period, Mr. B. C. Roberts formed a Boy's Club and had the same goals for the Creedmoor community. Two ball teams were formed and continued to play in competitive sports in surrounding communities. The Association has grown rapidly in recent years and now serves more than 600 youth and adults in the County.

City of Creedmoor: The City maintains several facilities available to County residents. These include a gymnasium, sports fields, and the Lake Rogers recreation area.

Town of Butner: The Town maintains facilities available to County residents. These include a gymnasium and a newly constructed ball field.

Initial Recreation Funding: For the past several years, Granville County has appropriated funding for recreation. Amounts in the initial funding category would be allocated based on recommendations from the Recreation Advisory Committee. This model worked well in past years, however due to changing recreation opportunities throughout the County and changing needs, this model of funding is being revisited by the Advisory Committee. The FY 2016-2017 recommended budget includes funding equal to the prior year and is pending allocation based on a revised funding formula recommendation from the Recreation Advisory Committee.

RECREATION

Sample of Prior Funded Mini – Grant Projects

Playground Equipment – Creedmoor Elementary
 Paved pathway to connect Butner-Stem Elementary & Middle Schools
 Multi-purpose game area – Stovall-Shaw Elementary
 Portable benches – Butner-Stem Middle School
 Covered patio area at Rucker Park Family Pool, picnic shelter at Granville Street Park, dugout covers at Hix Field and Rucker Park – City of Oxford
 Dugouts – Northern Granville Middle School
 Additional play equipment at Lake Rogers Park – City of Creedmoor

Matching Grant Program: The grant program is designed to provide matching funds as seed money for the development or continuation of public leisure services. In fiscal year 2005 funding was set at \$35,000 annually. The budget for 2016-2017 continues to defer this program. Traditionally the maximum amount of each grant is limited to \$10,000 and requires a dollar for dollar match. The facilities constructed must be available to the public when not used by the owner. The grants when funded are typically advertised each year in August and are awarded in January or early February.

Debt Service: The County has elected to present the debt service within the department/function area which originally benefited from the debt proceeds. Fiscal year 2016-2017 includes debt service principal of \$32,869 and interest of \$6,774.

Recreation	Actual 2014-2015	Original Budget 2015-2016	Amended Budget 2015-2016	Budget 2016-2017
City of Oxford	\$ 46,921	\$ 0	\$ 46,921	\$ 0
South Granville Athletic Assoc.	23,461	0	23,461	0
Butner/Creedmoor Independence Day Program	1,500	1,500	1,500	1,500
City of Creedmoor	18,768	0	18,768	0
Butner Recreation	36,598	0	36,598	
Other Community Projects	7,414	0	25,508	0
Matching Grant Program Projects	0	0	0	0
Initial Recreation Funding	0	179,543	46,287	179,543
Debt Service	84,674	41,137	41,137	39,643
Total	\$ 219,336	\$ 222,180	\$ 240,180	\$ 220,686

GRANVILLE ATHLETIC PARK/JONESLAND ENVIRONMENTAL PRESERVE



The Granville County Recreation Master Plan called for the creation of a regional park facility to serve all county residents. The Granville Athletic Park/Jonesland Environmental Preserve is the result of many groups' efforts to use land donated by the Jonesland Board of Directors and funds earmarked by the Tourism Development Authority to develop a state-of-the-art facility that includes both active and passive recreational opportunities. Granville Athletic Park/Jonesland Environmental Preserve is funded in part from a state grant, LWCF grant, and general obligation bond financing. The debt service on the G.O. Debt was funded in large part through Occupancy Tax revenues provided by the Granville County Tourism Development Authority.

Raymond Allen, Park Superintendent

4615 Belltown Road
Post Office Box 906
Oxford, NC 27565

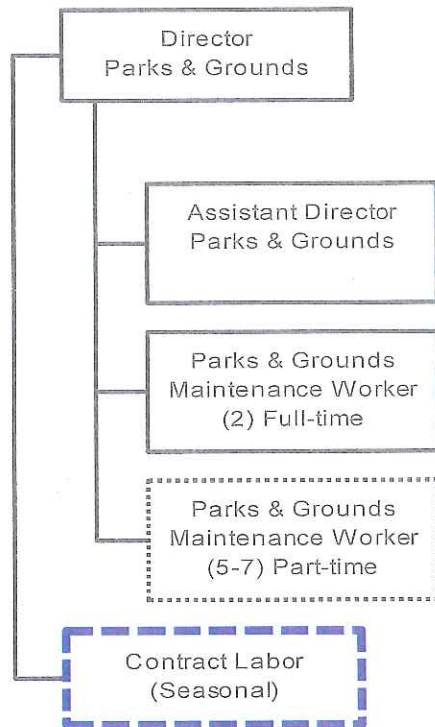
Phone: (919) 693-3716
Fax: (919) 693-6281
Email: Raymond.Allen@granvillecounty.org

The existing park includes two and a half soccer fields, amphitheater, two regulation sized baseball/softball fields, paved walking trails, wetlands and forestry educational areas, and other amenities. The park is open from dawn to dusk each day. Phase II includes two lighted multi-purpose fields, a sports pavilion, trails, and a small water park.

FULL-TIME POSITIONS AUTHORIZED

FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17
4	4	4	4	4

GRANVILLE ATHLETIC PARK/JONESLAND ENVIRONMENTAL PRESERVE



ACCOMPLISHMENTS

- Turned open area into softball field with 225' fence used for high school, middle school, and 12U.
- Planted 249 trees around 5 ball fields.
- Improved fields 1 and 2 by grassing base paths for safety and aesthetics.
- Installed coaching boxes and turf in front of dugouts for less wear and tear on fields.
- Cleaned and maintained courtyard.

GOALS, TARGETS, AND PERFORMANCE OBJECTIVES

- Re-fence the spray park.
- Plant trees along Jonesland Road to improve appearance and deter vehicles from trying to turn around near ditches possible getting stuck.
- Install flagpoles on new side behind the batting cages to display US, NC, and County flags.
- Replace all foul poles with sturdier poles to improve look of fields.
- Verticut fields for first time ever to continue to find ways to make them more beautiful and safe. This should be done twice a year.

GAP/JONESLAND	FY 14-15 Actual	FY 15-16 Original	FY 15-16 Amended	FY 16-17 Budget
Personnel	\$ 152,028	\$ 179,340	\$ 180,246	\$ 183,333
Benefits	\$ 45,053	\$ 52,408	\$ 52,540	\$ 53,063
Operating	\$ 125,125	\$ 132,250	\$ 132,250	\$ 136,850
Capital Outlay	\$ 56,944	\$ 30,000	\$ 30,000	\$ 26,000
Capital Outlay – Cars	\$ 0	\$ 0	\$ 0	\$ 0
Total	\$ 379,150	\$ 393,998	\$ 395,036	\$ 399,246

ECONOMIC DEVELOPMENT

Description: The Economic Development Office exists for the purpose of creating capital investment and job creation and retention in Granville County. This is done by competing in the market place of industrial site selection to win new jobs and tax base for the County. The office focuses on the “multiplier-job” projects whose impact produce opportunities for small business and community growth.

Our “product” is most tangibly seen in tax collections and job creation and retention of existing jobs in the County.

By providing professional economic development services and maintaining close relationships with existing industries and promoting policies that support their ability to do business here, the office helps the County create an environment that is conducive to winning new investment.

Harry Mills
Economic Development Director

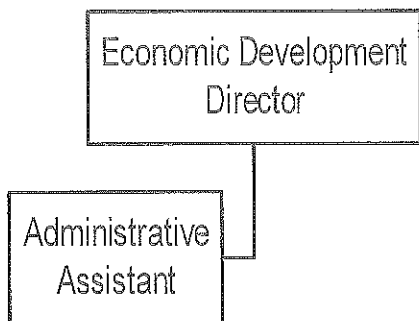
Economic Development
PO Box 26
Oxford, North Carolina 27565

Phone: (919) 693-5911

Fax: (919) 693-1952

Email: Harry.Mills@granvillecounty.org

Accomplishments



- Worked with three existing industries to expand operations by adding capital investment and jobs. We are also assisting four other projects that are considering expansion.
- Have been active in identifying grants and other incentives to assist future and existing companies with projects in Granville County.
- Attended numerous meetings/conferences in and out of the County to promote Granville County for growth and improve our quality of life for the future.
- We have been involved with the county/city/town managers in all of our communities that will continue to move our County forward.
- We have been active in the community by educating and encouraging participation in identifying potential industries that will be an asset to Granville County.

ECONOMIC DEVELOPMENT

GOALS, TARGETS AND PERFORMANCE MEASURES

- Continue to operate an office within budget and provide professional and quality service to all stakeholders whether internal or external to Granville County.
- Meet with existing companies and industries to make sure that we are meeting the needs of our customers which are existing business/industry.
- Maintain the professional working relationship we have with all recruiting and funding resources that can assist in the recruitment or expansion of business/industry.
- Improve the working relationship of our department with all other sources that provide services to our employers and towns/cities such as Downtown Development Agencies, Tourism Development Authority, Granville County Chamber of Commerce, Granville-Vance Health Department, Vance-Granville Community College, Granville Health System, etc.
- Educate and facilitate workforce training and speaking engagements that assist in increasing the quality workforce that is needed for our existing and potential new business/industries.

Full-Time Positions Authorized

FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17
2	2	2	2	2

Economic Development	FY 14-15 Actual	FY 15-16 Original	FY 15-16 Amended	FY 16-17 Budget
Personnel	\$ 100,590	\$ 96,406	\$ 101,336	\$ 99,515
Benefits	\$ 27,450	\$ 29,364	\$ 30,086	\$ 29,876
Operating	\$ 17,374	\$ 42,300	\$ 42,300	\$ 43,350
Capital Outlay	\$ 1,191	\$ 1,000	\$ 1,000	\$ 1,000
Capital Outlay Cars	\$ 0	\$ 30,000	\$ 30,000	\$ 0
Debt Service	\$ 830,558	\$ 1,641,899	\$ 3,011,899	\$ 1,627,713
Kerr-Tar REDC	\$ 36,000	\$ 36,000	\$ 36,000	\$ 36,000
Downtown Oxford EDC	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
Total	\$ 1,033,163	\$ 1,896,969	\$ 3,272,621	\$ 1,857,454

TOURISM

In September 2012, the Granville County Board of Commissioners approved the request from the Granville County Tourism Development Authority (TDA) to develop and host a Tourism Development Director position. This position is funded 100% by the Granville County Tourism Development Authority. The position reports directly to the County Manager who supervises the position in accordance with direction from the Tourism Authority Board.

Angela Allen, Tourism Development Director

Tourism Development Authority
PO Box 820
Oxford, North Carolina 27565

Phone: (919) 693-6125

Fax: (919) 693-6126

Email: angela.allen@granvillecounty.org

Department Goals

- Work with the Granville County Tourism Development Authority Board to complete a Marketing Plan for County Tourism.
- Develop a "Welcome to Granville County" information packet and work with local hotels and motels to distribute the information.
- Continue to monitor visitor feedback surveys submitted by local hotels and motels weekly.

FULL-TIME POSITIONS AUTHORIZED

FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17
0	1	1	1	1

Tourism	FY 14-15 Actual	FY 15-16 Original	FY 15-16 Amended	FY 16-17 Budget
Personnel	\$ 26,485	\$ 44,270	\$ 44,270	\$ 46,903
Benefits	\$ 7,449	\$ 14,010	\$ 14,010	\$ 14,512
Operating	\$ 0	\$ 0	\$ 0	\$ 0
Capital Outlay	\$ 0	\$ 0	\$ 0	\$ 0
Total	\$ 33,934	\$ 58,280	\$ 58,280	\$ 61,415

Note: Operating and Capital Outlay expenditures related to this position are charged directly to the TDA.

GRANVILLE COUNTY DEPARTMENT OF DEVELOPMENT SERVICES

Granville County Development Services reorganized in fiscal year 2000 and combined the Granville County Planning Department and Granville County Inspections Department under one department manager and administrative staff. The purpose of this consolidation was to provide better service to the public as well as reduce the cost of operations. To date, the Department has significantly reduced public complaints regarding bureaucracy and the time involved with the process of permits and has reduced operating expenses by approximately 15%. In 2003, the department assumed the responsibility for management of construction and renovation of County owned facilities. The Department now includes the divisions of Planning, Inspections, and Construction Administration.

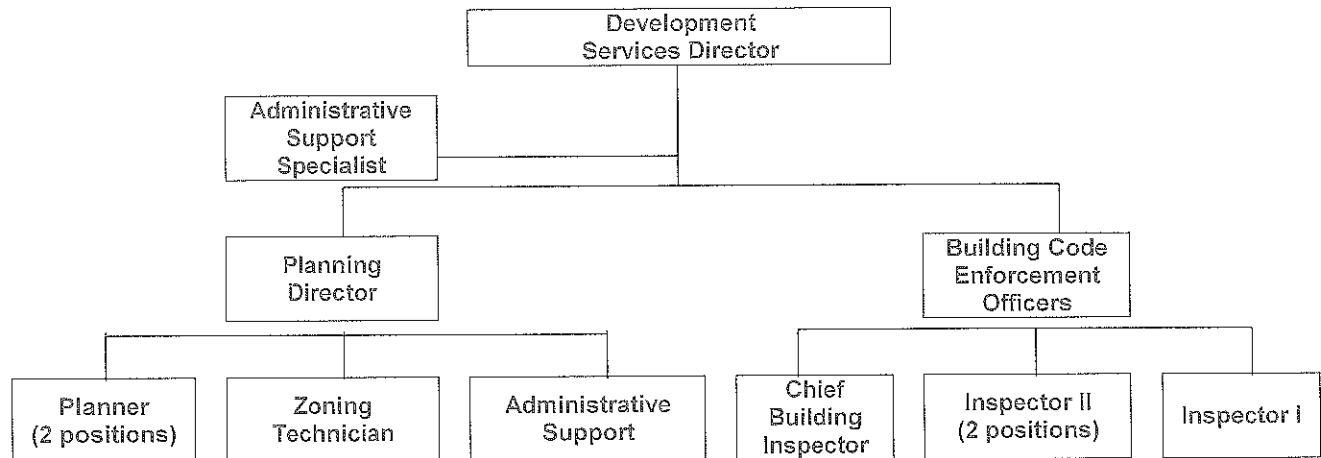
Scott Phillips, Director

Granville County Development Services
122 Williamsboro St.
Oxford, NC 27565

Phone: (919) 693-1326

Fax: (919) 693-6794

Email: scott.phillips@granvillecounty.org



Full-Time Positions Authorized

	FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17
Inspections Division	6	6*	6*	6*	6
Planning Division	5	5	5	5	5

* One (1) position while still authorized was frozen and unfunded for fiscal years 2013, 2014, & 2015.

Department of Development Services
Division of Inspections

Description/Mission: The Inspections Division enforces the North Carolina Building Code(s) as determined by the North Carolina Building Code Council and adopted by the North Carolina Legislature. The Code applies to new construction, as well as alterations and modification to existing residential and non-residential buildings. The division reviews construction plans and approves permits for building, electrical, plumbing and mechanical construction or modifications. Certified Code Officials enforce the provisions of the Code by frequent field inspections during various stages of construction.

Dale Evans, Chief Building Inspector

Granville County Inspections Division
122 Williamsboro St.
Oxford, North Carolina 27565

Phone: (919) 603-1326

Fax: (919) 693-6794

Email: dale.evans@granvillecounty.org

Accomplishments

- Continue to inform and transition Building Code changes to public.
- Maintain a 24-hour service for scheduled inspections with current manpower.
- Issued 531 Building related permits without error.
- Performed 4579 Building related inspections.

Goals, Targets, and Performance Measures

- Serve the public with competent, courteous and efficient personnel.
- Provide one-on-one consultation to individuals or firms requesting need.
- Manage work flow in order to maintain 24-hour service during increased demands maintaining existing level of staffing.
- Effectively train and certify Division's new Inspector

Inspections	FY 14-15 Actual	FY 15-16 Original	FY 15-16 Amended	FY 16-17 Recommended
Personnel	\$ 333,503	\$ 358,187	\$ 366,812	\$ 396,027
Benefits	\$ 85,860	\$ 98,334	\$ 99,598	\$ 107,915
Operating	\$ 45,044	\$ 52,455	\$ 52,455	\$ 54,111
Capital Outlay	\$ 1,210	\$ 0	\$ 0	\$ 1,950
Total	\$ 465,617	\$ 508,976	\$ 518,865	\$ 560,003

DEPARTMENT OF DEVELOPMENT SERVICES DIVISION OF PLANNING

Description/Mission: The Planning Division's responsibilities include planning for, and managing, growth and land-use issues within the County. The division is responsible for the administration and enforcement of the Granville County Land Development Ordinance. The division reviews and approves Zoning and Watershed permits; reviews and approves minor subdivision plats; reviews major subdivision plats; processes Variance, Re-zoning, Conditional Use and Special Use requests; and provides assistance to the Granville County Board of Adjustment, Planning Board, and County Commissioners in their responsibilities and duties. The division further assists the Granville County Comprehensive Transportation Committee, Granville Greenway Committees, Camp Butner Restoration Advisory Board, Capital Area Metropolitan Planning Organization (CAMPO), Kerr-Tar Rural Planning Organization (RPO), and the Upper Neuse River Basin Association (UNRBA) in their work.

Barry Baker, Director

Granville County Planning Division
122 Williamsboro St.
Oxford, North Carolina 27565

Phone: (919) 603-1331

Fax: (919) 693-6794

Email: barry.baker@granvillecounty.org

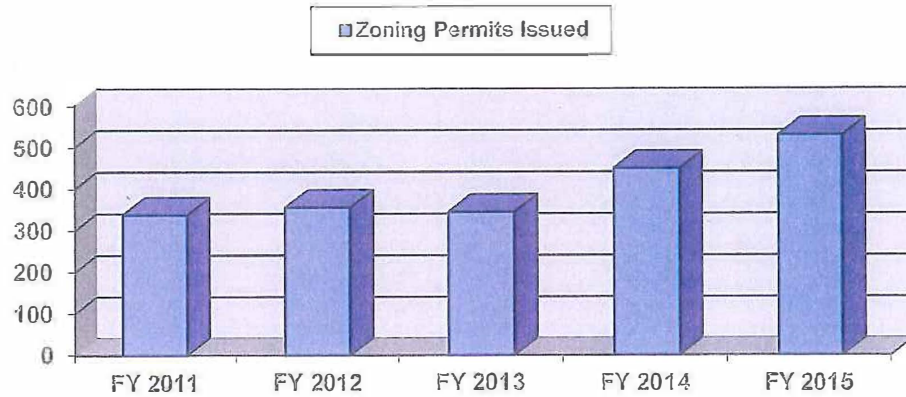
Accomplishments

- Continued implementation of Falls Lake Watershed New Development rules as mandated by the State of North Carolina.
- NC 56 Corridor Study was completed.
- All municipal bicycle and pedestrian plans have been completed.
- Established new subdivision road assessment process for repairing subdivision roads to Department of Transportation standards.
- 530 zoning permits issued in FY15-16. 18% increase over FY 14-15.
- Issued 100% of Zoning Permits without error.

Goals, Targets, and Performance Measures

- Primary mission is to serve the public with competent, courteous and efficient personnel.
- Update the Granville County Comprehensive Transportation Plan.
- Construction administration for the Butner to Creedmoor Trail.
- Update Floodplain Maps and Regulations to be compliant with State Law changes.
- Issue 100% of Zoning Permits without errors.
- 500 Zoning Permits estimated for FY 16-17.

**DEPARTMENT OF DEVELOPMENT SERVICES
DIVISION OF PLANNING**



Planning Division	FY 14-15 Actual	FY 15-16 Original	FY 15-16 Actual	FY 16-17 Budget
Personnel	\$ 217,213	\$ 227,297	\$ 227,297	\$ 239,854
Benefits	\$ 66,516	\$ 71,185	\$ 71,185	\$ 73,067
Operating	\$ 20,442	\$ 25,139	\$ 45,806	\$ 32,303
Capital Outlay	\$ 4,556	\$ 1,000	\$ 1,000	\$ 600
Total	\$ 308,727	\$ 324,621	\$ 345,288	\$ 345,824

DEPARTMENT OF DEVELOPMENT SERVICES

DIVISION OF CONSTRUCTION ADMINISTRATION

Description/Mission: The Construction Administration Division is responsible for implementation of the Capital Improvement Projects. The Division works with other departments or agencies in reviewing the project requirements based on needs and function. When necessary, staff retains design professionals for the preparation of drawings and specifications based on the scope of work to be executed. The Division prepares Requests for Proposals (RFP) for public bidding; processes contracts and reviews the work throughout to completion for compliance to the RFP. The Division is also responsible for minority participation while completing the Capital Improvement Projects. The Construction Administration's mission is to provide quality work that satisfies need and function while maintaining an efficient budget.

Scott Phillips, Director

Granville County Planning Division
122 Williamsboro St.
Oxford, North Carolina 27565

Phone: (919) 603-1331

Fax: (919) 693-6794

Email: scott.phillips@granvillecounty.org

Accomplishments

- Provided administrative direction for bidding and construction administration for approved CIP projects that include:
 - Renovation of the Lanier Street Facility.
 - Bid and began construction work on the Wilton facility.
 - Completed construction of stairway connection on Wall Street.
 - Began Sheriff/Jail Planning to evaluate long-term needs for law enforcement and detention center.
 - Completed construction on Bullock area convenience center.
 - Completed improvements to damaged boardwalk at the Wilton Slopes site.

Goals, Targets, and Performance Measures

- Provide construction budgeting and contract management necessary for the desired improvements/renovations to various roofs.
- Provide construction budgeting and contract management necessary for the Information Technology department projects.
- Provide construction budgeting and contract management necessary for improvements and renovations to Lanier Street facility.
- Continue to provide administrative assistance and coordination for Granville County General Services.

Major Capital Projects Proposed for 2016-2017

- Admin Annex Renovations: General exterior improvements \$80,000
- Renovations to the IT server room \$30,000
- Renovate Wall Street facility for Board of Elections \$50,000
- Expo Center: general projects to enhance operation of facility; estimated costs \$35,000
- Wilton Slopes: Improvements to entry way road; estimated costs \$10,000
- Granville Athletic Park facility improvements and walking path paving \$20,000
- Animal Shelter Renovations \$20,000

Development Services

Construction Administration

	FY 14-15 Actual	FY 15-16 Original	FY 15-16 Amended	FY 16-17 Budget
Personnel	\$ 0	\$ 0	\$ 0	\$ 0
Benefits	\$ 0	\$ 0	\$ 0	\$ 0
Operating	\$ 618	\$ 1,000	\$ 1,000	\$ 1,000
Capital Outlay – Operating	\$ 2,711	\$ 1,000	\$ 1,000	\$ 1,000
Capital Projects: (General)				
Facility Projects	\$ 67,856	\$ 57,850	\$ 57,850	\$ 60,000
Roofing Projects	\$ 13,063	\$ 54,500	\$ 84,500	\$ 55,000
HVAC Projects	\$ 54,760	\$ 51,800	\$ 51,800	\$ 50,000
Parking Lot Projects	\$ 9,383	\$ 19,500	\$ 19,500	\$ 20,000
Landscaping Projects	\$ 2,606	\$ 10,000	\$ 10,000	\$ 10,000
Water & Sewer Projects	\$ 0	\$ 1,000	\$ 1,000	\$ 1,000
Fire Alarms	\$ 0	\$ 14,600	\$ 14,600	\$ 10,000
Other Improvements	\$ 4,671	\$ 89,650	\$ 89,650	\$ 80,000
Capital Projects: (Specific)				
Courthouse Projects	\$ 1,679	\$ 11,350	\$ 36,015	\$ 30,200
Administration Annex	\$ 0	\$ 30,000	\$ 85,000	\$ 80,000
IT, Audio, & Visual	\$ 3,407	\$ 51,000	\$ 276,335	\$ 31,000
Parking Lots	\$ 0	\$ 200	\$ 200	\$ 200
Expo Center	\$ 198	\$ 45,000	\$ 30,000	\$ 35,000
Energy Savings Projects	\$ 0	\$ 5,000	\$ 5,000	\$ 5,000
Habitat Building	\$ 0	\$ 100	\$ 100	\$ 100
CES – Wall Street Project	\$ 23,286	\$ 50,000	\$ 50,000	\$ 50,000
GAP Projects	\$ 10,590	\$ 20,000	\$ 50,000	\$ 20,000
Wilton Slope Projects	\$ 9,010	\$ 10,000	\$ 10,000	\$ 5,000
Sheriff & Jail Projects	\$ 77,426	\$ 2,100	\$ 28,350	\$ 200
Animal Control Projects	\$ 6,067	\$ 20,000	\$ 30,000	\$ 20,000
Wilton E-911 Backup	\$ 0	\$ 0	\$ 1,250,000	\$ 2,000
Other Projects	\$ 43,080	\$ 10,250	\$ 35,250	\$ 11,000
Law Enforcement Center	\$ 0	\$ 0	\$ 0	\$ 1,083,275
Total	\$ 330,411	\$ 555,900	\$ 2,217,150	\$ 1,660,975

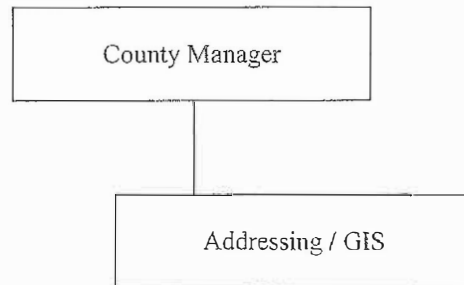
ADDRESSING/GIS

The purpose of the Addressing / GIS Department is to handle all issues pertaining to green street signs. One main function is to ensure that emergency responders know where to go and how to get there. County street maps and the 911 database is maintained through this department. Anything dealing with an address within the County is handled within this department.

Sandy Woody,
Addressing/GIS Manager

Granville County Addressing
122 Williamsboro Street
Oxford, North Carolina 27565

Phone: (919) 692-1278
Fax: (919) 693-6794
Email: Sandy.Woody@granvillecounty.org



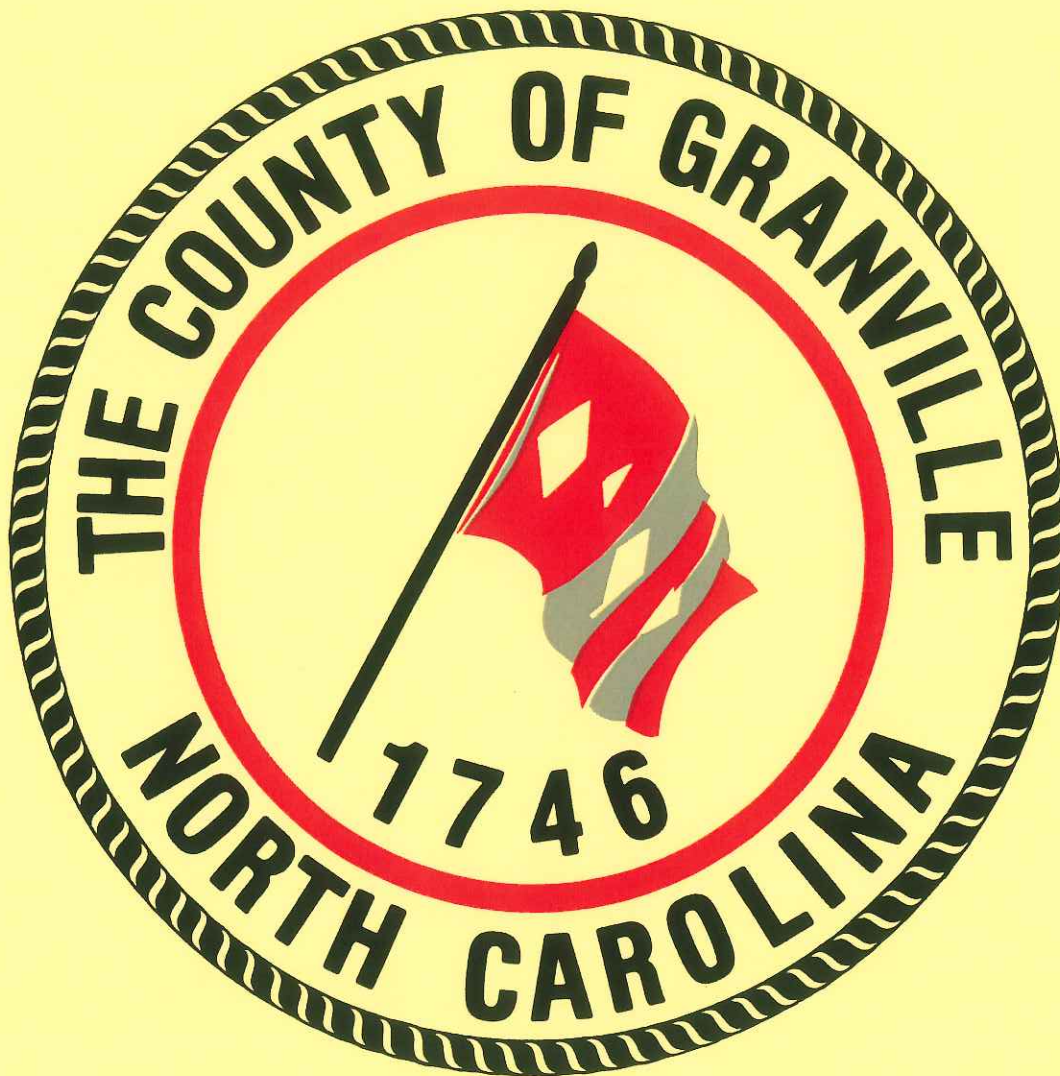
FULL-TIME POSITIONS AUTHORIZED

FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17
0	0	0	1	1

	FY 14-15 Actual	FY 15-16 Original	FY 15-16 Amended	FY 16-17 Budget
Personnel	\$ 0	\$ 0	\$ 46,401	\$ 47,965
Benefits	\$ 0	\$ 0	\$ 14,415	\$ 14,670
Operating	\$ 0	\$ 0	\$ 35,930	\$ 33,100
Capital Outlay	\$ 0	\$ 0	\$ 0	\$ 0
Total	\$ 0	\$ 0	\$ 96,746	\$ 95,735

SECTION IX

Education



VANCE-GRANVILLE COMMUNITY COLLEGE

Vance-Granville Community College (VGCC) is a joint venture between Vance County, Franklin County, Warren County, and Granville County, and the State Board of Community Colleges. Local responsibility is divided between the County Commissioners and the VGCC Board of Trustees, the County's primary role being the funding source for the maintenance of facilities. Vance-Granville Community College operates the Main Campus in Vance County, and satellite campuses in: Butner (Granville County), Louisburg (Franklin County) and Warrenton (Warren County), and a Culinary Arts Program located at the Masonic Home for Children (Granville County).

Main Campus Funding Allocation

Vance County	75% Current Expense & Capital Outlay
Granville County	25% Current Expense & Capital Outlay

The table below shows the recommended funding for the operating and capital needs for both the Main Campus and the South Campus. The funding request by VGCC totaled \$830,713. Total funding included in the County Manager's recommended budget for VGCC is \$656,205 and the remaining \$174,508 is included in the service expansion section of the budget document. The final approved funding level is expected to maintain agreed funding levels between Vance County and Granville County.

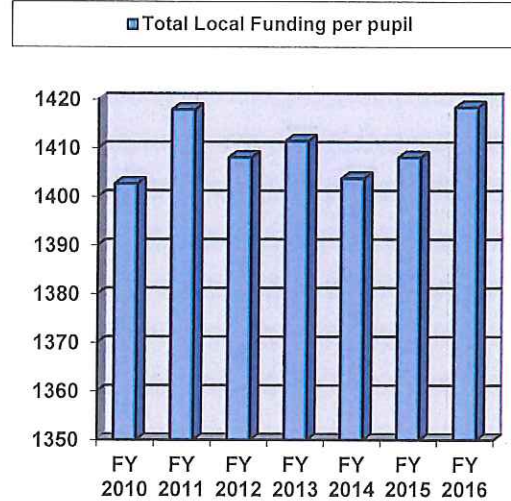
Vance-Granville Community College	FY 14-15 Actual	FY 15-16 Original	FY 15-16 Amended	FY 16-17 Budget
Main Campus- Capital Outlay*	\$ 317,577	\$ 6,240	\$ 6,240	\$ 6,240
South Campus- Capital Outlay	\$ 15,000	\$ 15,000	\$ 15,000	\$ 15,000
Main Campus – Current Expenditures	\$ 320,420	\$ 320,420	\$ 320,420	\$ 320,420
South Campus – Current Expenditures	\$ 277,745	\$ 277,745	\$ 277,745	\$ 351,745
Culinary Arts Program	\$ 20,800	\$ 20,800	\$ 20,800	\$ 20,800
Corporate Campus	\$ 8,000	\$ 8,000	\$ 8,000	\$ 16,000
Total	\$ 959,542	\$ 648,205	\$ 648,205	\$ 730,205

*Main Campus – Capital Outlay of \$311,337 paid in fiscal year 2014-2015 represents the Granville County portion (25%) of funding as agreed between Granville & Vance Counties. Vance County financed their portion of the project and is paying their portion out over a 3-year period, Granville paid lump sum.

GRANVILLE COUNTY SCHOOLS

North Carolina General Statute 115C requires the County Commissioners to fund the following eight specific categories of school operations:

- Buildings, furniture, and apparatus [G.S. 115C-251(b)]
- Garage and maintenance equipment for school buses [G.S. 115C-249(e)]
- Liability insurance [G.S. 115C-47(25)]
- Maintenance of plant [G.S. 115C-521(c) and (d), to 115C-524]]
- Sites [G.S. 115C-117]
- Proper furnishings of the superintendent's office [G.S. 115C-277]
- Supplies for school buildings [G.S. 115c-522(c)]
- Water supply and sewage facilities [G.S. 115C-522(c)]



The Granville County Board of Commissioners currently provides funding for the required categories and historically has funded instructional programs, pupil supporting services, and significant general administrative expenditures. The County's appropriations to the Granville County Schools are made to three separate portions of the unit's budget: current expense, category one capital outlay (building construction and renovation) and category two (equipment) & three (vehicles) capital outlay, combined. The current expense and the category two and three capital outlay are funded by tax revenue that is generated locally. Category one capital outlay, including new construction and renovations to facilities, is funded first from the restricted portion of sales tax and lottery funding, then by general operating funds derived from property tax revenues.

School related debt service is funded by the restricted portion of sales tax remaining after Category one capital outlay obligations, restricted public school building funds (held by the State), and lottery proceeds. Any additional school related annual debt requirements are funded by general operating funds derived from property tax revenues.

The School Board requested \$16,951,104 of which \$13,037,548 was for current expense, \$351,707 was for non-building related capital needs, \$2,370,247 for building related capital needs such as building maintenance and renovation, and \$1,191,602 to increase the current teacher supplement from 7% to 10%.

The County Manager's Recommended Budget recommends education funding of \$12,385,287 for current expense, \$301,707 for category 2 & 3 capital outlay, and \$957,671 for category 1 capital outlay. The remaining requested funds are included in the service expansion portion of the budget document. During fiscal year 2013-2014, the Granville County Board of Commissioners also approved funding the estimated annual debt service requirements necessary to finance Granville Central High School phase 2 construction. The additional capital outlay and debt service funding were accomplished through a 3.5¢ property tax increase. As agreed earlier between the Granville County Board of Commissioners and the Board of Education, the base amount of Category I funding would be reduced by the annual debt service amount associated with the early college building portion of the South Campus construction in effect creating a rent payment to the County. This adjustment was made beginning in fiscal year 2011-2012 and continues in the fiscal year 2016-2017 budget.

GRANVILLE COUNTY SCHOOLS

FY 2016-2017 Budget Drivers:

- 5.0% Increase in Certified Salaries
- 3.0% Increase in non-certified Salaries
- 1.99% Increase in Health Insurance rate.
- 25.0% Increase in Charter School Payments
- .5% Increase in Employer Retirement Rate

The following table shows the school's local funding for the last 10 years and the requested funding for fiscal year 2016-2017.

Originally approved budgets:

Fiscal Year	Average Daily Membership (See Note)	County Current Expense	Category II & III Capital	Debt Service	Category I Capital	Grand Total
06-07 ^	8756	\$ 10,119,028	\$ 268,216	\$ 3,714,810	\$ 624,525	\$ 14,726,579
07-08 *	8831	\$ 11,968,276	\$ 464,059	\$ 4,442,563	\$ 649,506	\$ 17,524,404
08-09 ♦	9052	\$ 12,313,287	\$ 368,103	\$ 4,488,753	\$ 675,486	\$ 17,845,629
09-10 †	8830	\$ 12,385,287	\$ 301,707	\$ 4,453,857	\$ 926,086	\$ 18,066,937
10-11	8735	\$ 12,385,287	\$ 301,707	\$ 4,948,576	\$ 675,486	\$ 18,311,056
11-12	8796	\$ 12,385,287	\$ 301,707	\$ 6,046,395	\$ 540,586	\$ 19,273,975
12-13 **	8775	\$ 12,385,287	\$ 301,707	\$ 5,909,425	\$ 1,450,788	\$ 20,047,207
13-14	8823	\$ 12,385,287	\$ 301,707	\$ 6,649,089	\$ 957,671	\$ 20,293,754
14-15	8796	\$ 12,385,287	\$ 301,707	\$ 6,519,933	\$ 957,671	\$ 20,164,598
15-16	8732 (est)	\$ 12,385,287	\$ 301,707	\$ 6,562,711	\$ 957,671	\$ 20,207,376

Note: ADM is provided by the School System Finance Department and includes public school ADM and estimated charter school ADM of Granville County students.

^ an additional request for one time funding of \$200,000 was authorized during the year. See actual expenditures below.

*Includes one-time funding (after adjustment) of \$330,500 for current expense and \$185,114 for category II & III.

♦Includes one-time funding of \$210,000 for current expense and \$850,000 for category I funding.

†Includes an increase of \$72,000 for GCHS mobile units and a one-time Category I increase of \$250,600.

**Includes one-time funding of \$910,202 for category I Capital Outlay- ball field improvements.

FY 16-17 School's Requested:

Average Daily Membership planning estimate = 8,000

\$ 14,229,150	\$ 351,707	\$ 6,374,445	\$ 2,370,247	\$ 16,951,104
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School related debt service - is required, not GCS requested

FY 16-17 Budget:

\$ 13,576,889	\$ 351,707	\$ 6,374,445	\$ 957,671	\$ 21,260,712
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(Adjusted for Early College Lease)

Additional Budget Document Information:

FY 15-16 Amended	\$ 12,385,287	\$ 301,707	\$ 12,217,785	\$ 1,324,433	\$ 26,229,212
FY 14-15 Actual	\$ 12,385,287	\$ 301,707	\$ 5,372,493	\$ 957,671	\$ 19,017,158

School Funding History
FY 2016-2017

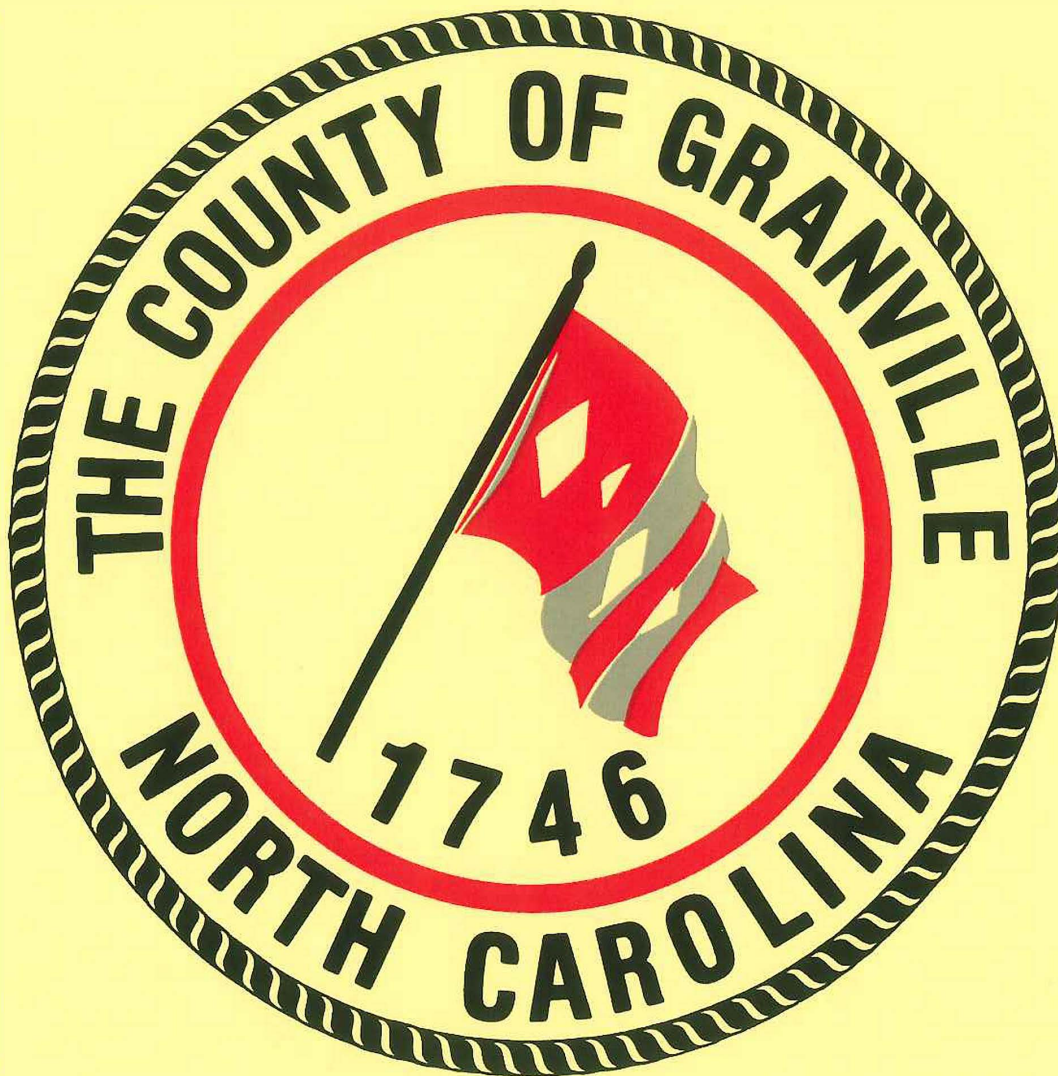
Summary of Funding Levels - Granville County Schools

	FY 07-08	FY 07-08 Revised (6)	FY 08-09	FY 09-10 Note (7)	FY 10-11 Note (8)	FY 11-12 Note (9)	FY 12-13 Notes 8479	FY 13-14 Note (10) 8100	FY 14-15 8029 est.	FY 15-16 8029 est.	School's Request FY 16-17 Note (11)	Budget FY 16-17 Notes
Average Daily Membership	8831	8831	8786	8637	8545	8505						
County Current Expense - Base	\$10,925,516	\$11,637,776	\$12,103,287	\$12,313,287	\$12,385,287	\$12,385,287	\$12,385,287	\$12,385,287	\$12,385,287	\$12,385,287	\$13,037,548	\$12,385,287
<i>Current Expenses - One Time</i>	\$1,042,760	\$330,500	\$210,000	\$72,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Capital - Category II & III - Base	\$278,945	\$278,945	\$290,103	\$301,707	\$301,707	\$301,707	\$301,707	\$301,707	\$301,707	\$301,707	\$351,707	\$351,707
<i>Category II & III - One Time</i>	\$185,114	\$185,114	\$78,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Additional Supplement Funding	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,191,602	\$1,191,602
Total General Fund	\$12,432,335	\$12,432,335	\$12,681,390	\$12,686,994	\$12,686,994	\$12,686,994	\$12,686,994	\$12,686,994	\$12,686,994	\$12,686,994	\$14,580,857	\$13,928,596
Capital - Category I - Base (10)	\$649,506	\$649,506	\$675,486	\$675,486	\$675,486	\$540,586	\$540,586	\$957,671	\$957,671	\$957,671	\$2,370,247	\$957,671
<i>Category I - One Time</i>	\$0	\$0	\$850,000	\$250,600	\$1,018,000	\$0	\$910,202	\$0	\$0	\$280,295	\$0	\$0
Debt Service (10)	\$4,442,563	\$4,442,563	\$4,488,753	\$4,453,857	\$4,948,575	\$6,046,395	\$5,909,425	\$6,649,089	\$6,519,933	\$12,217,785	\$0	\$6,374,445
Grand Total - All Funds	\$17,524,404	\$17,524,404	\$18,695,629	\$18,066,937	\$19,329,055	\$19,273,975	\$20,047,207	\$20,293,754	\$20,164,598	\$26,142,745	\$16,951,104	\$21,260,712

- Notes
- 6) Base and One Time funding were realigned to reconcile with the School System's actual use of FY 07-08 funding. This allows both the County and the School Systems base budgets to be reconciled to the same starting point. This realignment results in \$712,260 to be considered reoccurring from year to year.
 - 7) Board approved funding includes funding of \$322,600 for modular units to be placed at Granville Central High School. This funding is considered to be one-time funding and is suggested to be funded from General Fund Appropriated Fund Balance. The Board approved budget also includes a 4.5 cent tax increase to fund debt service for a new elementary school which is not shown in the above information.
 - 8) During fiscal year 2010-2011, the Granville County Board of Commissioner's approved funding for ball fields. \$150,000 for lights on the softball/baseball field, and \$180,000 to grade ball fields for a total of \$330,000 one-time funding. And approved use of Lottery funds for athletic fields.
 - 9) During fiscal year 2011-2012, category I funding was reduced to reflect the lease payment associated with the early college school facility which began operations in August 2011. This amount will be withheld during the debt service period expected to be completed in 2029.
 - 10) Following the budget work sessions, the Granville County Board of Commissioners approved a 3.5% tax increase funding a reoccurring category 1 capital outlay amount of \$400,867 and the estimated annual debt service to finance GCHS Phase II construction. This is estimated at approximately \$1,002,167.
 - 11) The Board of Education's request for FY 2016-2017 includes a request to increase the salary supplement from 7% to 10% for teachers & staff excluding Superintendent, Asst. Superintendents, Directors, Coordinators, Principals, & Technicians.

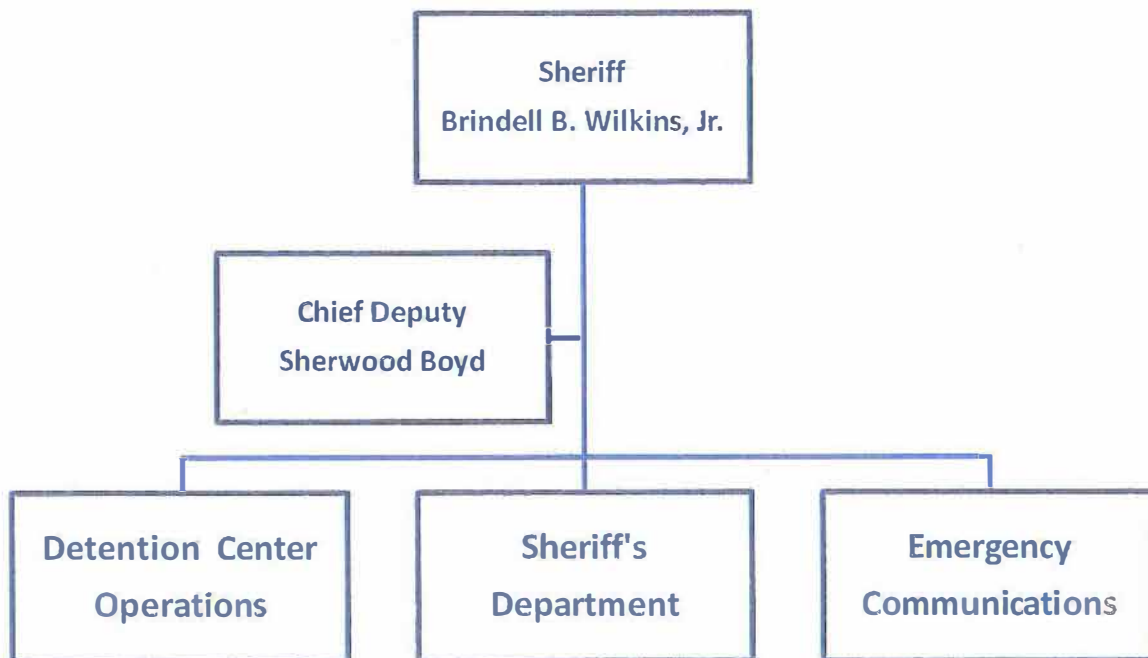
SECTION X

Public Safety



Granville County Sheriff

Brindell B. Wilkins, Jr.



SHERIFF'S DEPARTMENT

The Granville County Sheriff's Office is a constitutional office with responsibilities to keep peace and order throughout the County. Those services range from investigations of larcenies to murders and serving of civil, criminal, court orders and subpoenas. Our office issues gun permits and conducts background investigations on applicants for gun permits as well as prospective employees for the Sheriff's Office and other County agencies upon request. The office also provides courtroom security and escorts for financial institutes and funerals. The Sheriff's Office provides solutions to problems and also serves jury notices for potential jurors. Revenues are produced from service of civil papers and concealed carry and handgun permits. Calls for service are also dispatched from the Sheriff's office as needed.

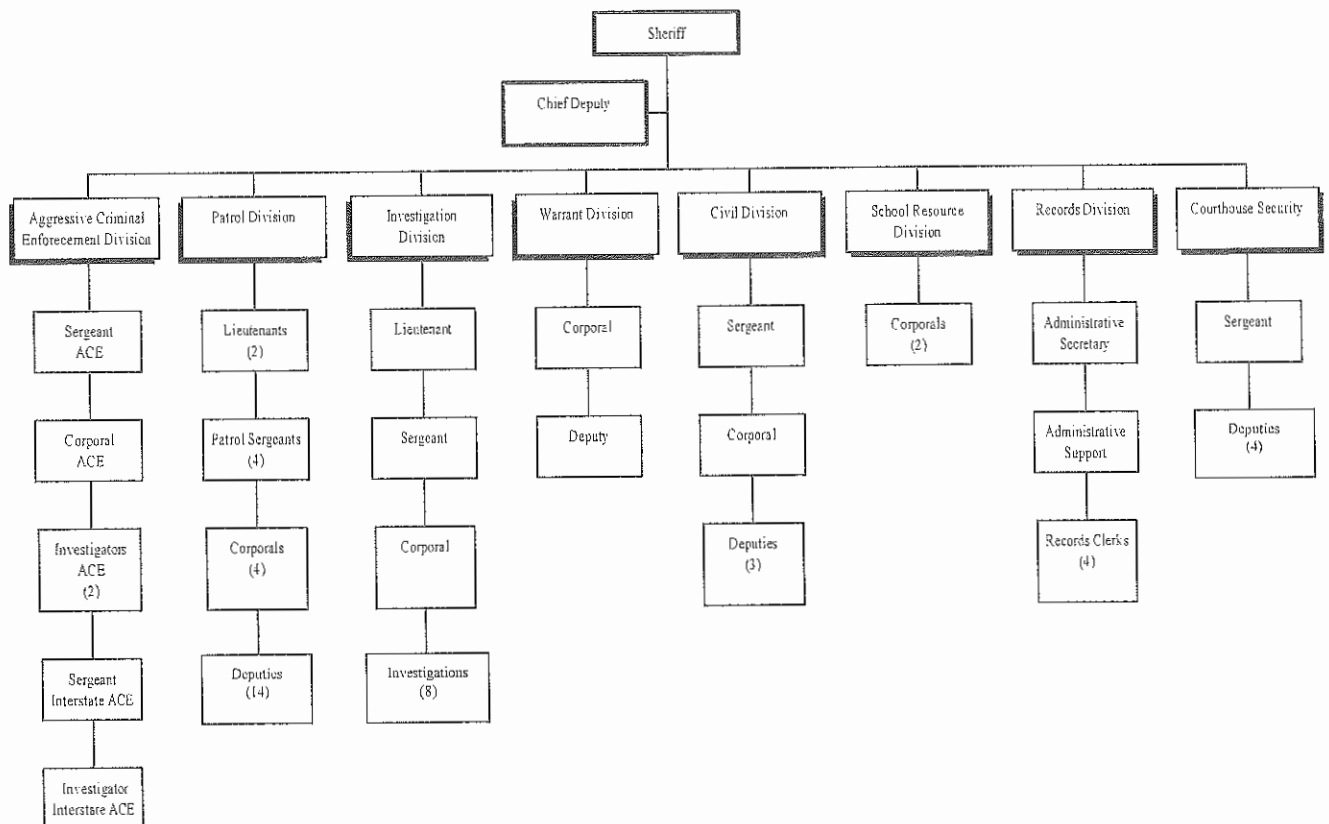
Brindell B. Wilkins, Jr., Sheriff

Granville County Sheriff's Department
143 Williamsboro Street
Oxford, North Carolina 27565

Phone: (919) 693-3213

Fax (919) 603-1315

E-mail: sheriff@granvillecounty.org



Full-Time Positions Authorized

FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17
61	61	61	63	63

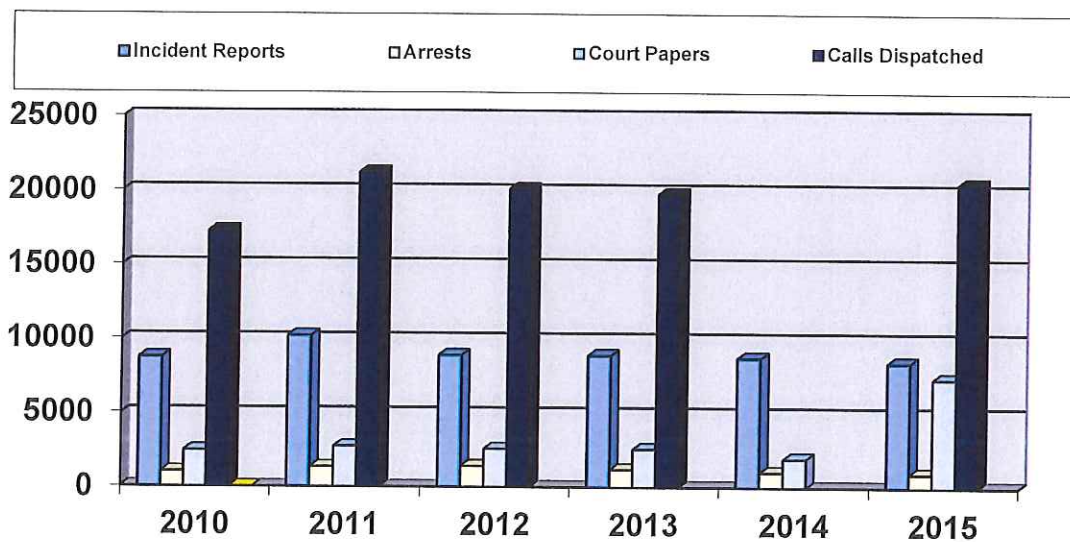
SHERIFF'S DEPARTMENT

Highlights

- Purchased and Installed an Investigations Interview Camera System.
- Improved data collection system.
- Put into service a portable Automated Fingerprint Identifying System (AFIS)

Goals

- Increase manpower for the Patrol Division
- Put into service a Mobile Support Vehicle
- Begin a three-year radio rollout project.



Sheriff	FY 14-15 Actual	FY 15-16 Original	FY 15-16 Amended	FY 16-17 Budget
Personnel	\$ 2,687,281	\$ 2,767,810	\$ 2,859,093	\$ 2,757,284
Benefits	\$ 903,875	\$ 981,981	\$ 995,354	\$ 1,167,973
Operating	\$ 456,600	\$ 549,042	\$ 551,490	\$ 550,329
Capital Outlay	\$ 149,743	\$ 95,000	\$ 95,000	\$ 95,000
Capital Outlay – Cars	\$ 252,845	\$ 350,000	\$ 451,521	\$ 350,000
Grant Expenditures	\$ 20,120	\$ 4,000	\$ 4,000	\$ 4,000
Total	\$ 4,470,464	\$ 4,747,833	\$ 4,856,458	\$ 4,924,586

DETENTION CENTER

The Granville County Detention Center houses inmates until they are tried in court and disposition is made in their case. The Detention Center strives to provide a safe and secure environment for the inmates and staff as well as the general public. Currently 34 employees staff the facility and the maximum inmate capacity is 87; consisting of 73 male beds, 10 female beds, and 4 juvenile beds.

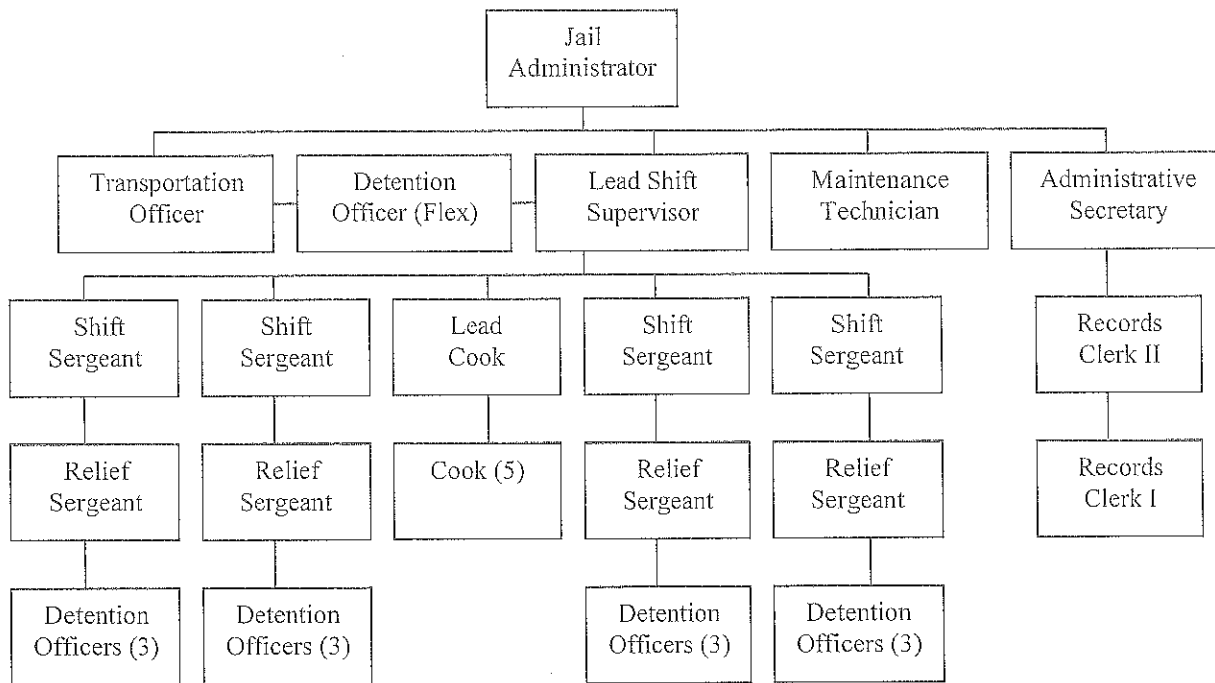
Jimmy Hayes, Detention Administrator

Granville County Sheriff's Department
143 Williamsboro Street
Oxford, North Carolina 27565

Phone: (919) 693-3717

Fax: (919) 693-1146

E-mail: Jimmy.Hayes@granvillecounty.org



FULL-TIME POSITIONS AUTHORIZED

FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17
34	34	34	34	34

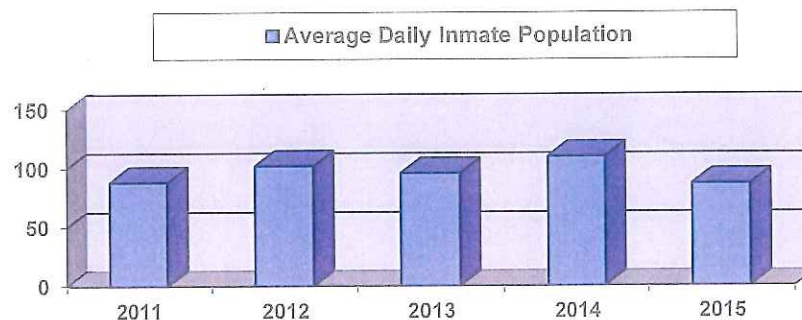
DETENTION CENTER

Accomplishments

- Stayed within the allotted budget.
- No corrective action was required from the North Carolina Department of Health and Human Services during their inspection.
- Purchased Air Compressor.
- Purchased Cell Sense (portable metal detector).

Goals, Targets, and Performance Objectives

- Requesting new washer and dryer.
- Requesting to update with a new Rounds System per State requirements.
- Requesting the purchase of a 2016 transport Van and Cage
- Requesting to upgrade three (3) computers in Administration Office.



Detention Center	FY 14-15 Actual	FY 15-16 Original	FY 15-16 Amended	FY 16-17 Budget
Personnel	\$ 1,203,794	\$ 1,188,651	\$ 1,143,080	\$ 1,196,419
Benefits	\$ 415,994	\$ 428,478	\$ 429,640	\$ 434,082
Operating	\$ 923,323	\$ 959,300	\$ 959,300	\$ 959,300
Capital Outlay	\$ 4,533	\$ 12,910	\$ 12,910	\$ 21,560
Total	\$ 2,547,644	\$ 2,589,339	\$ 2,598,430	\$ 2,611,361

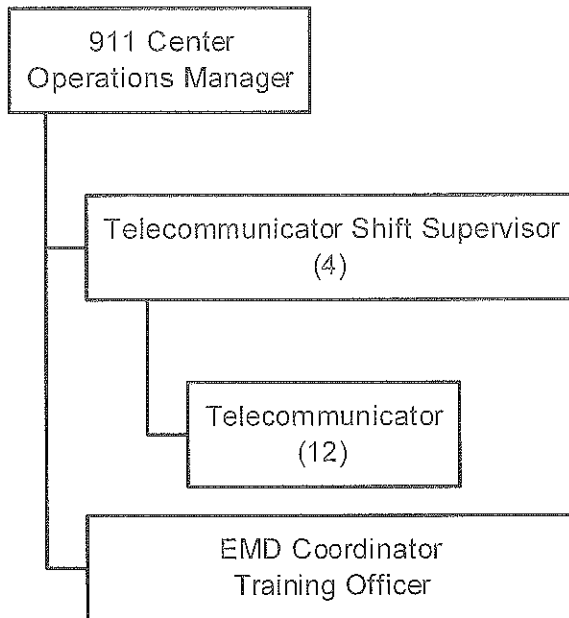
EMERGENCY COMMUNICATIONS DEPARTMENT

The Granville County 911 Center exists as a central point of emergency communications for the general public and emergency response agencies. The effect of having one central coordinating point for emergency communications is an efficient reaction and response to emergency and disaster situations. The 9-1-1 Center currently receives all 911 Wireless and Wireline calls in the County. The center staff dispatch EMS, all County and Oxford Fire Departments, except for the Butner district, and the Sheriff's Department for all law enforcement events in the County except for the Oxford, Butner and Creedmoor jurisdictions. 911 calls requesting law enforcement for these jurisdictions are transferred or given over radio communications to the jurisdictions accordingly. The Granville County Sheriff's Department is dispatched to Stem and Stovall, unless one of these township's officers is on duty.

Stacey Tapp
911 Center Operations Manager

Granville County 911 Center
Oxford, NC 27565

Phone: (919) 690-0445
Email: Stacey.tapp@granvillecounty.org



HIGHLIGHTS

- Started Development of Wilton site as the Official back-up 911 Center.
- All EMD certified personnel are Nationally EMD certified and registered with the North Carolina Office of Emergency Medical Service (EMS).

Note: Addressing Coordinator funded in part from Emergency Telephone System Fund

Full Time Positions Authorized

FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17
18	18	18	18	18

EMERGENCY COMMUNICATIONS DEPARTMENT

GOALS, TARGETS AND PERFORMANCE MEASURES

- Have Wilton Facility officially recognized as a back-up 911 center.
- Have employees report to work at Back-up center and work full shifts.
- Continue to implement new protocols and training for EMD utilizing Priority Dispatch.
- Work to ensure all training standards are met with the Office of EMS as well as Training and Standards with the North Carolina Sheriff's Association.

Emergency Communications	FY 14-15 Actual	FY 15-16 Original	FY 15-16 Amended	FY 16-17 Budget
Personnel	\$ 673,282	\$ 716,508	\$ 715,107	\$ 747,170
Benefits	\$ 206,003	\$ 237,363	\$ 229,948	\$ 245,311
Operating	\$ 114,108	\$ 161,200	\$ 125,270	\$ 126,200
Capital Outlay	\$ 0	\$ 0	\$ 0	\$ 0
Debt Service	\$ 22,384	\$ 21,642	\$ 21,642	\$ 20,900
Total	\$ 1,015,777	\$ 1,136,713	\$ 1,091,967	\$ 1,139,581

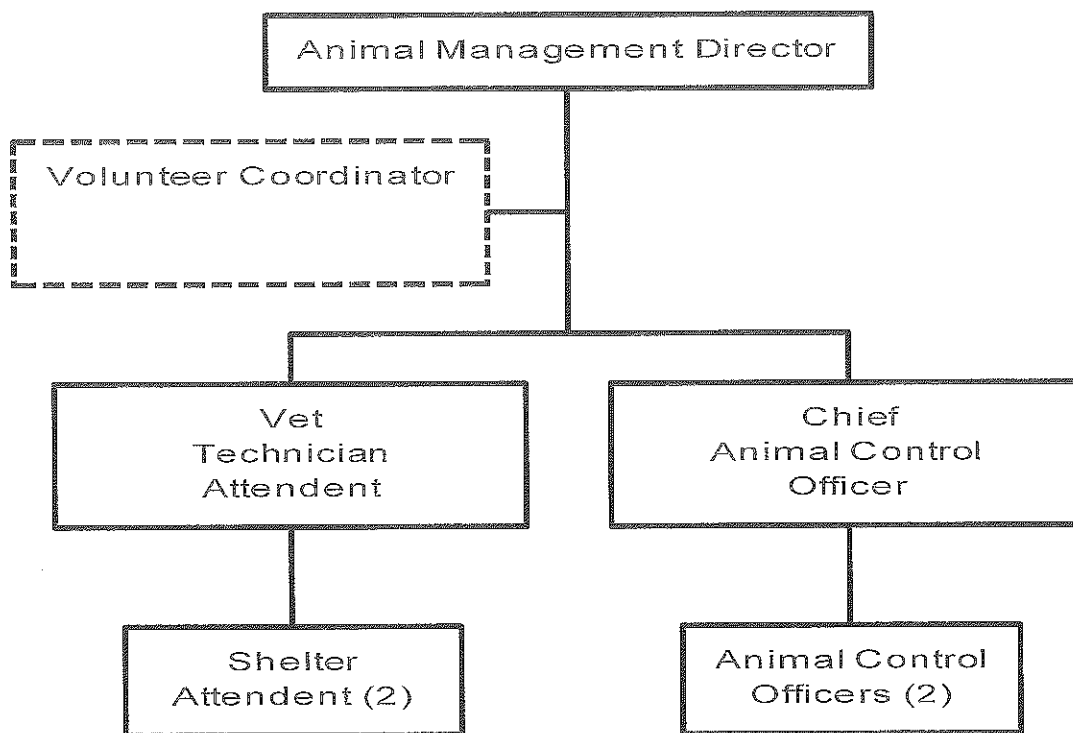
ANIMAL MANAGEMENT DEPARTMENT

The Animal Control Department exists to protect Granville County citizens and visitors from the potentially deadly threat of rabies, vicious wild or domestic animals and other dangerous situations that may occur from the daily interaction between humans and animals. Animal Control is responsible for enforcing the Granville County Animal Control Ordinance, operating the County animal shelter, controlling the population of unwanted or stray animals, investigating animal bite cases, directing the control of dangerous or potentially dangerous animals and assisting with animal cruelty investigations. Shelter hours are Monday through Friday noon – 4:30 pm and Saturday, 11:00 am – 2:00 pm.

Matt Katz
Animal Management Director

Granville County Animal Control
5650 Cornwall Road
Oxford, NC 27565

Phone: (919) 693-6749
Email: Matt.Katz@granvillecounty.org



Full Time Positions Authorized

FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17
5	5	7	7	7

ANIMAL MANAGEMENT DEPARTMENT

HIGHLIGHTS AND ACCOMPLISHMENTS

- Assisted with the Rescue of 896 animals during 2015 an increase of 5.8% over last year.
- Improved enrichment of impounded animals through increased volunteerism, shelter events, animal toy drives, and more outside kennel time.
- Have greatly improved customer service and communication with Animal Advisory Committee, County Manager office, Animal Rescue groups, volunteers of Animal Shelter, and citizens of Granville County
- Continuing to protect the public from the spread and introduction of the Rabies virus by offering 3 free Rabies vaccination clinics, quick response to suspected rabid animals, and enforcing North Carolina State animal statues and Granville County animal ordinances.

GOALS, TARGETS AND PERFORMANCE MEASURES

- Work with County Administration and the Animal Control Advisory Committee to reduce the number of animals euthanized during the fiscal year.
- Grow the volunteer program with 50% of volunteers volunteering at least once a week.
- Continue to improve enforcement of North Carolina Animal Statues and Granville County Animal ordinances.
- Continue community outreach efforts through collaboration with local civic groups

	FY 14-15 Actual	FY 15-16 Original	FY 15-16 Amended	FY 16-17 Budget
Personnel	\$ 198,134	\$ 254,517	\$ 266,517	\$ 255,337
Benefits	\$ 72,000	\$ 87,915	\$ 87,915	\$ 88,538
Operating	\$ 93,582	\$ 82,250	\$ 87,250	\$ 85,350
Capital Outlay	\$ 13,203	\$ 21,000	\$ 21,000	\$ 5,000
Capital Outlay – Cars	\$ 20,000	\$ 22,000	\$ 22,000	\$ 36,000
Total	\$ 396,919	\$ 467,682	\$ 484,682	\$ 470,225

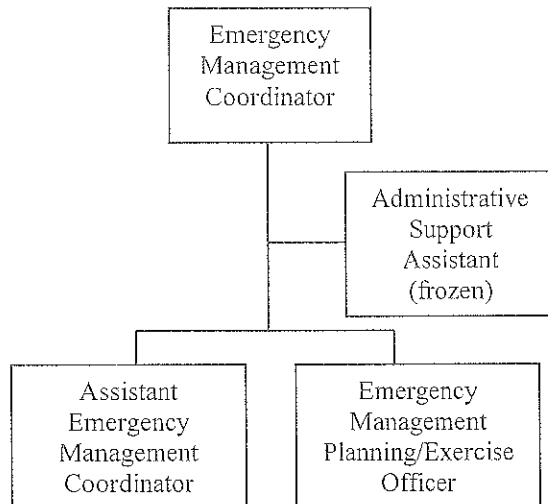
EMERGENCY MANAGEMENT

Granville County Emergency Management provides overall coordination, planning, response and recovery efforts for emergency and disaster situations. Through the Fire Marshal's office, fire prevention inspections, as mandated by the NC State Office of State Fire Marshal, public fire prevention education, coordination of overall fire fighting efforts in the County, fire investigations and regulatory reporting of fire conditions within the County are performed. Through coordinated planning, response, recovery and mitigation efforts with all emergency response and law enforcement agencies in the County, the threat of major personal injury or negative economic impact due to emergency or disaster situations is reduced for the general public of the County.

Doug Logan, Emergency Management Coordinator/Fire Marshal

Emergency Management/Fire Marshal
143 Williamsboro Street
Post Office Box 598
Oxford, NC 27565

Phone: (919) 603-1310
Fax: (919) 603-1399
Email: doug.logan@granvillecounty.org



ACCOMPLISHMENTS

- Participated in three (3) disaster exercises (HSEEP)
- Began development of the Continuity of Operations Plan (COOP)
- Hosted Chief 101 Class
- Updated EMS Plan

FULL-TIME POSITIONS AUTHORIZED

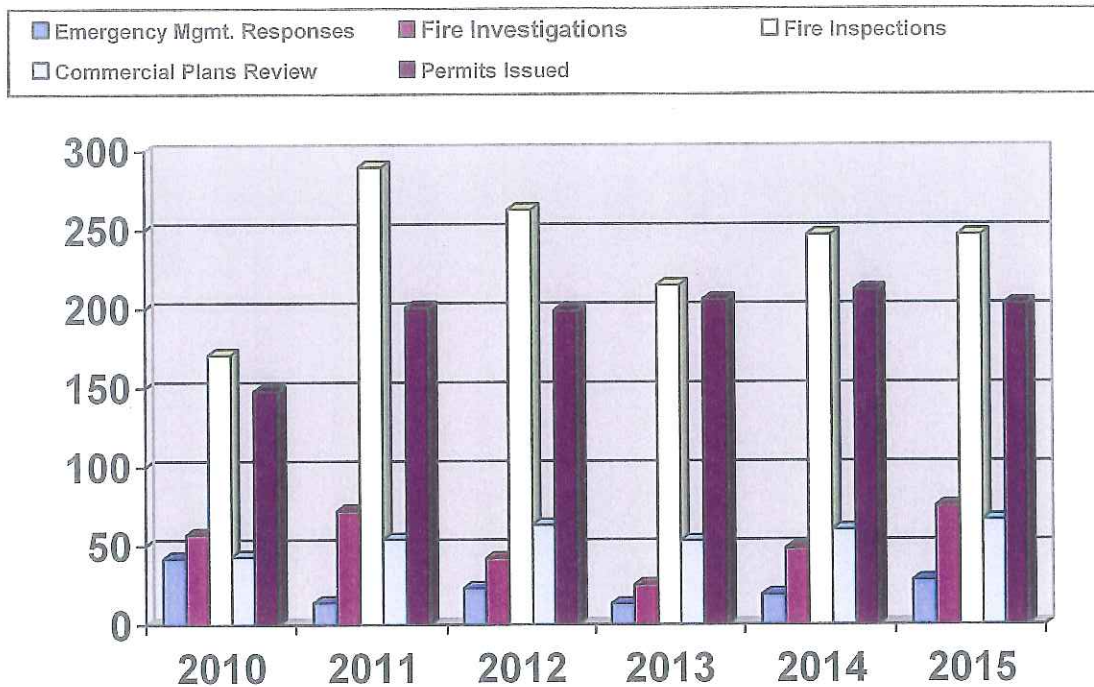
FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17
4*	4*	4*	4*	4*

*Administrative Assistant position is frozen

EMERGENCY MANAGEMENT

GOALS, TARGETS, AND PERFORMANCE OBJECTIVES

- Hold or participate in three (3) disaster exercises (HSEEP)
- Continue Development Continuity of Operations Plan (COOP)
- Regional Hazard Mitigation Plan
- Review and update County Emergency Operations Plan



***Most Fire Departments are now entering fire reports directly online with the NC Office of State Fire Marshal.

Emergency Management	FY 14-15 Actual	FY 15-16 Original	FY 14-15 Amended	FY 16-17 Budget
Personnel	\$ 161,294	\$ 160,905	\$ 162,987	\$ 166,129
Benefits	\$ 44,848	\$ 49,166	\$ 49,471	\$ 47,325
Operating	\$ 28,474	\$ 32,610	\$ 34,650	\$ 32,920
Capital Outlay	\$ 0	\$ 0	\$ 30,000	\$ 5,000
Grant Expenditures	\$ 28,140	\$ 0	\$ 106,282	\$ 0
Total	\$ 262,756	\$ 242,681	\$ 383,390	\$ 251,374

FIRE SERVICES

Fire Services in Granville County are provided by 12 volunteer and 2 paid departments. The City of Oxford operates a department consisting of paid drivers and volunteer firefighters. Fire suppression and response in Butner is provided by Butner Public Safety and is supported by taxes paid to the Town of Butner. A special tax district exists and the current rate is 20¢ per \$100. Each department maintains and provides 24-hour fire protection services within a NC Department of Insurance approved primary six (6) mile district. In addition to fire protection services, six (6) departments provide Emergency Medical First Responder services to an expanded response district to provide additional support to the County Emergency Medical Services (EMS) Department.

Doug Logan, Granville County Fire Marshal

Granville County Fire Marshal
5662 Cornwall Road
Oxford, North Carolina 27565

Phone: (919) 603-1310

E-mail: doug.logan@granvillecounty.org

Accomplishments

- Participated in public education
- Participated in district exercises
- Assisted with the reorganization of radio templates and re-programming as a result of P25 Second touch.

Mission and Goals

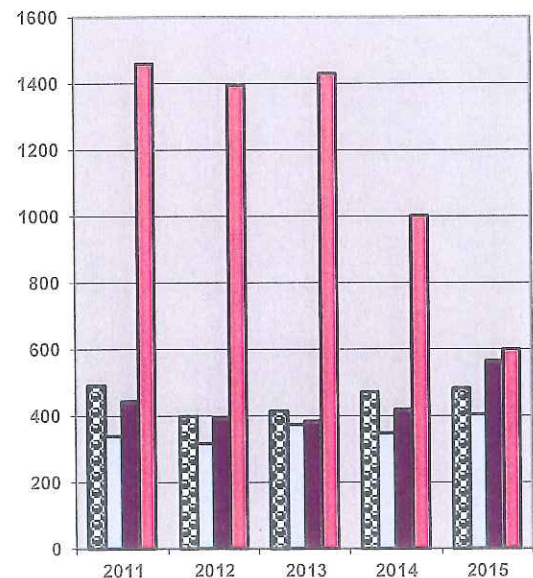
- Participate in interdepartmental drills and training
- Participate in National Fire Prevention Week by providing firefighters and apparatus at fire prevention events.
- Provide and maintain fire protection services to the citizens of the respective districts.

■ Fires (Structure, auto, or wooded areas)

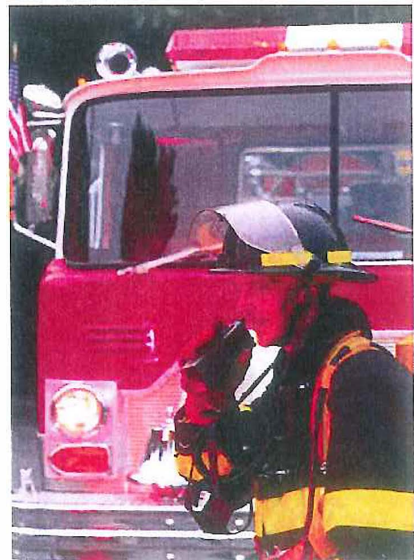
■ Alarms

■ Auto Accidents

■ Other (Hazmat, Medical, SAR, Good Intent)



	2014-2015 Actual	2015-2016 Original	2015-2016 Amended	2016-2017 Budget
Antioch Fire Dept	\$ 64,816	\$ 66,346	\$ 66,346	\$ 67,805
Berea Fire Dept - First Responder	\$ 69,072	\$ 70,702	\$ 70,702	\$ 72,257
Bullock Fire Dept - First Responder	\$ 69,072	\$ 70,702	\$ 70,702	\$ 72,257
Corinth Fire Dept	\$ 64,816	\$ 66,346	\$ 66,346	\$ 67,805
Creedmoor Fire Dept	\$ 64,816	\$ 66,346	\$ 66,346	\$ 67,805
City of Oxford Fire Dept	\$ 64,816	\$ 66,346	\$ 66,346	\$ 67,805
Granville Rural Fire Dept	\$ 64,816	\$ 66,346	\$ 66,346	\$ 67,805
Providence Fire Dept	\$ 64,816	\$ 66,346	\$ 66,346	\$ 67,805
Stem Fire Dept - First Responder	\$ 69,072	\$ 70,702	\$ 70,702	\$ 72,257
Stovall Fire Dept	\$ 64,816	\$ 66,346	\$ 66,346	\$ 67,805
South Virgilina Fire Dept - First Responder	\$ 43,475	\$ 44,501	\$ 44,501	\$ 45,480
Brassfield Fire Dept - First Responder	\$ 69,072	\$ 70,702	\$ 70,702	\$ 72,257
Cornwall Fire Dept - First Responder	\$ 69,072	\$ 70,702	\$ 70,702	\$ 72,257
Town of Butner - Fire Services	\$ 64,816	\$ 66,346	\$ 66,346	\$ 67,806
Total	\$ 907,363	\$ 928,779	\$ 928,779	\$ 949,212





Call Type	2012	2013	2014	2015
Structure Fires	212	232	240	305
Vehicle Fires	54	55	87	55
Grass/Woods Fires	132	127	144	123
Alarms	373	348	404	479
Auto Accidents	384	418	564	616
Other (Hazmat, Medical, SAR, Good Intent)	1430	1001	599	652

FORESTRY ADMINISTRATION

DESCRIPTION: The North Carolina Forestry Service develops, protects and manages the abundant resources of Granville County's forests through professional stewardship, thereby enhancing the quality of life for citizens while ensuring the continuity of these resources. The Forestry Service provides fire protection and suppression services for brush and woodland fires

as an important part of forestry management. In Fiscal Year 1999-2000, the Granville County Board of Commissioners funded a service expansion for a part-time position to assist the agency with its paperwork and administrative needs and continues funding for this position. The Board recognized the benefits of the promotion of forest management and protection as a renewable resource, and as a critical part of Granville County's rural economic development. This position, which is entirely funded by Granville County, remains in the Continuation Budget. All other expenditures for Forestry Services are funded 60% by the State and 40% by the County under a memorandum of understanding dated November 19, 2001.

Robert Montague, County Ranger

NC Forestry Service, Granville County
5087 Herbert Henley Road
Oxford, NC 27572

Phone: (919) 693-3154

Email: rob.montague@ncdenr.gov



Forestry Activities	FY 14-15 Actual	FY 15-16 Original	FY 15-16 Amended	FY 16-17 Budget
Personnel	\$ 25,485	\$ 25,000	\$ 25,000	\$ 27,000
Benefits	\$ 3,752	\$ 3,663	\$ 3,663	\$ 3,933
Operating & Capital	\$ 2,270	\$ 2,300	\$ 2,300	\$ 2,300
Forestry Activities	\$ 69,156	\$ 81,887	\$ 81,887	\$ 70,741
Total	\$ 100,663	\$ 112,850	\$ 112,850	\$ 103,974

OTHER EMERGENCY SERVICES

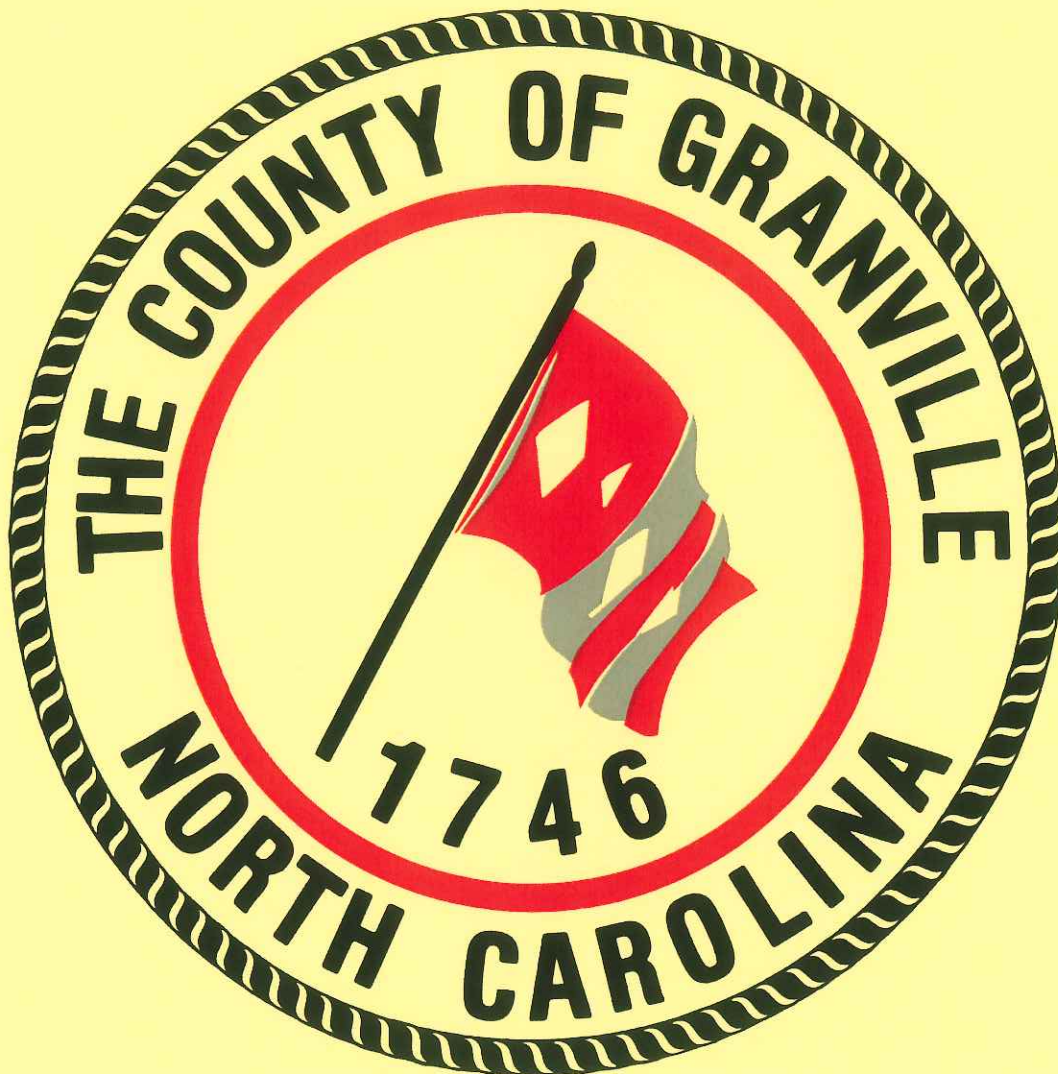
Description/Mission: This service area represents the County's contribution to the general operating budgets of other agencies that provide emergency services within Granville County. The line item for Medical Examiner represents funds designed for use in investigating suspicious deaths. Statewide, nearly 15% of all deaths are investigated by appointed County Medical Examiners. These Medical Examiners are appointed by the NC Chief Medical Examiner to serve three-year terms, and are charged with investigating all suspicious deaths in the County. The Granville Rescue Squad provides land searches for missing persons and water rescue and recovery. The Sheriff's Auxiliary Unit assists the Sheriff's Department with staffing needs and other special activities.



Other Emergency Services	FY 14-15 Actual	FY 15-16 Original	FY 15-16 Amended	FY 16-17 Budget
Medical Examiner	\$ 21,903	\$ 25,000	\$ 25,000	\$ 25,000
Sheriff's Auxiliary	\$ 0	\$ 5,000	\$ 5,000	\$ 5,000
Granville Lifesaving/Rescue	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
Total	\$ 41,903	\$ 50,000	\$ 50,000	\$ 50,000

SECTION XI

Area Projects and Other Appropriations



AREA PROJECTS/ SPECIAL APPROPRIATIONS

OVERVIEW: Area Projects/Special Appropriations is a budgetary category, which includes appropriations from the General Fund for support to non-profit agencies and other appropriations authorized by the Commissioners. Agencies are required to request funding annually and appropriations are reviewed annually by County staff and the Board of Commissioners for continued funding. New agencies can submit a funding request as part of the service expansion budget process each year. A brief description of each agency or program is included below. Prior year actuals, current and proposed appropriations for each are shown in the chart following the descriptions.

- **HomeCare & Hospice** – Duke HomeCare & Hospice is the primary provider of hospice services in Granville County serving more than one-third of the county residents needs for services in fiscal year 2011. Fiscal year 2012-2013 was the first funding year for this organization and continues in the recommended budget.
- **Boys & Girls Club** – Operations began in Granville County in 2012. Participants in the Boys & Girl Clubs of North Central North Carolina develop positive behaviors, self-esteem and character.
- **Beaver Management Program** – The Granville County Commissioners continue to fund this statewide effort, which provides assistance to landowners having problems with beaver dams.
- **Four Rivers RC&D** – The Four Rivers Resources Conservation & Development Council is an incorporated 501c3 tax exempt Council comprised of six counties in central/northeastern North Carolina. These counties are Granville, Vance, Warren, Halifax, Northampton and Edgecombe. Its mission is to initiate actions that will improve the economic, social and environmental conditions of the six counties. Its specific goals are: To increase recreational opportunities and facilities, to protect and improve water quality, to promote economic opportunities and our environment, and to improve educational opportunities and retain our youth.
- **Granville County Museum** – A non-profit organization, the Museum seeks to celebrate Granville County's past by constant acquisition and display of local historical artifacts and traveling exhibits.
- **HOVG Airport Authority** – Granville County participates with Vance County, the City of Henderson and the City of Oxford in the operation of a quality air transportation facility.
- **Kerr Tar Council of Governments** - Created by the State in order to address regional issues, the Council of Governments provides a forum for assessing regional issues and technical support to the member agencies (5 counties and 15 municipalities). The COG also serves as Region K's Area Agency on Aging.
- **Kerr Area Regional Transportation Services (KARTS)** – A five-county authority, KARTS provides public transportation services on a "reserved ride" basis. KARTS receives funding from federal, state and local sources. The local funding is divided among the participating counties.
- **Central Children's Home** – A non-profit residential childcare facility for children who are dependant, neglected or abused. These funds are used for the continued upkeep of facilities available to the public. Historically, the County has made appropriations to the Central Children's Home to aid in repair of their buildings, specifically the gymnasium, due to the fact the gym is often used by citizens of the County.
- **Franklin, Vance, Warren Opportunity, Inc.** - This agency provides a wide variety of community services from weatherization, to home ownership and counseling to persons living with HIV. The County's contribution help defray the cost of developing and applying for new programs and projects and provides funds to match federal and state grants while also supporting a host of other expenditures.
- **Roanoke River Basin Association** – Founded in 1945, RRBA's mission is to establish and carry out programs for the development, use, preservation and enhancement of the water resources of the Roanoke River basin. RRBA seeks to balance water resource conservation and the sustainable, in-basin use of the basin's water resources for economic development.

- **Granville Arts Council** - The Granville Arts Council sponsors and encourages cultural and educational related activities by making available opportunities in these areas to the citizens of Granville County. Granville County funds help enable the Arts Council to secure funding from the North Carolina Arts Council, as this funding must be matched dollar to dollar.
- **Chamber of Commerce** – Granville County participates in the Chamber of Commerce in an effort to maintain the vital partnership with business and industry.
- **Oxford CMAQ Grant Match** – The County agreed to participate in a CMAQ Sidewalk project with the City of Oxford which includes property located partly within the city jurisdiction and partly in the County. The Grant match represents the County's 39% share of the required \$60,000 grant match.
- **Oxford Business & Professional Chain/Transportation** - With the absence of readily available public transportation, this agency offers transportation to assist with basic needs to seniors and low-income citizens. Without this service, some seniors would fail to meet medical appointments or would have to depend on some other individual to attend to these needs. The Oxford Business and Professional Chain Shuttle Program give the citizens that use the service a sense of independence.
- **Families Living Violence Free** – Provides supportive services and programs to victims/survivors to reduce the occurrence of domestic violence and sexual assault in Granville County through community awareness, education and collaboration with key constituencies.
- **Upper Neuse River Basin Association** – This Association consists of representatives from member governments located in the Upper Neuse Basin. The mission of the association is to address the environmental, economic, and governmental issues facing the member government. Ongoing funding has been included in the County's Stormwater Management Fund.
- **Human Relations Council** – Established to encourage understanding and good will between all citizens regardless of race, sex religion, creed, nationality or economic status, this (20) member committee reports and recommends to the Board of Commissioners programs designed to promote the welfare of the community. It also seeks to identify Human Relations concerns within the community which could jeopardize the welfare of the community. The Human Relations Council acts as an impartial public forum to the end that there will be better communications between all segments of the community and to promote peace and understanding.
- **Tar River Land Conservation** – The Tar River Land Conservation, a nonprofit land trust, preserves the natural and cultural resources of the Tar River Basin by working in partnership with private landowners, businesses, public agencies, and others to protect rural landscapes and riparian corridors.
- **Live Well Granville** – This is an initiative by the Health Department to collaborate with public and private organizations countywide to promote healthy living.
- **Granville Little Theater** - The Granville Little Theater provides an additional recreational outlet for the citizens of Granville County through the presentation of several productions annually.
- **Jobs for Life** - A subsidiary of the Work Force Development Program, Jobs For Life, is a non-profit organization that offers a nine-week training program designed to develop and enhance individual job skills. It addresses the needs of the unemployed as well as the underemployed.

AREA PROJECTS/ SPECIAL APPROPRIATIONS

Agency	FY 14-15 Actual	FY 15-16 Original	FY 15-16 Amended	FY 16-17 Budget
HomeCare & Hospice	1,200	1,200	1,200	1,200
Boys & Girls Club	10,000	10,000	10,000	10,000
Beaver Management Program	4,000	4,000	4,000	4,000
Four Rivers RC&D	500	500	500	500
Granville County Museum	25,000	25,000	25,000	25,000
HOVG Airport Authority	28,750	28,750	28,750	28,750
Kerr Tar Council of Government	20,788	20,789	20,789	21,518
KARTS	34,561	34,561	43,398	43,397
Central Children's Home	4,580	4,580	4,580	4,580
Franklin, Vance, Warren, Inc.	17,120	17,120	17,120	17,120
Roanoke River Basin Association	0	1,800	1,800	1,800
Granville Arts Council	2,640	0	0	0
KARTS Facility Grant Match	35,534	35,534	35,534	35,534
Chamber of Commerce	1,104	1,160	1,160	1,160
City of Oxford – CMAQ Grant Match	0	23,400	23,400	0
Oxford Bus. & Prof. Chain – Trans.	5,279	5,279	5,279	5,279
Families Living Violence Free	1,500	1,500	1,500	1,500
Upper Neuse River Basin	0	0	0	0
Human Relations Council	2,616	3,100	5,403	3,200
Tar River Land Conservancy	1,000	1,000	1,000	1,000
Live Well Granville	0	4,500	4,500	0
Granville Little Theater	2,000	2,000	2,000	2,000
Available for Service Options	3,200	14,000	14,000	14,000
Mary Potter	0	1,000	1,000	1,000
Jobs for Life	2,000	2,000	2,000	2,000
Total	\$ 203,372	\$ 242,593	\$ 253,733	\$ 224,538

AREA PROJECTS/ NON-DEPARTMENTAL

Non-Departmental - This cost center records expenditures that apply to all departments and that cannot be easily attributed to a specific department. A brief description of each activity included in this department is listed below and a chart depicting prior year actual expenditures, current year budgeted expenditures, and next year's estimated expenditures immediately follows.

- **Workers' Compensation** – General Statute 97-2, -7, provides that all county employees are covered by North Carolina's workers' compensation law. A county may not legally reject coverage. The County is insured for losses through the NC Association of County Commissioners' Risk Management Pool. The last several years have seen a tremendous increase in claims which has driven up premiums. Through deliberate efforts by the Human Resources and Finance Departments, claims have continued to decline over the past three years. Premiums are rated on the previous three years and annual salary expenditures. The premium for fiscal year 2014-2015 is estimated at \$215,000.
- **Retirees' Health Insurance** – Section 140 of the County's Personnel Ordinance provides for the continuation of health insurance for those retiring employees that meet certain criteria. The Ordinance states "that the County shall provide hospitalization insurance in an amount equal to a single employee's coverage for employees, who upon retirement, meet one of the following criteria: (1) Age 65 or older and have been previously employed by Granville County on a permanent full-time basis for at least twenty (20) years; (2) Age 62 or older and have been previously employed by Granville County on a regular full-time basis for at least twenty-two (22) years; (3) Age 55 or older and have been previously employed by Granville County on a permanent full-time basis for at least twenty-five (25) years, or (4) have been employed by Granville County on a permanent full-time basis for at least thirty (30) years regardless of age". Based on retirement activity, the County expects the premiums for this benefit to increase slightly for fiscal year 2014-2015.
- **Unemployment Compensation** – Unemployment compensation coverage, extended to County employees by the Federal Unemployment Compensation Amendments of 1976, requires that counties be charged for each qualified employee that separates from his job and is qualified to receive unemployment benefits. All of North Carolina's counties have elected to pay this cost by reimbursing the state for benefits paid to separated workers for which the employer is liable.
- **Property & Liability Insurance** – Granville County is a member of the Sedgwick James of the Carolinas insurance pool through the North Carolina Association of County Commissioners. This provides special benefits to the County due to the fact that the County is not rated on its experience alone, but by the experience of the entire membership. The premium paid includes a blanket performance bond for all employees, property insurance, including vehicles and buildings, and liability insurance.
- **Performance Based Pay Adjustments** – Periodic pay adjustments are important to recruiting and retaining good employees. The County Manager recommends budgeting (3.25%) percent of the total salaries in order to continue with performance-based adjustments. This means that employees will receive different adjustments for different levels of performance: meeting standards, exceeding standards and significantly exceeding standards.
- **Position Reclassification** – Each year during the budget process, requests are received from department managers for recommended reclassifications of positions. The County Human Resources Director then interviews the supervisors and employees to determine if a reclassification is justified. The recommendation is forwarded to the Board for action.
- **Allocation for Health Insurance Increases** – Beginning in fiscal year 2012-2013 Granville County moved to a Self-Funded health plan. Negotiations are currently underway, and anticipated health premium increase funding is held in the Non-Departmental area of the budget and later allocated to individual departments.

- **Health & Wellness Challenge** – The Board funds a volunteer program that provides health screenings for employees and provides wellness education and opportunities to County employees. This program has positively impacted employee morale and identified several potential health problems in the early stages. The recommended budget includes continued funding for this program and allows for the program to be coordinated with the County's Health Insurance Plan.
- **Revaluation Reserve** – North Carolina General Statute 153-A-150 mandates that counties set aside funds to finance the octennial reappraisal of real property. Each year a county must appropriate funds to its reappraisal reserve fund in an amount that will accumulate enough to finance the next reappraisal. Once placed in these accounts, the funds must be used only for this purpose. According to the Tax Administrator and Finance Director, the 2010 reappraisal cost a total of \$568,318. In planning for the 2018 Revaluation, it is assumed that the expected reserve fund balance of \$100 plus future deposits and investment earnings will be more than sufficient to meet the projected cost.

	FY 14-15 Actual	FY 15-16 Original	FY 15-16 Amended	FY 16-17 Budget
Worker's Compensation	\$ 212,329	\$ 215,000	215,000	220,000
Retirees' Health Insurance	255,660	230,000	275,500	275,000
Liability & Property Insurance	209,843	215,000	215,000	220,000
Unemployment Compensation	27,317	45,000	45,000	30,000
Redistricting and Legislative Services	0	5,000	5,000	5,000
Legal Fees	162,238	150,000	150,000	150,000
Position Reclassifications	0	45,000	32,087	35,000
Performance Based Pay Adj.	0	380,000	130,496	350,000
Health Insurance Premium Increase	0	27,500	27,500	10,000
Health & Wellness Challenge	0	15,000	10,000	10,000
Available for Grant Match	0	70,000	52,000	57,500
Revaluation Reserve	0	98,000	98,000	98,000
USDA ER Renov Loan Payment Reserve	0	0	0	0
IT and Connectivity Services	161,825	225,000	194,240	220,920
Utility and Tax Audit Services	-559	2,000	2,000	2,000
GIS, Web, & Other Services	2,325	24,000	49,000	50,000
Volunteer Reading Program	0	1,000	1,000	1,000
Fleet, Car, and Truck Repairs	3,367	35,000	35,000	35,000
Radio Rebanding Plug Mod	0	0	6,664	0
Financing Issuance Costs	0	0	0	0
Economic Incentive Expense	655,349	0	586,229	343,518
Hospital ER & Lab Renovations	0	0	0	0
Time and Attendance Program	18,287	20,000	20,000	49,235
Total	\$ 1,707,981	\$ 1,802,500	\$ 2,149,716	\$ 2,162,173

AREA PROJECTS – PASS THRU FUNDS

OVERVIEW: This cost center includes expenditures that are completely offset by dedicated revenues, resulting in no general tax subsidy for these programs. Some of these funds are collected by departments of the County and distributed to other governmental agencies, while some funds remain in the General Fund Budget to be used for a specific purpose.

- **Register of Deeds Domestic Violence** – The North Carolina General Assembly, during its 1991 session, enacted Chapter 693, Subsection 161-11.2 of SB 935 “Fees for Domestic Violence Center,” which reads as follows:

“Twenty dollars (\$20.00) of each fee collected by a register of deeds for issuance of a marriage license pursuant to G.S. 161-10(a)(2), shall be forwarded by the register of deeds to the county finance officer, who shall forward the funds to the Department of Administration, to be credited to the Department of Administration, to be credited to the Domestic Violence Center Fund, established under G.S. 50b-9”.
- **Register of Deeds Children’s Trust Fund** – According to G.S. 151-11.1(a), five dollars (\$5.00) of each fee collected by a register of deeds on or after October 1983, for the issuance of a marriage license pursuant to G.S. 161.10(a)(2) shall be forwarded to the State Treasurer for deposit in the Children’s Trust Fund.
- **Register of Deeds Recreation & Natural Heritage - Pursuant** to G.S. 105-228.30, “the register of deeds of each county shall submit the net proceeds of the tax levied by this section to the county finance officer on a monthly basis. The finance officer of each county shall distribute the tax proceeds on a monthly basis as follows: one half of the net proceeds shall be retained by the county and placed in its general fund and one half of the net proceeds shall be remitted to the Department of Revenue. Of the funds remitted to it pursuant to this section, the Department of Revenue shall credit fifteen (15%) percent to the Recreation and Natural Heritage Trust fund established under G.S. 113—77.7, and the remainder to the General Fund. As used in this subsection, the term “net proceeds” means gross proceeds less the cost to the county of collecting and administering the tax.”
- **DJJCP (JCPC) Programs** – Funded by the North Carolina Department of Health and Human Services, Division of Youth Services, these funds pass through Granville County for the purpose of assessing the needs of youth in Granville County, giving particular attention to the needs of status offenders on a continuing basis. Governed by the Granville County Task Force on Delinquency Prevention, these funds assist the county in planning and administering community based alternatives to training schools and delinquency prevention programs.
- **KARTS/ROAP Allocation** - The County serves as the conduit for Rural Operating Assistance funds paid to the Kerr Area Transportation System (KARTS).
- **Harold Sherman Adult Day Care & Granville Health Systems- Transportation/ROAP Allocation** - The County serves as the conduit for Rural Operating Assistance funds paid to the Harold Sherman Adult Day Care and Granville Health Systems.
- **Area Mental Health - Transportation/ROAP Allocation** - The County serves as the conduit for Rural Operating Assistance funds paid to the Area Mental Health.

AREA PROJECTS – PASS THRU FUNDS

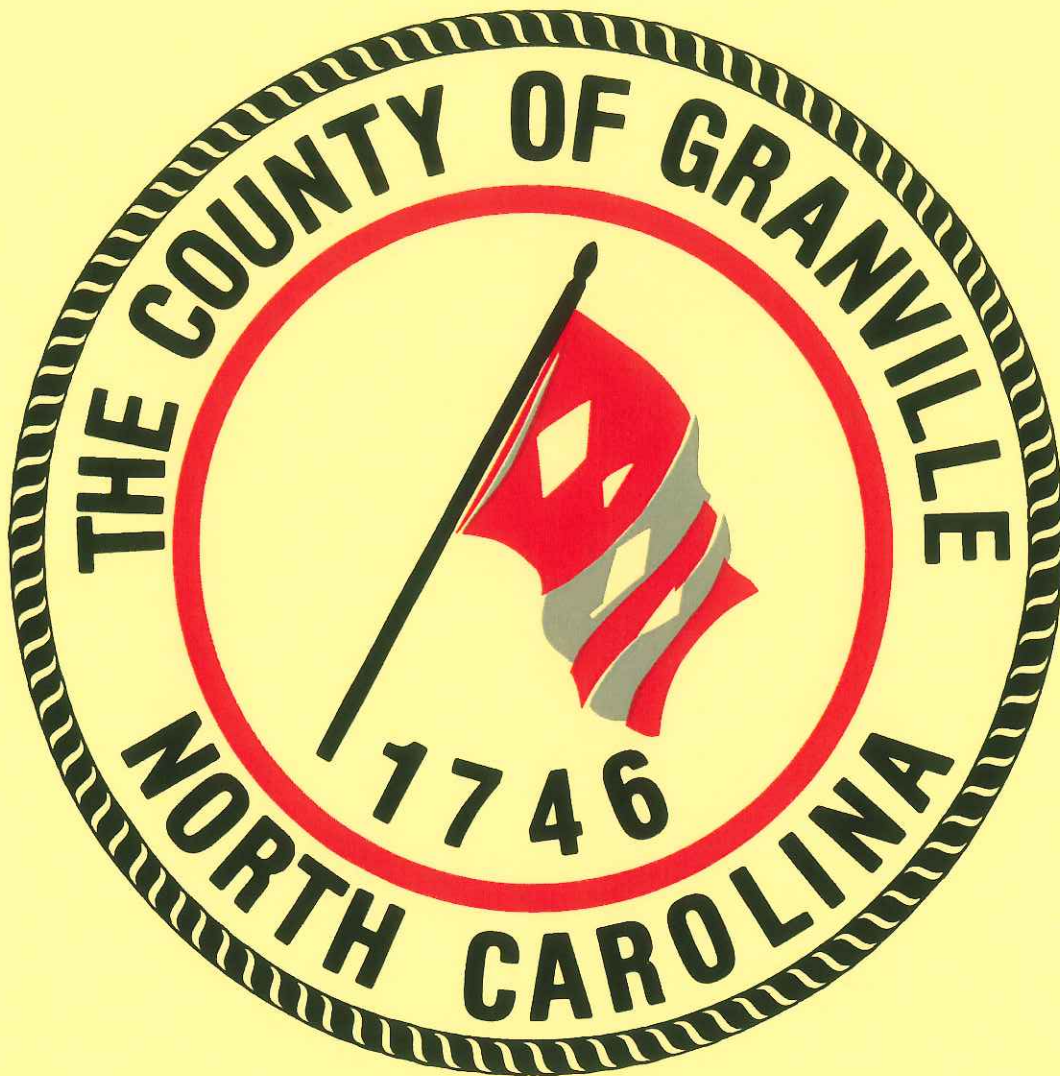
The following table shows the financial information related to this cost center.

	FY 14-15 Actual	FY 15-16 Original	FY 15-16 Amended	FY 16-17 Budget
Register of Deeds State General Fund	\$ 32,271	\$ 35,000	\$ 35,000	\$ 35,000
Register of Deeds Domestic Violence	1,140	2,000	2,000	1,200
Register of Deeds Children's Trust	190	350	350	200
Register of Deeds Recreation and Natural Heritage	190,579	135,000	235,670	215,000
JCPC Programs* & County Match	112,643	69,214	119,232	116,800
Veterans Memorial Donations	0	0	0	0
KARTS/ROAP Allocation	67,644	67,644	79,949	80,000
Harold Sherman Adult Daycare – Transportation	9,000	9,000	9,000	9,200
Area Mental Health Transportation Grant	1,300	1,300	1,300	1,300
Granville Health Systems – Transportation Grant	0	0	0	0
Homeland Security Grant	150,942	0	73,518	0
Total	\$ 565,709	\$ 319,508	\$ 556,019	\$ 465,400

*Note: Actual expenditures and amended budget amounts shown above for the JCPC Programs do not include the 4-H Best program that is administered by Granville County. This program is shown in the Community Services section of the budget document.

SECTION XII

Contributions to Other Funds



CONTRIBUTION TO OTHER FUNDS

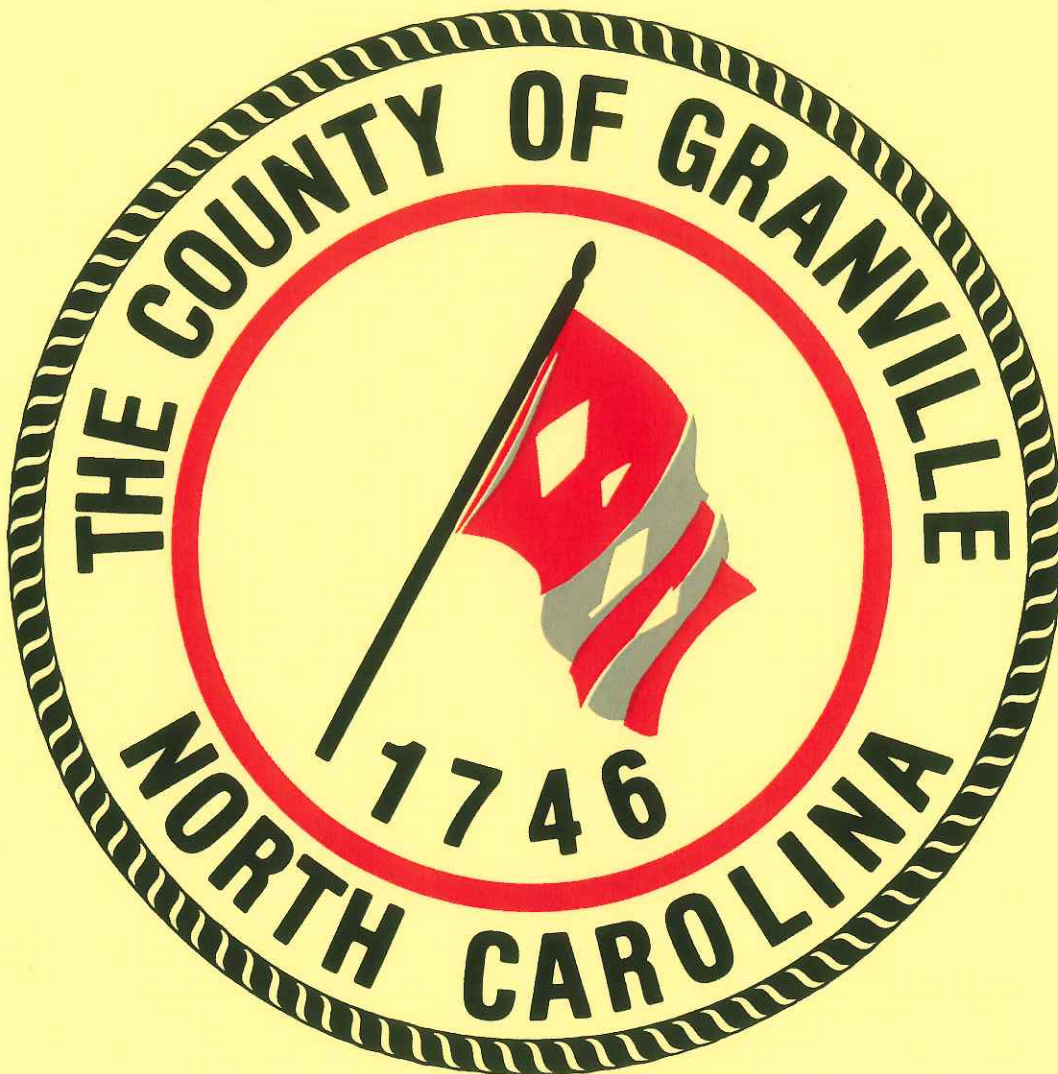
Overview: Certain governmental activities are accounted for in funds other than the General Fund because of statutory requirements or because of the need for multi-year accounting. This category records contributions to these other funds from the County's General Fund.

Outlook: Contributions to Other Funds depend on the growth and needs of the fund that it supports. The level of appropriation to the Tourism Development Authority is projected to remain fairly constant based on current occupancy tax revenue projections. The budget for fiscal year 2016-2017 does not appropriate any funds for transfer to capital project, grant project funds, or funds to the County Health Plan.

	2014-2015 Actual	2015-2016 Original	2015-2016 Amended	2016-2017 Budget
Transfer to Tourism Development Authority	\$ 188,142	\$ 175,370	\$ 175,370	\$ 190,000
Transfer to County 911 Fund	\$ 35,839	\$	\$	\$
Transfer to GCHS Expansion	\$	\$	\$	\$
Transfer to Grant Projects & Construction	\$	\$	\$	\$
Total	\$ 223,981	\$ 175,370	\$ 175,370	\$ 190,000

SECTION XIII

Contingency



CONTINGENCY

The General Fund Contingency appropriation allows for unexpected needs that change departmental, function or program budgets. The movement of funds to a department or program requires a Board approved budget ordinance amendment. North Carolina General Statue (N.C.G.S. 159-13(b)(3) restricts the "contingencies" to 5% of all other appropriations in the fund, or approximately \$ 2,705,365 based on the recommended budget. The amount approved for contingency in fiscal year 2014-2015 is well below the limit. However, it should be sufficient to provide for most shortfalls.

History: Although the Governing Board has always budgeted contingencies conservatively, the fund historically is not depleted at the end of the fiscal year. An amount equal to the contingency appropriation in FY 2015-2016 is recommended for FY 2016-2017. The Granville County Board of Commissioners weighs very carefully, as with all other funds, each and every appropriation from contingency.

During Fiscal-Year 2015-2016, the Board amended the contingency appropriations as shown in the table below:

Shown as of April 28, 2016

Use of Contingency Summary - General Fund

Environmental Disaster Contingency:

Date	Description/Action	Amount	Balance
7/1/2015	Budget Ordinance		\$ 10,000

General Contingency

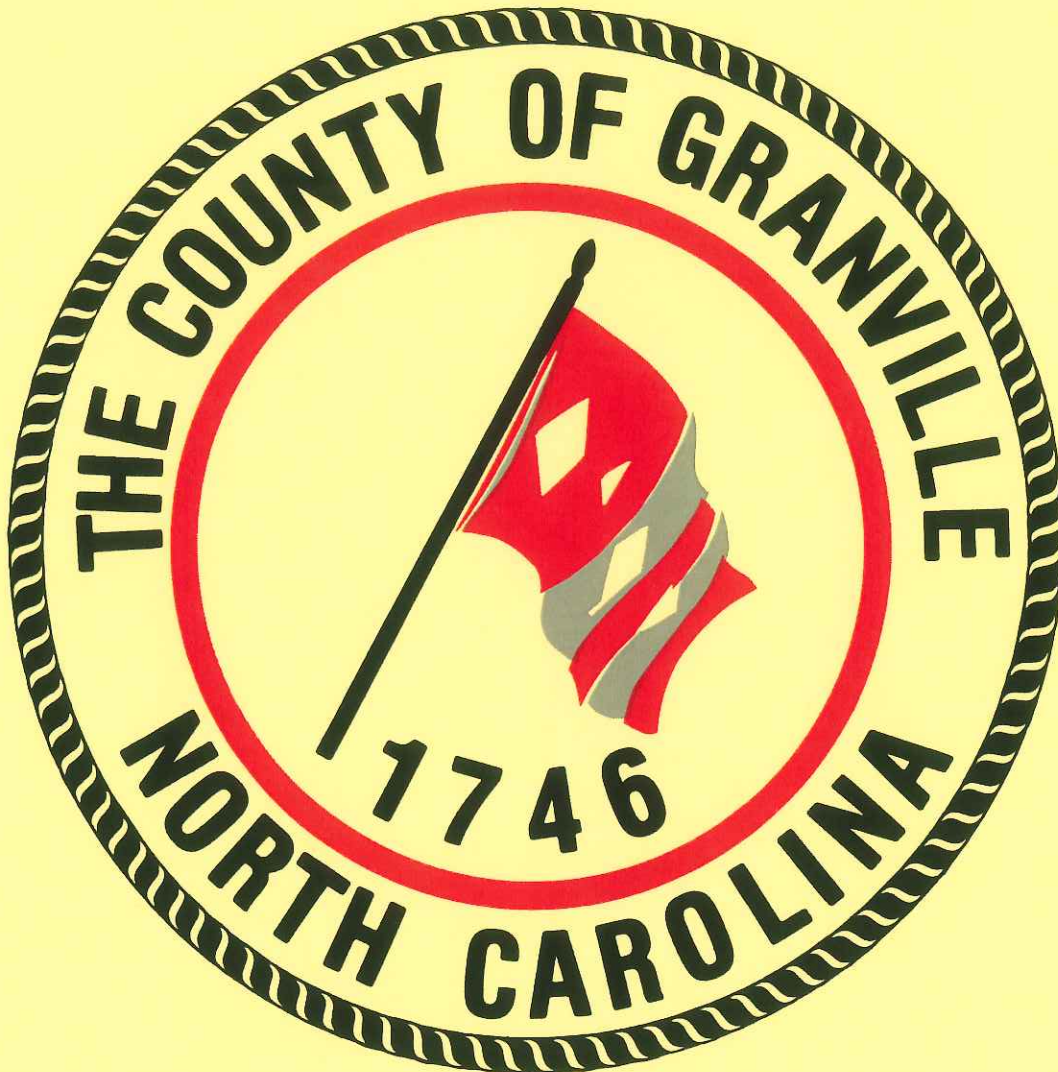
Date	Description/Action	Adjustment Amount	Balance
7/1/2015	Budget Ordinance		\$ 170,000
12/8/2015	Fund radio rebanding code plug modifications.	\$ (11,152)	\$ 158,848
2/1/2016	Reimbursement Granville School System for cost associated with South Granville field erosion	\$ (86,467)	\$ 72,381
2/1/2016	Fund temp. worker for Acct. Tech position and purchase of replacement computer	\$ (6,300)	\$ 66,081
3/21/2016	Fund the State mandated accuracy testing for voting machines	\$ (51,000)	\$ 15,081
3/21/2016	Fund additional gas, supply and advertisng for the Planning department	\$ (2,000)	\$ 13,081

Contingency Summary

Actual Contingency Utilized during FY 2014-2015	Original Budget 2014-2015	Total 2014-2015 Contingency Amendments	Remaining 2014-2015 Contingency Budget	Budget 2015-2016
\$ 154,000	\$ 180,000	\$ 156,919	\$ 23,081	\$ 180,000

SECTION XIV

Special Revenue, Capital, Enterprise Funds



**Department of Emergency Services
Emergency Telephone System Fund (ETSF)**

Description: The original intention of the Emergency Telephone System Fund was to make Enhanced 911 services available for all Granville County residents and visitors. This critical service allowed Telecommunicators to identify the caller's location without the caller verbally explaining the location of the incident. In March 2007, the Granville County E-911 Center achieved Wireless Phase II status, allowing our staff the ability to also see wireless phone caller location information, utilizing our new GIS mapping system.

History: In 1989 the General Assembly authorized counties and cities to impose a charge on telephone subscribers to pay for certain costs associated with E-911 services. The charge was collected by the local telephone company and remitted to the County. The funds were used either for non-recurring costs of establishing a system such as the lease or purchase of equipment, or to pay the charges associated with the continued operation of fixed-end equipment and charges imposed by the telephone company for the operation of the service. Both Embarq and Verizon provide telecommunication services to residents of Granville County. The telephone companies charged each subscriber \$0.83 per month to pay for E-911 services and remitted the revenue, minus a 1% service charge, to the County. In 1999, an E-911 Wireless Board was established to oversee the distribution of funds from cellular surcharges. This surcharge was \$0.80 per phone per month. The board distributed these funds to wireless companies and E-911 centers to cover the cost of wireless enhancement. The E-911 center used both funds to replace all existing telecommunications equipment while adding a new, dedicated generator and electrical system and Geographic Information System (GIS) for viewable land-line and wireless phone caller location abilities. Effective January 2008, the E-911 Wireless Board transitioned into the E-911 Board, facilitating *all* subscriber fee collections and allocations, both Wireline and Wireless, from the new, combined Emergency Telephone System Fund (ETSF). The subscriber fee also changed to \$0.70 or lower per each active voice communications service connection. The new E-911 Board will determine the rate depending on each county's eligible expenses. The E-911 Board determines funding levels and sets rules around what constitutes an eligible expenditure, thereby limiting local government's ability to effect change to the needs of the local community. Granville County continues to make significant investments in E-911 by utilizing general government sources of funding.

Future: As the County's wireless-user population grows, the requirement for additional Wireless trunks feeding the E-911 Center will increase.

Granville County Emergency Telephone System Fund (ETSF)
Five-Year Fiscal Plan

ORIGINAL											
	Actual 2011-12	Actual 2012-13	Actual 2013-14	Actual 2014-15	APPROVED 2015-16	AMENDED 2015-16	Budget 2016-17	Projected 2016-17	Projected 2017-18	Projected 2018-19	Projected 2019-20
Revenues		(2) (3)			(2)	(2)					
911 Board PSAP Funding(6)	\$ 333,406	\$ 374,097	\$ 360,410	\$ 366,154	\$ 426,086	\$ 418,918	\$ 415,523	\$ 363,000	\$ 366,000	\$ 370,000	\$ 375,000
Interest on Investments	\$ 519	\$ 120	\$ 15	\$ 27	\$ 10	\$ 10		\$ 164	\$ (46)	\$ (301)	\$ (329)
Grant Funding (911 Board) (5)	\$ -	\$ -			\$ -		\$ 280,000	\$16,000	\$12,000	\$12,250	\$0
ECAT Funding - 911 Board	\$ -	\$ 4,853			\$ -			\$0	\$0	\$0	\$0
Contribution from Gen Fund	\$ -	\$ -	\$ 41,847		\$ -			\$0	\$0	\$0	\$0
Appropriated Fund Balance	\$ -	\$ -					\$ 200,000	\$0	\$0	\$0	\$0
Total Revenues	\$ 333,925	\$ 379,070	\$ 402,272	\$ 386,181	\$ 426,096	\$ 418,928	\$ 895,523	\$ 379,164	\$ 377,954	\$ 381,949	\$ 374,671
Expenditures											
Phone & Furniture											
Phone System	\$ 134,137	\$ 138,676	\$ 115,953	\$ 135,956	\$ 190,827	\$ 183,659	\$ 183,659	\$ 160,425	\$ 166,040	\$ 171,851	\$ 177,866
Other Items	\$ 261,221	\$ 4,774	\$ 3,115	\$ 7,565	\$ 11,673	\$ 11,673	\$ 61,673	\$ 5,775	\$ 6,064	\$ 6,367	\$ 6,665
Debt Service - Principal	\$ 31,227	\$ 31,227	\$ 31,223	\$ 31,220	\$ 31,220	\$ 31,220	\$ 31,220	\$ 31,227	\$ 31,227	\$ 15,614	\$ -
Debt Service - Interest	\$ 7,260	\$ 6,097	\$ 4,936	\$ 3,775	\$ 2,613	\$ 2,613	\$ 1,452	\$ 3,776	\$ 2,614	\$ 290	\$ -
Sub-Total - Phone & Furniture	\$ 433,845	\$ 180,774	\$ 155,227	\$ 178,516	\$ 236,333	\$ 229,165	\$ 278,004	\$ 201,203	\$ 205,945	\$ 194,122	\$ 184,551
Software											
CAD & GIS	\$ 35,245	\$ 10,000	\$ 12,608	\$ 21,222	\$ 29,000	\$ 29,000	\$ 39,000	\$ 9,975	\$ 10,474	\$ 10,997	\$ 11,547
ECAT Software/Maint	\$ -	\$ 4,853	\$ -					\$ -	\$ -	\$ -	\$ -
Other Items	\$ 54,238	\$ 13,287	\$ 11,388	\$ 63,167	\$ 33,430	\$ 33,430	\$ 48,430	\$ 14,175	\$ 14,884	\$ 15,628	\$ 16,409
Debt Service - Principal	\$ 34,002	\$ 34,002	\$ 34,005	\$ 34,008	\$ 34,008	\$ 34,008	\$ 34,008	\$ 34,002	\$ 34,002	\$ 17,001	\$ -
Debt Service - Interest	\$ 7,905	\$ 6,642	\$ 5,377	\$ 4,112	\$ 2,846	\$ 2,846	\$ 1,581	\$ 4,110	\$ 2,846	\$ 318	\$ -
Sub-Total - Software	\$ 131,390	\$ 68,784	\$ 63,378	\$ 122,509	\$ 99,284	\$ 99,284	\$ 123,019	\$ 62,262	\$ 62,206	\$ 43,942	\$ 27,957
Hardware											
Telephone	\$ 83,293	\$ 18,435	\$ 41,281	\$ -	\$ 8,244	\$ 8,244	\$ 338,244	\$ 40,365	\$ 41,778	\$ 43,240	\$ 44,753
Radio	\$ 34,029	\$ 40,434	\$ 41,191	\$ 7,281	\$ 4,100	\$ 4,100	\$ 49,100	\$ 44,290	\$ 45,619	\$ 46,887	\$ 48,397
Other Items	\$ 56,394	\$ 20,525	\$ 24,920	\$ 5,457	\$ 13,880	\$ 13,880	\$ 43,880	\$ 22,050	\$ 23,153	\$ 24,310	\$ 25,526
Debt Service - Principal	\$ 26,308	\$ 26,308	\$ 26,305	\$ 26,303	\$ 26,303	\$ 26,303	\$ 26,303	\$ 26,308	\$ 26,308	\$ 13,154	\$ -
Debt Service - Interest	\$ 6,117	\$ 5,137	\$ 4,156	\$ 3,180	\$ 2,202	\$ 2,202	\$ 1,223	\$ 3,180	\$ 2,201	\$ 245	\$ -
Sub-Total - Hardware	\$ 206,141	\$ 110,839	\$ 137,855	\$ 42,221	\$ 54,729	\$ 54,729	\$ 458,750	\$ 136,193	\$ 139,058	\$ 127,936	\$ 118,676
Training											
Travel	\$ 457	\$ 30	\$ 858	\$ 60	\$ 1,000	\$ 1,000	\$ 1,000	\$ 525	\$ 551	\$ 579	\$ 608
Registration & Materials	\$ 12,249	\$ -	\$ 399	\$ 7,275	\$ 9,750	\$ 9,750	\$ 9,750	\$ 1,030	\$ 1,061	\$ 1,093	\$ 1,126
Other Items	\$ -	\$ -			\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
Sub-Total - Training	\$ 12,706	\$ 30	\$ 1,257	\$ 7,335	\$ 10,750	\$ 10,750	\$ 10,750	\$ 1,555	\$ 1,612	\$ 1,672	\$ 1,733
Implemental Functions											
Addressing Services	\$ 10,000	\$ 20,331	\$ 20,331	\$ 20,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
Other Items	\$ -	\$ -			\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
Sub-Total - Implemental	\$ 10,000	\$ 20,331	\$ 20,331	\$ 20,000	\$ 25,000	\$ 25,000	\$ 25,000	\$ 20,000	\$ 20,000	\$ 20,000	\$ 20,000
Grand Total Expenditures	\$ 794,082	\$ 380,758			\$ 426,096	\$ 418,928	\$ 895,523	\$ 421,213	\$ 428,820	\$ 387,673	\$ 352,917
50% Fund Balance Public Safety Projects (Authorized for fiscal years 2010-2011 & 2011-2012 Only)											
Viper Radio Upgrades	\$ 226,884										
County-wide P25 Radio	\$ 193,928										
911 GIS Project	\$ 170,000										
Security Enhancements	\$ 20,150										
Total	\$ 610,962										
Estimated & Projected Fund Balance	\$ 222,269	\$ 220,581			\$ 220,581	\$ 220,581	\$ 20,581	\$ (9,299)	\$ (60,166)	\$ (65,889)	\$ (44,136)

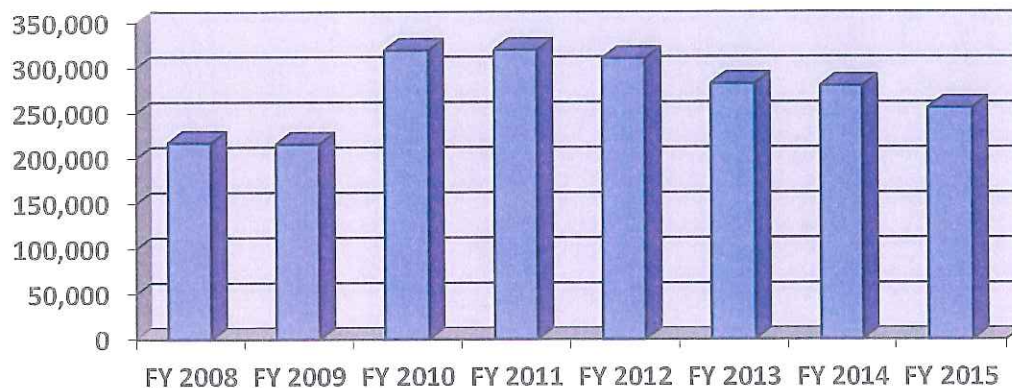
Notes

- The Wireless and Wireline subscriber funds have transitioned into the Emergency Telephone System Fund (ETSF), effective January 1, 2008.
- Shows replacement of UPS batteries in FY11/12 - Oxford and FY12/13 - Butler.
- ETSF - System upgrades; FY11/12 - EMD, FY11/12 - Phone - IP (Oxford and Butler).
- Debt Service continues through the first half of fiscal year 2018.
- Additional revenues as needed will be applied for from the 911 Board.
- Increase in 911 Board Funding is calculated based on the average actual cost to operate the center of the previous two years.

R. H. Thornton Library Memorial Fund

Description: The R. H. Thornton Library Memorial Fund is a special revenue fund used to account for the receipts and disbursements made on behalf of the Granville County Library System. The Library Director maintains the records of donations and expenditures and provides reports to the Library Board of Trustees. The Library Board of Trustees along with the Granville County Board of Commissioners direct how the funds will be expended.

History: The Fund was established more than fifteen years ago with several donations to the R. H. Thornton Library and has since expanded to include donations to all branches in the County Library System. Past expenditures of the fund have included building renovations, technology upgrades, book purchases, media item purchases, and fixtures. Donor wishes and Library System needs are carefully considered prior to making expenditures. The funds are held in an investment account with the North Carolina Capital Management Trust Company.



■ Fund Balance as of end of the fiscal year

Library Memorial	FY 14-15 Actual	FY 15-16 Original	FY 15-16 Amended	FY 16-17 Budget
Revenues:				
Donations	\$ 8,520	\$ 19,800	\$ 19,800	\$ 20,000
Investment Earnings	\$ 248	\$ 200	\$ 200	\$ 0
Other	\$ 0	\$ 0	\$ 0	\$ 0
Total Revenues	\$ 8,768	\$ 20,000	\$ 20,000	\$ 20,000
Expenditures				
Projects	\$ 33,044	\$ 20,000	\$ 20,000	\$ 20,000
Other	\$ 0	\$ 0	\$ 0	\$ 0
Total Expenditures	\$ 33,044	\$ 20,000	\$ 20,000	\$ 20,000

STORMWATER SERVICES:

Water quality standards mandated by state and federal law required that local governments develop more detailed, advanced, and costly stormwater programs. In 2012, Granville County working with Person County, City of Creedmoor, Town of Butler, and the Town of Stem joined together in a joint Stormwater Management Program known as "Granville-Person Stormwater Services" and each jurisdiction enacted an Ordinance establishing a Stormwater utility within their jurisdiction. By joining together each jurisdiction is able to share administrative costs, thereby achieving economy of scales in the operation of the Stormwater Program. The Stormwater Services Program has contracted with Henrietta Locklear of Raftelis Financial Consultants to Administer the program during the initial years of implementation. Henrietta works closely with County and Municipal staff as the program works to implement the various State mandated Falls Lake Watershed rules affecting the area.

Granville County Storm Water Services

Raftelis Financial Consultants, Inc.
Attn: Henrietta Locklear, Manager
1001 Winstead Drive, Suite 355
Cary, North Carolina 27513

Phone: (919) 260-5714
Fax: (919) 690-1766
Email: hlocklear@raftelis.com

Revenue	FY 14-15 Actual	FY 15-16 Original	FY 15-16 Amended	FY 16-17 Budget
County Storm Water Fees	\$ 257,086	229,781	229,781	\$ 320,000
Contributions from Other Units	79,884	109,683	109,683	\$ 97,346
Grant Revenues	25,500	25,000	25,000	\$ 25,500
Total	\$ 362,470	364,464	364,464	\$ 442,846

Expenditures	FY 14-15 Actual	FY 15-16 Original	FY 15-16 Amended	FY 16-17 Budget
Personnel	\$ 71,556	\$ 65,813	\$ 65,813	\$ 67,633
Benefits	\$ 12,563	\$ 16,109	\$ 16,109	\$ 16,451
Contract Administration	\$ 89,586	\$ 160,000	\$ 160,000	\$ 132,300
Operating	\$ 101,815	\$ 122,542	\$ 122,542	\$ 226,462
Capital Outlay	0	0	0	0
Total	\$ 275,520	\$ 364,464	\$ 364,464	\$ 442,846

<u>Year</u>	<u>Fund Balance</u>
FY 2012-2013	\$ 135,294
FY 2013-2014	\$ 244,087
FY 2014-2015	\$ 331,039

Granville County, FY 2016-2017

Stormwater Services provided by the County

Program	Sub-Program	Cost Description	FY 2015-2016	FY 2016-2017
Administration	Billing, Collections, Customer Service, Data Maintenance, GIS, Mapping	Annual Billing Data Update, Billing Preparations	\$ 5,160.04	\$ 5,160.04
Administration	Billing, Collections, Customer Service, Data Maintenance, GIS, Mapping	Billing & Collections Service Cost	\$ 5,321.96	\$ 5,536.97
Administration	Billing, Collections, Customer Service, Data Maintenance, GIS, Mapping	Customer Service Support	\$ 3,650.56	\$ 3,798.04
Administration	Dues, Memberships, etc	Toolbox - in year 2 and 3	\$ -	
Administration	Dues, Memberships, etc	UNRBA Dues + Monitoring Fees	\$ 58,964.91	\$ 63,898.95
Administration	Shared Staffing	Shared Staffing	\$ 28,800.00	\$ 28,800.00
Construction General Permit	Construction Site Runoff Control	Complaint Response, State Contact, Follow-up on EPSC	\$ 315.71	\$ 325.18
Regulatory	Floodplain Program	Floodplain Development Review	\$ 3,036.22	\$ 3,096.95
Upper/Lower Falls	Existing Development Retrofits, Stage I Load Reductions	Existing Development Retrofits, Stage I Load Reductions-Reserve	\$ 28,246.07	\$ 43,217.03
Upper/Lower Falls	Legal Fees	Legal Fees	\$ 10,404.34	\$ 10,612.42
Upper/Lower Falls	New Development Program Administration, Reporting	General Falls-Related Staff Time	\$ 4,113.24	\$ 4,195.51
Upper/Lower Falls	New Development Program Administration, Reporting	Reporting	\$ 3,788.51	\$ 3,864.28
Upper/Lower Falls	Existing Development Inventory, Administration, Reporting	Reporting	\$ 1,894.26	\$ 1,932.14
Water Quality Protection Other	Cooperative Extension	Cooperative Extension Staff	\$ 6,041.05	\$ 6,161.87
Water Quality Protection Other	On-site Wastewater Remediation Assistance	Granville-Vance District Health Dept OSWW Inspections, etc.	\$ 27,060.80	\$ 27,602.02
Water Quality Protection Other	Soil and Water Conservation District	Soil and Water Conservation District Staff	\$ 35,179.05	\$ 35,882.63
Sub-Total			\$ 221,976.71	\$ 244,084.02

Shared Services provided by the County (other Jurisdictions' Share)

Contributing Jurisdiction	Program	Sub-Program	Cost Description	FY 2015-2016	FY 2016-2017
Butner	Administration	Billing, Collections, Customer Service, Data Maintenance, GIS, Mapping	Annual Billing Data Update, Billing Preparations	\$ 4,080.03	\$ 4,080.03
Creedmoor	Administration	Billing, Collections, Customer Service, Data Maintenance, GIS, Mapping	Annual Billing Data Update, Billing Preparations	\$ 2,400.02	\$ 2,400.02
Stem	Administration	Billing, Collections, Customer Service, Data Maintenance, GIS, Mapping	Annual Billing Data Update, Billing Preparations	\$ 360.00	\$ 360.00
Butner	Administration	Billing, Collections, Customer Service, Data Maintenance, GIS, Mapping	Billing & Collections Service Cost	\$ 6,155.01	\$ 6,403.67
Creedmoor	Administration	Billing, Collections, Customer Service, Data Maintenance, GIS, Mapping	Billing & Collections Service Cost	\$ 5,581.95	\$ 5,807.47
Stem	Administration	Billing, Collections, Customer Service, Data Maintenance, GIS, Mapping	Billing & Collections Service Cost	\$ 488.16	\$ 507.88
Butner	Administration	Billing, Collections, Customer Service, Data Maintenance, GIS, Mapping	Customer Service Support	\$ 2,886.49	\$ 3,003.10
Creedmoor	Administration	Billing, Collections, Customer Service, Data Maintenance, GIS, Mapping	Customer Service Support	\$ 1,697.93	\$ 1,766.53
Stem	Administration	Billing, Collections, Customer Service, Data Maintenance, GIS, Mapping	Customer Service Support	\$ 254.69	\$ 264.98
Stem	Upper/Lower Falls	Existing Development Retrofits, Stage I Load Reductions	Existing Development Retrofits, Stage I Load Reductions	\$ 11,413.16	
Stem	Regulatory	Floodplain Program	Floodplain Development Review	\$ 541.22	\$ 552.04
Stem	Upper/Lower Falls	New Development Program Administration, Reporting	Reporting	\$ 1,082.43	
Stem	Upper/Lower Falls	Existing Development Retrofits, Stage I Load Reductions	Reporting	\$ 541.22	
Person	Upper/Lower Falls	New Development Program	Plans review fees for residential development	\$ 5,000.00	\$ 5,000.00
Butner	Administration	Shared Staffing	Shared Staffing	\$ 23,040.00	\$ 23,040.00
Creedmoor	Administration	Shared Staffing	Shared Staffing	\$ 13,440.00	\$ 13,440.00
Person	Administration	Shared Staffing	Shared Staffing	\$ 28,800.00	\$ 28,800.00
Stem	Administration	Shared Staffing	Shared Staffing	\$ 1,920.00	\$ 1,920.00
Sub-Total				\$ 109,682.30	\$ 97,345.71

STORM WATER SERVICES:**SOIL & WATER CONSERVATION**

The Granville County Soil and Water Conservation District, a political subdivision of State Government, provides local assistance in natural resource management. The District's major focus continues to be the implementation of State and Federal Regulations and Cost Share programs that effect water quality such as the North Carolina Agricultural Cost Share Program, Neuse River Basin regulations, Federal Conservation Reserve Programs (CRP), Environmental Quality Incentive Program (EQIP) and the regulations governing Animal Waste

Management Systems (.0200 Regulations). Its involvement includes administration and technical assistance for the 1985, 1990, and 1996 Farm Bills and a variety of State and Federal water quality programs. The District is involved in resolving resource problems created by housing developments, shopping centers, and highways. The District provides information and coordinates assistance from other agencies by means of newsletters, newspaper articles, magazines, and meetings in an effort to keep the public aware of soil and water conservation issues. This is accomplished through the provision of administrative and technical assistance and the coordination of local, state, and federal funding programs, which encourage land users and landowners to install and maintain Best Management Practices (BMPs). The District also reviews sedimentation and erosion control plans and special use permits in conjunction with other governmental agencies. The District offers an extensive environmental education program to encourage public awareness of soil and water conservation.

Warren Daniel, District Administrator

Granville County Soil & Water
Conservation District
518 Lewis Street
Oxford, North Carolina 27565

Phone: (919) 693-4603 ext. 3

Fax: (919) 693-2137

Email: warren.daniel@granvillecounty.org

Department Highlights

- North Carolina Ag Cost-Share contract with 12 applicants for a total of \$61,259.
- USDA Conservation Programs cost-shared contracts totaled \$27,036.23.
- No-till Planter used by 21 renters for a total of 141.4 acres.
- District Participated in Leadership Granville Ag Day and VGCC Earth Day.
- 7 ponds contracted to clean-out; 5 completed.
- Closed one hog lagoon in Tar River Basin
- District sponsored 3 students to attend the Resource Conservation Workshop at NCSU.

STORM WATER SERVICES:	SOIL & WATER CONSERVATION
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Department Goals

- Cost-share 100% of 2016-2017 allocation.
- Request additional grant funding for AGWRAP to cost-share with additional landowners for pond clean outs.
- Cost-share with 3 first-time landowners
- Recruit 2 students for the Resource Conservation Workshop at NCSU
- District to recruit one team or teams to compete in the Area IV High School Envirothon.

FULL-TIME POSITIONS AUTHORIZED

FY 12-13	FY 13-14*	FY 14-15	FY 15-16	FY 16-17
1	1	1	1	1

*Soil & Water Conservation operations were moved from the General Fund to the Storm Water Services fund in fiscal year 2013-2014.

SOLID WASTE MANAGEMENT

ENTERPRISE FUNDS

LANDFILL OPERATIONS AND CONVENIENCE CENTERS

The County operates both a municipal solid waste (MSW) and a construction and demolition (C&D) landfill at 6584 Landfill Road outside of north of Oxford off Sterl Carrington Road. The North Carolina Division of Solid Waste authorizes operation of the facility through permit number(s) 3901-MSWL-2012 and 39-01. The permit allows the following materials to be accepted at the site; municipal solid wastes, waste or debris resulting solely from construction, remodeling, repair, or demolition operations on pavement, buildings, or other structures and land clearing waste, concrete block, uncontaminated soil, gravel, and rock, untreated and unpainted wood, and yard trash. In addition, the County has also asked to accept wastes generated by a roofing shingle manufacturer, waste materials from a mobile home manufacturer, and wooden pallets. Asbestos and dead animals are also accepted and disposed at the facility.

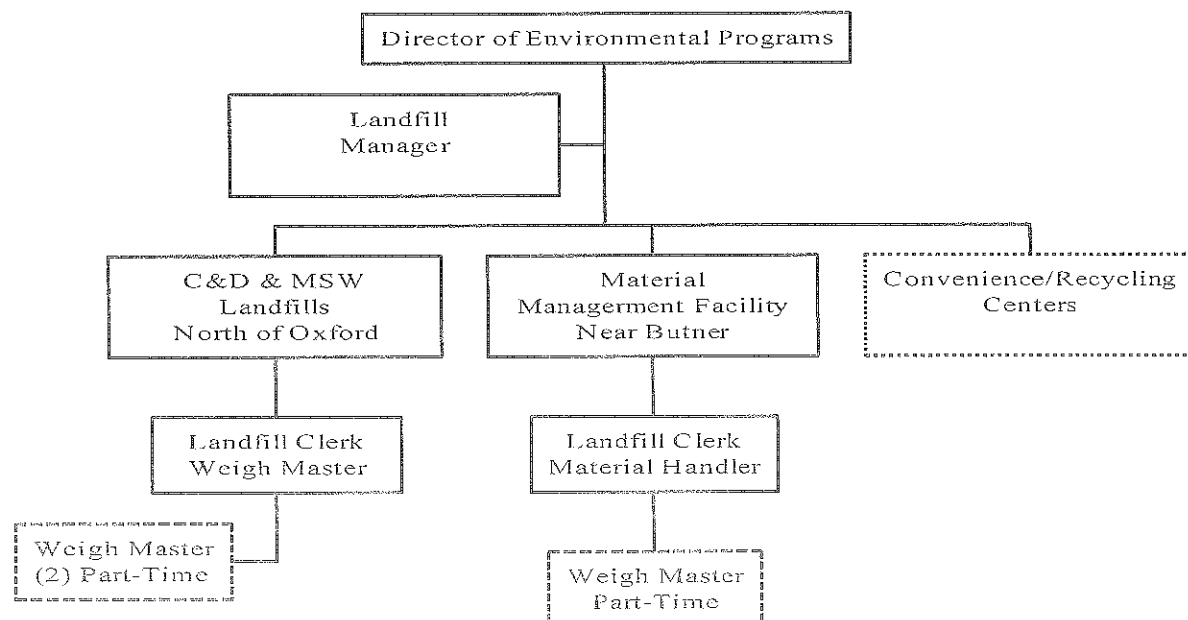
Jason Falls, Director of Environmental Programs

6584 Landfill Road, PO Box 906
Oxford, North Carolina 27565
Phone (919) 603-1354

Email: Jason.Falls@granvillecounty.org

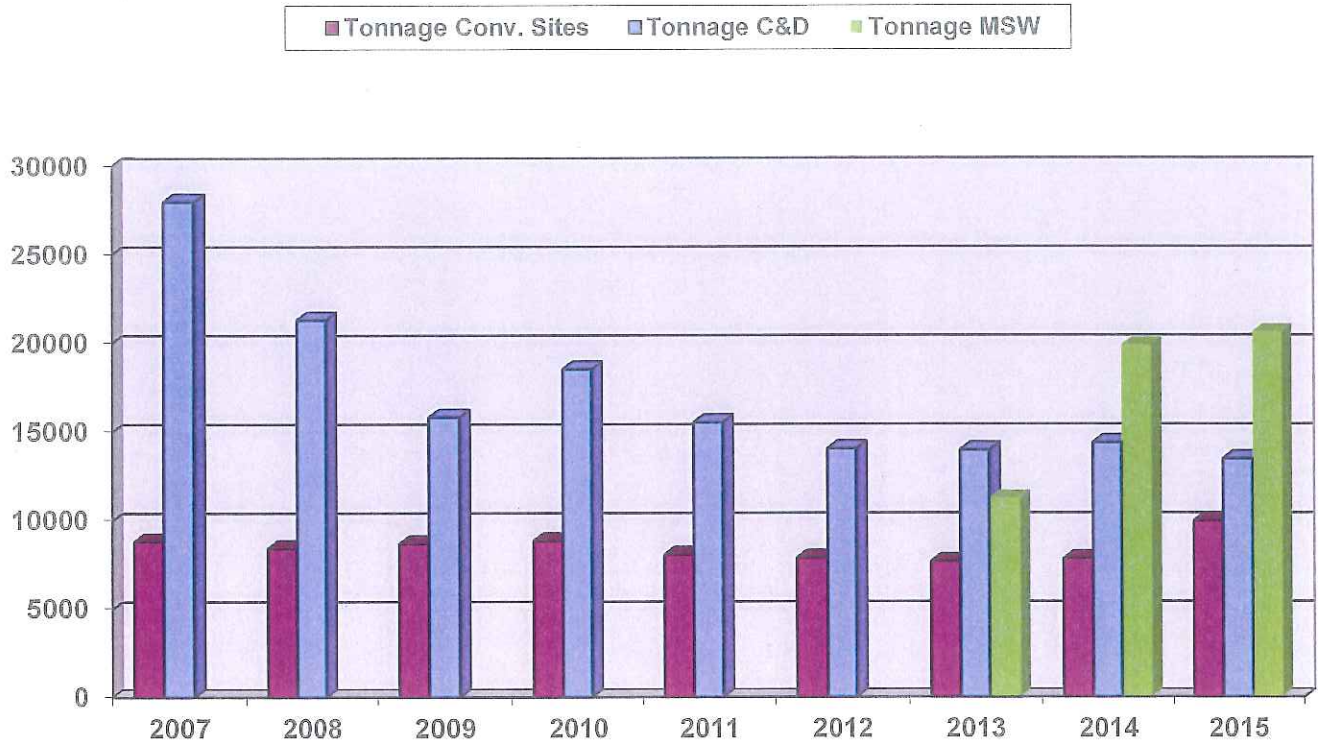
Chapter 130A of the North Carolina General Statutes requires counties to provide adequate disposal for municipal solid waste and to recycle in accordance with the goals established in the County's Solid Waste Management plan. Granville County achieves this through three methods: (1) operation of seven fully staffed convenience/recycling centers, which is operated through a private company, and (2) negotiation and maintenance of a collection franchise that ensures the availability of residential, commercial and industrial collection services at a uniform rate throughout the County, and (3) the operation of a C&D and MSW landfill near Oxford. The Director of Environmental Programs investigates illegal dumping, coordinates recycling efforts, and works with schools and businesses to promote recycling.

In fiscal year 2004-2005, the Board opened the Butner Material Management Facility at the site of the Butner Landfill off old highway 75. The scale house is operational and the facility accepts residential and commercial yard waste, tires, metal and sells mulch products.



AUTHORIZED FULL-TIME POSITIONS

FY 12-13	FY 13-14	FY 14-15	FY 15-16	FY 16-17
3	4	4	4	4



LANDFILL OPERATIONS

Description: County staff operates the scale house while landfill operations are operated by a private company. The hours are Monday-Friday, 7:30 a.m. until 4:00 p.m. and Saturday 8:00 a.m. – 12:00 noon. There is no disposal activities on Saturday, only items to be recycled which include brush, metal, tires, and mulch. The maintenance of the landfill, including covering the material and maintaining erosion control measures, is contracted to a local firm. The Environmental Programs Manager and Landfill Manager supervise the day-to-day activities at the facility, enforce local and state illegal dumping and littering laws, coordinate recycling efforts, and works with businesses and industries to promote recycling.

Accomplishments

- Reduced Environmental Monitoring Network at the Butner Closed MSW Landfill
- Waste tonnage continue to drop; recycling rates increase
- Worked with community service on countywide roadside cleanup
- Worked with Environmental Affairs Committee to address roadside litter issues
- Marketed MSW Landfill to surrounding businesses and industry

Goals, Targets, and Performance Measures

- Continue to advertise and operate MSW Landfill
- Reduce landfill operating costs
- Increase litter awareness through the public and various groups.
- Continue to work with the County Recycling Coordinator and Environmental Affairs Committee
- Continue to work with County's Long-Range Strategic Planning Committee members to improve programs and customer service

Landfill Revenues	FY 14-15 Actual	FY 15-16 Original	FY 15-16 Amended	FY 16-17 Budget
Landfill Tip Fees*	\$ 1,275,284	\$ 1,190,000	\$ 1,190,000	\$ 1,275,284
Scrap Tire Cost Refund	89,650	70,000	70,000	80,000
Solid Waste Tax Distribution	28,871	25,000	25,000	23,000
White Goods Revenue	18,432	17,000	17,000	17,000
Vance Co. Landfill Mgr - Reimbursement	31,321	36,178	36,178	37,444
Compost Revenue	2,290	1,500	1,500	2,000
Grant Revenue	7,473	5,000	7,000	29,000
Miscellaneous and other	1,250	1,500	1,500	500
Use of Retained Earnings	0	201,962	201,962	383,356
Total	\$ 1,454,571	\$ 1,548,140	\$ 1,550,140	\$ 1,847,584

LANDFILL OPERATIONS

C&D Landfill Expenditures	FY 14-15 Actual	FY 15-16 Original	FY 15-16 Amended	FY 16-17 Budget
Personnel	\$ 84,310	\$ 0	\$ 0	\$ 0
Benefits	10,748	0	0	0
Operating	533,724	471,350	473,350	512,550
Grant Programs	0	0	0	0
Capital Outlay - Equipment	2,417	1,000	1,000	1,000
Capital Outlay - Trucks	0	0	0	0
Total	\$ 631,199	\$ 472,350	\$ 474,350	\$ 513,550

MSW Landfill Expenditures	FY 14-15 Actual	FY 15-16 Original	FY 15-16 Amended	FY 16-17 Budget
Personnel	\$ 67,122	142,893	142,893	\$ 184,176
Benefits	9,660	33,342	33,342	50,014
Operating	741,879	784,550	784,550	821,315
Grant Programs	0	0	0	0
Capital Outlay - Equipment	0	0	0	1,000
Construction & Permitting	0	0	0	100,000
Total	\$ 818,661	960,785	960,785	\$ 1,156,505

Material Management Expenditures	FY 14-15 Actual	FY 15-16 Original	FY 15-16 Amended	FY 16-17 Budget
Personnel	42,815	\$ 44,794	\$ 44,794	\$ 45,870
Benefits	9,861	13,311	13,311	14,359
Operating	25,983	46,400	46,400	92,300
Capital Outlay	0	0	0	0
Total	78,659	\$ 104,505	\$ 104,505	\$ 152,529

Electronics Management Expenditures	FY 14-15 Actual	FY 15-16 Original	FY 15-16 Amended	FY 16-17 Budget
Operating	\$ 0	\$ 10,500	\$ 10,500	\$ 25,000

TOTAL LANDFILL EXPENDITURES	\$1,528,519	\$ 1,548,140	\$ 1,550,140	\$ 1,847,584
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CONVENIENCE CENTERS

Description: Granville County operates seven sites within the Oxford, Butner, Wilton, Berea, Grassy Creek, Oak Hill, and Bullock communities. Each site is staffed and managed by Waste Industries. The Director of Environmental Programs oversees the convenience site contract to ensure cost effective service.

Highlights

- Reduced MSW/C&D hauls and costs by increasing recycling
- Installed pre-crushers for compactors at Convenience Centers to reduce hauls and costs
- Installed compactors for recycling at Convenience Centers
- Sited and constructed new convenience site in Bullock community
- Conducted a county-wide paint collection day, pesticide, and electronic waste collection Day.

Goals

- Continue to work towards securing a convenience sites in southern area of the county – (Goal 8-mile driving radius for all Granville County residents)
- Work with recycling coordinator on increasing material diversion through reduction, reuse and recycling programs and/or practices
- Continue to improve site appearance at all convenience sites with attention to roads, structures, boxes, and overall site
- Work with County Staff on doing a cleanup day in north and south of County

Revenues	FY 14-15 Actual	FY 15-16 Original	FY 15-16 Amended	FY 16-17 Budget
Solid Waste Fees	\$ 1,034,376	\$ 1,030,000	\$ 1,030,000	\$ 1,030,880
Previous Year Fees	35,466	43,000	43,000	40,000
Other Revenues	4,462	4,500	4,500	4,500
Investment Earnings	524	400	400	550
Appropriated Fund Balance	0	75,850	275,717	111,320
Total	\$ 1,074,828	\$ 1,153,750	\$ 1,353,617	\$ 1,187,250

Expenditures	FY 14-15 Actual	FY 15-16 Original	FY 15-16 Amended	FY 16-17 Budget
Part-Time Personnel	\$ 0	\$ 0	\$ 0	\$ 0
Site Management	364,919	419,750	419,750	425,250
Waste Disposal	402,111	402,000	408,500	405,000
Container Transportation	291,423	260,000	258,000	290,000
Site Construction & Other	51,425	72,000	267,367	67,000
Total	\$ 1,109,878	\$ 1,153,750	\$ 1,353,617	\$ 1,187,250

GRANVILLE HEALTH PLAN

In 2012, Granville County made the decision to move from a fully-funded plan to a self-funded plan for the County's medical and dental insurance. Self-funded plans allow the County to be more proactive with programs to impact the overall health of County employees and to control rising healthcare costs. The Human Resources department oversees the County's benefit program and organizes the annual Wellness Program for Granville County employees. The Human Resources Director works closely with the County's third-party administrators to implement changes to the Health Plan resulting from Federal and State legislation. The Health Plan Internal Service Fund is funded by healthcare and dental premiums which are set at a rate determined to fully fund the plan. Savings achieved in past years are carried forward to future years to help offset future premium increases.

Granville Health Plan
Attention: Human Resources Director

Granville County Administration
141 Williamsboro Street
Oxford, North Carolina 27565

Phone: (919) 603-1639
Fax: (919) 690-1766
Email: diane.cash@granvillecounty.org

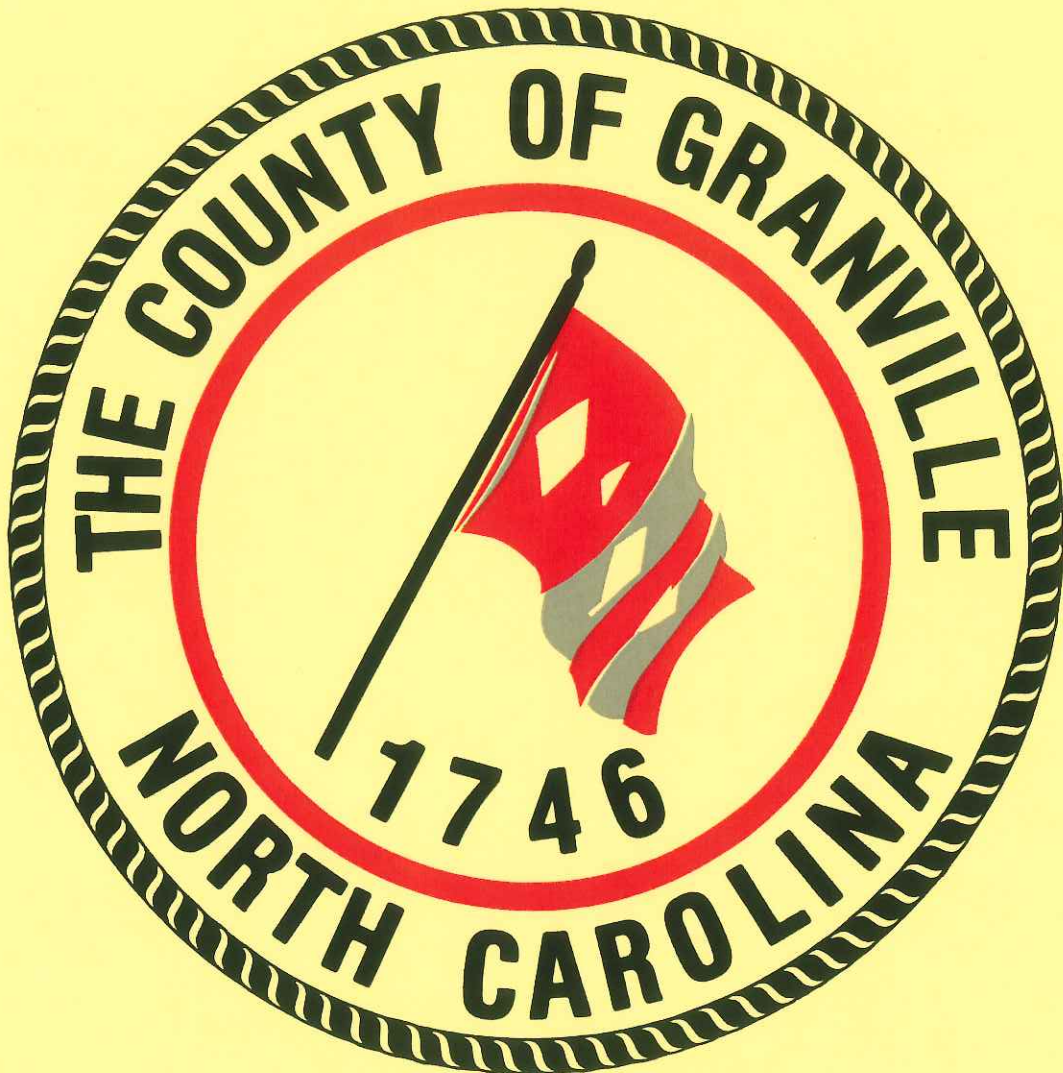
REVENUES	FY 14-15 Actual	FY 15-16 Original	FY 15-16 Amended	FY 16-17 Budget
Health Plan Contributions	\$ 2,552,359	\$ 1,976,000	\$ 1,976,000	\$ 2,351,705
Insurance Settlements	107,630	200,000	200,000	0
Other Revenues	0	10,000	10,000	0
Total	\$ 2,659,989	\$ 2,186,000	\$ 2,186,000	\$ 2,351,705

EXPENSES	FY 14-15 Actual	FY 15-16 Original	FY 15-16 Amended	FY 16-17 Budget
Plan Administration	\$ 438,628	\$ 440,000	\$ 440,000	\$ 455,000
Claim Payments	1,834,539	1,746,000	1,746,000	1,896,705
Total	\$ 2,273,167	\$ 2,186,000	\$ 2,186,000	\$ 2,351,705

<u>Year</u>	<u>Fund Balance</u>
FY 2011-2012	\$106,396
FY 2012-2013	37,608
FY 2013-2014	431,649
FY 2014-2015	818,471

SECTION XV

Budget Ordinance and Related Information



GRANVILLE COUNTY 2016-2017 BUDGET ORDINANCE

BE IT ORDAINED by the Board of Commissioners of Granville County, North Carolina:

Section 1. The following amounts are hereby appropriated in the General Fund for the operation of the County Government and its activities for the fiscal year beginning July 1, 2016 and ending June 30, 2017, in accordance with the chart of accounts heretofore established for this County.

General Government:

Board of Commissioners	246,579
Administration	393,323
Information Technology	200,737
Human Resources	98,680
Finance Department	424,172
Internal Auditing	82,338
Board of Elections	414,219
Register of Deeds	293,155
Tax Administration	802,181
General Services & Court Facilities	570,367
Total General Government	3,525,751

Human Services:

Social Services	8,352,881
Veterans Services	61,230
Health and Medical Services	2,773,043
Senior Services - Nutrition/In-Home Aid	1,266,125
Total Human Services	12,453,279

Community Services:

Library System	1,697,908
Cooperative Extension/4-H Best	380,260
Recreation	220,686
Jonesland Park Operations/GAP	399,246
Tourism	61,415
Development Services (Planning/Inspections)	905,827
Addressing/GIS	95,735
Construction/Construction Administration	1,660,975
Economic Development	1,857,454
Total Community Services	7,279,506

Education:

Granville County Schools (Current Expense)	13,576,889
Granville County Schools (Debt Service)	6,374,445
Granville County Schools (Capital - Category 1)	957,671
Granville County Schools (Capital - Cat. 2 & 3)	351,707
Vance-Granville Community College	730,205
Total Education	21,990,917

Public Safety:

Sheriff's Department/Detention Center	7,535,947
Emergency Communications	1,139,581
Animal Control	470,225
Emergency Management	251,374
Fire Services	949,212
Forestry Administration	103,974
Other Emergency Services	50,000
Total Public Safety	10,500,313

Area Projects & Other Appropriations:

Special Projects	224,538
Non-Departmental	2,162,173
Pass Thru Funds	465,400
Total Area Projects & Other Appropriations	2,852,111

Contributions to Other Funds:

Transfer to Tourism Development Authority	190,000
Total Contributions to Other Funds	190,000

Contingency:

General Contingency	170,000
Contingency for Natural Disasters	10,000
Total Contingency	180,000

TOTAL GENERAL FUND BUDGET 2016-2017 **58,971,877**

Section 2. It is estimated that the following revenues will be available in the General Fund for the fiscal year beginning July 1, 2016 and ending June 30, 2017:

Ad Valorem Taxes	38,131,305
Prior Years Taxes	650,000
Penalties & Interest	273,500
Less Tax Discount	(300,200)
Sales & Other Taxes	8,733,900
Licenses, Fees & Other Revenue	2,217,170
Investment Earnings & Operating Transfers In	199,000
Restricted & Intergovernmental	8,472,494
Appropriated Fund Balance	594,708

TOTAL REVENUES - GENERAL FUND 2016-2017 **58,971,877**

Section 3. The following amount is appropriated in the Emergency Telephone System Fund (ETSF), a Special Revenue Fund, for fiscal year beginning July 1, 2016 and ending June 30, 2017:

Phone System & Furniture	245,332
Phone System & Furniture Debt -- Principal & Interest	32,672
Software Operations	87,430
Software Operations Debt -- Principal & Interest	35,589
Hardware Operations	431,224

Hardware Operations Debt – Principal & Interest	27,526
Training	10,750
Implemental Functions	25,000
Total Expenditures	895,523

Section 4. It is estimated that the following revenues will be available in the Emergency Telephone System Fund, a Special Revenue Fund, for fiscal year beginning July 1, 2016 and ending June 30, 2017:

E-911 Grant	240,876
911 Board – State Funding	454,647
Fund Balance	200,000
Total Revenues	895,523

Section 5. The following amount is appropriated in the R. H. Thornton Library Memorial Fund for fiscal year beginning July 1, 2016 and ending June 30, 2017:

Memorial Projects	20,000
Total	20,000

Section 6. The following revenues are available for the R. H. Thornton Library Memorial Fund for fiscal year beginning July 1, 2016 and ending June 30, 2017:

Memorial Donations	20,000
Total Revenues	20,000

Section 7. The following is appropriated in the Solid Waste Convenience Sites Fund for the fiscal year beginning July 1, 2016 and ending June 30, 2017:

Operations	1,161,250
Site Construction and Remodeling	26,000
Total Expenditure	1,187,250

Section 8. It is estimated that the following revenues will be available in the Solid Waste Convenience Sites Fund for fiscal year beginning July 1, 2016 and ending June 30, 2017:

Collection Fees	1,070,880
Other Revenues	115,820
Investment Earnings	550
Total Revenues	1,187,250

Section 9. The following amount is appropriated in the Construction & Demolition / Municipal Solid Waste Landfill Fund for fiscal year beginning July 1, 2016 and ending June 30, 2017:

Landfill Operations	1,847,584
Total	1,847,584

Section 10. The following revenues are available for the Construction & Demolition/ Municipal Solid Waste Landfill Fund for fiscal year beginning July 1, 2016 and ending June 30, 2017:

User Fees	1,275,284
Other Revenues	572,300

Total Revenues	1,847,584
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Section 11. The following amount is appropriated in the Storm Water Management Fund for fiscal year beginning July 1, 2016 and ending June 30, 2017:

Storm Water Management Operations	442,846
Total	442,846

Section 12. The following revenues are available for the Storm Water Management Fund for fiscal year beginning July 1, 2016 and ending June 30, 2017:

Storm Water Fees	320,000
Contributions from other units of Government	97,346
Other Revenues	25,500
Total Revenues	442,846

Section 13. There is hereby levied a tax at a rate of \$.88 per one hundred dollars (\$100) valuation of property listed for taxes as of January 1, 2016 for the purpose of raising the revenue listed as Ad Valorem Taxes in the General Fund in Section 2 of this Ordinance. The total rate of \$.88 is based on an estimated total valuation of \$4,383,956,701 and an estimated collection rate of 98.84%.

Section 14. The Budget Officer is hereby authorized to transfer appropriations as contained herein under the following conditions:

a. The Budget Officer may transfer amounts between line item expenditures within a department without limitation and without a report being required. These changes should not result in increases in recurring obligations such as salaries.

b. The Budget Officer may transfer amounts up to \$1,000 between departments, including contingency appropriations, within the same fund. He must make an official report on such transfers at the next regular meeting of the Board of Commissioners.

c. The Budget Officer may not transfer any amounts between funds, except as approved by the Board of Commissioners in the Budget Ordinance as amended.

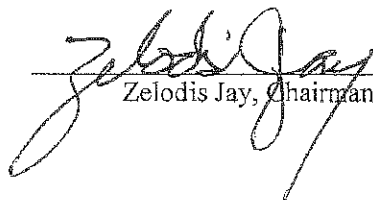
Section 15. The Budget Officer may make cash advances between funds for periods not to exceed 60 days without reporting to the Board of Commissioners. Any advances that extend beyond 60 days must be approved by the Board. All advances that will be outstanding as the end of the fiscal year must be approved by the Board. The Budget Officer should comply with the Fiscal Policy adopted by the Board annually as a part of the budget process.

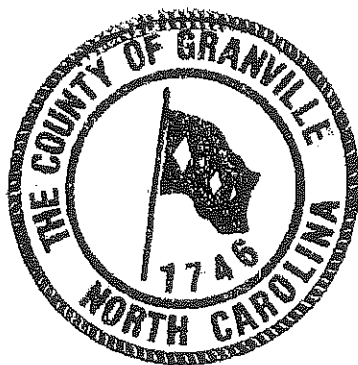
Section 16. Copies of this Budget Ordinance shall be furnished to the Clerk of the Board of Commissioners and to the Budget Officer and to the Finance Officer to be kept on file by them for their direction in the disbursement of funds.

Section 17. It will be the policy of this Board that it will not absorb any reduction in State and Federal funds; that any decrease shall be absorbed in the budget of the agency by reducing personnel or department expenditures to stay within the County appropriation as authorized. This policy is extended to any agency that is funded by the County and receives State or Federal money. This shall remain in effect until otherwise changed or amended by the Board of Commissioners.

Section 18. This Ordinance was adopted by the Granville County Board of Commissioners on June 6, 2016 and will become effective July 1, 2016.

Granville County Board of Commissioners


Zelodis Jay, Chairman



**Internal Service Fund
Granville County Health Plan
Fiscal Year 2016-2017**

Be it ordained by the Board of Commissioners of Granville County, North Carolina, that, pursuant to Section 13.1 of Chapter 159 of the General Statutes of North Carolina, the following financial plan is hereby adopted:

Section 1. The Internal Service Fund authorized is to account for revenues and expenses of the Granville County Health Plan (Health Plan), to be financed by contributions from health insurance premiums of Granville County employees and their covered dependents.

Section 2. The officers of this unit are hereby directed to proceed with the Health Plan in accordance with benefit plans and the associated premiums reviewed during the County's annual work sessions.

Section 3. The following expense amounts are estimated for the Health Plan:

Administration	85-4200-193	\$ 455,000
Claims – Current Year	85-4200-477	<u>\$ 1,896,705</u>
		<u>\$ 2,351,705</u>

Section 4. The following revenues are anticipated to be available to the Health Plan:

Health Plan Contribution	85-3510-410	<u>\$ 2,351,705</u>
		<u>\$ 2,351,705</u>

Section 5. The Finance Director is hereby directed to maintain the Internal Service Fund sufficient specific detailed accounting records to satisfy the requirements of any federal and state regulations.

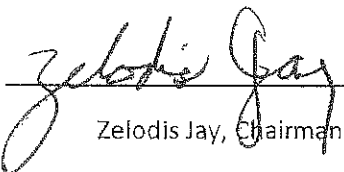
Section 6. Funds may be advanced from the General Fund for the purposed of making payments as due.

Section 7. The Finance Director is directed to report, on a periodic basis, on the financial status of the Health Plan revenues received and expensed incurred.

Section 8. Copies of this Budget Ordinance shall be furnished to the Clerk of the Board of Commissioners and to the Budget Officer and to the Finance Officer to be kept on file by them for their direction in the disbursement of funds.

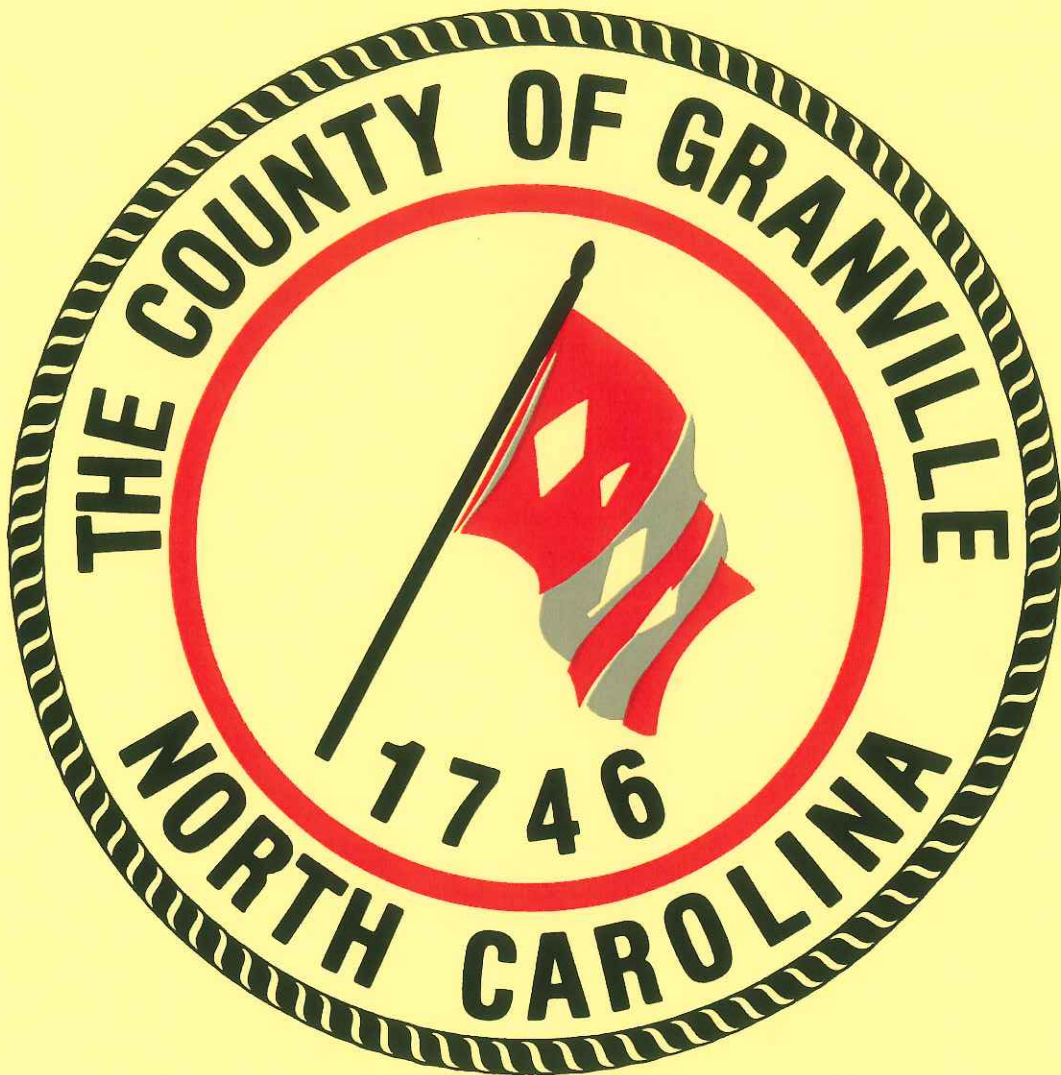
Section 9. This Ordinance was adopted by the Granville County Board of Commissioners on June 6, 2016 and will become effective July 1, 2016.

Granville County Board of Commissioners


Zelodis Jay, Chairman

SECTION XVI

Appendixes



Summary of Approved Service Expansion Requests

During the budget work sessions held on May 9th and May 31st, 2016, the Granville County Board of Commissioners reviewed the fiscal year 2016-17 recommended budget and 45 proposed service expansions. The Board approved funding for thirteen (13) of the proposed service expansions (listed below). The net effect of these approved service expansions on the proposed budget is an increase of \$2,134,572 to General Fund expenditures and an associated increase in the use of Fund Balance.

Department	Title	Amount
<u>GENERAL FUND</u>		
Information Technology	Email Security Enhancements	\$ 20,920
Human Resources ¹	Employee Recognition Program	0
Human Resources	Paycom's HR Benefit Suite	20,735
Senior Services	Wage Inc for Medicare Specialist	2,153
Cooperative Extention ²	Unwrappin' 'The Gift /He Matters programs	2,940
Inspections ³	Building Inspector	12,947
Granville County Schools	Schools – Cat. II & III Cap. Outlay	50,000
Granville County Schools	Schools - 3% Supplement Increase	1,191,602
Granville Medical Systems	EMS funding reduction	(250,000)
Sheriff	Law Enforcement Center Financing	1,083,275
District Health	Operating Expense (Non-reoccurring)	150,000
Vance Granville Comm. College	South Campus Operating	74,730
TOTAL		2,359,302
<u>SOLID WASTE MANAGEMENT - CONVENIENCE CENTER FUND</u>		
Environmental Programs ⁴	Roadside Litter Crews	\$ 0

¹ – Figure represents \$5,000 of funding for Employee Recognition by way of a transfer of \$2,500 from the Wellness Program and \$2,500 in grant matching reserves.

² - Figures represent the net of increased funding (\$20,115) over the original amount budget for these programs (\$17,175)

³ - Figure represents net of supplies expenditure and half year's gross salary and benefits less anticipated permit revenues generated from this position.

⁴ - Figure represents net of salary expense and supplies for part-time clean-up crews (\$ 100,390) funded by \$5 increase in Solid Waste Household User fees.

GLOSSARY

ADA: Americans with Disabilities Act.

ADM: Average Daily Membership (student attendance).

APCO: Association of Communications Officials.

ARRA: American Recovery & Reinvestment Act.

Accrual Accounting: A basis of accounting in which revenues and expenditures are recorded at the time they are incurred, instead of when cash is actually received or disbursed.

Ad Valorem Taxes: See Property Taxes.

Appropriation: An authorization granted by the Board of Commissioners to make expenditures and incur obligations for purposes specified in the Budget Ordinance.

Assessed Valuation: A value established by the Granville County Tax Assessor's office for real and personal property to be used as a basis for levying property taxes.

BCBS: Blue Cross Blue Shield

Balanced Budget: A condition when planned expenditures equal anticipated revenues. The North Carolina Local Government Budget and Fiscal Control Act requires the budget, which is submitted to the Board of Commissioners, be balanced.

Bond: A written promise to pay a sum of money on a specific interest rate. The interest payments and the repayment of the principal are detailed in a bond ordinance. The most common types of bonds are general obligation and revenue bonds.

Budget: A plan of financial operation for the County, which includes estimated revenues and expenditures for a specific fiscal year.

Budget Amendment: A procedure used by the County and Board of Commissioners to revise a budget appropriation.

Budget Calendar: A schedule, which outlines the process of budget preparation, adoption, and administration.

Budget Document: The official document, representing a comprehensive financial program for a specific fiscal year, which is prepared by the County staff and approved by the Board of Commissioners. The document presents policies and various budgetary information, which reflects decisions made by the Board of Commissioners.

Budget Message: A general discussion of the budget, which provides the Board of Commissioners and the public with a general summary of the most important aspects of the budget, changes from previous fiscal years, and the views and recommendations of the County Manager.

GLOSSARY

Budget Ordinance: A document adopted by the Board of Commissioners which lists revenues by source, appropriations by department or fund, and levies taxes for the coming fiscal year.

CAD: Computer Aided Display.

CAFR: Comprehensive Annual Financial Report.

CAMPO: Capital Area Metropolitan Planning Organization.

C&D: Construction and Demolition (denotes type of landfill).

CDBG: Community Development Block Grant.

CES: Cooperative Extension Service.

CIP: This abbreviation is short for Capital Improvement Program.

CMAQ: Congestion Mitigation and Air Quality.

COLA: Cost of Living Adjustment.

CSC Officer's Fees: Clerk to Superior Court Officer's Fees.

Capital Outlay: Items (such as vehicles, equipment, and furniture) purchased by the County, which have an expected life, which exceeds one year and a unit cost exceeding \$100.

Capital Projects: A major nonrecurring expenditure used to expand or improve a government's physical assets that are not consumed within a year but rather have a multiyear life.

Cash Accounting: Basis of accounting, which recognizes revenues when a government receives cash and costs when it disburses cash.

Cash Management: Cash management refers to the activities of forecasting the inflows and outflows of cash, mobilizing cash to improve its availability for investment, establishing and maintaining banking relationships.

Contingency: Account which funds are set-aside for unforeseen emergency expenditures which may become necessary during the year; use of these funds must be approved by the Board of Commissioners before they can be appropriated.

Current Expense: An allocation category used to identify funds used by the school system to pay normal operational costs associated with administering the school system. Examples of some expenditures would include minor repairs and maintenance, salaries, benefits, basic office supplies, etc.

DMV: Department of Motor Vehicles.

DSS: Department of Social Services.

GLOSSARY

Debt Service: An obligation by the County to pay the principal and interest of all bonds according to a pre-determined payment schedule.

Department: A unit of the County government, which is responsible for performing a primary governmental function.

Delinquent Taxes: Taxes that remain unpaid on and after the due date on which a penalty for non-payment is attached.

Depreciation: The decrease in the usefulness of an asset with the passage of time.

EDC: Economic Development Commission.

EMD: Emergency Medical Dispatch.

EMS: Emergency Medical Services.

ETJ: Extra-Territorial Jurisdiction.

ETSF: Emergency Telephone System Fund.

Encumbrance: The commitment of appropriated funds to purchase an item or service. To encumber funds is to set aside or commit funds for future expenditures.

Enterprise Fund: A fund used to account for activities that are financed and operated in a manner similar to business enterprises and for which a fee for services or the availability of services are charged to completely or partially recover the expenses of the operation. Enterprise Funds typically include water and sewer, and solid waste.

Estimated Revenue: The amount of projected revenue to be collected during the fiscal year. The amount of revenue appropriated is the amount approved by the Board of Commissioners in the Budget Ordinance.

Expenditure: The cost of goods or services received by the County.

FB: Fund Balance.

FCC: Federal Communications Commission.

FCS: Family Consumer Services.

FY: Fiscal Year.

FTE: Full-Time Equivalents.

Fiscal Year: The time period, which indicates the start and finish for recording financial transactions. The Fiscal Year for the County starts on July 1st and ends on June 30th.

GLOSSARY

Fixed Assets: Assets of a long-term character which are intended to be held or used, such as land, buildings, machinery, furniture, and equipment.

Fund: A fund is a separate fiscal and accounting entity with a separate set of accounting records that governments segregate to carry on a specific activity.

Fund Balance: The cash and investments which remain at the end of the fiscal year which can legally be appropriated to fund expenditures in the upcoming fiscal year. The Local Government Budget Fiscal and Control Act (LGBFCA) limits the amount of fund balance monies, which may be appropriated in the next budget year.

GAP: Granville Athletic Park and Jonesland Environmental Preserve.

GAAP: Generally Accepted Accounting Principals (GAAP) relates to accounting rules and uniform standards for financial reporting representing generally accepted practices and procedures of the accounting profession. Therefore, all GAAP-Basis Financial Statements are reasonably comparable, regardless of the legal jurisdiction or geographic location of the government.

GASB: Governmental Accounting Standards Board.

GCHS: Granville Central High School.

GCS: Granville County Schools.

G/F: General Fund.

GFOA: Governmental Finance Officers Association.

GHS: Granville Health System.

GIS: Geographic Information System.

GMC: Granville Medical Center.

GO Bond: General Obligation Bond.

G.S.: General Statutes.

General Fund: A fund established to account for the resources used for the general operation of the County.

General Obligation Bonds: Debt instruments issued by the County, which are backed by the full faith and credit of the issuing government.

Grants: Transfers of cash or property in exchange for promises to complete specific requirements related to the use of the transferred cash or property.

HAVA: Help America Vote Act.

GLOSSARY

HVAC: Heating, Ventilating, and Air Conditioning.

HR: Human Resources.

HSEEP: Homeland Security Exercise & Evaluation Program.

IT: Information Technology.

Intergovernmental Revenue: Revenue received from another government for a specified purpose.

JCPC: Juvenile Crime Prevention Council.

KARTS: Kerr Area Rural Transportation System.

LGBFCA: The Local Government Budget and Fiscal Control Act governs all financial activities of local governments within the State of North Carolina. All monies received or spent by local governmental agencies must be budgeted, disbursed, and accounted for in accordance with the act. It can be found in chapter 159 of the North Carolina General Statutes.

LLEBG: Local Law Enforcement Block Grant. This is a grant program available to the Sheriff's Department offered by the Federal Government to provide basic law enforcement enhancements.

LSTA: Library Services and Technology Act.

LWCF: Land & Water Conservation Fund.

Long Term Debt: Debt with a maturity of more than one year after the date of issuance.

MA: Medicaid – Adult.

MAD: Medicaid for Disabled.

MPO: Metropolitan Planning Organization.

MSW: Municipal Solid Waste.

Maturities: The dates on which the principal or stated values of investments or debt obligations mature and are reclaimed.

Modified Accrual Accounting: A basis of accounting in which expenditures are accrued but revenues are accounted for on a cash basis. This accounting technique is a combination of cash and accrual accounting since expenditures are immediately incurred as a liability while revenues are not recorded until they are actually received or are “measurable” and “available for expenditure.”

NCACC: North Carolina Association of County Commissioners.

NCACSP: North Carolina Agricultural Cost Share Program.

GLOSSARY

NCDOT: North Carolina Department of Motor Vehicles.

NCHC: North Carolina Health Choice.

NFPA: National Fire Protection Association.

NSFR: Not scheduled for replacement (used with VeRP).

PS: Public Safety.

Per Capita: Per head of population per each person.

Property Taxes (Ad Valorem): Taxes paid by property owners in the County. These taxes are levied on both real and personal property according to the property's valuation and the tax rate.

QRV: Quick Response Vehicle.

RC&D: Resource Conservation & Development (Council).

REDC: Regional Economic Development Commission.

RFP: Request for Proposals.

ROD: Register of Deeds.

RRBA: Roanoke River Basin Association.

RTRP: Research Triangle Regional Partnership.

Restricted & Intergovernmental Revenue: Revenues, which are restricted as to their use derived from local, state, or federal governments or other entities.

Retained Earnings: The value of undistributed profits or contributed capital, which remains available for allocation and future use of the specific enterprise activity.

Revaluation: The reappraisal of real property to current market values.

Revenue: Income received from a variety of sources and used to finance government or enterprise operations.

ROAP: Rural Operating Assistance Program. This program combines three transportation grant programs under one program.

SAR: Search & Rescue.

SGWASA: South Granville Water and Sewer Authority.

SIBDA Fee: Special Intensity Bonus Density Allocation.

GLOSSARY

SPHR: Senior Professional in Human Resources.

Service Expansion: Purchases of new equipment or the addition/deletion of a service, which increases or decreases the level of service provided by a county department.

Special Revenue Funds: Funds which are used to account for the proceeds of specific revenue sources that are legally restricted to expenditure for specific purposes.

Submitted Budget: The budget document made by the County Manager and presented to the Board of Commissioners.

TDA: Tourism Development Authority.

Tax Levy: The total amount of revenue to be raised by property (Ad Valorem) taxes.

UCC: Uniform Commercial Code.

UFED: Uniform Forensic Extraction Device.

VeRP: Vehicle Replacement Program.

VGCC: Vance Granville Community College.

WF: Work First (Family Assistance).

STATISTICAL SECTION

Financial Trends

These schedules contain trend information to help the reader understand how the government's financial performance and well-being have changed over time.

Revenue Capacity

These schedules contain information to help the reader assess the government's most significant local revenue source, the property tax.

Debt Capacity

These schedules present information to help the reader assess the affordability of the government's current levels of outstanding debt and the government's ability to issue additional debt in the future.

Demographic and Economic Information

These schedules offer demographic and economic indicators to help the reader understand the environment within which the government's financial activities take place.

Operating Information

These schedules contain service and infrastructure data to help the reader understand how the information in the government's financial report relates to the services the government provides and the activities it performs.

TABLE 1

GRANVILLE COUNTY, NORTH CAROLINA
NET POSITION BY COMPONENT
LAST TEN FISCAL YEARS
(ACCRUAL BASIS OF ACCOUNTING)

	Fiscal Year									
	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015
Governmental activities										
Net investment in capital assets	\$ 10,561,872	\$ 11,865,211	\$ 13,396,938	\$ 14,464,315	\$ 7,040,787	\$ 13,168,461	\$ 5,749,001	\$ 13,801,596	\$ 17,096,701	\$ 19,458,241
Restricted	-	-	30,967	-	-	13,824,466	22,894,879	11,770,892	10,140,935	10,995,235
Unrestricted	<u>1,896,288</u>	<u>(20,032,740)</u>	<u>(19,228,369)</u>	<u>(16,983,575)</u>	<u>(8,000,642)</u>	<u>(35,778,192)</u>	<u>(46,031,350)</u>	<u>(52,503,720)</u>	<u>(46,402,671)</u>	<u>(41,556,680)</u>
Total governmental activities net position	<u>12,458,160</u>	<u>(8,167,529)</u>	<u>(5,800,464)</u>	<u>(2,519,260)</u>	<u>(959,855)</u>	<u>(8,785,265)</u>	<u>(17,387,470)</u>	<u>(26,931,232)</u>	<u>(19,165,035)</u>	<u>(11,103,204)</u>
Business-type activities										
Net investment in capital assets	2,882,938	3,592,659	1,332,910	1,311,992	1,300,529	1,289,341	1,930,932	5,506,197	5,402,964	5,372,550
Restricted	-	-	-	-	-	-	-	-	-	-
Unrestricted	<u>3,396,631</u>	<u>3,988,295</u>	<u>(2,694,898)</u>	<u>(3,148,445)</u>	<u>(3,692,801)</u>	<u>(740,690)</u>	<u>(1,654,823)</u>	<u>(7,718,231)</u>	<u>(7,217,508)</u>	<u>(7,320,965)</u>
Total business-type activities net position	<u>6,279,569</u>	<u>7,580,954</u>	<u>(1,361,988)</u>	<u>(1,836,453)</u>	<u>(2,392,272)</u>	<u>548,651</u>	<u>276,109</u>	<u>(2,212,034)</u>	<u>(1,814,544)</u>	<u>(1,948,415)</u>
Primary government										
Net investment in capital assets	13,444,810	15,457,870	14,729,848	15,776,307	8,341,316	14,457,802	7,679,933	19,307,793	22,499,665	24,830,791
Restricted	-	-	30,967	-	-	13,824,466	22,894,879	11,770,892	10,140,935	10,995,235
Unrestricted	<u>5,292,919</u>	<u>(16,044,445)</u>	<u>(21,923,267)</u>	<u>(20,132,020)</u>	<u>(11,693,443)</u>	<u>(36,518,882)</u>	<u>(47,686,173)</u>	<u>(60,221,951)</u>	<u>(53,620,179)</u>	<u>(48,877,645)</u>
Total primary government net position	<u>\$ 18,737,729</u>	<u>\$ (586,575)</u>	<u>\$ (7,162,452)</u>	<u>\$ (4,355,713)</u>	<u>\$ (3,352,127)</u>	<u>\$ (8,236,614)</u>	<u>\$ (17,111,361)</u>	<u>\$ (29,143,266)</u>	<u>\$ (20,979,579)</u>	<u>\$ (13,051,619)</u>

TABLE 2

GRANVILLE COUNTY, NORTH CAROLINA
CHANGES IN NET POSITION
LAST TEN FISCAL YEARS
(ACCRUAL BASIS OF ACCOUNTING)

	Fiscal Year									
	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015
Expenses										
Governmental activities:										
General government	\$ 2,844,996	\$ 2,496,066	\$ 2,764,176	\$ 4,253,006	\$ 4,318,453	\$ 3,557,567	\$ 4,259,610	\$ 4,555,774	\$ 4,405,781	\$ 4,442,094
Public safety	9,096,766	9,465,578	10,376,749	11,756,164	11,838,566	8,745,611	9,823,361	10,620,057	10,655,790	10,425,328
Transportation	133,184	161,752	228,242	142,623	161,465	161,525	135,410	148,296	156,779	173,068
Environmental Protection	282,791	-	-	-	-	-	-	-	-	-
Economic and physical development	282,791	28,224	333,567	357,293	1,142,750	560,181	9,772,776	797,499	476,826	753,782
Human Services	10,796,551	12,612,304	11,196,564	10,841,983	9,883,423	11,189,177	11,590,347	23,560,271	12,744,738	10,524,184
Community Services	2,005,795	2,610,956	2,542,373	2,952,212	2,889,358	3,219,464	3,246,796	3,853,986	2,746,910	3,990,780
Education	23,610,030	35,180,474	16,596,758	14,935,997	15,247,427	24,697,465	17,583,181	14,864,489	14,859,485	21,994,864
Non-departmental and special areas	1,879,547	2,407,906	2,211,016	-	-	-	-	-	-	-
Interest on long-term debt	1,760,155	1,938,828	2,115,040	2,053,147	1,985,372	2,423,796	2,425,015	2,507,886	2,303,425	2,658,358
Total governmental activities expenses	52,692,606	66,902,088	48,364,485	47,292,425	47,466,814	54,554,786	58,836,496	60,908,258	48,349,734	54,962,458
Business-type activities										
Water and Sewer	1,249,509	1,340,252	1,085,232	-	-	-	-	-	-	-
Solid Waste	1,396,116	1,642,393	6,520,539	2,197,983	2,088,641	1,721,247	1,822,661	4,318,099	2,046,765	2,720,941
Stormwater	-	-	-	-	-	-	-	209,073	261,089	280,217
Total business-type activities	2,645,625	2,982,645	7,605,771	2,197,983	2,088,641	1,721,247	1,822,661	4,527,172	2,307,854	3,001,158
Total primary government expenses	55,338,231	69,884,733	55,970,256	49,490,408	49,555,455	56,276,033	60,659,157	65,435,430	50,657,588	57,963,616
Program Revenues										
Governmental activities:										
Charges for services:										
General government	643,915	610,973	677,758	487,200	484,736	394,790	625,684	507,272	527,492	487,489
Public Safety	1,088,446	802,327	924,126	795,836	687,119	621,263	643,455	703,591	676,055	817,649
Environmental Protection	370	-	-	-	-	-	-	-	-	-
Economic and physical development	-	-	-	-	-	17,800	3,560	-	-	-
Human Services	1,285,775	1,137,207	1,499,949	1,763,894	1,987,299	299,919	89,602	97,873	84,399	37,670
Community Services	321,200	354,237	286,584	212,183	203,054	192,996	185,681	200,492	243,873	258,978
Education	-	-	-	-	-	1,488,000	-	-	-	-
Operating grants and contributions										
General government	261,063	14,732	11,808	14,568	37,694	149,436	55,955	69,878	29,930	65,893
Public Safety	345,704	357,011	526,668	676,647	645,268	678,364	1,057,350	1,711,479	926,318	918,182
Transportation	-	-	-	177,704	192,410	261,137	259,741	291,028	191,221	807,152
Economic and physical development	75,000	-	-	3,009	-	738,449	27,500	326,361	58,986	438,483
Human Services	5,479,592	5,756,078	5,967,518	6,055,551	6,247,734	5,868,017	6,421,666	6,237,855	6,547,155	7,246,267
Community Services	193,210	193,001	180,085	195,205	265,444	168,581	151,288	156,245	138,529	136,599
Education	5,000	-	-	-	-	-	800,000	1,060,202	1,000,000	848,881
Capital grants and contributions										
General government	6,323	-	-	-	28,758	-	-	-	-	-
Public Safety	300,368	-	-	-	-	-	-	-	-	-
Transportation	105,253	149,097	171,471	382,062	-	-	-	-	-	-
Economic and physical development	333,941	(14,349)	275,635	120,224	848,919	108,058	147,875	41,415	508,364	66,979
Community Services	89,631	108,513	370,000	417,650	80,000	90,000	-	-	498,631	378,019
Education	400,000	758,693	1,103,970	1,920,000	600,000	-	-	-	-	-
Total governmental activities program revenues	10,934,791	10,227,520	11,995,572	13,221,733	12,308,435	11,076,810	10,469,357	11,403,691	11,430,953	12,508,241

TABLE 2

GRANVILLE COUNTY, NORTH CAROLINA
CHANGES IN NET POSITION
LAST TEN FISCAL YEARS
(ACCRUAL BASIS OF ACCOUNTING)

	Fiscal Year									
	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015
Business-type activities										
Charges for services:										
Water and Sewer	1,553,407	1,555,540	1,201,171	-	-	-	-	-	-	-
Solid Waste	1,434,609	1,592,925	1,595,705	1,525,736	1,527,300	1,680,396	1,540,903	1,686,107	2,325,500	2,528,876
Stormwater	-	-	-	-	-	-	-	248,572	249,597	257,086
Capital grants and contributions	-	-	-	-	-	4,137	4,692	3,493	24,222	25,500
Total business-type activities program revenues	2,988,016	3,148,465	2,796,876	1,525,736	1,527,300	1,684,533	1,545,595	1,938,172	2,599,319	2,811,462
Total primary government program revenues	13,922,807	13,375,985	14,792,448	14,747,469	13,835,735	12,761,343	12,014,952	13,341,863	14,030,272	15,319,703
Net (expenses)/revenue										
Governmental activities										
General Government	(1,933,695)	(1,870,361)	(2,074,610)	(3,751,238)	(3,767,265)	(3,013,341)	(3,577,971)	(3,978,624)	(3,848,359)	(3,888,712)
Public Safety	(7,362,248)	(8,306,240)	(8,925,955)	(10,283,681)	(10,506,179)	(7,445,984)	(8,122,556)	(8,204,987)	(9,053,417)	(8,689,497)
Transportation	(27,931)	(12,655)	(56,771)	417,143	30,945	99,612	124,331	142,732	34,442	634,084
Environmental Protection	(282,421)	-	-	-	-	-	-	-	-	-
Economic and physical development	126,150	(42,573)	(57,932)	(234,060)	(293,831)	304,126	(9,593,841)	(429,723)	90,524	(248,320)
Human Services	(4,031,184)	(5,719,019)	(3,729,097)	(3,022,538)	(1,648,390)	(5,021,241)	(5,079,079)	(17,224,543)	(6,113,184)	(3,240,247)
Community Services	(1,401,754)	(1,955,205)	(1,705,704)	(2,127,174)	(2,340,860)	(2,767,887)	(2,909,827)	(3,497,249)	(1,865,877)	(3,217,184)
Education	(23,205,030)	(34,421,781)	(15,492,788)	(13,015,997)	(14,647,427)	(23,209,465)	(16,783,181)	(13,804,287)	(13,859,485)	(21,145,983)
Non-departmental and special areas	(1,879,547)	(2,407,906)	(2,211,016)	-	-	-	-	-	-	-
Interest on long-term debt	(1,760,155)	(1,938,828)	(2,115,040)	(2,053,147)	(1,985,372)	(2,423,796)	(2,425,015)	(2,507,886)	(2,303,425)	(2,658,358)
Business-type activities										
Water and sewer	303,808	215,288	115,939	-	-	-	-	-	-	-
Solid waste	38,493	(49,468)	(4,924,834)	(672,247)	(561,341)	(36,714)	(277,066)	(2,628,499)	278,735	(192,065)
Stormwater	-	-	-	-	-	-	-	39,499	12,730	2,369
Total primary government net expenses	(41,415,424)	(56,508,748)	(41,177,808)	(34,742,939)	(35,719,720)	(43,514,690)	(48,644,203)	(52,133,066)	(36,640,046)	(42,646,282)
General Revenues and Other Changes in Net Position										
Governmental activities:										
Property taxes	22,243,741	23,410,571	26,593,546	27,423,928	30,260,553	31,614,844	31,803,407	31,967,760	35,899,937	35,119,245
Local option sales tax	9,636,678	10,697,330	9,030,075	7,712,604	5,915,129	4,929,327	5,512,386	5,977,343	5,826,915	6,038,601
Other taxes and licenses	865,181	295,200	1,019,520	666,540	523,113	1,576,079	1,777,995	1,993,976	2,056,480	2,222,684
Investment earnings	1,994,666	1,878,138	1,317,899	536,617	182,190	127,862	61,598	49,130	41,765	26,657
Miscellaneous	309,682	578,191	180,056	265,978	(163,201)	378,224	609,548	297,442	354,724	303,684
Transfers	227,150	(810,551)	594,882	-	-	(2,973,770)	-	-	-	-
Total general revenues, special items and transfers	35,277,098	36,048,879	38,735,978	36,605,667	36,717,784	35,652,566	39,764,934	40,285,651	44,179,821	43,710,871
Total governmental activities	35,277,098	36,048,879	38,735,978	36,605,667	36,717,784	35,652,566	39,764,934	40,285,651	44,179,821	43,710,871
Business-type activities:										
Investment earnings	129,052	162,654	144,531	60,025	5,522	3,864	4,524	5,062	1,778	1,534
Miscellaneous	246,233	162,360	-	-	-	-	-	95,795	104,247	84,583
Transfers	(227,150)	(810,551)	(4,278,578)	-	-	(2,973,770)	-	-	-	-
Total general revenues, special items and transfers	148,135	1,135,565	(4,134,047)	60,025	5,522	2,977,634	4,524	100,857	106,025	86,117
Total business-type activities	148,135	1,135,565	(4,134,047)	60,025	5,522	2,977,634	4,524	100,857	106,025	86,117
Total primary government	35,425,233	37,184,444	34,601,931	36,665,692	36,723,306	38,630,200	39,769,458	40,386,508	44,285,846	43,796,988
Changes in Net Position										
Governmental activities	(6,480,717)	(20,625,689)	2,367,065	2,534,975	1,559,405	(7,825,410)	(8,602,205)	(9,218,916)	7,261,040	1,256,654
Business-type activities	490,526	1,301,385	(8,942,942)	(612,222)	(555,819)	2,940,920	(272,542)	(2,488,143)	397,490	(103,579)
Total primary government	\$ (5,990,191)	\$ (19,324,304)	\$ (6,575,877)	\$ 1,922,753	\$ 1,003,586	\$ (4,884,490)	\$ (8,874,747)	\$ (11,707,059)	\$ 7,658,530	\$ 1,153,075

TABLE 3

**GRANVILLE COUNTY, NORTH CAROLINA
GOVERNMENTAL ACTIVITIES TAX REVENUES BY SOURCE
LAST TEN FISCAL YEARS
(ACCRUAL BASIS OF ACCOUNTING)**

Fiscal Year	Property Tax	Local Sales Tax	Alcoholic Beverage Tax	Occupancy Tax*	Other Tax	Total
2006	\$ 22,243,741	\$ 9,636,678	\$ 23,074	\$ 99,249	\$ 742,858	\$ 32,745,600
2007	23,410,571	10,697,330	22,856	112,187	160,157	34,403,101
2008	26,593,546	9,030,075	22,762	155,041	841,717	36,643,141
2009	27,423,928	7,712,604	23,582	202,191	440,767	35,803,072
2010	30,260,553	5,915,129	23,224	188,877	311,012	36,698,795
2011	31,614,844	4,929,327	23,213	185,671	1,367,195	38,120,250
2012	31,803,407	5,512,386	23,774	178,497	1,575,724	39,093,788
2013	31,967,760	5,977,343	24,334	167,032	1,802,610	39,939,079
2014	35,899,937	5,826,915	25,158	160,985	1,870,337	43,783,332
2015	\$ 35,119,245	\$ 6,038,601	\$ 26,254	\$ 189,714	\$ 2,006,716	\$ 43,380,530

* Occupancy tax levy rate changed from 3% to 6% effective January 1, 2008.

GRANVILLE COUNTY, NORTH CAROLINA
FUND BALANCES OF GOVERNMENTAL FUNDS
LAST TEN FISCAL YEARS
(MODIFIED ACCRUAL BASIS OF ACCOUNTING)

TABLE 4

	Fiscal Year					
	Restated* 2010	2011	2012	2013	2014	2015
General Fund						
Nonspendable						
Prepaid items	\$ -	\$ 4,000	\$ 368	\$ 900	\$ 1,635	\$ 1,916
Restricted						
Stabilization by State Statute	3,334,751	2,831,605	2,694,795	2,092,758	3,247,393	3,997,815
Register of Deeds	-	12,748	33,561	-	12,618	35,050
Human Services	-	-	13,591,044	5,416,399	3,538,668	-
Education	739,572	-	-	695,447	1,043,189	1,390,935
Committed						
Tax Revaluation	110	98,122	196,283	294,687	392,987	491,351
Public Safety	-	-	591,606	945,368	1,022,524	1,091,381
Assigned						
Subsequent year's expenditures	990,730	768,172	1,418,657	1,735,002	1,874,511	1,884,639
Economic & Physical Development	1,003,828	960,000	1,232,800	956,521	548,995	452,737
Unassigned	18,741,118	19,324,317	11,353,100	18,625,992	20,478,407	28,287,719
Total General Fund	<u>\$ 24,810,109</u>	<u>\$ 23,998,964</u>	<u>\$ 31,112,214</u>	<u>\$30,763,074</u>	<u>\$32,160,927</u>	<u>\$37,633,543</u>
All other governmental funds						
Nonspendable						
Prepaid items	\$ -	\$ -	\$ -	\$ -	\$ 34,930	\$ 34,930
Restricted						
Stabilization by State Statute	39,779	39,779	135,549	83,357	30,034	32,179
Education	(62,241)	5,093,606	1,251,264	29,021	29,023	4,247,438
Recreation	(11,928)	67,752	63,319	59,061	-	9,550
Library	8,217,974	3,620,138	1,938,922	927,776	837,938	256,226
Public Safety	1,204,897	1,258,838	194,485	158,231	179,841	229,137
Economic & Physical Development	-	-	2,644,258	2,308,842	1,222,231	796,905
Committed						
Economic & Physical Development	1,622,072	210,014	33,564	642	-	-
Unassigned	-	-	-	-	(218,565)	-
Total other governmental fund	<u>\$ 11,010,533</u>	<u>\$ 11,190,127</u>	<u>\$ 6,261,361</u>	<u>\$ 3,566,930</u>	<u>\$ 2,115,432</u>	<u>\$ 5,606,365</u>

	Fiscal Year				
	2006	2007	2008	2009	2010
General fund					
Reserved by state statute	\$ 2,862,589	\$ 4,026,907	\$ 3,109,806	\$ 3,215,946	\$ 3,007,806
Reserved For Register of Deeds	-	-	30,967	-	-
Unreserved (available for appropriation)					
Designated for subsequent year's expenditures	612,000	2,259,481	724,520	492,435	870,530
Designated for repayment of economic incentives	-	-	-	-	1,003,828
Undesignated	<u>14,332,810</u>	<u>11,966,953</u>	<u>16,290,833</u>	<u>18,146,260</u>	<u>18,349,340</u>
Total General Fund	<u>17,807,399</u>	<u>18,253,341</u>	<u>20,156,126</u>	<u>21,854,641</u>	<u>23,231,504</u>
All other governmental funds					
Reserved by state statute	418,445	1,074,342	471,549	504,490	423,684
Reserved for school construction	(1,783,531)	-	-	-	-
Reserved for public improvement construction	735,887	632,366	-	-	-
Unreserved (available for appropriation)					
Designated for subsequent year's expenditures					
Special revenue funds	896,468	132,227	229,895	1,230,872	995,489
Capital Projects	299,700	(496,053)	231,450	324,125	120,200
Undesignated, reported in nonmajor					
Special revenue funds	4,230,627	3,262,041	4,781,019	3,455,655	2,771,931
Capital Projects	3,046,881	2,823,396	1,668,041	935,099	8,277,854
Total all other governmental fund	<u>\$ 21,411,539</u>	<u>\$ 7,428,319</u>	<u>\$ 7,381,954</u>	<u>\$ 6,450,241</u>	<u>\$ 12,589,158</u>

* Fiscal years 2005 through 2010 are presented in the Pre-GASB 54 format on the bottom table with Fiscal years 2010, 2011, 2012, 2013, 2014 and 2015 presented showing the GASB 54 format. Fiscal year 2010 was restated by County Finance Staff and represents and was not subject to audit procedures.

TABLE 5

GRANVILLE COUNTY, NORTH CAROLINA
CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS
LAST TEN FISCAL YEARS
(MODIFIED ACCRUAL BASIS OF ACCOUNTING)

	Fiscal Year									
	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015
Revenues										
Ad Valorem taxes	\$ 21,843,847	\$ 23,180,548	\$ 26,674,614	\$ 27,364,379	\$ 30,144,926	\$ 31,596,349	\$ 31,873,214	\$ 32,738,695	\$ 36,071,119	\$ 35,485,256
Sales and other taxes	10,419,305	10,921,364	9,711,264	8,256,308	6,327,694	5,432,983	7,271,408	7,844,912	7,706,195	8,109,374
Licenses, fees and other revenue	3,243,739	3,064,839	3,220,267	3,305,715	3,384,135	1,824,726	2,074,806	2,093,304	2,150,691	2,127,385
Unrestricted Intergovernmental Revenues	59	-	500	-	-	-	-	-	-	-
Restricted Intergovernmental Revenues	7,801,743	7,570,086	9,043,073	10,009,759	8,897,671	11,251,616	9,382,743	10,229,890	10,099,871	11,216,643
Investment earnings	2,001,898	1,870,843	1,361,872	536,617	182,190	127,862	61,598	49,130	41,765	26,657
Miscellaneous	281,486	241,952	250,119	324,509	341,778	371,189	293,653	177,404	350,646	236,566
Total Revenues	45,592,077	46,849,632	50,261,709	49,797,287	49,278,394	50,604,725	50,957,422	53,133,335	56,420,287	57,201,881
Expenditures										
Current:										
General government	2,460,838	2,248,000	2,504,483	2,949,824	2,939,723	2,670,103	2,912,726	3,005,461	3,112,460	3,070,425
Public safety	8,060,394	10,259,786	9,739,259	10,627,195	10,873,165	8,414,677	10,087,628	9,770,114	10,267,270	10,010,614
Community services	2,009,635	2,256,353	2,362,405	2,466,093	2,267,231	3,540,856	3,116,885	3,443,616	3,189,156	3,031,754
Economic and physical development	249,843	400	317,475	78,384	74,319	108,058	406,286	467,279	27,644	56,777
Human Services	10,673,809	12,648,743	11,223,967	10,178,787	9,204,421	10,683,498	10,683,159	10,907,712	10,461,480	10,122,056
Non-departmental & special areas	1,786,621	2,486,971	2,349,153	1,891,782	1,879,904	2,456,295	7,761,846	15,801,366	4,059,505	2,701,203
Capital Outlay	1,952,219	1,534,687	2,878,658	1,654,172	3,431,384	4,637,671	2,091,297	1,021,405	2,452,522	7,980,901
Intergovernmental:										
Education	23,610,030	35,180,474	16,606,743	14,935,997	15,247,427	24,698,148	17,583,181	14,864,489	14,859,485	14,604,207
Debt service:										
Bond issuance cost	7,655	32,302	-	-	42,653	235,107	-	345,343	-	-
Principal	2,048,355	2,079,937	2,762,535	2,916,266	3,558,017	4,325,081	5,317,182	4,649,290	5,186,772	10,162,582
Interest	1,779,461	1,896,828	2,115,253	2,078,214	2,021,963	2,493,032	2,812,748	2,711,060	2,857,638	3,247,813
Total expenditures	54,638,860	70,624,481	52,859,931	49,776,714	51,540,207	64,262,526	62,772,938	66,987,135	56,473,932	73,988,332
Excess of revenues over (under) expenditures	(9,046,783)	(23,774,849)	(2,598,222)	20,573	(2,261,813)	(13,657,801)	(11,815,516)	(13,853,800)	(53,645)	(16,786,451)
Other financing sources (uses)										
Debt proceeds	-	11,000,000	3,859,760	-	19,815,000	16,000,000	14,000,000	26,855,000	-	25,750,000
Premium on debt	-	48,122	-	-	463,302	-	-	2,525,946	-	-
Payments to refunded bond escrow agent	-	-	-	-	(10,500,708)	-	-	(18,350,717)	-	-
Transfers in from other funds	5,248,744	6,215,220	8,816,162	4,607,877	5,747,250	2,939,116	4,207,569	1,186,952	487,105	617,535
Transfers out to other funds	(5,021,594)	(7,025,771)	(8,221,280)	(4,607,877)	(5,747,250)	(5,912,886)	(4,207,569)	(1,406,952)	(487,105)	(617,535)
Total other financing sources (uses)	227,150	10,237,571	4,454,642	-	9,777,594	13,026,230	14,000,000	10,810,229	-	25,750,000
Excess of Revenues and Other Sources Over (Under) Expenditures and Other Uses	(8,819,633)	(13,537,278)	1,856,420	20,573	7,515,781	(631,571)	2,184,484	(3,043,571)	(53,645)	8,963,549
Net change in fund balances	\$ (8,819,633)	\$ (13,537,278)	\$ 1,856,420	\$ 20,573	\$ 7,515,781	\$ (631,571)	\$ 2,184,484	\$ (3,043,571)	\$ (53,645)	\$ 8,963,549
Debt service as a percentage of noncapital expenditures	7.01%	5.84%	9.74%	10.39%	11.40%	11.79%	15.05%	11.45%	14.88%	30.69%

TABLE 6

GRANVILLE COUNTY, NORTH CAROLINA
 GENERAL GOVERNMENTAL TAX REVENUES BY SOURCES
 LAST TEN FISCAL YEARS
 (MODIFIED ACCRUAL BASIS OF ACCOUNTING)
 (UNAUDITED)

Fiscal Year	Property Tax	Sales Tax	Alcoholic Beverage Tax	Other Taxes	Total
2006	\$ 21,843,847	\$ 9,636,678	\$ 11,537	\$ 549,156	\$ 32,041,218
2007	23,180,548	10,068,167	11,428	617,735	33,877,878
2008	26,674,614	9,030,075	11,381	558,964	36,275,034
2009	27,364,379	7,712,604	11,791	531,913	35,620,687
2010	30,144,926	5,915,129	11,612	400,953	36,472,620
2011	31,596,349	4,929,327	11,606	503,656	37,040,938
2012	31,873,214	5,512,386	11,887	490,872	37,888,359
2013	32,738,695	5,977,343	12,167	481,307	39,209,512
2014	36,071,119	5,826,915	12,579	532,830	42,443,443
2015	\$ 35,485,256	\$ 6,038,601	\$ 13,127	\$ 591,103	\$ 42,128,087

TABLE 7

**GRANVILLE COUNTY, NORTH CAROLINA
ASSESSED VALUE OF TAXABLE PROPERTY
LAST TEN FISCAL YEARS**

Fiscal Year Ended June 30	Property Excluding Registered Motor Vehicles	Motor Vehicles	Plus Discoveries	Less Abatements	Total Taxable Assessed Value	Total Direct Tax Rate	Estimated Actual Taxable Value	Estimated Actual Taxable/Market Value	Assessed Value as a Percentage of Market Value
2006	\$ 3,022,046,199	\$ 146,147,086	\$ 105,541,000	\$ (112,754,714)	\$ 3,160,979,571	0.700	\$ 22,126,857	\$ 22,378,731	98.87%
2007	2,834,801,060	433,685,429	126,242,857	(72,754,857)	3,321,974,489	0.700	23,253,821	24,615,032	94.47%
2008	2,997,456,552	391,436,935	123,665,695	(7,263,444)	3,505,295,738	0.755	26,464,983	29,948,337	88.11%
2009	3,117,166,533	381,288,212	129,114,437	(9,028,382)	3,618,540,800	0.755	27,319,983	31,730,526	86.10%
2010	3,203,221,864	411,796,666	119,939,515	(65,594,788)	3,669,363,257	0.825	30,272,247	30,820,858	98.22%
2011	3,495,709,869	341,241,745	127,933,962	(9,200,000)	3,955,685,576	0.795	31,447,700	30,325,651	103.70%
2012	3,517,432,454	360,457,359	124,469,560	(7,083,396)	3,995,275,977	0.795	31,762,444	30,258,592	104.97%
2013	3,574,424,012	378,323,522	137,054,969	(10,881,132)	4,078,921,371	0.795	32,427,425	29,975,434	108.18%
2014	3,645,649,362	520,715,946	135,053,012	(5,627,108)	4,295,791,212	0.830	35,605,455	34,448,002	103.36%
2015	\$ 3,682,196,152	\$ 425,683,950	\$ 131,119,277	\$ (5,085,060)	\$ 4,233,914,319	0.830	\$ 35,141,489	\$ 33,999,118	103.36%

Source: Granville County Tax Department

TABLE 8

**GRANVILLE COUNTY, NORTH CAROLINA
PROPERTY TAX RATES
DIRECT AND OVERLAPPING GOVERNMENTS
LAST TEN FISCAL YEARS**

	Fiscal Year									
	2015	2014	2013	2012	2011	2010	2009	2008	2007	2006
County Direct Rates*										
County-wide Rate	0.830	0.830	0.795	0.795	0.795	0.825	0.755	0.755	0.700	0.700
Municipality Rates										
City of Oxford	0.620	0.620	0.600	0.600	0.600	0.600	0.550	0.550	0.550	0.550
Town of Stem	0.450	0.450	0.450	0.450	0.450	0.450	0.450	0.450	0.450	0.450
Town of Stovall	0.490	0.490	0.490	0.490	0.490	0.490	0.490	0.490	0.490	0.490
City of Creedmoor	0.700	0.700	0.700	0.700	0.700	0.700	0.725	0.725	0.700	0.690
Town of Butner^	0.350	0.350	0.350	0.350	0.350	0.250	0.250	0.250	0.250	0.200
Lyon Station**	N/A	N/A	N/A	N/A	N/A	N/A	N/A	0.095	0.095	0.095
Oxford Parking Authority	0.100	0.100	0.100	0.100	0.100	0.100	0.100	0.100	0.100	0.100
Oxford Municipal Service District	0.200	0.200	0.200	0.200	0.200	0.200	0.200	0.200	0.200	0.200
Oxford Economic Development District	0.100	0.100	0.100	0.100	0.100	0.100	0.100	0.100	0.100	0.100

^ Town of Butner was incorporated in fiscal year 2007-2008, prior to then the tax was levied as the special taxing district named "Butner Police and Fire Protection"

** Lyon Station was turned over to South Granville Water and Sewer Authority and is no longer a taxing district as of January 1, 2008.

TABLE 9

GRANVILLE COUNTY, NORTH CAROLINA
PRINCIPAL PROPERTY TAXPAYERS
JUNE 30, 2015
CURRENT YEAR AND NINE YEARS AGO*

Taxpayer	2015			2007		
	Taxable Assessed Value	Rank	Percentage of Total Taxable Assessed Value	Taxable Assessed Value	Rank	Percentage of Total Taxable Assessed Value
Revlon	\$ 87,424,183	1	2.06%	\$ 67,127,366	1	2.02%
Certainfeed Corporation	58,688,022	2	1.39%	31,946,482	2	0.96%
Duke Energy Progress	35,999,184	3	0.85%	29,940,047	3	0.90%
Shalag	34,800,021	4	0.82%			
Bridgestone Commercial Solutions^	34,167,257	5	0.81%	21,524,964	5	0.65%
SantaFe Natural Tobacco Company	32,146,138	6	0.76%	-	-	0.00%
WAKE EMC	25,494,037	7	0.60%	18,808,827	8	0.57%
Public Service Co. of NC	24,763,069	8	0.58%	-	-	0.00%
Carefusion EIT LLC**	20,932,027	9	0.49%	20,841,179	6	0.63%
Newton Instrument Company	19,598,899	10	0.46%	15,742,802	10	0.47%
Butner Acquisition Company	-	-	0.00%	18,550,812	9	0.56%
Athol Manufacturing Corp	-	-	0.00%	27,535,605	4	0.83%
Central Leasing USA	-	-	0.00%	20,394,561	7	0.61%
Totals	\$ 374,012,837		8.83%	\$ 272,412,645		8.20%

Source: Granville County Tax Department

* Management decided to present this table over a five year period rather than provide ten individual years of information to improve usefulness of the information. Given the changes in business environments, five years was determined to provide a clearer picture of economic change. (Note additional years information can be viewed on the County's web site under the Finance Department section: www.granvillecounty.org)

^ In 2007 Company name was Bandag Inc.

** In 2007 Company name was Alaris Medical Systems, Inc.

TABLE 10

**GRANVILLE COUNTY, NORTH CAROLINA
PROPERTY TAX LEVIES AND COLLECTIONS
LAST TEN FISCAL YEARS**

Fiscal Year Ended December 31	Total Tax Levy for Fiscal Year	Collected within the Fiscal Year of the Levy		Collections in Subsequent Years	Total Collections to Date	
		Amount	Percentage of Levy		Amount	Percentage of Levy
2006	\$ 22,031,861	\$ 20,892,320	94.83%	\$ 1,095,218	\$ 21,987,538	99.80%
2007	23,253,821	21,965,301	94.46%	1,091,889	23,057,190	99.15%
2008	26,387,480	25,234,247	95.63%	1,011,185	26,245,432	99.46%
2009	27,319,983	26,261,609	96.13%	1,016,738	27,278,347	99.85%
2010	30,180,232	29,039,361	96.22%	1,036,522	30,075,883	99.65%
2011	31,512,371	30,623,639	97.18%	836,272	31,459,911	99.83%
2012	31,762,444	30,856,878	97.15%	848,183	31,705,061	99.82%
2013	32,427,425	31,513,749	97.18%	819,669	32,333,418	99.71%
2014	35,605,455	34,934,862	98.12%	531,907	35,466,769	99.61%
2015	\$ 35,141,489	\$ 34,735,388	98.84%	\$ -	\$ 34,735,388	98.84%

Source: Granville County Tax Department

TABLE 11

GRANVILLE COUNTY, NORTH CAROLINA
RATIOS OF OUTSTANDING DEBT BY TYPE
LAST TEN FISCAL YEARS

Fiscal Year	Governmental Activities					Business-type Activities	Total Primary Government	Per Capita *	Percentage of Personal Income*
	General Obligation Bonds	Installment Obligations	Financing Agreements	Certificates of Participation	Capital Leases	Capital Leases			
2006	\$ 39,890,000	\$ -	\$ -	\$ -	\$ 467,126	\$ 661,761	\$ 41,018,887	762	3.00%
2007	47,415,000	1,481,608	-	-	380,581	539,157	49,816,346	885	3.34%
2008	44,965,000	5,118,689	-	-	290,725	-	50,374,414	915	3.26%
2009	42,515,000	4,745,717	-	-	197,431	-	47,458,148	844	3.11%
2010	49,345,000	4,369,561	-	-	100,570	-	53,815,131	957	3.47%
2011	46,635,414	3,990,096	-	16,000,000	-	-	66,625,510	1,100	3.92%
2012	43,363,248	17,607,184	8,048,861	15,510,000	-	-	84,529,293	1,389	4.86%
2013	41,650,118	27,935,125	7,198,333	15,020,000	-	-	91,803,576	1,582	5.15%
2014	38,203,031	27,451,269	6,337,174	14,330,000	-	-	86,521,474	1,488	4.64%
2015	\$ 34,770,946	\$ 37,865,337	\$ 6,870,000	\$ 14,040,000	\$ -	\$ -	\$ 93,546,283	1,605	4.56%

Note 1: Details regarding the county's outstanding debt can be found in the notes to the financial statements.

Note 2: Per Capita amounts are based on population numbers as of July 1 of the fiscal year.

* Total Personal income can be calculated using population and per capita income information found on Table 14

TABLE 12

GRANVILLE COUNTY, NORTH CAROLINA
RATIOS OF GENERAL BONDED DEBT OUTSTANDING
LAST TEN FISCAL YEARS

<u>Fiscal Year</u>	<u>General Obligation Bonds</u>	<u>Less: Amounts Available in Debt Service Fund</u>	<u>Total</u>	<u>Percentage of Personal Income*</u>	<u>Percentage of Estimated Actual Taxable Value of Property</u>	<u>Per Capita</u>
2006	\$ 39,890,000	\$ -	\$ 39,890,000	2.91%	1.26%	741
2007	47,415,000	-	47,415,000	3.28%	1.43%	868
2008	44,965,000	-	44,965,000	2.91%	1.28%	817
2009	42,515,000	-	42,515,000	2.79%	1.17%	756
2010	49,345,000	-	49,345,000	3.11%	1.34%	859
2011	46,635,414	-	46,635,414	2.74%	1.18%	770
2012	43,363,248	-	43,363,248	2.49%	1.09%	712
2013	41,650,118	-	41,650,118	2.34%	1.02%	718
2014	38,203,031	-	38,203,031	2.05%	0.89%	657
2015	\$ 34,770,946	\$ -	\$ 34,770,946	1.70%	0.82%	597

Note: Population figures are as of July 1 of the fiscal year

* Total Personal income can be calculated using population and per capita income information found on Table 14

(total personal income for Granville County estimated at \$1,740,073,170 for fiscal year 2012).

TABLE 13

**GRANVILLE COUNTY, NORTH CAROLINA
LEGAL DEBT MARGIN INFORMATION
LAST TEN FISCAL YEARS**

	Fiscal Year									
	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015
Debt limit	\$ 252,878,366	\$ 265,757,959	\$ 280,423,659	\$ 289,483,264	\$ 293,549,061	\$ 316,454,846	\$ 319,622,078	\$ 326,313,710	\$ 343,663,297	\$ 338,713,146
Total net debt applicable to limit	<u>45,525,754</u>	<u>53,785,453</u>	<u>55,254,560</u>	<u>51,695,353</u>	<u>57,390,915</u>	<u>53,041,051</u>	<u>84,529,293</u>	<u>91,803,576</u>	<u>86,521,474</u>	<u>93,546,283</u>
Legal debt margin	<u>\$ 207,352,612</u>	<u>\$ 211,972,506</u>	<u>\$ 225,169,099</u>	<u>\$ 237,787,911</u>	<u>\$ 236,158,146</u>	<u>\$ 263,413,795</u>	<u>\$ 235,092,785</u>	<u>\$ 234,510,134</u>	<u>\$ 257,141,823</u>	<u>\$ 245,166,863</u>
Total net debt applicable to the limit as a percentage of debt limit	18.00%	20.24%	19.70%	17.86%	19.55%	16.76%	26.45%	28.13%	25.18%	27.62%
Legal Debt Margin Calculation for Fiscal Year 2015										
Assessed value										\$ 4,233,914,319
Add back: exempt real property										-
Total assessed value										<u>4,233,914,319</u>
Debt limit (8% of total assessed value)										338,713,146
Debt applicable to limit:										
General obligation bonds										34,770,946
Installment Obligations										37,865,337
Certificates of Participation										14,040,000
Lease Financing Agreements - Governmental Activities										<u>6,870,000</u>
Total net debt applicable to limit										<u>93,546,283</u>
Legal debt margin										<u>\$ 245,166,863</u>

TABLE 14

**GRANVILLE COUNTY, NORTH CAROLINA
DEMOGRAPHIC AND ECONOMIC STATISTICS
LAST TEN FISCAL YEARS**

Fiscal Year	(1) Population	(2) Per Capita Income	(3) Percent High School Graduate	Percent Bachelor's Degree or Higher	(4) School Enrollment	(5) Unemployment Rate
2006	53,840	25,430	72.4	13	8,704	5.1%
2007	54,606	26,492	66.9	13	8,756	5.2%
2008	55,045	28,098	60.7	13	8,831	6.5%
2009	56,250	27,104	58.4	13	8,786	10.4%
2010	57,434	27,588	65.3	14	8,637	9.9%
2011	60,547	28,085	78.3	14	8,545	10.5%
2012	60,863	28,590	79.9	14	8,505	10.1%
2013	58,036	30,722	81.7	15	8,479	9.8%
2014	58,162	32,087	81.7	15	8,037	6.8%
2015	58,284	35,194	82	17.7	7,964	4.9%

Source 1: Population figures are from the North Carolina Department of the State Demographer

Fiscal year 2015 figure based on 2014 Est from NC Dept. of Commerce ACCESSNC table.

Source 2: Per capita income figures are from the United States Department of Commerce

Bureau of Economic Analysis. Most recent data available thru 2010.

Fiscal year 2011 & 2012 were estimated based on NC Department of Commerce growth projections.

(Note: fiscal years 2003 - 2010 were restated to reflect a single source of information. Previous tables in prior year CAFR documents utilized a different source for this information)

Fiscal year 2015 figure based on 2014 Est. Median Worker Earnings from NC Dept. of Commerce ACCESSNC table.

Source 3: Percent high school graduates and percent bachelor's degree or higher are from the

North Carolina Department of Commerce files

Fiscal year 2015 figure based on 2014 Est from NC Dept. of Commerce ACCESSNC table.

Source 4: School Enrollment numbers are from the Department of Public Instruction

Fiscal year 2015 figure supplied by Granville County School Systems

Source 5: Unemployment rates are from the North Carolina Department of Commerce - Labor &

Economic Analysis Division

Fiscal year 2015 figure based on 2014 Est from NC Dept. of Commerce ACCESSNC table.

TABLE 15

**GRANVILLE COUNTY, NORTH CAROLINA
PRINCIPAL EMPLOYERS
CURRENT YEAR AND SIX YEARS AGO***

2015				2010			
			Percentage of Total County				Percentage of Total County
Employer	Employees	Rank	Employment	Employer	Employees	Rank	Employment
Revlon	1,336	1	4.91%	Revlon	2,000	1	7.71%
Altec Industries	575	2	2.11%	Altec Industries	300	2	1.16%
Food Lion Distribution	365	3	1.34%	Flextronics	325	3	1.25%
Carolina Sunrock	292	4	1.07%	Food Lion Distribution	300	4	1.16%
Certainteed Corporation	250	5	0.92%	Ideal Fastener	300	5	1.16%
Ideal Fastner	230	6	0.85%	Certainteed Corporation	300	6	1.16%
Bridgestone Bandag	207	7	0.76%	Clayton Homes	250	7	0.96%
Clayton Homes	200	8	0.74%	Newton Instrument Co.	175	8	0.67%
Gate Precast	150	9	0.55%	Pallet One of North Carolina, Inc.	175	9	0.67%
Santa Fe Natural Tobacco	140	10	0.51%	Bandag, Inc.	168	10	0.65%
Newton Instruments	135	11	0.50%	Carolina Sunrock	151	11	0.58%
Carefusion	130	12	0.48%	Gate Precast	150	12	0.58%
	<u>4,010</u>		<u>14.74%</u>	Total	<u>4,594</u>		<u>17.71%</u>

Source: Information from Granville County Economic Development Commisison

* Management decided to present this table over a three year period rather than provide ten individual years of information to improve usefulness of the information. Given the changes in business environments, a three year period was determined to provide a clearer picture of economic change. (Note additional years information can be viewed on the County's web site under the Finance Department section: www.granvillecounty.org)

TABLE 16

GRANVILLE COUNTY, NORTH CAROLINA
 FULL-TIME EQUIVALENT COUNTY EMPLOYEES BY FUNCTION
 LAST TEN FISCAL YEARS
 (UNAUDITED)

Function	Fiscal Year									
	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015
General Government	39	39	38	40	35	35	35.5	35	36.5	39
Human Services	95	95	98	98	98.5	98.5	100	98	98	99.5
Community Services	34.5	35.5	37	37	40.5	42.5	44.5	49.5	56	56
Public Safety										
Sheriff's Dept./Detention Center	79.5	79.5	85	85	90.5	94.5	99.5	99	99.5	100
Emergency Services*	77.5	78.5	78.5	78.5	72.5	25	26	25	29	31
Emergency Management	3.5	3.5	3.5	3.5	3	3	4	3	3	4
Solid Waste	5	5	5	5	4	4	4.5	4.5	4.5	5.5
Water & Sewer	3	3	-	-	-	-	-	-	-	-
Total	337	339	345	347	344	302.5	314	314	326.5	335

Source: Granville County Human Resource Department & Granville County Finance Department

* Emergency Services includes, Forestry, EMS, Emergency Communications, & Animal Control. On July 1, 2010 EMS Services & Staff were transferred to Granville Health Systems.

TABLE 17

GRANVILLE COUNTY, NORTH CAROLINA
OPERATING INDICATORS BY FUNCTION
LAST TEN FISCAL YEARS
(UNAUDITED)

Function	Fiscal Year									
	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015
Public Safety/Sheriff										
Incident Reports**	2,069	1,780	2,072	7,641	8,773	10,220	8,920	8,918	8,763	8,446
Miscellaneous Incident Reports	5,611	6,566	6,051	-	-	-	-	-	-	-
Arrests	1,795	1,238	1,251	1,117	1,023	1,353	1,409	1,189	1,014	887
Court Papers	9,195	9,194	8,824	9,096	8,221	8,026	7,427	6,965	5,945	7,532
Public Safety/Emerg Mgmt/Fire										
Number of calls answered (includes fire & medical first response calls)	2,963	2,403	2,749	2,755	2,475	2,754	2,594	2,585	1,953	2,335
Inspections	167	170	206	141	172	205	233	263	216	235
Solid Waste										
MSW Landfill Tonnage (May 1, 2013 - present)								3,091	17,403	20,634
C & D Landfill Tonnage	28,184	29,920	32,833	19,810	16,493	17,171	14,237	13,024	15,447	13,480
Convenience Sites Tonnage	7,548	8,563	8,808	8,572	8,635	8,248	8,069	7,643	7,543	8,625
Civil Citations	5	6	3	5	4	10	5	7	5	4
Criminal Citations	1	-	-	-	1	1	2	-	1	1
Community Services/Library										
Items Added to Physical Collection	7,931	9,060	9,465	8,231	2,429	8,903	7,297	6,904	5,468	6,079
Items Added to Virtual Collection^	-	-	-	-	-	-	4,067	160	N/A	n/a
Circulation	155,110	154,080	159,820	165,076	178,460	186,335	209,706	136,094	118,346	126,891
Internet Use	28,995	31,647	42,658	68,323	36,648	42,276	45,828	61,369	45,713	54,830
Program Attendance	7,762	11,803	10,564	6,347	4,378	4,261	6,594	6,584	14,160	17,367
Community Services/Planning & Inspections										
Number of Building Permits Issued	613	736	672	612	573	443	393	474	459	513
Number of Mobile Home Permits Issued	105	80	121	69	60	61	57	59	52	57
Number of Other Permits Issued (Includes Electrical, Plumbing & Mechanical)	848	507	431	466	548	574	588	695	768	825
Human Services/Social Services										
Average # Adult Medicaid Eligible Cases	2,253	2,300	2,327	2,317	2,293	2,340	2,464	2,525	2,515	3,000
Average # Family & Child Medicaid Cases	2,839	3,116	3,281	3,562	4,031	4,168	4,335	4,366	4,315	5,887
Average # Households Receiving Food Stamps	1,953	2,077	2,173	2,365	3,041	3,738	4,156	4,187	4,412	4,192
Average \$ Fraud Collections per Month	2,432	3,802	4,147	4,242	3,853	3,313	3,158	2,814	1,714	2,564
Education										
School enrollment	8,704	8,756	8,831	8,786	8,637	8,545	8,505	8,479	8,037	7,964

Sources: Various county government departments. School enrollment statistics are from the North Carolina Department of Public Instruction

^ Virtual collection includes e-books & downloadable audio books.

** Beginning fiscal year 2009, the Granville County Sheriff's Department combines miscellaneous incident reports and individually initiated incident reports.

TABLE 18

GRANVILLE COUNTY, NORTH CAROLINA
CAPITAL ASSET STATISTICS BY FUNCTION
LAST TEN FISCAL YEARS
(UNAUDITED)

Function	Fiscal Year									
	2006	2007	2008	2009	2010	2011	2012	2013	2014	2015
Public Safety										
Sheriff (Stations)	2	2	2	2	2	2	2	2	2	2
Fire stations	14	14	14	14	14	14	14	14	14	14
Highways and streets										
Streets (miles)	918	924	1508	1508	1510	1528	1534	1595	1513	1521
Culture and recreation										
Parks	1	1	1	2	2	2	2	2	2	2
Libraries	4	4	4	4	4	4	4	4	4	4
Education										
Schools	16	18	18	18	19	19	20	20	20	20

Source: North Carolina Department of Public Instruction, Granville County
Granville County Finance Office

REVALUATION RESERVE

Overview: North Carolina General Statute 153-A-150 mandates that counties set aside funds to finance the octennial reappraisal of real property. Each year a county must appropriate funds to its reappraisal reserve fund in an amount that will accumulate enough to finance the next reappraisal. Once placed in these accounts, the funds must be used only for this purpose.

Outlook: According to the Tax Administrator and Finance Director the 2010 reappraisal cost a total of \$568,319. In planning for the 2018 Revaluation, it is assumed that the expected reserve fund balance of \$110 plus future deposits and investment earnings will be more than sufficient to meet the projected cost.

Assumptions used to project cost for the 2018 Revaluation:

- Annual Contributions of \$98,000 will be made at the end of each remaining fiscal year.
- Projection assumes an average investment earnings rate range of .5% - 1.0% annually.
- Amount required is calculated on 36,770 parcels being reviewed at \$21.50 each.

Historical Review of Granville County Property Revaluation

<i>Revaluation Year</i>	<i>Number of Parcels</i>	<i>Rate per parcel *</i>	<i>Cost</i>
1994 (actual)	26,852	\$ 12.95	\$ 347,733
2002 (actual)	26,977	\$ 16.60	\$ 434,594
2010 (actual)	30,200	\$ 18.82	\$ 568,319
2018 (projected)	36,770	\$21.50	\$ 790,555

Revised as of 4/6/2013

* Rate per parcel includes associated cost such as advertising, mailings, and printing cost.

Summary of Actual & Projected Fund Balances

	Actual Budgeted Fiscal Year 2011	Actual Fiscal Year 2012	Actual Fiscal Year 2013	Actual Fiscal Year 2014	Actual Fiscal Year 2015	Estimate Fiscal Year 2016	Projected Fiscal Year 2017	Projected Fiscal Year 2018
Annual Appropriation	98,000	98,000	98,000	98,000	98,000	98,000	98,000	98,000
Investment Earnings	12	161	404	315	364	1,470	1,972	2,162
Expenditures	0	0	0	0	0	0	323,000	467,555
Ending Fund Balance*	98,122	196,283	294,687	393,002	491,351	590,821	367,793	400

*Reserve amount as of June 30, 2010 was \$110.

School Restricted Capital
Fund Balance Calculation for GASB 54
(Note: Fund Balance shows as a Commitment of Fund Balance in the General Fund)

Fiscal Year	Revenues					Expenditures					Balance Projected to be Committed in General Fund
	Restricted Sales Tax (1)	ADM or Lottery Funds Requested (2)	Investment Earnings Allocation (3)	General Fund Contribution (4)	Total Restricted Revenues	Category 1 Programmed Capital Outlay (5)	Other Capital Outlay Projects (6)	160A(20) Financing Debt Service	GO Bond & Refunding Debt Service	Total Expenditures for School Capital	
07/08	2,310,254	1,103,970	128,278	2,224,453	5,766,955	649,506	1,009,985	142,545	4,300,019	6,102,055	2,750,327
08/09	2,143,015	1,920,000	38,813	1,468,500	5,570,328	675,486	890,743	279,984	4,208,769	6,054,982	2,265,673
09/10	1,832,920	600,000	4,168	1,719,100	4,156,188	926,086	0	273,177	4,180,681	5,379,944	1,041,917
10/11	1,827,708	1,488,000	1,529	2,591,529	5,908,765	675,486	1,018,000	266,370	4,544,906	6,504,762	445,921
11/12	2,048,677	800,000	1,531	3,765,855	6,616,063	540,586	0	259,563	5,651,932	6,452,081	609,902
12/13	2,099,894	1,060,202	1,600	3,630,059	6,791,755	540,586	910,202	252,756	4,947,268	6,650,812	750,845
13/14	2,068,484	1,000,000	102	3,536,006	6,604,592	957,671	0	245,949	5,400,973	6,604,592	750,845
14/15	2,067,855	848,881	616	3,757,335	6,674,687	957,671	0	441,536	5,278,624	6,677,831	747,701
15/16 Projected	2,077,694	397,280	1,581	4,885,689	7,362,244	1,237,966	0	1,378,504	5,194,285	7,810,755	299,190
16/17	2,129,636	500,000	300	4,428,122	7,058,058	957,671	0	1,346,734	5,052,843	7,357,248	(0)
17/18	2,182,877	1,000,000	300	4,050,294	7,233,471	986,401	0	1,314,964	4,932,105	7,233,470	0
18/19	2,237,449	1,000,000	300	3,864,042	7,101,791	1,015,993	0	1,283,194	4,802,604	7,101,791	0
19/20	2,293,385	1,000,000	300	3,695,950	6,989,635	1,046,473	0	1,251,424	4,691,738	6,989,635	0

* GASB 54 Implementation Year - Expenditure priority = Most Restrictive revenues first, Least Restrictive revenues last

(1) Sales tax revenue estimated to increase 2.5% annually

(2) ADM & Lottery Funds are expected to be limited by State Budget actions in future years

(3) Interest earning rates of 1% used to budget for future years

(4) Includes General Fund contribution for debt service and Other non-restricted revenues (if any)

(5) Category 1 funding is approved each year within the funding strategy adopted in 1997 (growth held to no more than 3% unless specific increase identified and agreed upon by both Boards)

(6) Other Capital Projects as approved by both boards not otherwise identified in this report

DEBT SERVICE SUMMARY

- Granville County strictly adheres to the requirements set forth by the Local Government Bond Act (G.S. Chapter 159). G.S. 159-55 provides that the net General Obligation debt of the County not exceed 8 percent of the appraised value of property subject to taxation. As of the most recent audited financial statements dated June 30, 2015 the County had a legal debt margin of \$245,166,863

Total Debt per Capita as of June 30, 2015	\$1,605
GO Debt per Capita as of June 30, 2015	\$ 1,291#

- Granville County has taken the approach to finance projects with a “pay-as-you-go” basis whenever possible, however in 2005, 2009, and 2013 the county approved debt for school projects which required a 5¢, 2.5¢, and 2.5¢ tax increases respectively for anticipated debt service.
- The County currently holds the following ratings: Moody’s rating is at Aa2, Standard and Poor’s rating at AA-, and the North Carolina Municipal Council Rating of 84.
- The County Finance Department has adopted the following targets and outside guidelines to measure the recommended amount of debt that the County could prudently authorize and issue over the next five (5) years:
 - Net Tax-Supported Debt Service as a percentage of General Tax Revenues should be targeted at no more than 15% and not exceed 18% (14.70% as of 6/30/2015).
 - Net debt as a Percentage of Market Value of Taxable Property should not exceed 2.5% (1.58% as of 6/30/2015).
 - The Ten Year Payout ratio (in which 55% or more of the outstanding tax supported debt principal is paid within ten years) will be no lower than 55% (77.7% as of 6/30/2015).

More information about these targets and the County’s performance can be reviewed in the Statistical Section of the County’s *Comprehensive Annual Financial Report* located on the County’s web site www.granvillecounty.org under the Finance Department page.

The following table shows the budgeted interest expenditures and principle for fiscal year 2016-2017:

Category of Debt	Principle	Interest
Schools	\$ 4,548,782	\$ 1,825,663
Hospital	645,455	619,566
Library System	400,000	198,000
911 Emergency Telephone System Fund & Public Safety - Communication	111,500	518,475
County Parks	32,869	6,774
Economic Development	1,405,197	222,516
Total Debt Service 2016-2017*	\$7,143,803	\$2,877,703

#Taken from 1/11/16 Analysis of Debt for NC Counties - Dept. of State Treasurer – Div. of State and Local Gov’t Finance

DEBT SERVICE

Overview: In response to GASB 54, Granville County incorporated debt service within the General Fund and Emergency Telephone System Fund beginning fiscal year 2011-2012. Granville County has various sources of revenues, which are used to retire each obligation. The current sources of revenue are Granville Health Systems (Hospital), Emergency Telephone System restricted revenues, restricted portions of Sales Tax revenues, Lottery proceeds, and general fund revenues. At present, the County uses several different types of financing: General Obligation Bonds, Installment Purchase, Inter-local Agreements, COPS, and Refunding.

GO or General Obligation debt is issued by the County and pledges the full faith and credit of the County. Therefore, GO bonds must be approved by the citizens of a jurisdiction and are guaranteed by future tax revenue. The most important County obligation is for payment of GO debt. **Refunded GO bonds** represent general obligation bonds that are refinanced to obtain a lower net interest cost.

Installment Purchase (referred to as a 160A-20), is a lease purchase in which the item or items purchased or renovated serve as collateral. There is no public approval necessary and these instruments are generally used for smaller projects due to the low issuance cost of these types of debt. The term of the note is generally shorter than GO bonds.

Analysis of Debt for Granville County												Balances At Fiscal Year End					Principal & Interest Payments				
Debt Description	Type	Funding Source	Issue Date	Scheduled Final Payment	Rate	6/30/2015	6/30/2016	6/30/2017	6/30/2018	6/30/2019	6/30/2020						FY 2016	FY 2017	FY 2018	FY 2019	FY 2020
Installment Purchase – Hospital	160A-20	GHS	1/2003	1/2018	4.09%	430,555	263,888	97,222	0	0	0						181,152	174,335	98,548	0	0
GO School Bonds – Series 2006	GO Bond	Restricted Sales Tax	11/2006	5/2026	3.732%	5,700,000	#0	0	0	0	0						494,000	0	0	0	0
Installment Purchase – Hospital Window Renovations	160A-20	GHS	3/2007	3/2022	3.97%	785,643	682,089	574,347	462,250	345,621	224,277						132,873	132,873	132,873	132,873	132,873
Installment Purchase – Schools & E-911 Communications	160A-20	School Capital, Gen. Fund & E	11/2007	11/2022	3.200%	1,651,130	1,356,646	1,062,162	823,428	640,444	457,460						353,167	342,213	275,508	211,914	205,107
Library, Series 2009-B	GO Bond	General Fund	8/2009	6/2029	3.530%	5,600,000	5,200,000	4,800,000	4,400,000	4,000,000	3,600,000						610,000	598,000	586,000	574,000	561,000
Early College School, Series 2009-A	GO Bond	School Capital	8/2009	6/2029	3.730%	1,120,000	1,040,000	960,000	880,000	800,000	720,000						125,100	122,500	119,300	116,100	112,900
Refunding Series 2009-C 97.98% School & 2.02% Parks	GO Bond	School Capital	8/2009	6/2020	3.080%	3,990,000	2,830,000	1,690,000	1,065,000	450,000	0						1,284,200	1,229,400	680,200	651,450	468,000
COPS, Series 2010A – RZEDB	COPS	Schools	8/2010	9/2030	*2.914%	8,825,000	8,335,000	7,845,000	7,350,000	6,855,000	6,360,000						918,753	903,195	890,708	871,774	851,603
COPS, Series 2010B – QSCB^	COPS	Schools	8/2010	9/2025	*0.056%	3,824,332	3,476,666	3,129,000	2,781,333	2,433,667	2,086,000						611,024	611,024	611,024	611,024	611,024
Medical Office Building – Hospital	160A-20	GHS	7/2012	7/2027	3.73%	1,573,505	1,472,617	1,367,930	1,259,302	1,146,585	1,029,624						158,648	158,648	158,648	158,648	158,648
Economic Development Land & Buildings	160A-20	General Fund	9/2012	8/2027	2.350%	8,311,000	7,672,000	7,033,000	6,394,000	5,755,000	5,116,000						816,411	802,226	788,040	773,854	759,668
Refunding, Series 2013 GO Bonds 99.092% Schools & 0.908 Parks	GO Bond	Restricted Sales Tax & GF	2/2013	4/2020	1.755%	16,075,000	15,015,000	13,980,000	12,475,000	11,010,000	9,410,000						1,598,350	1,557,450	2,011,925	1,949,350	2,040,400
Installment Loan – Hospital ER Renovation	160A-20	GHS	9/2014	8/2044	4.00%	13,794,392	13,538,457	13,272,096	12,994,881	12,706,371	12,406,107						803,040	803,040	803,040	803,040	803,040
GCHS Expansion	160A-20	Schools	9/2014	10/2029	3.180%	11,750,000	10,965,000	10,180,000	9,395,000	8,610,000	7,825,000						1,146,169	1,121,206	1,096,243	1,071,280	1,046,317
Refunding, Series 2015 – GO Bonds	GO Bond	Schools	7/2015	5/2026	2.270%	0	5,409,000	4,888,000	4,373,000	3,863,000	3,359,000						170,074	643,784	625,958	609,267	591,690
Economic Development # Water & Waste Water	Inter- Local Financing	General Fund	8/2015	1/2022	1.250%	8,160,590	4,743,262	3,977,065	3,201,290	2,415,818	1,620,528						2,195,488	825,488	825,488	825,488	825,488
Total						91,591,147	81,999,625	74,855,822	67,854,486	61,031,509	54,213,999						Total 11,598,449	10,025,382	9,703,501	9,360,061	9,167,757

Debt Balances Through FY 2026													
	6/30/2015	6/30/2016	6/30/2017	6/30/2018	6/30/2019	6/30/2020	6/30/2021	6/30/2022	6/30/2023	6/30/2024	6/30/2025	6/30/2026	
School Construction	52,423,274	48,060,134	43,511,352	39,002,637	34,548,340	30,127,993	25,664,261	21,211,482	16,872,053	12,674,687	8,960,670	6,750,003	
Hospital	16,584,094	15,957,050	15,311,595	14,716,434	14,198,577	13,660,008	13,099,897	12,550,708	12,081,555	11,593,693	11,086,376	10,558,826	
Library	5,600,000	5,200,000	4,800,000	4,400,000	4,000,000	3,600,000	3,200,000	2,800,000	2,400,000	2,000,000	1,600,000	1,200,000	
Economic Development	16,471,590	12,415,262	11,010,065	9,595,290	8,170,818	6,736,528	5,292,297	3,838,000	3,199,000	2,560,000	1,920,000	1,280,000	
Parks and Rec	133,439	199,929	167,000	140,135	113,773	89,476	69,551	49,679	29,950	10,649	0	0	
911 Dept and Panel 17 E-911	278,750	167,250	55,750	0	0	0	0	0	0	0	0	0	
Detention Center													
Total	91,591,147	81,999,625	74,855,822	67,854,486	61,031,509	54,213,999	47,326,006	40,449,869	34,582,558	28,839,030	23,567,045	19,788,829	
Principal Reduction		9,591,521	7,143,804	7,001,336	6,822,978	6,817,509	6,887,994	6,876,136	5,867,311	5,743,529	5,271,984	3,778,216	

Granville County Debt and Reserve Policies

Debt Policy

Introduction:

The purpose of the Granville County Debt Policy is to provide guidelines and procedures for the issuance and management of debt. Many of the processes for approval, sale and repayment of debt are controlled by North Carolina statutes and regulations. These laws and regulations, which provide debt policy for most North Carolina local governments, are not repeated here, but this policy must be considered in conjunction with those laws and regulations.

Use of Debt Financing:

The County will take a balanced approach to capital funding utilizing debt financing, capital reserves, and pay-as-you-go funding that will provide the least financial impact on the taxpayer. Debt is only to be incurred for financing capital assets that, because of their long-term nature or because of budgetary restraints, cannot be acquired from current or budgeted resources. Debt is not to be used for operational needs. Debt financing can include general obligation bonds, revenue bonds, installment financing, certificates of participation, lease/purchase agreements, special obligation bonds, or any other financing instrument allowed under North Carolina statutes. Granville County will seek to utilize the least costly/most appropriate form of financing for its project needs. When possible, the County will utilize the non-voted (two-thirds) authorization for general obligation bonds that are allowed under North Carolina law.

Authorization for general obligation bond financing generally shall not be considered for capital improvement projects or groups of projects which have a total cost of less than \$5 million dollars or which have a useful life less than ten years.

The use of installment financing or lease-purchase financing can result in unnecessary cost when used inappropriately. Such financing should be used only for purchases over \$100,000 and at interest rates that are reasonable in comparison to general obligation rates.

The term of any type of debt financing will not exceed the useful life of the assets being financed. Target debt ratios will be annually calculated and included in the review of financial trends.

Debt Affordability:

The County will use an objective, analytical approach to determine the amount of debt to be considered for authorization and issuance. This process involves the comparison of generally accepted standards of affordability to the current County values.

These standards and guidelines shall include the following:

Net Debt as a Percentage of Market Value

Net Debt as a percentage of estimated market value of taxable property shall not exceed 2.5%. Net debt is defined as any and all debt that is tax-supported.

Debt Service Expenditures as a Percentage of Total Government Revenues

Debt service expenditures as a percent of total governmental fund revenues should not exceed 15.0%. Should this ratio exceed 15.0% staff must request an exception form the Board of Commissioners stating the justification and expected duration of the policy exception.

Ten-Year Payout Ratio

The County will strive to maintain a debt payment structure whereby 55% or more of outstanding tax-supported debt principal is paid within ten years.

Debt Structure:

The actual structure and sale of most bond issues is conducted in conjunction with the Local Government Commission (LGC), a division of the Office of the State Treasurer. The LGC usually functions as the financial advisor to local governments when issuing debt. Structuring must take into consideration current conditions and practices in the municipal finance market.

Debt will be paid off in a timeframe that is less than the useful life of the asset or project acquired through the financing. General obligation bonds will generally be competitively bid with no more than a 20-year life. Negotiated sales or private placements, however, may be used where allowed when complex financing or sales structure is a concern with regard to marketability. Debt service for each issue will be structured in an attempt to minimize the County's interest payments over the life of the issue while taking into account the existing debt service obligations of the County.

Credit Rating:

The County will seek to obtain the highest bond ratings on its general obligation debt. The County will seek to maintain or improve its current ratings AA- from Standard & Poors and Aa2 from Moody's. Credit enhancements will only be used when necessary for cost-effectiveness and/or marketability. The County will maintain good communications with bond rating agencies about its financial conditions and operations with information being sent to the rating agencies on a regular basis. Credit ratings will be sought from at least two of the major, national rating agencies.

Refunding of Outstanding Debt:

The County will monitor the municipal bond market for opportunities to obtain interest savings by refunding or advance refunding outstanding debt. The estimation of net present savings should be, at a minimum, in the range of 2.5 - 3% of the refunded maturities before a refunding process begins.

Arbitrage Rebate Reporting and Covenant Compliance:

The County will maintain a system of record keeping and reporting to meet the arbitrage and rebate compliance requirements of the federal tax code.

Administration and Implementation:

The County Manager and the Director of Finance are responsible for the administration and issuance of debt including the completion of specific tasks and responsibilities included in this policy.

Reserve Policy

The County will strive to maintain Unassigned General Fund Balance, as defined by the Governmental Accounting Standards Board, at the close of each fiscal year equal to 35% of General Fund Expenditures. At no time shall the County's Unassigned Fund Balance fall below 30% of General Fund Expenditures. Unassigned Fund Balance in excess of the targeted 35% of General Fund Expenditures may be appropriated from time to time for pay-as-you-go capital and other one-time uses.

The County Board may, from time-to-time, utilize fund balances that will reduce Unassigned Fund Balance below the 30% policy floor for the purposes of a declared fiscal emergency or other such global purpose as to protect or enhance the long-term fiscal security of Granville County. In such circumstances, the Board will adopt a plan to restore the Unassigned Fund Balance to the policy level within 36 months. If restoration cannot be accomplished within such time period without severe hardship to the County, then the Board will establish a different but appropriate time period.

Adopted by Board of County Commissioners _____

**Vehicle Replacement
Recommended Budget
For Fiscal Year 2016-2017**

Department	Prior Year Actual	Original Budget	Amended Budget	Manager Recommendation	Estimated Number of Vehicles
Sheriff's Department	\$ 252,845	\$ 350,000	\$ 451,521	\$ 350,000	10
Inspections	\$ 21,443	\$ 22,000	\$ 22,000	\$ 24,000	1
Animal Management	\$ 20,000	\$ 22,000	\$ 22,000	\$ 36,000	1
Economic Development	\$ -	\$ 30,000	\$ 30,000	\$ -	0
Social Services	\$ 18,469	\$ 23,500	\$ 23,500	\$ 25,000	1
Fleet Car Services	\$ 3,367	\$ 35,000	\$ 35,000	\$ 35,000	1
Totals	\$ 316,124	\$ 482,500	\$ 584,021	\$ 470,000	14

Department Head List

Mr. Michael Felts, County Manager
P. O. Box 906
Oxford, NC 27565
Work Number: 919-693-5240

Brindell B. Wilkins, Jr., Sheriff
P. O. Box 1286
Oxford, NC 27565
Work Number: 919-693-3213

Mrs. Kathy Taylor
Register of Deeds
P. O. Box 427
Oxford, NC 27565
Work Number: 919-693-6314

Mrs. Tonya Burnette, Director
Board of Elections
P. O. Box 83
Oxford, NC 27565
Work Number: 919-693-2515

Mr. Jason Falls
Environmental Programs Director
P. O. Box 906
Oxford, NC 27565
Work Number: 919-691-0928

Mr. Raymond Allen
Parks and Grounds Director
P. O. Box 906
Oxford, NC 27565
Work Number: 919-693-3716

Mr. Steve McNally
Finance Director
P. O. Box 1286
Oxford, NC 27565
Work Number: 919-693-4182

Mr. Paul Westfall, Director
Cooperative Extension Service
P. O. Box 926
Oxford, NC 27565
Work Number: 919-603-1350

Mr. Scott Phillips
Director of Development Services
P. O. Box 877
Oxford, NC 27565
Work Number: 919-603-1425
Barry Baker, Planning Director

Mr. Matt Katz
Animal Management Director
P. O. Box 906
Oxford, NC 27565
Work Number: 919-812-7913

Mrs. Stacey Tapp
911 Center Manager
P. O. Box 906
Oxford, NC 27565
Work Number: 919-692-0141

Mrs. Wendy Pennington
Human Resources Director
P. O. Box 906
Oxford, NC 27565
Work Number: 919-603-1639

Mrs. Debra A. Weary
Assistant to the Manager/Clerk to the Board
P. O. Box 906
Oxford, NC 27565
Work Number: 919-693-5240

Mr. Harry Mills
Economic Development Director
P. O. Box 26
Oxford, NC 27565
Work Number: 919-693-5911

Mrs. Monique Heggie
Internal Auditor
P. O. Box 26
Oxford, NC 27565
Work Number: 919-693-9539

Mr. Doug Logan, Emergency Management
Coordinator/Fire Marshal
P. O. Box 598
Oxford, NC 27565
Work Number: 919-603-1310

Mrs. Judy Stovall
Tax Administrator
P. O. Box 219
Oxford, NC 27565
Work Number: 919-693-4181

Mr. Louis W. Bechtel, Director
Department of Social Services
P. O. Box 966
Oxford, NC 27565
Work Number: 919-693-1511

Mr. Jonathan Bradsher, Director
Granville County Library System
P. O. Box 339
Oxford, NC 27565
Work Number: 919-693-1121

Mrs. Kathy May
Senior Services Director
107 Lanier Street
Oxford, NC 27565
Work Number: 919-693-1930

Mr. Warren Daniel
SCS District Administrator
P. O. Box 10
Oxford, NC 27565
Work Number: 919-693-4603, Ext. 3

Mr. Doug Vaughan
Veterans Service Officer
107 Lanier Street
Oxford, NC 27565
Work Number: 919-693-1484

Mr. Gary Bowen
Maintenance Supervisor
P. O. Box 1286
Oxford, NC 27565
Work Number: 919-603-5335

Mr. Yancey Washington
Clerk of Superior Court
Granville County Courthouse, 101 Main Street
Oxford, NC 27565
Work Number: 919-690-4800

Mrs. Lisa M. Harrison, Director
V-G District Health Department
P. O. Box 367
Oxford, NC 27565
Work Number: 919-693-2141

Mrs. Angela Allen, Director
Tourism Development Authority
P. O. Box 820
Oxford, NC 27565
Work Number: 919-693-6125

Mr. Chris Brame
Network Administrator
P. O. Box 906
Oxford, NC 27565
Work Number: 919-693-0714

Mrs. Sandy Woody
Addressing/Street Sign Coordinator
P. O. Box 877
Oxford, NC 27565
Work Number: 919-692-1278

Mr. Rob Montague
County Ranger
5087 Herbert Henly Road
Oxford, NC 27565
Work Number: 919-693-3154

GRANVILLE COUNTY

FEE MANUAL

Fiscal Year 2016-2017

Solid Waste Management Fees Amended 6/20/2011
 Planning Fees Amended 6/20/2011
 General Government Fees Amended 6/20/2011
Solid Waste Management Fees Amended 5/21/2012
 Tax Administration Fees Amended 5/21/2012
 Inspections Fees Amended 5/21/2012
 Senior Services Fees Amended 5/21/2012
 Register of Deeds Fees Amended 5/21/2012
 Cooperative Extension Fee Amended 5/21/2012
Department of Social Services Fee Amended 5/21/2012
 Sheriff's Department Fees Amended 5/21/2012
 Detention Center Fees Amended 5/21/2012
 Animal Control Fees Amended 6/4/2012
 Board of Elections Amended 6/17/2013
 Planning Fees Amended 6/17/2013
 Animal Control Fees Amended 6/17/2013
 Expo Center Fees Amended 6/17/2013
 Inspections Amended 11/18/2013
Solid Waste Management Fees Amended 6/2/2014
Granville Athletic Park Fees Amended 6/2/2014
 Planning Fees Amended 6/2/2014
 Senior Services Fees Amended 6/2/2014
 Fire Marshall Fees Amended 6/1/2015
 Planning Fees Amended 6/1/2015
 Library Fees Amended 6/1/2015
Granville Athletic Park Fees Amended 6/1/2015
Department of Social Services Fees Amended 6/1/2015
Solid Waste Management Fees Amended 6/1/2015
Animal Management Division Fees Amended 6/6/2016
 Fire Marshal Fees Amended 6/6/2016
 Planning Fees Amended 6/6/2016
 Register of Deeds Fees Amended 6/6/2016
Tax Administration Fees Amended 6/6/2016
 Granville Athletic Park Fees 6/6/2016
 Sheriff's Department Fees 6/6/2016
Solid Waste Management Fees 6/6/2016

Introduction

Granville County Government provides many services to its citizens. While a majority of the revenue that pays for these services is through local and State authorized taxes, some services are appropriately funded by user-fees. The user-fee concept essentially states that the cost of services that benefit a certain person or group of persons should be paid for by those persons. The cost of the service should be measurable and some administrative mechanism for charging the beneficiary should be available.

The user-fee concept promotes fairness because the revenue supplements the tax dollars that would otherwise be used to pay for the service. If, for example, the Inspections Department was funded by general tax revenue, the general citizenry would pay for the mandatory inspections required of homebuilders and developers. A full-cost recovery user-fee supplants this tax revenue and transfers these costs to the beneficiary of the services, ultimately the home buyer.

The following pages present a consolidated directory of user-fees for all departments.

EMERGENCY SERVICES DEPARTMENT

EMS Division Fees

	Fee
Ambulance Call Record (ACR) Fee (applies only to liability claims for person injury) (amended 3-15-99; amended 7-1-05)	\$15.00
Ambulance Franchise Application Fee	\$1,000.00

Animal Management Division Fees

	Fee
Redemption by Owner- 1 st Time	\$25.00
Redemption by Owner- 2 nd Time within 1 year	\$50.00
Redemption, more than twice in 1 year	\$75.00
Boarding Fee while animal impounded	\$10.00 per day
Adoption Fee (amended 6/4/12) – includes vaccines	\$50.00
Adoption Fee for 501C3 Non-Profit Rescues & Fostering Veterinarians	\$15 per animal with a maximum of \$50
Vaccination Fee (1Year)	\$6.00
Failure to comply with adoption contract penalty	\$150.00

Spay/Neuter Program:

Adopters can choose to purchase Spay/Neuter coupons from the Animal Shelter, which can be used for spay/neuter operations performed by veterinarians within the participating network. There are a limited number of coupons available each year. Coupon Fees are as follows:

Dog/Puppy less than 60 pounds	\$45
Dog/Puppy 60 pounds and over	\$55
Cats/Kittens	\$30

Note: Special rules apply for low income eligible adopters; contact the Animal Shelter staff for more details.

Fire Marshal Fees

Section A. Permits:	Fee
1. Airports, Heliports, and Helistops: Operation of an airport, heliport, or helistop	\$50.00
2. Bowling Pin and Bowling Alley Resurfacing and Refinishing: Bowling Pin refinishing or Bowling Lane Resurfacing	\$50.00
3. Cellulose Nitrate Motion Picture Film: Storage and handling of over 25lbs of cellulose nitrate film	\$50.00
4. Cellulose Nitrate Plastic	\$50.00
5. Combustible Fibers: Storage and handling of combustible fibers in excess of 100 cubic feet	\$50.00
6. Compressed Gas: Storage, use, or handling of more than 2,000 cubic feet of flammable compressed gas or 6,000 cubic feet of nonflammable compressed gas	\$50.00
7. Crude Oil Production	\$50.00
8. Cryogenic Fluids: A. Production, storage or sale of cryogenic fluids B. Transportation on the highway of flammable cryogenic fluids in excess of 120 gallons C. Transportation on the highway of liquefied oxygen or cryogenic oxidizers in excess of 120 gallons D. Storage and transportation of nonflammable, nontoxic cryogenic fluids in excess of 500 gallons E. Storage or use of more than 10 gallons of liquefied oxygen, flammable cryogenic fluids or cryogenic oxidizers	\$50.00
9. Dry Cleaning Plants: Operation of a dry cleaning plant	\$50.00
10. Explosives, Blasting Agents and Ammunition: A. 48 Hours B. 7 Days C. 30 Days 1) To manufacture, possess, store, sell or otherwise dispose of explosive or blasting agents 2) To transport explosive or blasting agents 3) To use explosive or blasting agents 4) To operate a terminal for handling explosive or blasting agents 5) To deliver to or receive explosives or blasting agents from a carrier at a terminal between the hours of sunset and sunrise 6) To transport blasting caps or electric blasting caps on the same vehicle with explosives	\$125.00 \$250.00 \$500.00

<p>11. Flammable and Combustible Liquids:</p> <p>A. Storage, handling or use of Class I flammable liquids in excess of 3 gallons in any dwelling or other place of human habitation, or in excess of 6 gallons in any other dwelling or other occupancy, or in excess of 10 gallons outside of any building; except that no permit shall required for the following:</p> <p>B. Storage, handling or use of Class II or III liquids in excess of 25 gallons in a building; or in excess of 60 gallons outside a building, except for fuel oil used in connection with oil burning equipment</p> <p>C. For the manufacturing, process, blending, or refining of flammable or combustible liquids. Applications for a permit shall be accompanied by plans showing the topography of the proposed site, the proximity of the plant to places of assembly, residential, or mercantile occupancies, and adequacy of water supply for fire control;</p> <p>D. For the storage of flammable or combustible liquids in stationary tanks</p>	\$50.00
<p>12. Flammable Finishes</p> <p>A. Spraying</p> <p>B. Dipping</p> <p>Spraying or dipping operations utilizing more than 1 gallon of flammable or combustible liquid on any working day</p>	<p>\$50.00</p> <p>\$50.00</p>
13. Fruit Ripening Processes: Crop ripening or coloring process	\$50.00
14. Fumigation and Thermal Insecticide Fogging: Any fumigation or thermal insecticide fogging process	\$50.00
<p>15. Hazardous Chemicals:</p> <p>A. Storage or handling of more than <u>55 gallons of corrosive liquids</u></p> <p>B. Storage or handling of more than <u>500 pounds of oxidizing materials</u></p> <p>C. Storage or handling of more than <u>10 pounds of organic peroxides</u></p> <p>D. Storage or handling of more than <u>500 pounds of nitro methane</u></p> <p>E. Storage or handling of more than <u>1,000 of ammonium nitrate fertilizers and fertilizer mixtures</u></p> <p>F. Storage or handling of <u>any amount of highly toxic material or poisonous gas</u></p> <p>G. Storage or handling of more than <u>one millieurie or radium or other radioactive material</u></p> <p>H. Storage or handling of any amount of radioactive material for which a <u>specific license from the United States Nuclear Regulatory Commission is required</u></p> <p>I. Filing fee for each Material Safety Data Sheet (MSDS) or other filing required by the Superfund Amendments and Reauthorization Act (SARA) of 1986</p>	<p>\$50.00</p> <p>\$1.00 per sheet</p>
16. High Pile Combustible Stock: High pile stock in areas of more than 2,500 square feet (with 231 C Systems)	\$50.00
17. Liquefied Natural Gas:	\$50.00

18. Liquefied Petroleum Gas: Storage contain exceeding 299 gallons individual water capacity or combined container storage exceeding 499 gallons irrespective of individual container size	\$50.00
19. Lumber storage: Any facility or operation in which more that 100,000 board feet of lumber is to be storage or used	\$50.00
20. Magnesium: Melting, costing, heat treating machining, or grinding of more than 10 pounds of magnesium per working day	\$50.00
21. Mechanical Refrigeration: Installation or operation of cylinders with more than 20 pounds of refrigerant	\$50.00
22. Motion Picture Project: To operate a motion picture projection machine	\$50.00
23. Organic Coatings: Manufacturing of more than one gallon of organic coating on any working day	\$50.00
24. Ovens: Industrial baking or drying ovens using oil or gas fuel	\$50.00
25. Pipelines for Flammable or Combustible Liquids	\$50.00
26. Places of Assembly:	
A. <u>Small</u> : Any building or room or space within a building having a local occupancy of 100-700 persons which has been designed and intended to be operated, used, or maintained as a place of assembly	\$50.00
B. <u>Large</u> : Same as small assembly except exceeding 700 persons	\$50.00
27. Pulverized particles (dust): Industrial processes producing combustible dusts	\$50.00
28. Repair Garages: Any place of business using any building, shed, or enclosure for the purpose of servicing motor vehicles	
A. Small: <5,000 square feet	\$50.00
B. Large >5,000 square feet	\$50.00
29. Tank Vehicles for Flammable & Combustible Liquids: Businesses of Delivery of flammable or combustible liquids from tank vehicles, Tank Bulk Storage Farm	\$50.00
30. Tents and Air Supported Structures: Any tent or air supported structure exceeding 120 square feet in area or intended for the use of 10 or more people	\$50.00
31. Tire Rebuilding Plant	\$50.00
32 Wrecking Yard, Junk Yard or Waste Handling Plant: To conduct or maintain any wrecking yard, junk yard, or waste material handling plant	\$50.00
33. Underground Storage Tank Installation or Removal (Per Site)	\$200.00
34. Above Ground Storage Tank Installation or Removal (Per Site)	\$200.00
35. Temporary Kiosks	\$25.00
36. Open Burning Permit:	
A. Residential or Bonfire	No Charge
B. Commercial	\$50.00

37. Semiconductor Fabrication Facilities: Using Hazardous Production Material (HPM); Any semiconductor fabrication facility which store, handle or use hazardous production materials Hazardous Production (Material-HPM)-a solid, liquid or gas that has a degree of hazard rating in Health, flammability or reactivity of Class 3 or 4 as ranked by NFPA Standard 704	\$50.00
38. Welding and Cutting, Calcium Carbide and Acetylene Generators: A. Welding or Cutting Exception (Welding or Cutting) A. Welding or cutting in areas approved for the purpose B. Having an approved permit system established for the control of the fire hazards involved Cylinders and container storage exceeding: A. 2,000 cubic feet of flammable compressed gas B. 300 pounds of liquefied gas (LPG) C. 6,000 cubic feet of nonflammable compressed gas Use or storage of calcium carbide in excess of 200 pound Operation of an acetylene generator having a carbide capacity exceeding 5 pounds	\$50.00
39. Matches: Manufacture or storage of more than 25 cases in aggregate	\$50.00
40. Fireworks:	
A. Manufacture	\$100.00
B. Sale, Possession, Outdoor Public Display	\$200.00
C. Indoor Public Display	\$300.00
1. Photocopies:	\$.10
Copies of fire reports, documents, etc. to support office operation	Per sheet
Section C. Mandated State Inspections	
1. Regular Inspections	See Section E
2. Imminent Hazard Violation (fine for EACH violation immediately). Overcrowding Locked Exit Door Blocked Exit Door	\$250.00
3. Other Non-compliance (fine for EACH violation)	\$50.00
Section D. Re-inspections	\$50.00

1. Fee after two inspections when owner/operator fails to comply with code requirements and does not file an appeal (Paid by business owners or operators)	\$100.00
Section E. Municipal Interlocal Agreements	
1. Periodic Inspections Within Municipalities and Municipal ETJ's: (Paid by contracting municipalities to perform fire code enforcement within their jurisdiction)	Same as Unincorporated Area
2. Constructions Re-inspections: For multiple inspections in new commercial per construction (Paid by the contractor)	Same as Unincorporated Area
<u>New Construction</u>	
\$0-\$2,500	\$50.00
\$2,501-\$25,000	\$175.00
\$25,001-\$50,000	\$350.00
\$50,001-\$100,000	\$500.00
\$100,001 and up	(add \$2.50 over \$100,00)
Up-fits and change of use---same as new	
Plan Review Fee	\$50.00
<u>Routine Inspections</u>	
<i>Manufacturing & Industrial</i>	
0-3,000 sq ft	\$50.00
3,001-5,000 sq ft	\$100.00
5,001-10,000 sq ft	\$150.00
10,0001-50,000 sq ft	\$200.00
50,001-100,000 sq ft	\$250.00
	\$300.00
<i>Business & Mercantile</i>	
0-1,500 sq ft	\$20.00
1,500-3,000 sq ft	\$50.00
3,001-5,000 sq ft	\$100.00
5,001-10,000 sq ft	\$150.00
10,001-50,000 sq ft	\$200.00
50,001-100,00 sq ft	\$250.00
100, 001 and up	\$300.00
Day Care	\$100.00
Rest Home	\$50.00/ or \$10.00 per sleeping unit
Family Care Homes	\$50.00
Nursing Centers	\$50.00
Hospitals/Institutional Facilities	\$100.00
Foster Homes	\$25.00

ABC Permit	\$100.00
Churches	\$50.00
Schools	\$50.00
Residential/Dormitory	\$50.00 or \$10.00 per sleeping unit
Work started without a permit	\$250.00 + permit fee
Work finished without a permit	\$500.00 + permit fees

NOTE

*Imminent Hazard violation fines may be assessed immediately upon inspection.
Regular noncompliance fines will be assessed after an agreed upon "correction" grace period.
A re-inspection will be set up after the grace period and compliance will be determined.*

Inspections Fees

New Homes & Modular Homes					
		B	E	P	M
Up to 1200 sf	\$573.00	\$288	\$115	\$85	\$85
1200 to 2000 sf	\$747.00	\$345	\$172	\$115	\$115
2001 to 3000 sf	\$945.00	\$372	\$229	\$172	\$172
3001 to 5000 sf	\$1060.00	\$402	\$256	\$201	\$201
5001 sf and up \$1,060.00 (add \$0.26/sf over 5000 sf)					
HRF (Homeowners Recovery Fund)		\$10.00			
Temporary Service Pole Inspection Fee		\$60.00			
Residential Additions/Remodel					
Up to 400 sf Base Fee+		\$115.00			
401 sf to 800 sf Base Fee+		\$172.00			
Trade Fees <i>Elect, Plbg, & Mech</i>		\$60.00			
801 sq and up		Use new home rate			
Manufactured Homes					
Without A/C		With A/C			
Single Wides	\$258.00	\$318.00			
Double Wides	\$314.00	\$374.00			
Triple Wides	\$314.00	\$374.00			
Multi-Family Dwellings					
First Unit		\$859.00			
Each Additional Unit		\$229.00			
Trade Fees					
Building		\$60.00			
Electrical		\$60.00			
Plumbing		\$60.00			
Mechanical		\$60.00			
Houses Moved onto Lots					
Base Fee+		\$172.00			
Trade Fees <i>Elect, Plbg, & Mech</i>		\$60.00			
Residential Accessory Buildings/Structures (Storage Bldgs, Garages, Carports, Decks, Porches, Gazebos, etc.)					
Base Fee+		(Built on lot)		\$115.00	
Trade Fees <i>Elect, Plbg, & Mech</i>				\$60.00	
Swimming Pools					
Base Fee+		\$115.00			
Trade Fees <i>Elect & Plbg</i>		\$60.00			
Farm Accessory Buildings					
Trade Fees <i>Elect, Plbg, & Mech</i>		\$60.00			
Nonresidential					

\$0-\$2,500	Trade Fee
\$2,501-\$25,000	\$225.00
\$25,001-\$50,000	\$443.00
\$50,001-\$100,000	\$873.00
\$100,001-\$200,000	\$1,730.00
\$200,001-\$350,000	\$3,001.00
\$350,000-\$500,000	\$4,228.00
\$500,001-\$750,000	\$5,592.00
\$750,001-\$1,000,000	\$7,058.00
\$1,000,001 and up (add \$3.07/1,000 over 1 mil.) Over \$25,000,000. Actual cost based on \$60/hr	
Service Pedestals	
Trade Fee (Elect)	\$60.00
Temporary Service Poles	
Trade Fee (Elect)	\$60.00
Re-inspection / Trip Fees	
Re-inspection / Trip Fees	\$65.00
ABC Permit Licensing Inspections	
Inspection Fee	\$172.00
Contractor Change on Residential Building Permit	
A \$50 administrative fee will be charged to change the Contractor information on an un-expired building permit if the residential property owner or Contractor of an un-expired residential building permit can provide adequate documentation to support the contractor information change.	
Re-Issuance of Expired Building Permit	
50% of original permit-(Permits expired for more than 18 months will not be re-issued. A new permit must be obtained)	
Signs	
Base Fee+	\$60.00
Trade Fee (Elect)	\$60.00
ATM	
Base Fee+	\$60.00
Trade Fee (Elect)	\$60.00
Adult/Juvenile Group Home Inspections	
Inspection Fee	\$115.00
Housing Complaints	
Inspection Fee	\$60.00
City of Oxford-Verification of Utilities	
Inspection Fee	\$26.00

Planning Fees

	Fee
Zoning	
Single Family, Two Family Dwelling, or Manufactured Homes	\$80.00
All other Residential	\$55.00
Boarding Stables	\$80.00
Commercial/Industrial & Additions	\$250.00 up to 1 acre of proposed development land area + \$25.00 per acre over 1 acre of proposed development land area
Riding Stables/Riding Academy Zoning Permit	\$250.00
Horse Show Zoning Permit	\$250.00
Special Event Zoning Permit	\$80.00
Sign	\$40.00 per each sign
Road/Street Closings	\$75.00 plus the actual cost of processing the request, advertising, mailing to adjacent property owners, etc.
Vested Right Approval	\$800.00 up to 1 acre of proposed development land area + \$25.00 per acre over 1 acre of proposed development land area
Conditional Use Permit	\$900.00 up to 1 acre of proposed development land area + \$25.00 per acre over 1 acre of proposed development land area
Horse Show Conditional Use Permit	\$900.00
Variance	\$885.00
Appeals	\$790.00
Special Use Permit	\$2,400.00 up to 1 acre of proposed development land area + \$25.00 per acre over 1 acre of proposed development land area
Wireless Telecommunication Antenna Located on existing facility (co-location) – Collocation Fee	\$500.00
Deposit for technical consulting review for wireless telecommunication facilities collocations	\$1,000.00
Deposit for technical consulting review for wireless telecommunication facilities (new towers)	\$6,500.00
Appeal of Co-location Denial	\$1,000.00

Zoning Map Amendment (re-zone)	995.00 up to 1 acre of land area + \$25.00 per acre over 1 acre of land area
Land Development Ordinance Amendment	\$650.00
Copy of Land Development Ordinance	\$25.00
Land Development Ordinance CD-ROM Digital	\$30.00
8 1/2"x11" GIS Generated Map (any scale)	\$5.00 per map
36" x 36" Official Zoning/Watershed Map (1 inch=800 feet scale)	\$25.00 per map
40" x 36" Official Zoning/Watershed Map (Entire County)	\$25.00
Subdivision	
Exception Plat	\$25.00 per plat signed
Minor or Family Subdivision Plat	\$50.00 plus \$10 per each lot including residual tract or lot
Major Preliminary Subdivision Plat	\$1,100.00 plus \$25 per lot over 1 lot including residual tract or lot
Major Final Subdivision Plat	\$605.00 plus \$25 per lot over 1 lot including residual tract or lot
Subdivision Variance	\$165.00 per subdivision application
Private/Public Road Sign	\$125.00 or actual cost for sign & installation or whichever is higher
Legal Review of Subdivision Agreements	\$400.00
Watershed Protection	
Single Family Residential	\$15.00
Boarding Stables	\$15.00
Riding Stables/Riding Academy	No Fee
Horse Show	No Fee
Special Event	\$15.00
Other Residential Uses	\$30.00 plus \$10 per each additional acre over one acre of proposed development land area
Non-Residential Uses	\$50.00 plus \$10 per each additional acre over 1 acre of proposed development land area
Minor or Family Subdivision Plat	\$5.00 plus \$1 per each lot including residual tract or lot
Major Preliminary Subdivision Plat	\$30.00 plus \$5 per each lot including residual tract or lot
Major Final Subdivision Plat	\$20.00 plus \$2 per each lot including residual tract or lot
Exception Plat	\$25.00 per plat signed

Special Intensity Bonus Density Allocation (SIBDA)	\$.10 per square foot
Escrow deposit for technical consulting review for Falls Lake Watershed stormwater compliance if rules are triggered (applicant must replenish escrow deposit if base escrow amount is exceeded by review prior to receiving a zoning permit)	Base Escrow Amount: \$1,000

Register of Deeds Fees

Vital Records	\$10.00
Birth Certificate Amendments	\$10.00
Delayed Birth Certificate Preparation	\$20.00
Birth Certificate Legitimations	\$10.00
Marriage License (Total)	\$60.00
A. Children's Trust (Included in Total)	\$5.00
B. Domestic Violence (Included in Total)	\$30.00
Notary Oaths	\$10.00
Certified Copies	\$5.00 for 1 st page \$2 each additional page
Plat Copies	\$2.00
UCC Search	\$30.00
UCC Search Copies	\$1.00
Old Deed/Marriage Copies	\$0.25
Photocopies	\$0.10
Miscellaneous Documents	\$26.00 1 st 15 pages \$4 each additional page
Deeds	\$26.00 1 st 15 pages \$4 each additional page
Deeds of Trust	\$56.00 1 st 15 pages \$4 each additional page
Excise Stamp Tax	\$1.00 + 2% per 1,000
Excise Recreation/Heritage	\$1.00 -2% per 1,000
UCC Fixture Filings & Amendments (FF)	\$38.00 up to 2 pages \$45 if more than 2 pages plus \$2 per page over 10 pages
Certification Notary	\$2.00
Non-Standard Document Fee	\$25.00

Board of Elections Fees

	Fee
Computer Generated List in Hardcopy	\$.0717 per page
Computer Generated CD	\$25.00 per run
Computer Generated 3.5" Diskette	\$25.00 per run
Computer Generated Labels	\$.3543 per page or actual costs \$.01181 per label or actual costs
Letter, Legal or Ledger Size Photo Copies	\$.10

Filing Fees are determined by the Office and posted prior to each filing period.

Granville County Tax Administration

The Tax Administration is the department that is responsible for billing and collecting the Ad Valorem Taxes for the County. The tax rate is set each year as a part of the Budget. The following fees are charged for the other services that the Tax Administration provides.

8 1/2 x 11 Aerial Map	\$3.00
8 1/2 x 11 Line Map	\$2.00
11 x 17 Aerial Map	\$5.00
11 x 17 Line Map	\$3.00
	(add .50 if emailed)
Paper copies or email copies in JPEG format	See attached GIS Fee Schedule
Property Record Cards	0.00
Computer Printouts (Special)	\$50.00 setup + 0.015 per name
Computer Printouts (Entire County)	\$50.00 setup + 0.01 per name
Information on Computer Disk	\$30.00 + Cost of Disk
Returned Check Fee/Non-Existent Account	\$25.00 or 10% of check amount, whichever is greater
Garnishment Fee – County Taxes Only	\$30.00
Municipal Taxes Collection Fee	1.50%
Late Listing Fee	10%
Late Payment Fee	2% 1 st month after 1/5, 0.75% each month thereafter
Interest on unpaid taxes on classified motor vehicles accrues at the rate of	5% for the first month following the date the taxes are due and three-fourths percent (3/4%) for each month thereafter until taxes are paid
GIS Fee Per Layer – Shape Files	\$10.00
Parcel Shape Files	\$100.00 plus direct costs for each update
Custom hard copy maps, other custom maps	\$35.00 per hour
Tax Data – Excel Format	\$50.00

Library Fees

	Fee
Overdue Fines for Books, Magazines, and Music CDs and VHS Tapes	\$0.15/day \$5.00 maximum
Overdue Fines for DVDs and Books on Tape or CD	\$0.15/day \$5.00 maximum
Overdue Fines for "Boodle Bags"	\$1.00/day \$15.00 maximum
Replacement Cost of a Library Card	\$1.00
Sending Faxes	\$1.00/page
Receiving Faxes	\$0.50/page
Computer Printing-black & white	\$0.10/page
Computer Printing-color	\$1.00/page
Genealogy Research Fee (Applies only to requests for research made by mail or email)	\$5.00
Processing fee to be added to final statement. Not to be refunded if item is returned	\$5.00
Charge for out-of county residents	\$15.00/annual
Patrons to pay their own Inter Library Loan half/actual cost	Postage at half the actual cost
Replacement costs for lost materials (with exception of "Boodle Bag"	Average cost of purchase
Replacement costs for lost items in "Boodle Bags"	Actual Replacement Costs

Senior Services Fees

All services provided through the Senior Centers in Granville County are generally provided at no cost to the participants except for the Fitness Programs. Donations are accepted if a participant wishes to make one.

The following charges apply to the Fitness Program.

	Fee
Stretch and Wiggle	No charge
Joining Fitness Program, which includes: Low Impact Aerobics	\$12.00 per month (Oxford) \$10.00 per month (Creedmoor)
Use of fitness Equipment and Water aerobics	(Oxford M-W-F, Creedmoor T-TH)

"Scholarships" are available for the Fitness Programs. Please apply with any of the Senior Services Staff.

General Government Fees

Non-Departmental fees are set for each office of County Government. These fees should be followed by all County Employees unless the fee is specifically set by General Statutes or by an adopted Granville County Ordinance.

	Fee
Returned Check Fee	\$25.00
Photocopies (other data collection/copying)	\$0.10
ID Fee (labor cost plus materials)	\$4.00

Granville Athletic Park Fees

Practice Field	\$10/per 1 ½ hr	
½ Soccer Field	\$25/per 1 ½ hr	
Soccer, Baseball, Softball Field or Basketball Goals	\$25/per 1 ½ hr	
Lighted Baseball/softball/Soccer		
Non Resident rates are two times the posted residential rates		
Facilities		
	Half Day	Full Day
Picnic Shelter	\$50.00	\$100.00
Sports Pavilion	\$150.00	\$250.00
Amphitheater	\$50.00	\$100.00
Spray Park		
Spray Park Available by appointment (Tue-Sat 10 am -1pm) \$50.00/hr Group Rentals Open to General Public (Tue-Sun 1pm-6pm) \$1.00 per person		
Spray Park is open between Memorial Day and Labor Day at the days and time specified above		
Tournament		
Tournament Rental is Friday 5pm -10pm, Saturday 8am-10pm and Sundays 1pm-10pm. Additional time is billed at the resident rate for specific field type.		
\$100.00 per Field		
<u>Special Note</u>		
1. Field Rentals are based on 1.5 hours of rental use		
2. Half day rental is 5 hours or less, full day rental is any rental over 5 hours during the day.		
3. Tournament rates include; field lights if applicable, baseball/softball fields lined once each day baseball/softball drag once each day, and one conference room.		
4. Additional baseball/softball drag and/or lining is available at a rate of \$25.00 per field		

GRANVILLE COUNTY EXPO & CONVENTION CENTER

<u>Rental Fees</u>		
Auditorium	\$150 Half Day	\$250 Full Day
Meeting Room	\$150 Half Day	\$250 Full Day
Auditorium & Meeting Room	\$300 Half Day	\$500 Full Day
Grounds (subject to availability)	\$150 Half Day	\$250 Full Day
Kitchen (subject to availability)	Free	Free
<p>*Half day rental is 5 hours or less, full day rental is any rental over 5 hours. The applicant must set-up and clean-up within the scheduled time that is listed on the rental agreement. If the applicant needs an additional day to set-up then the applicant would have to pay an additional rental fee.</p> <p>* ½ price rental fees for Granville County affiliated government agencies, effective September 4, 2012.</p>		

<u>Cleaning/Damage Deposit (Refundable*)</u>	
Auditorium	\$200.00
Meeting Room	\$200.00
Auditorium & Meeting Room	\$400.00
<p>* The Cleaning/Damage Deposit is refundable if the facility is clean and without damages based on the conditions of the Rental Agreement.</p>	

Cooperative Extension Fee

	Fee
Room Rental	\$75.00

Department of Social Services Fee

	Fee
Home Study for Adoption Cases Fee	\$250.00

Sheriff's Department Fees

	Fee
Service Fees	\$30.00 per defendant
Fingerprints	\$10.00
Gun Permits	\$5.00
Concealed Carry Permit	\$98.00/new
Concealed Carry Permit	\$83.00/renewal
Duplicate Permits	\$15.00
Drivers History (In-State)	\$2.00
Drivers History (Out-of-State)	\$3.00
QHNC Criminal History with Request from Attorney	\$3.00
Posted Land Fee	\$10.00
Posted Land Signs (Each Sign)	\$1.00
Notary	\$3.00

Detention Center Fees

	Fee
Daily Jail Fee	\$10.00
Inmate Medical Co-Pay	\$20.00 per visit
Overnight Out of State Inmate Transports	\$40.00 per inmate
U.S. Marshalls' Fee for Overnight Stay	\$35.00 per inmate

Solid Waste Management Fees

	Fee
Use of Convenience Centers Households not having a recognized collections service (per ordinance)	\$86.00 per year
Use of Convenience Centers Households having a recognized collections service	\$20.00 per year
Landfill Tipping Fees: Construction & Demolition and Municipal Solid Waste	In County - \$40.00 per ton Out of County - \$42.00 per ton
Lump sum disposal fee per single wide mobile home	\$250.00
Clean Yard Waste/Land Clearing Debris/Inert Debris <ul style="list-style-type: none"> ▪ Pickup truck ▪ Single axle truck ▪ Tandem truck ▪ Tandem 14 ▪ Trailer (22 feet) 	\$40.00 per ton
Mulch (\$5.00 for material + \$5.00 for loading)	\$10.00
Animal Carcasses	No charge
Asbestos	\$50.00 per ton
Commercial Certified Weight	\$5.00